

# NOTICES

## DEPARTMENT OF AGRICULTURE

### FY 2004-2005 Annual Plan for Awarding Grants under the Pennsylvania Agricultural Fair Act

The Department of Agriculture (Department), under authority of section 8(a) of the Pennsylvania Agricultural Fair Act (act) (3 P. S. § 1508(a)), announces that the Secretary of Agriculture (Secretary), with the advice and assistance of the Agricultural Fair Advisory Committee (Committee) at its meeting of July 13, 2004, adopted the FY 2004-2005 Annual Plan on the awarding of grants to eligible organizations under the act.

The act authorizes the Department to make grants to organizations conducting eligible agricultural fairs, State-wide agricultural organizations that contribute to the development of agriculture and agribusiness and to eligible agricultural youth groups for support of their programs. The Secretary, with the advice and assistance of Committee created by the act, is to adopt an Annual Plan for awarding of grants subject to the limitations specified in section 5 of the act (3 P. S. § 1505).

The Annual Plan, as adopted by the Secretary, provides for the award of grants to eligible organizations subject to the availability of funds on the following basis:

1. For operating expenses, the maximum payment allowed for each class fair under section 5(1)(i)(A) of the act will be paid.

2. For premium reimbursement, the maximum payment allowed under section 5(1)(i)(B) of the act will be paid.

3. For reimbursement to eligible organizations conducting harness horse racing at annual fairs, other than races for colts and fillies 2 and 3 years of age, the maximum amount of reimbursement allowed under section 5(1)(iii) of the act will be paid.

4. For reimbursement to eligible organizations conducting races for colts and fillies 2 and 3 years of age at annual fairs, the maximum amount of reimbursement allowed under section 5(1)(iv) of the act will be paid.

5. For reimbursement of operating costs and premiums, a maximum amount of \$2,000 and in addition a maximum amount of \$10,000 based on a sum equal to 50% of the amount spent by eligible Statewide agricultural organizations for premiums that are not in the \$2,000 payment as provided under section 5(2) of the act. The total maximum payment shall not exceed \$12,000.

6. For actual expenses incurred for activities which contribute to the advancement of agriculture or agribusiness by 4-H groups, a payment which will be calculated according to the following formula will pay for maximum of 4,000 members per county: 4-H groups with 500 members or less will receive base funding of \$2,000, groups with more than 500 will receive \$2,000 for the first 500 members and an additional \$2 per member for every member over 500 with a total maximum funding of \$9,000.

7. For actual expenses incurred for activities which contribute to the advancement of agriculture or agribusiness by FFA youth groups, a payment which will be calculated according to the following formula:

*Tier I:* County FFA organizations with 100 members or less will receive base funding of \$1,000 with an additional \$2 per member.

*Tier II:* County FFA organizations with 101 to 210 members inclusive will receive a \$2,000 base funding with no additional moneys on a per member basis.

*Tier III:* County FFA organizations with 211 members or more will receive funding of \$2,000 with an additional \$2 per member for every member over 210.

8. One million dollars in addition to funds remaining after the grants have been awarded shall be utilized for capital improvement as provided in section 5(1)(ii) of the act.

9. The Secretary will endeavor to disburse the payments in accordance with the following schedule:

(a) By February 1, 2005, for payment under paragraphs 1—7.

(b) By October 30, 2005, for payment approved and authorized in FY 2004-2005 under paragraph 8.

DENNIS C WOLFF,  
*Secretary*

[Pa.B. Doc. No. 04-1445. Filed for public inspection August 6, 2004, 9:00 a.m.]

### Order Rescinding General Quarantine Order; Avian Influenza

The Department of Agriculture (Department) rescinds the general quarantine order issued on June 3, 2004, with respect to the following portion of Lancaster County. The general quarantine order was published at 34 Pa.B. 3153 (June 19, 2004) and sought to address a potential outbreak of avian influenza within the quarantined area. The Department is satisfied there is no immediate threat of avian influenza in the quarantined area.

The quarantined area described in the referenced general quarantine order was the roughly rectangular area of Lancaster County described as follows:

- Bordered on the east by SR 72, running in a southerly direction from the intersection of Elizabethtown Road and SR 72 (at/near Elstonville) to its intersection with SR 741 and running in a southerly direction on SR 741 to SR 30 (at/near Lancaster).

- Bordered on the south by SR 30, running in a westerly direction from the intersection of SR 741 and SR 30, to its intersection with SR 441 (at/near Columbia).

- Bordered on the west by SR 441, running in a northerly direction from the intersection of SR 30 and SR 441, to its intersection with SR 743 (at/near Marietta) and then by SR 743, running in a northerly direction to its intersection with Elizabethtown Road (at/near Elizabethtown).

- Bordered on the north by the Elizabethtown Road, running in an easterly direction from its intersection with SR 743 to its intersection with SR 72 (at/near Elstonville).

This order shall not be construed as limiting the Department's authority to establish additional quarantine or testing requirements on poultry, as circumstances warrant.

This order is effective July 26, 2004.

DENNIS C WOLFF,  
*Secretary*

[Pa.B. Doc. No. 04-1446. Filed for public inspection August 6, 2004, 9:00 a.m.]

# DEPARTMENT OF BANKING

## Action on Applications

The Department of Banking, under the authority contained in the act of November 30, 1965 (P. L. 847, No. 356), known as the Banking Code of 1965; the act of December 14, 1967 (P. L. 746, No. 345), known as the Savings Association Code of 1967; the act of May 15, 1933 (P. L. 565, No. 111), known as the Department of Banking Code; and the act of December 19, 1990 (P. L. 834, No. 198), known as the Credit Union Code, has taken the following action on applications received for the week ending July 27, 2004.

### BANKING INSTITUTIONS

#### Conversions

<i>Date</i>	<i>Name of Institution</i>	<i>Location</i>	<i>Action</i>
7-21-04	Prudential Savings Association Philadelphia Philadelphia County	Philadelphia	Approved
	<i>To:</i> Prudential Savings Bank Philadelphia Philadelphia County		
	Represents conversion from a State-chartered mutual savings association to a State-chartered mutual savings bank.		

#### Branch Applications

<i>Date</i>	<i>Name of Bank</i>	<i>Location</i>	<i>Action</i>
7-19-04	Wayne Bank Honesdale Wayne County	Meadowlake Plaza 5165 Milford Road (Route 209) Marshalls Creek Middle Smithfield Township Monroe County	Opened
7-21-04	1st Summit Bank Johnstown Cambria County	Super Wal-Mart 2600 Plank Road Commons Altoona Blair County	Filed
7-21-04	1st Summit Bank Johnstown Cambria County	Super Wal-Mart Old Greengate Mall U. S. Route 30 Greensburg Westmoreland County	Filed
7-21-04	Royal Bank America Narberth Montgomery County	418 Oak Lane Road Philadelphia Philadelphia County	Filed
7-21-04	Royal Bank America Narberth Montgomery County	6331 Castor Avenue Philadelphia Philadelphia County	Filed
7-21-04	Royal Bank America Narberth Montgomery County	7001 West Chester Pike Upper Darby Delaware County	Filed
7-21-04	Royal Bank America Narberth Montgomery County	1550 Lemoine Avenue Fort Lee Bergen County, NJ	Filed
7-26-04	Citizens Bank of Pennsylvania Philadelphia Philadelphia County	3900 Welsh Road Willow Grove Montgomery County	Approved
7-26-04	Coatesville Savings Bank Coatesville Chester County	1082 Georgetown Road Georgetown Lancaster County	Filed

**Branch Discontinuances**

<i>Date</i>	<i>Location</i>	<i>Location</i>	<i>Action</i>
7-26-04	Firsttrust Savings Bank Conshohocken Montgomery County	Bala Cynwyd Shopping Center 41 East City Line Avenue Bala Cynwyd Montgomery County	Approved
7-26-04	Firsttrust Savings Bank Conshohocken Montgomery County	125 East Swedesford Road Exton Chester County	Approved
7-26-04	The Madison Bank Blue Bell Montgomery County	Summit Square Shopping Center Route 413 and Doublewoods Road Langhorne Bucks County	Approved
7-26-04	The Madison Bank Blue Bell Montgomery County	One Abington Plaza 101 Old York Road Jenkintown Montgomery County	Approved

**SAVINGS INSTITUTIONS**

No activity.

