

STATE CONTRACTS INFORMATION

DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:
 The payment date specified in the contract.
 30 days after the later of the receipt of a proper invoice or receipt of goods or services.
 The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center
 PA Department of Community and Economic Development
 374 Forum Building
 Harrisburg, PA 17120
 800-280-3801 or (717) 783-5700

Reader's Guide



Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

B-54137. Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services Location: Harrisburg, Pa. Duration: 12/1/93-12/30/93 Contact: Procurement Division 787-0000	———— ———— ———— ————	③ Contract Information ④ Department ⑤ Location ⑥ Duration
--	------------------------------	--

⑦ (For Commodities: Contact: Vendor Services Section
 717-787-2199 or 717-787-4705)

REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.

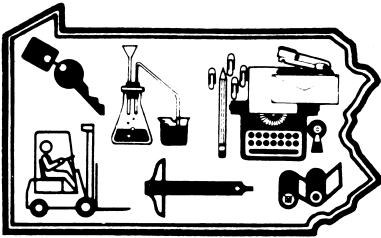
(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

GET A STEP AHEAD IN COMPETING FOR A STATE CONTRACT!

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. Our efforts focus on guiding the business community through the maze of state government offices. The bureau is, by law, the central repository for all state contracts over \$5,000. Bureau personnel can supply descriptions of contracts, names of previous bidders, pricing breakdowns and other information to help you submit a successful bid on a contract. We will direct you to the appropriate person and agency looking for your product or service to get you "A Step Ahead." Services are free except the cost of photocopying contracts or dubbing a computer diskette with a list of current contracts on the database. A free brochure, "Frequently Asked Questions About State Contracts," explains how to take advantage of the bureau's services.

Contact: **Bureau of Contracts and Public Records**
 Pennsylvania State Treasury
 Room G13 Finance Building
 Harrisburg, PA 17120
 717-787-2990
 1-800-252-4700

BARBARA HAFER,
State Treasurer



Commodities

SU-02-20 SU-02-20: Quantity 1 each - Plant Growth Chamber Conviron Model CMP4030. All products must meet or exceed the specifications that are available with the solicitation package. (Brand Name or Equal). Requests for the bid package may be faxed to 717-477-1350, Shippensburg University.

Department: State System of Higher Education
Location: Shippensburg University, Shippensburg, PA 17257
Duration: Request delivery be made as soon as possible.
Contact: Mona M. Holtry, (717) 477-1386

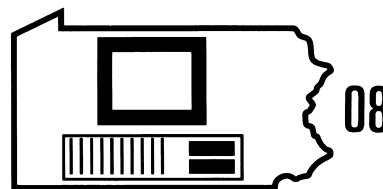
SERVICES



Child Care Services

1-03 Child care services.

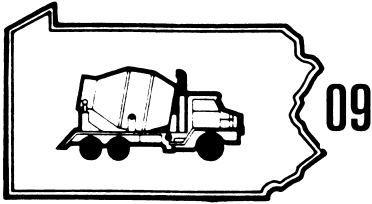
Department: Labor and Industry
Location: Labor and Industry Building, 7th and Forster Streets
Duration: Five years
Contact: Teresa DeLeo, (717) 783-5829



Computer Related Services

RFP 2R-08 This request for proposals (RFP) consists of computer programming services to provide on-going maintenance of the Construction Documentation System (CDS) "NeXtGen." CDS NeXtGen is essential to the effective operation of Pennsylvania Department of Transportation's (PENNDOT's) construction activity. It supports all project site activities, including the generation of estimates to pay contractors for work performed and an interface with the Engineering and Construction Management System (ECMS). The selected contractor will assist the Department in providing a high level of support in maintaining the NeXtGen application so that each of PENNDOT's Districts' construction staff will be provided a reliable and efficient computerized documentation system. Interested contractors may request a copy of the RFP by faxing their name, company name, address, telephone number, E-Mail address, and fax number to Kathy Joy-Brosius at 717-783-7971. Please reference RFP 2R-08 on your fax.

Department: Transportation
Location: Pennsylvania Department of Transportation, Bureau of Office Services, 400 North Street, 5th Floor, Harrisburg, PA 17105-3451
Duration: Sixty (60) months.
Contact: Kathy Joy-Brosius, (717) 705-4665



Construction & Construction Maintenance

30009917 Installation of 6,000 SY of Bituminous Surface Course, ID-2A complete in place, to consist of one 2" thick wearing course of hot-mixed, hot-laid asphaltic concrete installed over an existing paved base. Contractor to cut out bad spots in existing base and repair with 3" thick asphaltic concrete. Installation of 2 ft. wide berm of 4" thick compacted 2A stone around entire paved area.

Department: Fish and Boat Commission
Location: PA Fish and Boat Commission, East Fredericktown Access Area, Township Road 300, Luzerne Township
Duration: Work to be completed by June 30, 2003
Contact: Kathi Tibbott, (814) 359-5130

SU-2002/9 Invitation To Bid - Shippensburg University: SU-2002/9: Mowrey, Naugle, and McLean Halls Elevator Upgrade. Shippensburg University of the State System of Higher Education invites Electrical Contractors to request bid documents for this project. Work includes all work necessary to upgrade four traction elevators and incidental related construction. Prospective Bidders may obtain project plans for a non-refundable fee of \$25.00 from BASCO Associates, P.C., Architects/Engineers, 445 West Philadelphia Street, York, PA 17404, ATTN: Ms. Elizabeth McKinley, 717-852-1433, Fax: 717-852-1613. Pre-Bid Meeting with site visit immediately to follow will be held on March 6, 2003, at 10:00 AM in Reed Operations Center Conference Room. Bids Due: March 25, 2003, at 4:00 PM in Old Main Room 300. Public Bid Opening: March 26, 2003, at 2:00 PM., Old Main Room 203B. Contracts, Prevailing Wages and MBE/WBE Apply. Non-Discrimination and Equal Opportunity are the policies of the Commonwealth and of the PA State System of Higher Education.

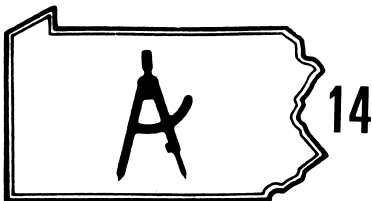
Department: State System of Higher Education
Location: Shippensburg University, Shippensburg, PA 17257
Duration: Two Phases: Phase 1 - 9-2-03 through 12-1-03; Phase 2 - 12-15-03 through 3-05-04
Contact: Deborah K. Martin, (717) 477-1121

KUFR-0010 KUFR-0010: Kutztown University is seeking qualified contractors for an open-ended requirements contract to perform Major Concrete Renovations at Kutztown University. RFP packages are available for a non-refundable fee of \$15.00 from: Barbara Barish, Contract Specialist, Kutztown University, Office of Planning and Construction, P. O. Box 730, Kutztown, PA 19530, Phone (610) 683-4602. RFP packages are available February 17, 2003, through Pre-proposal. A pre-proposal meeting has been scheduled for February 26, 2003, at 1:30 PM in Room OM-26, Old Main Building. Proposals are to be received no later than 3:00 PM, March 11, 2003, in Room 229, Office of Planning and Construction. Nondiscrimination and Equal Opportunity are the policies of the Commonwealth and the State System of Higher Education.

Department: State System of Higher Education
Location: Kutztown University, Kutztown, PA 19530
Duration: One (1) year after NTP (4 additional year renewal option)
Contact: Barbara Barish, (610) 683-4602

PR30009889 Installation of 6,645 SY of Bituminous Surface Course, ID-2A complete in place, to consist of two courses - a 2" thick binder course and a 1-1/2" thick wearing course of hot-mixed, hot-laid asphaltic concrete installed on a prepared stone base. Installation of 2 ft. wide berm of 4" thick compacted 2A stone around entire paved area.