**CREDIT UNIONS**

**Articles of Amendment**

<i>Date</i>	<i>Name of Credit Union</i>	<i>Purpose</i>	<i>Action</i>
7-23-04	TruMark Financial Credit Union Trevose Bucks County	Amendment to Articles of Incorporation provides for a reduction in the par value of one share from \$50 to \$5.	Filed
7-26-04	Pittsburgh Teachers Credit Union Pittsburgh Allegheny County	Amendment to Articles of Incorporation provides for the addition of occupational or associational groups to the credit union's field of membership.	Filed

A. WILLIAM SCHENCK, III,  
*Secretary*

[Pa.B. Doc. No. 04-1447. Filed for public inspection August 6, 2004, 9:00 a.m.]

**DEPARTMENT OF  
COMMUNITY AND  
ECONOMIC DEVELOPMENT**

**Machinery and Equipment Loan Participation and Interest Rates**

The Department of Community and Economic Development (Department) gives notice of the adoption of Machinery and Equipment Loan Fund (MELF) participation and interest rates for loans approved by the Department. The following rates are effective as of July 20, 2004, and will remain in effect until changed by a notice in the *Pennsylvania Bulletin*.

The Department retains the right to waive or modify the rates, to the extent that the rates are not mandated by law, on a case by case basis for good cause shown.

Further information can be obtained from the Department of Community and Economic Development, Center for Business Financing, Loans Division, 400 North Street, 4th Floor, Harrisburg, PA 17120, (717) 720-1410.

DENNIS YABLONSKY,  
*Secretary*

**MELF**

**Participation and Interest Rates  
for Counties and Municipalities\*  
over 25,000 Population**

**Effective for Applications Received after July 20,  
2004**

	<i>Maximum MELF Participation*</i>	<i>Interest Rate** %</i>
ADAMS	50%	2.75
ALLEGHENY	50%	2.75
ARMSTRONG	50%	2.75
BEAVER	50%	2.75
BEDFORD	50%	2.75
BERKS	50%	2.75
BLAIR	50%	2.75
BRADFORD	50%	2.75
BUCKS	50%	2.75
BUTLER	50%	2.75
CAMBRIA	50%	2.75
CAMERON	50%	2.75
CARBON	50%	2.75
CENTRE	50%	2.75
CHESTER	50%	2.75

	<i>Maximum MELF Participation*</i>	<i>Interest Rate** %</i>		<i>Maximum MELF Participation*</i>	<i>Interest Rate** %</i>
CLARION	50%	2.75	MONTGOMERY	50%	2.75
CLEARFIELD	50%	2.75	MONTOUR	50%	2.75
CLINTON	50%	2.75	NORTHAMPTON	50%	2.75
COLUMBIA	50%	2.75	NORTHUMBERLAND	50%	2.75
CRAWFORD	50%	2.75	PERRY	50%	2.75
CUMBERLAND	50%	2.75	PHILADELPHIA	50%	2.75
DAUPHIN	50%	2.75	PIKE	50%	2.75
DELAWARE	50%	2.75	POTTER	50%	2.75
ELK	50%	2.75	SCHUYLKILL	50%	2.75
ERIE	50%	2.75	SNYDER	50%	2.75
FAYETTE	50%	2.75	SOMERSET	50%	2.75
FOREST	50%	2.75	SULLIVAN	50%	2.75
FRANKLIN	50%	2.75	SUSQUEHANNA	50%	2.75
FULTON	50%	2.75	TIOGA	50%	2.75
GREENE	50%	2.75	UNION	50%	2.75
HUNTINGDON	50%	2.75	VENANGO	50%	2.75
INDIANA	50%	2.75	WARREN	50%	2.75
JEFFERSON	50%	2.75	WASHINGTON	50%	2.75
JUNIATA	50%	2.75	WAYNE	50%	2.75
LACKAWANNA	50%	2.75	WESTMORELAND	50%	2.75
LANCASTER	50%	2.75	WYOMING	50%	2.75
LAWRENCE	50%	2.75	YORK	50%	2.75
LEBANON	50%	2.75			
LEHIGH	50%	2.75			
LUZERNE	50%	2.75			
LYCOMING	50%	2.75			
McKEAN	50%	2.75			
MERCER	50%	2.75			
MIFFLIN	50%	2.75			
MONROE	50%	2.75			

\* Maximum participation; MELF loans are \$500,000 or 50% of eligible project costs, whichever is less.

\*\* Based on calendar year 2003 unemployment rate. Subject to change at discretion of the Department.

[Pa.B. Doc. No. 04-1448. Filed for public inspection August 6, 2004, 9:00 a.m.]

## DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

### Wild Resource Conservation Program Meeting

A public hearing will be held on Wednesday, August 18, 2004, to comment on the applications submitted to the Wild Resource Conservation Program for grant funding in Fiscal Year 2004-2005. The meeting will be held at 1 p.m. at the Department of Conservation and Natural Resources, Bureau of Topographic and Geologic Survey Building, 3240 Schoolhouse Road, Middletown, PA.

Public comment is being solicited on the following proposals that have been submitted for consideration of funding.

Questions concerning this hearing should be directed to Teresa Witmer, (717) 783-1639, tewitmer@state.pa.us or Ronald A. Stanley, (717) 783-1337, rostanley@state.pa.us. Individuals who plan to make comments should contact Teresa Witmer or Ronald A. Stanley.

Persons in need of accommodations as provided for in the Americans With Disabilities Act of 1990 should contact Ronald A. Stanley at (717) 783-1337 or through the Pennsylvania AT&T Relay Service at (800) 654-5984 (TDD) to discuss how the Department of Conservation and Natural Resources may accommodate their needs.

MICHAEL F. DIBERARDINIS,  
*Secretary*

### 2004-2005 Wild Resource Conservation Grant Applications

<i>No.</i>	<i>Type</i>	<i>Request</i>	<i>Grantee</i>	<i>PI Surname</i>	<i>Location</i>
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*Monitoring Reproductive Success of Cavity Nesting Birds on Metals Contaminated Restoration Site*

46	Conserve	\$5,245	Wildlife Information Center	Kunkle	Carbon and Lehigh
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This project will restore a degraded section of ridge contaminated with heavy metals and will monitor reproductive success of Kestrels and bluebirds onsite and at nearby areas.

*Bird Populations and Density in the Benton Area School District*

37	Conserve	\$10,548.47	Benton Area School District	McHenry	Columbia
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<i>No.</i>	<i>Type</i>	<i>Request</i>	<i>Grantee</i>	<i>PI Surname</i>	<i>Location</i>
This project will create a bird population and density field study. Students will learn field study techniques and will build, place and monitor bird boxes.					
<i>Wildlife Propagation</i>					
34	Conserve	\$15,000	White Ash Land Assn.	Blasi	Sullivan
This project will convert old logging roads to long narrow food plots, 2.5-mile winding food plot 15 feet to 20 feet wide.					
<i>Artificial Brush Piles</i>					
7	Conserve	\$15,195	Penn State	San Julian	Huntingdon and Centre
This project will measure benefits to small mammals and birds for the commonly recommended use of brush piles to enhance wildlife habitat.					
<i>Delivering the Dillerville Wetland (DDW)</i>					
56	Conserve	\$22,750	Lancaster County Academy	Feeley	Lancaster
This project will remove invasive plants and introduce native flora, monitor water quality and construct duck blinds, a boardwalk and educational signage.					
<i>Six County PA Chestnut Breeding Program</i>					
49	Conserve	\$28,480	Pa. American Chestnut Foundation	Leffel	Statewide
This project will back-cross regionally adapted chestnuts using a male sterile technique, increasing nut production, diversity and adaptability.					
<i>Effects of Acidic Deposition on Forest Birds</i>					
8	Conserve	\$29,520	Penn State	Brittingham	Centre
This project will evaluate the effects of acid deposition on breeding birds in the central region of this Commonwealth where levels are known to be high and the effects of liming.					
<i>Prioritization of Riparian Areas for Restoration and Protection, a Pilot Study in the Lehigh River Watershed</i>					
72	Conserve	\$32,139.50	Wildlands Conservancy	Brandes	
This project will prioritize riparian buffers for restoration and protection based on ecological value. An advisory committee will be formed and a small pilot project will be conducted on the Little Lehigh Creek.					
<i>Restoration of Fossil Sand Dune Oak Savanna at Erie Bluffs State Park</i>					
33	Conserve	\$33,000	Lake Erie Region Conservancy	Fuhrman	Erie
This project will restore fossil dune ridge rare black oak savanna community threatened by encroachment of weedy/invasive species.					
<i>Barn Owl Reintroduction Satellite Telemetry Project</i>					
58	Conserve	\$42,420	Moraine Preservation Fund	Jerry	Western Pennsylvania
This project will track tagged barn owls to determine habitat needs and will install nesting boxes near preferred habitat.					
<i>Park Intruders: Moraine McConnell's Mill on the Offensive</i>					
69	Conserve	\$63,282.59	3mjc's	Price	Butler
This project will remove invasive species of plants from Moraine and McConnell's State Parks and will educate through a kiosk, brochure and training.					
<i>Invasive Species Management Plan</i>					
83	Conserve	\$65,000	Broadhead Watershed Association	Stevens	Monroe
This project will develop an invasive species management plan for a watershed known to have substantial invasives impacts on biodiversity.					
<i>Tioga County Keeping Track</i>					
53	Inventory	\$16,098.46	Tioga County Partnership	Weaver	Tioga
This project will train 15 Tioga County Keeping Tract volunteers who will monitor specially selected areas four times a year recording certain species.					
<i>The Roaring Rocks/Swamp Creeks Regional Biodiversity Study</i>					
43	Inventory	\$25,000	Tinicum Conservancy	Kyde	Bucks
This project will conduct a biological diversity inventory and habitat mapping study to augment Statewide databases and provide scientific support for regional conservation efforts.					

<i>No.</i>	<i>Type</i>	<i>Request</i>	<i>Grantee</i>	<i>PI Surname</i>	<i>Location</i>
<i>Montgomery County Natural Areas Inventory Implementation Plan</i>					
70	Inventory	\$50,000	County of Montgomery	Shaw	Montgomery
This project will use the existing Montgomery County Natural Areas Inventory to reevaluate, assess and prioritize identified critical natural areas for preservation and management activities.					
<i>Natural Areas Inventory for Philadelphia County</i>					
79	Inventory	\$125,400	Academy of Natural Sciences	Bouchard	Philadelphia
This project will inventory plant and animal species (vascular plants, butterflies and moths, land snails, ground beetles, freshwater decapod crustaceans, fishes, amphibians, reptiles and birds) and major plant communities, mainly in natural areas.					
<i>County Natural Areas Inventories—Eastern PA</i>					
23	Inventory	\$187,179	The Nature Conservancy	Gleason	Bradford, Montour, Carbon, Tioga and Susquehanna
This project will complete Bradford, Montour and Carbon Counties and add the final four counties in the eastern region of this Commonwealth to locate plant and animal species of special concern and exemplary natural communities.					
<i>County Natural Heritage Inventories—Western PA</i>					
29	Inventory	\$330,000	Western Pa Conservancy	Wagner	Armstrong, Cameron, Clarion, Forest, Indiana and McKean
This project will continue work in eight western counties and complete work in four other counties to locate plant and animal species of special concern and exemplary natural communities.					
<i>Preservation of Habitat by Hydrogen Fuel Cell Implementation</i>					
67	Outreach	\$652	Robert Bydlow	Bydlow	Lehigh
This project will assemble a hydrogen fuel vehicle and produce posters for stewardship and a video.					
<i>Wild Resource Speaker's Series</i>					
36	Outreach	\$4,000	Lackawanna College	Hatala	Lackawanna
This project will provide a speaker's series highlighting the need to protect and preserve this Commonwealth's wild resources and a series of hikes, walks and hands-on educational activities.					
<i>Wild Action Grant Program: Improving Habitat for Wildlife</i>					
14	Outreach	\$5,000	Game Commission	Alberici	Statewide
This project will support 20 schools to improve school ground habitat and to adapt environment and ecology standards.					
<i>Oley Valley Fence Row Research</i>					
35	Outreach	\$7,309.70	Oley Valley Ag. Science	Howe	Berks
This project will educate youth about the integration of the sciences of agriculture and the environment, provide project specific equipment and teach applied field research techniques.					
<i>Watershed Birding and Natural History Trail Map and Outreach</i>					
76	Outreach	\$8,525	Bushkill Stream Conservancy	Merwarth	
The project will develop a Birding and Natural History Trip Map to connect the community with the resources of the watershed, promote ecotourism and encourage support for natural resources.					
<i>Wilmington Area Outdoor Classroom</i>					
6	Outreach	\$9,980	Wilmington School District	White	Lawrence and Mercer
This project will build an outdoor classroom at the Wilmington Area School District, including a limestone trail and eight benches installed for classroom seating, planted with wildflowers/shrubs.					
<i>American Kestrel Children's Storybook</i>					
25	Outreach	\$10,950	Hawk Mountain Sanctuary	Bildstein	Berks
A storyline, rhymes and colorful illustrations will teach children to identify a life cycle, migration and conservation needs for the American Kestrel.					
<i>Land Snail Website</i>					
15	Outreach	\$11,271	Carnegie Museum of Natural	Hotopp	Carnegie Museum of Natural History
This project will make information about the identity and ecology of 100 species of native land snails and slug readily available.					

<i>No.</i>	<i>Type</i>	<i>Request</i>	<i>Grantee</i>	<i>PI Surname</i>	<i>Location</i>
<i>Bird of Prey Environmental Education Program</i>					
28	Outreach	\$15,670	Great Valley Nature Center	Pascocello	Chester, Wayne, Montgomery, Philadelphia, Delaware and Bucks

This project will support a mentor program, teacher workshops and nest box program to increase student and public awareness and appreciation for birds of prey.

*West Parks Wild Resource Education Initiative*

50	Outreach	\$19,850	Lackawanna College	Hatala	Lawrence
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This project will increase awareness, education, research and monitoring at West Park, installing trail signs, giving out 2,000 placemats, distributing 1,000 brochures and erecting Kestrel boxes.

*Osprey Return*

47	Outreach	\$20,000	Moraine Preservation Fund	Reperti	Butler
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This project will renovate a pontoon boat for environmental education, water testing and public environmental ecotours of Lake Arthur at Moraine State Park.

*A Database of PA Mammals in the Academy of Natural Sciences Mammalogy Collection with Interactive Key*

68	Outreach	\$24,339	Academy of Natural Sciences	Morris	Statewide
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This project will capture text data associated with mammal specimens and make it available for searching, mapping on the Internet with an online interactive key.

*American Kestrel-Nestbox Placement Initiative*

24	Outreach	\$25,075	Hawk Mountain Sanctuary	Bildstein	Berks
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This project will cooperate with farmers, agricultural educators, FFA and 4-H groups to reverse Kestrel decline due to lack of cavity nests. It will provide 35,000 copies of an eight-page comprehensive brochure.

*Farmlands and Wildlife*

9	Outreach	\$29,274	Penn State	Brittingham	Statewide
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This project will develop a guide for farmland owners on management practices to improve wildlife habitat, sources of assistance and means of minimizing potential nuisances.

*Habitat Quality and Aquatic Biodiversity Protection—A Framework for Environmental Planning and Management*

55	Outreach	\$32,310	Lancaster County Conservancy	Goodno	Lancaster
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This project will develop focused scientific understanding and guidance on aquatic biodiversity in Lancaster.

*The Lichen Flora of Eastern Pennsylvania*

63	Status	\$3,356.06	Academy of Natural Science	Macklin	Eastern Pennsylvania
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This project will perform fieldwork to collect vouchers and increase knowledge of the distributions of lichens in the eastern region of this Commonwealth.

*Survey of a PA Endangered Plant*

77	Status	\$5,000	Thiel College	Pale	Mercer
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This project will survey selected endangered plant species, collect their seeds and germinate them in the laboratory or greenhouse.

*Water Quality Monitoring*

5	Status	\$6,675	Pen Argyl High School	Kopcho	Plainfield Township
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Students in an aquatic biology class will monitor the Little Bushkill Creek for any signs of pollution and report their data to the Delaware River Basin Commission for use by State and local decision makers.

*Wissahickon Valley Park Amphibian Habitat Inventory and Assessment*

59	Status	\$7,500	Wissahickon Restoration Volunteers	Low	Philadelphia
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This project will identify potential amphibian habitat, assess the condition of habitat, prioritize habitat for restoration and protection and map the habitat using GIS.

*The Status of Crataegus (Hawthorns) in Eastern PA*

64	Status	\$7,598.33	Academy of Natural Science	Macklin	Eastern Pennsylvania
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This project will identify species using collected specimen and current literature on hawthorns, an important group of shrubs for bird food and habitat in this Commonwealth.

<i>No.</i>	<i>Type</i>	<i>Request</i>	<i>Grantee</i>	<i>PI Surname</i>	<i>Location</i>
<i>Illustrated Field Guide to the Crane Flies of Pennsylvania</i>					
62	Status	\$11,648	Carnegie Museum of Natural	Young	Carnegie Museum of Natural History, Section of Invertebrate
This project will consolidate information on distribution and seasonal occurrence on crane flies and complete an illustrated field guide and website.					
<i>Genetic Characterization of Headwater Stream Fish Communities</i>					
75	Status	\$14,607	Penn State	Carline	
This project will evaluate genetic diversity for headwater fish populations to determine isolation, inbreeding and recovery for brook trout, blacknose dace and slimy sculpin.					
<i>Rare Plant Inventory within Northwestern PA</i>					
10	Status	\$15,000	The Cleveland Museum	Bissell	Erie, Crawford, Mercer and Tioga
This project will continue stewardship work at Edinboro Lake Fen, Erie National Wildlife Refuge, Bog Candle Fen, Presque Isle State Park and Pymatuning State Park and will search for POSCIP species.					
<i>Conservation &amp; Genetic Status of the Timber Rattlesnake in Central and Eastern PA</i>					
3	Status	\$16,311	Arcadia University	Bushar	Pike, Carbon, Clearfield and Adams
This project will measure genetic variation and gene flow in 8 to 12 populations of timber rattlesnakes in the northeastern, southeastern, northcentral and southcentral regions of this Commonwealth.					
<i>Habitat Association, Occurrence, Phenology and Biology of a Terrestrial Indicator Group</i>					
52	Status	\$19,552.50	Carnegie Museum of Natural	Davidson	Statewide
This project will collect selected habitats to fill identified gaps in knowledge of biology and distribution and will create website images, maps and a database for ground beetles.					
<i>Non-Native Trout Effects of Pennsylvania Fishes and Associated Food Webs</i>					
13	Status	\$20,000	Penn State	Stauffer	Centre and Monroe
Trout species are often introduced to waters where they are exotic. Non-native trout often displace native trout. This project will study trout predation on bridle shiner and ironcolor shiner.					
<i>Acoustical Sampling of Bats over Created Wetlands in Western PA</i>					
31	Status	\$20,460	Wildlife Habitat Council	Maslonek	Allegheny, Beaver, Washington, Greene, Fayette and Somerset
This project will acoustically sample bats over 30 created wetlands of various ages, sizes and landscapes to investigate assemblages, richness, absence/presence and feeding activity.					
<i>Implementing the Pennsylvania Biodiversity Conservation Plan: Phase 1</i>					
65	Status	\$20,474	Pa Biodiversity Partnership	Thompson	Statewide
This project will begin to implement a comprehensive plan for biodiversity with outreach to a broad audience about the impact and importance of biodiversity.					
<i>The Burrowing Crayfishes of PA: Distribution, Genetics &amp; Conservation</i>					
51	Status	\$20,583	Carnegie Museum of Natural	Fetzner, Jr.	Allegheny, Beaver, Bedford, Fayette, Green and Somerset
This project will make new collections of burrowing crayfishes, establish current distributions, distribution maps, create a website and assess population-level genetic variation.					
<i>Pennsylvania Odonate Database</i>					
21	Status	\$20,796.50	The Nature Conservancy	Ray	Statewide
This project will populate an Access database on dragonflies and damselflies to facilitate species conservation.					
<i>Taking Stock of American Ginseng in PA</i>					
71	Status	\$20,816	Penn State	Jacobson	Statewide
This project will gather information on ginseng occurrence, demography and human influences to resolve basic questions for husbandry and management.					



<i>No.</i>	<i>Type</i>	<i>Request</i>	<i>Grantee</i>	<i>PI Surname</i>	<i>Location</i>
<i>Herbarium Studies and Field Studies of PA Plants of Special Concern</i>					
44	Status	\$21,000	Carnegie Museum of Natural	Morton	Greene and Crawford
This project will monitor plant diversity by verifying historical records, documenting new localities and taxa and conducting field surveys.					
<i>Forest Stand Age, Composition, and Structure Associated with the State Endangered Northern Flying Squirrel</i>					
41	Status	\$22,493	Penn State Altoona	Mahan	Carbon, Monroe, Luzerne, Pike and Forest
This project will determine habitat for northern flying squirrel, its mature coniferous habitat, the crucial habitat components of stands and surrounding potential land use.					
<i>Use of Forested and Upland Shrub/Scrub Habitats by Spring Migrating Landbirds in Northeastern PA</i>					
38	Status	\$24,916	University of Scranton	Smith	Lackawanna
This project takes an integrated approach to understand habitat use and fitness consequences related to declines in landbird migrants and stopover habitat.					
<i>Status of the Endangered Darter in Lake Erie Drainage</i>					
74	Status	\$25,004	Penn State	Stauffer	Erie
This project will determine the current distribution, estimate the population size and investigate the life history of these fish in the Commonwealth waters of Lake Erie to better protect this population.					
<i>Biodiversity of Large Riverine Fish Assemblages of the Monongahela River</i>					
19	Status	\$25,469	California University of PA	Kimmel	Greene, Washington, Fayette, Westmoreland and Allegheny
This project will inventory the large-bodied ichthyofauna of the Monongahela for diversity and distribution.					
<i>Inventory of Riparian Habitat Along French Creek</i>					
26	Status	\$26,850	Allegheny College	Mumme	Crawford
This project will use GIS to study riparian habitats of biologically diverse French Creek. Work will include field surveys of vegetation, birds, reptiles and amphibians.					
<i>Verification of Gap Habitat Models for Birds for Conservation Planning</i>					
39	Status	\$28,483	Penn State	Brooks	Entire State
This project will test existing GAP habitat models for 12 species of special concern as a cost effective way resource agencies could do conservation, development and policy planning.					
<i>Endangered Species of Presque Isle Bay Watershed</i>					
73	Status	\$30,234	Penn State	Stauffer	Erie
This project will determine presence or absence, population estimates and habitat requirements for each of nine endangered fish species with website, brochures, handouts and a recovery plan.					
<i>Status Assessment of At-Risk Amphibian and Reptile Species in Pennsylvania</i>					
12	Status	\$33,355	Shippensburg University	Maret	Statewide
This project will determine status (abundance, distribution and population trends) of six amphibian and reptile species where information is inadequate or unavailable.					
<i>Avian Use of Grassland Habitats in Southwestern PA</i>					
18	Status	\$35,795.59	California University of PA	Argent	Greene, Washington, Fayette, Westmoreland and Allegheny
This project will determine seasonal use, as measured by avian density and diversity, of restored, privately-owned grassland habitats of various sizes.					
<i>Studies of Aquatic Plants of Glacial Lakes of Northeastern Pennsylvania</i>					
2	Status	\$38,002	Morris Arboretum	Rhoads	Pike, Monroe, Susquehanna, Sullivan, Wayne and Luzerne
This project will conclude current studies with quantitative mapping in five lakes to characterize emergent and submersed communities and correlate the results with water quality data.					

- | <i>No.</i>  | <i>Type</i> | <i>Request</i> | <i>Grantee</i>               | <i>PI Surname</i> | <i>Location</i>   |
|---|-------------|----------------|------------------------------|-------------------|---|
| <i>Land Snails of Limestone Communities and Update of Land Snail Distributions in PA</i>  |             |                |                              |                   |   |
| 16  | Status      | \$39,486       | Carnegie Museum of Natural   | Pearce            | Bedford, Butler, Centre, Fayette, Greene and Huntingdon |
| This project will fill knowledge gaps about distributions and habitat associations of land snails from museum records and inventory of land snails in limestone areas in the western region of this Commonwealth. |             |                |                              |                   |   |
| <i>Field Surveys for Plant Species of Special Concern in Eastern Pennsylvania</i>   |             |                |                              |                   |   |
| 11  | Status      | \$40,150       | The Nature Conservancy       | Kunsman           | 36 in Eastern Pennsylvania                              |
| This project will attempt to locate a minimum of 40 plant species of special concern, determine population size, habitat, associated species, threats and management recommendations with data mapped in PNHP.    |             |                |                              |                   |   |
| <i>Estimating Abundances and Habitat Associations for Breeding Birds in Year Two of the 2nd PA Breeding Bird</i>  |             |                |                              |                   |   |
| 66  | Status      | \$40,540       | Carnegie Museum of Natural   | Mulvihill         | Statewide   |
| This project will provide rigorous abundance sampling and geo-referenced observations, assessments of habitat and specialized point counts for breeding birds.  |             |                |                              |                   |   |
| <i>Least Shrew and Other Grassland Small Mammal Species Inventory/Conservation in PA</i>  |             |                |                              |                   |   |
| 22  | Status      | \$46,347       | The Nature Conservancy       | Hart              | Adams, York and Lancaster                               |
| This project will predict suitable habitat for least shrew, a species of special concern from grassland habitat.  |             |                |                              |                   |   |
| <i>Hopewell Big Woods Ecological Greenway</i>   |             |                |                              |                   |   |
| 45  | Status      | \$50,000       | Union Township United        | Blye, Jr.         | Berks and Chester                                       |
| This project will identify specific habitats for State-listed birds, mammals, reptiles and amphibians in the Hopewell Big Woods and identify specific parcels of unprotected land that provide habitat.           |             |                |                              |                   |   |
| <i>Ecological Studies and Inventory of PA's Aquatic Snails—Year 3</i>   |             |                |                              |                   |   |
| 57  | Status      | \$56,531       | Western Pa Conservancy       | Evans             | Statewide   |
| This project will inventory aquatic snails in lakes and reservoirs, as well as larger rivers, to determine relationships to ecological factors and will produce species lists and distribution maps.              |             |                |                              |                   |   |
| <i>Long-term Monitoring of Small Mammal Communities in PA</i>   |             |                |                              |                   |   |
| 54  | Status      | \$57,741       | Wilkes University            | Steele            | Kempton   |
| This project will produce a community-based habitat analysis for a species of small mammals at three Hawk Mountain sites.   |             |                |                              |                   |   |
| <i>Inventory of Dragonflies and Damselflies (Odonata) in Habitats of French Creek Watershed and Glacial Lakes</i>   |             |                |                              |                   |   |
| 60  | Status      | \$59,280       | NW Field Station, Western Pa | Smith             | Erie, Crawford, Mercer and Venango                      |
| This project will increase knowledge of biodiversity in relation to aquatic habitats and water quality to support comprehensive conservation planning.  |             |                |                              |                   |   |
| <i>Bog Turtle Inventory—Cooks Creek Watershed</i>   |             |                |                              |                   |   |
| 40  | Status      | \$59,850       | Heritage Conservancy         | Nowicki           | Bucks   |
| This project will locate existing bog turtle populations and areas containing suitable habitat in the Cooks Creek watershed.  |             |                |                              |                   |   |
| <i>Factors Affecting Diversity of Biota in Vernal Pools and Adjacent Forests in the South Mountain</i>  |             |                |                              |                   |   |
| 32  | Status      | \$62,336.75    | Messiah College              | Lindquist         | Franklin, Adams and Cumberland                          |
| This project will establish trends in biological diversity, construct ecological models and develop a site conservation plan for South Mountain.  |             |                |                              |                   |   |
| <i>Relations of Habitat to Mussel Communities of the Susquehanna and Potomac Basins</i>   |             |                |                              |                   |   |
| 17  | Status      | \$69,815       | The Nature Conservancy       | Nightingale       | Potomac, Mid Susquehanna                                |
| This project will determine the relationships among mussel communities, habitat and landscape factors, especially as related to gradients and human disturbance.  |             |                |                              |                   |   |

No.	Type	Request	Grantee	PI Surname	Location
<i>Feasibility Study for Restoring Grasslands Native to Southeastern PA on DCNR Lands in the Region</i>					
78	Status	\$70,839	Natural Lands Trust	Thorne	Chester, Montgomery, Delaware, Bucks, Lehigh and Lancaster

This proposal will identify locations on Department and other lands where native grasslands can be restored using herbarium information and soil types.

*Documenting the Flora Associated with Glacial Lakes in Northwest PA*

27	Status	\$74,995.39	Western Pa Conservancy	Grund	Erie, Crawford and Mercer
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This project will map aquatic species to facilitate stewardship of the eight glacial lakes of the northwestern region of this Commonwealth.

*Upper Ridley-Crum Important Bird Area American Kestrel Habitat Protection Project*

20	Status	\$75,000	Willistown Conservation Trust	Van Alen	Chester and Delaware
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This project will determine American Kestrel habitat using aerial photographs and ground truthing and work for conservation easements and improved stewardship by private landowners.

*Spatial Ecology of the Eastern Massasauga*

30	Status	\$78,153	Western Pa Conservancy	Jellen	Butler, Mercer and Venango
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This project will use radio-telemetry to elucidate natural history of Massasauga on which to base conservation and management.

[Pa.B. Doc. No. 04-1449. Filed for public inspection August 6, 2004, 9:00 a.m.]

## DEPARTMENT OF EDUCATION

### Availability of 2004-2005 Registered Apprenticeship Programs for Youth Ages 16 and Over Funds

Applications are invited for FY 2004-2005 Registered Apprenticeship Programs for Youth Ages 16 and Over funding. The project period is from August 7, 2004, to June 30, 2005. The maximum amount per application is \$25,000. Available funds total \$160,000.

#### 1. Eligibility Requirements

Funding is available on a competitive basis to career and technical centers/area vocational-technical schools and school districts with approved secondary career and technical education programs.

#### 2. Applications Deadline

Proposal letters are due September 1, 2004, by 5 p.m.

#### 3. How to Apply

The Department of Education (Department) has implemented an Internet-based e-grant system that requires eligible applicants to apply for funding online. The grant guidelines will be available on the Department's website: [www.pde.state.pa.us](http://www.pde.state.pa.us). Click on "K-12 Schools," "Career/Technical Education," "Grants and Funding," "Funding Sources" and "Registered Apprenticeship Programs for In-School Youth Ages 16 and Older." This website provides a listing of the various funding guidelines.

#### 4. Questions Concerning the Grant Application

Questions concerning the grant application should be addressed to Lee Burket, Work-Based Learning Coordinator, Department of Education, Bureau of Career and Technical Education, Division of Contract Administration, 333 Market Street, 6th Floor, Harrisburg, PA 17126-0333, (717) 787-8804, [lburket@state.pa.us](mailto:lburket@state.pa.us).

GERALD L. ZAHORCHAK, Ed.D.,  
Acting Secretary

[Pa.B. Doc. No. 04-1450. Filed for public inspection August 6, 2004, 9:00 a.m.]

## DEPARTMENT OF ENVIRONMENTAL PROTECTION

Applications, Actions and Special Notices

### APPLICATIONS

### THE CLEAN STREAMS LAW AND THE FEDERAL CLEAN WATER ACT APPLICATIONS FOR NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES) PERMITS AND WATER QUALITY MANAGEMENT (WQM) PERMITS

This notice provides information about persons who have applied for a new, amended or renewed NPDES or WQM permit, a permit waiver for certain stormwater discharges or submitted a Notice of Intent (NOI) for coverage under a

general permit. The applications concern, but are not limited to, discharges related to industrial, animal or sewage waste, discharges to groundwater, discharges associated with municipal separate storm sewer systems (MS4), stormwater associated with construction activities or concentrated animal feeding operations (CAFOs). This notice is provided in accordance with 25 Pa. Code Chapters 91 and 92 and 40 CFR Part 122, implementing The Clean Streams Law (35 P. S. §§ 691.1—691.1001) and the Federal Clean Water Act.

<i>Location</i>	<i>Permit Authority</i>	<i>Application Type or Category</i>
Section I	NPDES	Renewals
Section II	NPDES	New or amendment
Section III	WQM	Industrial, sewage or animal waste; discharge into groundwater
Section IV	NPDES	MS4 individual permit
Section V	NPDES	MS4 permit waiver
Section VI	NPDES	Individual permit stormwater construction
Section VII	NPDES	NOI for coverage under NPDES general permits

For NPDES renewal applications in Section I, the Department of Environmental Protection (Department) has made a tentative determination to reissue these permits for 5 years subject to effluent limitations and monitoring and reporting requirements in their current permits, with appropriate and necessary updated requirements to reflect new and changed regulations and other requirements.

For applications for new NPDES permits and renewal applications with major changes in Section II, as well as applications for MS4 individual permits and individual stormwater construction permits in Sections IV and VI, the Department, based upon preliminary reviews, has made a tentative determination of proposed effluent limitations and other terms and conditions for the permit applications. These determinations are published as proposed actions for comments prior to taking final actions.

Unless indicated otherwise, the EPA Region III Administrator has waived the right to review or object to proposed NPDES permit actions under the waiver provision in 40 CFR 123.24(d).

Persons wishing to comment on an NPDES application are invited to submit a statement to the regional office noted before an application within 30 days from the date of this public notice. Persons wishing to comment on a WQM permit application are invited to submit a statement to the regional office noted before the application within 15 days from the date of this public notice. Comments received within the respective comment periods will be considered in the final determinations regarding the applications. Comments should include the name, address and telephone number of the writer and a concise statement to inform the Department of the exact basis of a comment and the relevant facts upon which it is based.

The Department will also accept requests for a public hearing on applications. A public hearing may be held if the responsible office considers the public response significant. If a hearing is scheduled, a notice of the hearing will be published in the *Pennsylvania Bulletin* and a newspaper of general circulation within the relevant geographical area. The Department will postpone its final determination until after a public hearing is held.

Persons with a disability who require an auxiliary aid, service, including TDD users, or other accommodations to seek additional information should contact the Department through the Pennsylvania AT&T Relay Service at (800) 654-5984.

## I. NPDES Renewal Applications

*Northcentral Region: Water Management Program Manager, 208 West Third Street, Williamsport, PA 17701.*

<i>NPDES Permit No. (Type)</i>	<i>Facility Name and Address</i>	<i>County and Municipality</i>	<i>Stream Name (Watershed No.)</i>	<i>EPA Waived Y/N?</i>
PA0009431 Industrial Waste	Pennsylvania American Water 105 Sodom Road Milton, PA 17847	Union County White Deer Township	White Deer Creek 10C	Y

## II. Applications for New or Expanded Facility Permits, Renewal of Major Permits and EPA Nonwaived Permit Applications

*Southeast Region: Water Management Program Manager, 2 East Main Street, Norristown, PA 19401.*

**PA0038903**, Industrial Waste, SIC 5171, **Sunoco Partners Marketing & Terminals, L. P.**, 1801 Market Street, Philadelphia, PA 19103. This proposed facility is in East Whiteland Township, **Chester County**.

Description of Proposed Activity: Renewal of an NPDES permit to discharge treated stormwater runoff from an oil/water separator at the Petroleum Marketing Terminal at 41 Malin Road, East Whiteland Township.

The receiving stream, Little Valley Creek, is in the State Water Plan Watershed 3F and classified for EV, aquatic life, water supply and recreation. The nearest downstream public water supply intake is for the City of Norristown on the Schuylkill River, approximately 13 miles downstream of this discharge.

The proposed effluent limits for Outfall 001 are based on stormwater discharge.

<i>Parameter</i>	<i>Mass (lb/day)</i>		<i>Concentration (mg/l)</i>		<i>Instantaneous Maximum (mg/l)</i>
	<i>Average Monthly</i>	<i>Maximum Daily</i>	<i>Average Monthly</i>	<i>Maximum Daily</i>	
Oil and Grease					30
CBOD <sub>5</sub>					Monitor and Report
pH					Monitor and Report
Total Suspended Solids					Monitor and Report

In addition to the effluent limits, the permit contains the following major special conditions: remedial measures; change of ownership; product contaminated stormwater runoff; additional monitoring and reporting; PPC plan; other wastewater discharges; definitions; and petroleum marketing terminal BMPs.

The EPA waiver is in effect.

**PA0040991**, IW, SIC 5171, **ConocoPhillips Company**, 1400 Park Avenue, Linden, NJ 07036-1610. This proposed facility is in the City of Philadelphia, **Philadelphia County**.

Description of Proposed Activity: Stormwater runoff from a Philadelphia terminal.

The receiving stream, Frankford Creek, is in the State Water Plan watershed 3J and classified for WWF. Since stormwater normally percolates the ground and it may rarely reach to the distant creek, no downstream intake information is provided.

The proposed effluent limits for Outfall 002 are based on a design flow of 12,000 gpd.

<i>Parameter</i>	<i>Concentration (mg/l)</i>		
	<i>Average Monthly</i>	<i>Maximum Daily</i>	<i>Instantaneous Maximum (mg/l)</i>
Total Recoverable Petroleum Hydrocarbons			Monitor and Report

In addition to the effluent limits, the permit contains the following other requirements: remedial measures; BAT/BCT reopener clause; change of ownership; monitoring and report; PPC plan; other discharges; definitions; DMDL analysis; and laboratory certification.

**PA0036897**, Sewage, SIC 4952, **Borough of South Coatesville**, 136 Modena Road, South Coatesville, PA 19320. This application is for renewal of an NPDES permit to discharge treated sewage from the Borough of South Coatesville Wastewater Treatment Plant in South Coatesville Borough, **Chester County**.

The receiving stream, West Branch Brandywine Creek, is in the State Water Plan watershed 3H Brandywine and classified for WWF, potable water supply, industrial water supply, livestock water supply, wildlife water supply, irrigation, boating, fishing, water contact sports and esthetics. There are no downstream public water supply intakes on West Branch Brandywine Creek or Brandywine Creek in this Commonwealth. Brandywine Creek crosses the State line approximately 9.5 miles downstream from the discharge point. Approximately 7.5 miles downstream from the State line is an intake for the City of Wilmington, DE.

The proposed effluent limits for Outfall 001 are based on a design flow of 0.365 mgd.

<i>Parameter</i>	<i>Average Monthly (mg/l)</i>	<i>Average Weekly (mg/l)</i>	<i>Maximum Daily (mg/l)</i>	<i>Instantaneous Maximum (mg/l)</i>
	CBOD <sub>5</sub>	25	40	
Suspended Solids	30	45		60
Ammonia (as N)				
(5-1 to 10-31)	7.0			14.0
(11-1 to 4-30)	21.0			42.0
Total Phosphorus				
(4-1 to 10-31)	2.0			4.0
Total Residual Chlorine	0.5			1.2
Fecal Coliform			200 colonies/100 ml	
Dissolved Oxygen			minimum of 2.0 at all times	
pH			within limits of 6.0—9.0 standard units at all times	

In addition to the effluent limits, the permit contains the following major special conditions: notification of designation of operator; average weekly definition; remedial measures if unsatisfactory effluent; no stormwater; acquire necessary property rights; watershed reopener; C<sup>12</sup> requirements; I-max limits; and proper sludge disposal.

**PA0056197**, SEW, SIC 4952, **Jay and Mary Powell**, 31 Timber Lane, Thornton, PA 19373-1050. This proposed facility is in Thornbury Township, **Delaware County**.

Description of Proposed Activity: Single residence sewage treatment plant.

The receiving stream, UNT to West Branch of Chester Creek, is in the State Water Plan watershed 3G and classified for TSF. There is no public water supply intake downstream to this discharge.

The proposed effluent limits for Outfall 001 are based on a design flow of 500 gpd.

<i>Parameters</i>	<i>Concentration (mg/l)</i>		
	<i>Average Monthly</i>	<i>Instantaneous Minimum</i>	<i>Instantaneous Maximum</i>
Flow (GPD)			20
CBOD <sub>5</sub>			
(5-1 to 10-31)	10		
(11-1 to 4-30)	20		
Total Suspended Solids	10		
Ammonia as N			
(5-1 to 10-31)	3.0		
(11-1 to 4-30)	9.0		
Fecal Coliform	200 #/100 ml		
pH (STD Units)		6.0	9.0
Total Residual Chlorine	Monitor and Report	Monitor and Report	Monitor and Report
Dissolved Oxygen		minimum of 3.0 mg/l at all times	

In addition to the effluent limits, the permit contains the following other requirements: abandon STP when municipal sewers available; remedial measures if unsatisfactory effluent; no stormwater; ownership transfer; proper sludge disposal; and laboratory certification.

**PA0045187**, SEW, SIC 4952, **Lee Williams**, 232 Yankee Road, Quakertown, PA 18951. This proposed facility is in Richland Township, **Bucks County**.

Description of Proposed Activity: Renewal application calls for discharge of 80,000 gpd of treated sewage from the Richland Meadows MHP into a dry swale to Morgan Creek.

The receiving stream, dry swale to Morgan Creek, is in the State Water Plan watershed 2D and classified for TSF. The nearest downstream public water supply intake for the Forest-Park Water Treatment Plant is on the Neshaminy Creek, 11 miles below the point of discharge.

The proposed effluent limits for Outfall 001 are based on a design flow of 80,000 gpd.

<i>Parameter</i>	<i>Mass (lb/day)</i>		<i>Concentration (mg/l)</i>	
	<i>Average Monthly</i>	<i>Average Monthly</i>	<i>Instantaneous Maximum</i>	<i>Instantaneous Minimum</i>
Flow	Monitor and Report			
CBOD <sub>5</sub>				
(5-1 to 10-31)	3.3	5	10	
(11-1 to 4-30)	6.6	10	20	
Suspended Solids	20	30	60	
Ammonia as N				
(5-1 to 10-31)	0.66	1	3	
(11-1 to 04-30)	2.0	3	9	
Phosphorus as P	0.33	0.5	1.0	
Fecal Coliform		200 #/100 ml		
Dissolved Oxygen				6.0
pH (STD Units)			9.0	6.0
Total Residual Chlorine		0.2	0.6	

In addition to the effluent limits, the permit contains the following other requirements: abandon STP; remedial measures; no stormwater; property rights; dry stream discharge; change of ownership; sludge disposal; and laboratory certification.

**PA0058858**, Sewage, SIC 4952, **Upper Makefield Township**, 1076 Eagle Road, Newtown, PA 18940. This proposed facility is in Upper Makefield Township, **Bucks County**.

Description of Proposed Activity: The STP serves the proposed Reeve Track residential development in Upper Makefield Township, Bucks County.

The receiving stream, tributary to Jericho Creek, is in the State Water Plan watershed 2E and classified for WWF. The nearest downstream public water supply intake for the Pennsylvania American Water Company, Yardley Plant, is on the Delaware River, approximately 7 miles below the point of discharge.

The proposed effluent limits for Outfall 001 are based on a design flow of 20,225 GPD.

<i>Parameters</i>	<i>Average Monthly (mg/l)</i>	<i>Average Weekly (mg/l)</i>	<i>Instantaneous Maximum (mg/l)</i>
	CBOD <sub>5</sub>	10	15
Total Suspended Solids	10	20	25
NH <sub>3</sub> -N			
(5-1 to 10-31)	1.5		3.0
(11-1 to 4-30)	3.0		6.0

<i>Parameters</i>	<i>Average Monthly (mg/l)</i>	<i>Average Weekly (mg/l)</i>	<i>Instantaneous Maximum (mg/l)</i>
Phosphorus as P	1.0		2.0
NO <sub>2</sub> -N and NO <sub>3</sub> -N	10.0		20.0
Dissolved Oxygen		minimum of 6.0 mg/l at all times	
pH		within limits of 6—9 STD at all times	
Fecal Coliform	#200/100 ml		

EPA waiver is in effect.

*Northeast Region: Water Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.*

**PA5212215**, Industrial Waste, **Glenwood Stone Company, Inc.**, R. R. 1, Box 1130, Nicholson, PA 18846. This proposed facility is in New Milford Township, **Susquehanna County**.

Description of Proposed Activity: New NPDES permit to discharge stormwater associated with industrial activity.

The receiving stream, an unnamed tributary to Beaver Creek, is in the State Water Plan watershed 4E and classified as a HQ-CWF. The nearest downstream public water supply intake for the Danville Borough Water Authority is on the Susquehanna River, approximately 100 miles below the point of discharge.

The proposed effluent limits for Outfalls 001 and 002 are:

<i>Parameter</i>	<i>Mass (lb/day)</i>		<i>Concentration (mg/l)</i>	
	<i>Average Monthly</i>	<i>Maximum Daily</i>	<i>Average Monthly</i>	<i>Maximum Daily</i>
CBOD				Report
COD				Report
Oil and Grease				Report
pH				Report
TSS				Report
TKN				Report
Total Phosphorus				Report
Iron (Dissolved)				Report

*Southwest Region: Water Management Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.*

**PA0025810**, Sewage, **Shade-Central City Joint Authority**, 429 Sunshine Avenue, Central City, PA 15926. This application is for renewal of an NPDES permit to discharge treated sewage from the Shade-Central City Sewage Treatment Plant in Shade Township, **Somerset County**.

The following effluent limitations are proposed for discharge to the receiving waters, known as Dark Shade Creek, which are classified as a CWF with existing and/or potential uses for aquatic life, water supply and recreation. The first downstream potable water supply intake from this facility is the Saltsburg Municipal Water Works.

*Outfall 001: existing discharge, design flow of 0.6 mgd.*

<i>Parameter</i>	<i>Concentration (mg/l)</i>			
	<i>Average Monthly</i>	<i>Average Weekly</i>	<i>Maximum Daily</i>	<i>Instantaneous Maximum</i>
CBOD <sub>5</sub>	25	37.5		50
Suspended Solids	30	45		60
Fecal Coliform				
(5-1 to 9-30)	200/100 ml as a geometric mean			
(10-1 to 4-30)	2,500/100 ml as a geometric mean			
Total Residual Chlorine	1.0			3.3
pH	not less than 6.0 nor greater than 9.0			

The EPA waiver is in effect.

**PA0032425**, Sewage, **Department of Conservation and Natural Resources, Bureau of State Parks, Ohioypyle State Park**, P. O. Box 105, Dinnerbell Road, Ohioypyle, PA 15470-0105. This application is for renewal of an NPDES permit to discharge treated sewage from the Ohioypyle State Park Campground Sewage Treatment Plant in Stewart Township, **Fayette County**.

The following effluent limitations are proposed for discharge to the receiving waters, known as unnamed tributary of Youghiogheny River, which are classified as a WWF with existing and/or potential uses for aquatic life, water supply and recreation. The first downstream potable water supply intake from this facility is the North Fayette County Municipal Authority on the Youghiogheny River.

*Outfall 001: existing discharge, design flow of 0.04 mgd.*

<i>Parameter</i>	<i>Concentration (mg/l)</i>			
	<i>Average Monthly</i>	<i>Average Weekly</i>	<i>Maximum Daily</i>	<i>Instantaneous Maximum</i>
CBOD <sub>5</sub>	10			20
Suspended Solids	10			20
Ammonia Nitrogen				
(5-1 to 10-31)	1.5			3.0
(11-1 to 4-30)	2.5			5.0
Fecal Coliform				
(5-1 to 9-30)	200/100 ml as a geometric mean			
(10-1 to 4-30)	2,000/100 ml as a geometric mean			
Total Residual Chlorine	0.01			0.02
Dissolved Oxygen	not less than 5.0 mg/l			
pH	not less than 6.0 nor greater than 9.0			

The EPA waiver is in effect.

**PA0034851**, Sewage, **Parker Area Authority**, P. O. Box 342, Parker, PA 16049. This application is for renewal of an NPDES permit to discharge treated sewage from the Parker Area Authority STP in Parker City, **Armstrong County**.

The following effluent limitations are proposed for discharge to the receiving waters, known as Allegheny River, which are classified as a WWF with existing and/or potential uses for aquatic life, water supply and recreation. The first downstream potable water supply intake from this facility is the Pennsylvania American Water Company, Butler District, on the Allegheny River.

*Outfall 001: existing discharge, design flow of 0.3 mgd.*

<i>Parameter</i>	<i>Concentration (mg/l)</i>			
	<i>Average Monthly</i>	<i>Average Weekly</i>	<i>Maximum Daily</i>	<i>Instantaneous Maximum</i>
CBOD <sub>5</sub>	25	38		50
Suspended Solids	30	45		60
Fecal Coliform				
(5-1 to 9-30)	200/100 ml as a geometric mean			
(10-1 to 4-30)	100,000/100 ml as a geometric mean			
Total Residual Chlorine	0.5			1.6
pH	not less than 6.0 nor greater than 9.0			

The EPA waiver is in effect.

### III. WQM Industrial Waste and Sewerage Applications under The Clean Streams Law (35 P. S. §§ 691.1—691.1001)

*Southeast Region: Water Management Program Manager, 2 East Main Street, Norristown, PA 19401.*

**WQM Permit No. 4604410**, Sewerage, **Chris Jordin**, P. O. Box 486, Colmar, PA 18915. This proposed facility is in Lower Salford Township, **Montgomery County**.

Description of Proposed Action/Activity: Construction and operation of an STP for a single family dwelling.

**WQM Permit No. 4604411**, Sewerage, **Upper Moreland-Hatboro Joint Sewer Authority**, P. O. Box 535, 2875 Terwood Road, Willow Grove, PA 19090. This proposed facility is in Upper Moreland Township, **Montgomery County**.

Description of Proposed Action/Activity: Construction of effluent pump station and upgrades to facility UV disinfection.

*Southcentral Region: Water Management Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110, (717) 705-4707.*

**WQM Permit No. 2104411**, Sewerage, **Silver Spring Township Authority**, 6415-Rear Carlisle Pike, Mechanicsburg, PA 17050. This proposed facility is in Silver Spring Township, **Cumberland County**.

Description of Proposed Action/Activity: Construction of pump station and sewer extension to serve the Foxwood Subdivision.

*Northwest Region: Water Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.*

**WQM Permit No. 4304412**, Sewerage, **Pine Township**, 545 Barkeyville Road, Grove City, PA 16127 and **Liberty Township**, 2873 Mercer Butler Pike, Grove City, PA 16127. This proposed facility is in Pine and Liberty Townships, **Mercer County**.

Description of Proposed Action/Activity: This project is for the construction of a sewer extension with grinder pumps to serve a proposed subdivision named The Villas at Grove City with 60 single family homes and 84 condominiums.

**WQM Permit No. 1604404**, Sewerage, **Bryan L. and Michelle L. Kunselman**, 1440 Pumtown Road, Fairmount City, PA 16224. This proposed facility is in Redbank Township, **Clarion County**.

Description of Proposed Action/Activity: A single residence sewage treatment plant.



**WQM Permit No. 6204408**, Sewerage, **Carol and Kenneth A. Johnson**, 38 Peterson Hollow Road, Russell, PA 16345. This proposed facility is in Pine Grove Township, **Warren County**.

Description of Proposed Action/Activity: A single residence sewage treatment plant.

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#### IV. NPDES Applications for Stormwater Discharges from MS4

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#### V. Applications for NPDES Waiver Stormwater Discharges from MS4

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#### VI. NPDES Individual Permit Applications for Discharges of Stormwater Associated with Construction Activities

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*Southeast Region: Water Management Program Manager, 2 East Main Street, Norristown, PA 19401.*

*NPDES Permit*

<i>No.</i>	<i>Applicant Name and Address</i>	<i>County</i>	<i>Municipality</i>	<i>Receiving Water/Use</i>
PAI011504040	Gen Terra Corporation Kimberton Meadows 101 Marchwood Road Exton, PA 19341	Chester	East Pikeland Township	Stoney Run HQ-TSF

*Northeast Region: Water Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.*

*Northampton County Conservation District: Greystone Building, Gracedale Complex, Nazareth, PA 18064-9211, (610) 746-1971.*

*NPDES Permit*

<i>No.</i>	<i>Applicant Name and Address</i>	<i>County</i>	<i>Municipality</i>	<i>Receiving Water/Use</i>
PAI024804026	James Carty Meadow View Homes, Inc. 619 East Lawn Road Nazareth, PA 18064	Northampton	Bushkill Township	Bushkill Creek HQ-CWF
PAI024804027	Halden Ballek R. D. 1, Box 360 Riegelsville, PA 18077	Northampton	Williams Township	Frya Run HQ-CWF
PAS10U123R	Pinewoods Associates, LLC P. O. Box 324 Orwigsburg, PA 17961	Northampton	Forks Township	Bushkill Creek HQ-CWF

*Monroe County Conservation District: 8050 Running Valley Road, Stroudsburg, PA 18360, (570) 629-3060.*

*NPDES Permit*

<i>No.</i>	<i>Applicant Name and Address</i>	<i>County</i>	<i>Municipality</i>	<i>Receiving Water/Use</i>
PAI024504019	James P. Ertle R. R. 2, Box 30 Kunkletown, PA 18058	Monroe	Stroud Township	Pocono Creek HQ-CWF

*Lehigh County Conservation District: Lehigh Ag. Ctr., Suite 102, 4184 Dorney Park Road, Allentown, PA 18104, (610) 391-9583.*

*NPDES Permit*

<i>No.</i>	<i>Applicant Name and Address</i>	<i>County</i>	<i>Municipality</i>	<i>Receiving Water/Use</i>
PAI023904030	David Sell REEN Development 1348 Hamilton St. Allentown, PA 18102	Lehigh	Upper Macungie Township	Breinig Run HQ-CWF

*Southwest Region: Water Management Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.*

*Somerset County Conservation District: North Ridge Building, 1590 North Center Avenue, Suite 103, Somerset, PA 15501, (814) 445-4652.*

*NPDES Permit*

<i>No.</i>	<i>Applicant Name and Address</i>	<i>County</i>	<i>Municipality</i>	<i>Receiving Water/Use</i>
PAI055604002	Somerset County General Authority 146 West Main Street Somerset, PA 15501	Somerset	Boswell and Jennerstown Boroughs Conemaugh, Jenner, Lincoln and Somerset Townships	Coxes Creek CWF Quemahoning Creek CWF Wells Creek WWF

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**VII. List of NOIs for NPDES and/or Other General Permit Types**


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PAG-12	CAFOs
PAG-13	Stormwater Discharges from MS4

### PUBLIC WATER SUPPLY (PWS) PERMIT

Under the Pennsylvania Safe Drinking Water Act (35 P. S. §§ 721.1—721.17), the following parties have applied for a PWS permit to construct or substantially modify a public water system.

Persons wishing to comment on a permit application are invited to submit a statement to the office listed before the application within 30 days of this public notice. Comments received within the 30-day comment period will be considered in the formulation of the final determinations regarding the application. Comments should include the name, address and telephone number of the writer and a concise statement to inform the Department of Environmental Protection (Department) of the exact basis of a comment and the relevant facts upon which it is based. A public hearing may be held after consideration of comments received during the 30-day public comment period.

Following the comment period, the Department will make a final determination regarding the proposed permit. Notice of this final determination will be published in the *Pennsylvania Bulletin* at which time this determination may be appealed to the Environmental Hearing Board.

The permit application and any related documents are on file at the office listed before the application and are available for public review. Arrangements for inspection and copying information should be made with the office listed before the application.

Persons with a disability who require an auxiliary aid, service or other accommodations to participate during the 30-day public comment period should contact the office listed before the application. TDD users should contact the Department through the Pennsylvania AT&T Relay Service at (800) 654-5984.

#### SAFE DRINKING WATER

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#### Applications Received under the Pennsylvania Safe Drinking Water Act

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*Southeast Region: Water Supply Management Program Manager, 2 East Main Street, Norristown, PA 19401.*

**Permit No. 1504507**, Public Water Supply.

Applicant	<b>North Coventry Water Authority</b>
Township	North Coventry
Responsible Official	Dennis B. Hullmann P. O. Box 394 Pottstown, PA 19464
Type of Facility	PWS
Consulting Engineer	Spotts, Stevens & McCoy, Inc. 1047 North Park Street Reading, PA 19601
Application Received Date	July 19, 2004

Description of Action	Construction of a booster station, transmission main and storage tank.
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*Northeast Region: Water Supply Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.*

**Permit No. 4804502**, Public Water Supply.

Applicant	<b>Messinger Enterprises, LLC</b>
Township or Borough	Palmer Township, <b>Northampton County</b>
Responsible Official	Phillip J. Messinger, Owner 3260 Melanie Court Bethlehem, PA 18020 (610) 751-0657
Type of Facility	Retail Water Facility
Consulting Engineer	Dale R. Glatfelter, P. E. Gannett Fleming, Inc. P. O. Box 67100 Harrisburg, PA 17106-7100
Application Received Date	July 8, 2004

Description of Action	This application requests approval for installation of water treatment equipment to be associated with retail dispensing of water at the proposed Water To Go Plus Nutrition outlet at the Crown Plaza.
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### LAND RECYCLING AND ENVIRONMENTAL REMEDIATION

#### UNDER ACT 2, 1995

#### PREAMBLE 1

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**Acknowledgment of Notices of Intent to Remediate Submitted under the Land Recycling and Environmental Remediation Standards Act (35 P. S. §§ 6026.101—6026.908).**

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Sections 302—305 of the Land Recycling and Environmental Remediation Standards Act (act) require the Department of Environmental Protection (Department) to publish in the *Pennsylvania Bulletin* an acknowledgment noting receipt of Notices of Intent to Remediate. An acknowledgment of the receipt of a Notice of Intent to Remediate is used to identify a site where a person proposes to, or has been required to, respond to a release of a regulated substance at a site. Persons intending to use the Background Standard, Statewide Health Standard, the