Department: Fish and Boat Commission
Location: PA Fish and Boat Commission, Phoenixville Access Area, on State Route 113, 1-1/2 miles North of Phoenixville, PA
Duration: Work to be completed by June 30, 2003
Contact: Kathi Tibbott, (814) 359-5130



Engineering Services

PennDOT-ECMS The Pennsylvania Department of Transportation has established a website advertising for the retention of engineering firms. You can view these business opportunities by going to the Department of Transportation's Engineering and Construction Management System at www.dot2.state.pa.us.

Department: Transportation
Location: Various
Contact: www.dot2.state.pa.us



Janitorial Services

30877002 Window Cleaning Service: Contractor to furnish all labor, materials and equipment to clean glass windows and/or glass door panels at both the Ebensburg Center and the Altoona Center.

Department: Public Welfare
Location: Ebensburg Center, DPW, Rt. 22 West, PO Box 600, Ebensburg, PA 15931 (Cambria County); Altoona Center, DPW, 1515 Fourth St., Altoona, PA 16601 (Blair County)
Duration: Contract is anticipated to begin July 1, 2003, and end June 30, 2006.
Contact: Cora Davis, Pur. Agent, (814) 472-0288



Medical Services

CN00001580 Provide pharmaceuticals with delivery service.

Department: Public Welfare
Location: Youth Forestry Camp #2, Hickory Run State Park, R.R.#1, Box 82, White Haven, PA 18661
Duration: 7/1/03 through 6/30/04
Contact: Dee Kuhn, Purchasing Agent, (717) 789-5509

CN00001577 Provide psychological testing and individual psychotherapy.

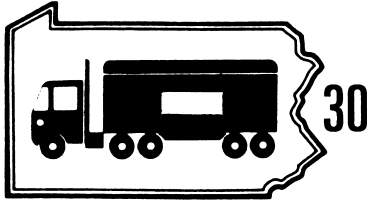
Department: Public Welfare
Location: Youth Forestry Camp #2, Hickory Run State Park, R.R.#1, Box 82, White Haven, PA 18661
Duration: 7/1/03 through 6/30/04
Contact: Dee Kuhn, Purchasing Agent, (717) 789-5509

CN00001578 Provide individual and group drug and alcohol counseling.

Department: Public Welfare
Location: Youth Forestry Camp #2, Hickory Run State Park, R. R. #1, Box 82, White Haven, PA 18661
Duration: 7/1/03 through 6/30/04
Contact: Dee Kuhn, Purchasing Agent, (717) 789-5509

SPC-03008 Contractor to provide preventative maintenance inspections and repairs to nine (9) arjo century whirlpool tubs located at the Gino J. Merli Veterans Center. For detailed specifications please send request via fax to (570) 961-4400 or via e-mail to bpartyka@state.pa.us.

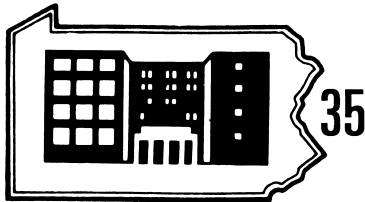
Department: Military Affairs
Location: Gino J. Merli Veterans Center, 401 Penn Avenue, Scranton, PA 18503-1213
Duration: July 1, 2003, through June 30, 2006, with renewal option
Contact: Barbara Partyka, PA-1, (570) 961-4354



Moving Services

RFP WC 777 West Chester University is issuing Request for Proposal WC 777 for Open-Ended Moving Contracts. WCU expects to award one or more contracts in an amount not to exceed \$100,000 per year. Work orders will be issued in an amount between \$500 and \$50,000 for each move. No guarantee of a minimum amount of work is implied. The contract(s) will be for one year with two 2-year options for renewal. Contractors must be licensed by the PUC to work in West Goshen Township, East Bradford Township and West Chester Boro. RFP is available through the Construction Procurement Office at West Chester University. Fax request to 610-436-2020 or call (610) 436-2706. Proposals must be received by 11:00 a.m. March 3, 2003. Late proposals will not be considered regardless of the reason.

Department: State System of Higher Education
Location: West Chester University of PA, Construction Procurement Office, 201 Carter Drive, Suite 200, West Chester, PA 19383
Duration: One year with two 2-year options for renewal.
Contact: Barbara A. Cooper, (610) 436-2706



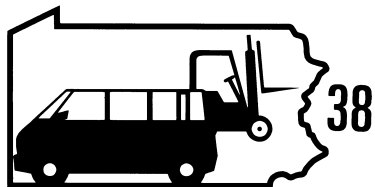
Real Estate Services

93564 LEASE OFFICE SPACE TO THE COMMONWEALTH OF PA. Proposals are invited to provide the Department of Public Welfare with 4,668 useable square feet of office space in with a minimum parking for 11 vehicles, within the following boundaries: North: Township Line Road; South: Ridge Pike; East: Butler Pike; West: Whitehall Road, Norristown, Montgomery County, Pennsylvania. Downtown locations will be considered. For more information on SFP #93564 which is due on April 14, 2003, visit www.dgs.state.pa.us to download a SFP package or call (717) 787-4394.

Department: Public Welfare
Location: 505 North Office Building, Harrisburg, PA 17125
Contact: Cynthia T. Lentz, (717) 787-0952

Sale of land no longer required for Transportation Notice is hereby given that the Department of Transportation pursuant to 71 PS § 513(e)(7) intends to sell certain land owned by it. The parcel consists of an area of 42,333 sq. ft. irregular in shape located in the Northwest quadrant of the Intersection of SR 724 and SR 222 located in Berks County, Spring Township. Interested public entities are invited to express their interest in purchasing the parcel within 20 calendar days from this notice.

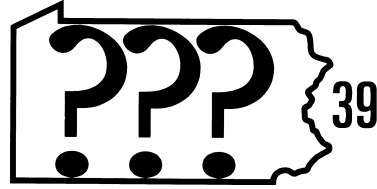
Department: Transportation
Location: Engineering District 5-0, 1713 Lehigh St., Allentown, PA 18103 (Spring Township, Berks County)
Contact: Paul J. Goida, Dist. R/W Admin., (610) 798-4260



Vehicle, Heavy Equipment and Powered Machinery Services

SP-260206 Remove corrugated cartons and waste on a regular established schedule from the premises of approximately 84 shoppes located in Allegheny County. The pick-up frequency varies from one per week to per call. Contractor to furnish metal containers as specified on the location listing.

Department: Liquor Control Board
Location: Allegheny County, PA
Duration: A minimum of one (1) year; up to five (5) years is possible.
Contact: Leland E. Scott, Jr., (717) 787-9854



Miscellaneous

2R-06 "Improved Drivers Skills Test" - The contractor will satisfy a need for ensuring that each applicant for a driver's license has the basic knowledge and skills to operate the vehicle for which they are licensed. The Department must ensure that the non-commercial skills testing process is measuring and testing for the proper skills and that the test is both uniform and fair. For information on this project, e-mail robecooper@state.pa.us or fax to Roberta Cooper at 717-783-7971 the following information: your name, organization name, address, phone number, fax number, and e-mail address.

Department: Transportation
Location: Statewide
Duration: 18 months
Contact: Joyce Martineau, (717) 787-2491

KUFR-0009 KUFR-0009: Kutztown University is seeking qualified contractors for an open-ended requirements contract to perform Major Paving Renovations at Kutztown University. RFP packages are available for a non-refundable fee of \$15.00 from: Barbara Barish, Contract Specialist, Kutztown University, Office of Planning and Construction, P. O. Box 730, Kutztown, PA 19530, Phone: (610) 683-4602. RFP packages are available February 17, 2003, through Pre-proposal. A pre-proposal meeting has been scheduled for February 25, 2003, at 1:30 p.m. in Room OM-26, Old Main Building. Proposals are to be received no later than 2:00 p.m., March 11, 2003, in Room 229, Office of Planning and Construction. Nondiscrimination and Equal Opportunity are the policies of the Commonwealth and the State System of Higher Education.

Department: State System of Higher Education
Location: Kutztown University, Kutztown, PA 19530
Duration: One (1) year after NTP (4 additional year renewal option)
Contact: Barbara Barish, (610) 683-4602

30877003 Vendor to provide orthopedic shoes. Vendor will visit Center to verify sizes. Center will contact vendor. Clinic date must be scheduled within two weeks following contact of vendor. Shoes ordered at clinic must be returned within three weeks after clinic. Orthopedic shoes to be brand name. Final acceptance of shoes and corrections will be at the discretion of the doctor of podiatric medicine.

Department: Public Welfare
Location: Ebensburg Center, Department of Public Welfare, Rt. 22 West, PO Box 600, Ebensburg, PA 15931
Duration: Contract anticipated to begin July 1, 2003, and end June 30, 2006.
Contact: Cora Davis, Pur. Agent, (814) 472-0288

[Pa.B. Doc. No. 03-340. Filed for public inspection February 21, 2003, 9:00 a.m.]

DESCRIPTION OF LEGEND

- | | |
|--|---|
| <p>1 Advertising, Public Relations, Promotional Materials</p> <p>2 Agricultural Services, Livestock, Equipment, Supplies & Repairs: Farming Equipment Rental & Repair, Crop Harvesting & Dusting, Animal Feed, etc.</p> <p>3 Auctioneer Services</p> <p>4 Audio/Video, Telecommunications Services, Equipment Rental & Repair</p> <p>5 Barber/Cosmetology Services & Equipment</p> <p>6 Cartography Services</p> <p>7 Child Care</p> <p>8 Computer Related Services & Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p>9 Construction & Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p>10 Court Reporting & Stenography Services</p> <p>11 Demolition—Structural Only</p> <p>12 Drafting & Design Services</p> <p>13 Elevator Maintenance</p> <p>14 Engineering Services & Consultation: Geologic, Civil, Mechanical, Electrical, Solar & Surveying</p> <p>15 Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core & Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p>16 Extermination Services</p> <p>17 Financial & Insurance Consulting & Services</p> <p>18 Firefighting Services</p> <p>19 Food</p> <p>20 Fuel Related Services, Equipment & Maintenance to Include Weighing Station Equipment, Underground & Above Storage Tanks</p> <p>21 Hazardous Material Services: Abatement, Disposal, Removal, Transportation & Consultation</p> | <p>22 Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental & Repair</p> <p>23 Janitorial Services & Supply Rental: Interior</p> <p>24 Laboratory Services, Maintenance & Consulting</p> <p>25 Laundry/Dry Cleaning & Linen/Uniform Rental</p> <p>26 Legal Services & Consultation</p> <p>27 Lodging/Meeting Facilities</p> <p>28 Mailing Services</p> <p>29 Medical Services, Equipment Rental and Repairs & Consultation</p> <p>30 Moving Services</p> <p>31 Personnel, Temporary</p> <p>32 Photography Services (includes aerial)</p> <p>33 Property Maintenance & Renovation—Interior & Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning & Planting, etc.)</p> <p>34 Railroad/Airline Related Services, Equipment & Repair</p> <p>35 Real Estate Services—Appraisals & Rentals</p> <p>36 Sanitation—Non-Hazardous Removal, Disposal & Transportation (Includes Chemical Toilets)</p> <p>37 Security Services & Equipment—Armed Guards, Investigative Services & Security Systems</p> <p>38 Vehicle, Heavy Equipment & Powered Machinery Services, Maintenance, Rental, Repair & Renovation (Includes ADA Improvements)</p> <p>39 Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
|--|---|

DONALD T. CUNNINGHAM, Jr.
Acting Secretary

Special Notice

Effective February 1, 2003, the contract awards issued by the Department of General Services (Department), Bureau of Purchases, will no longer be published in the *Pennsylvania Bulletin*. This information will continue to be available on the Department's website at www.dgs.state.pa.us, DGS KEYWORD "Procurement Awards."

DONALD T. CUNNINGHAM, Jr.,
Acting Secretary

[Pa.B. Doc. No. 03-341. Filed for public inspection February 21, 2003, 9:00 a.m.]
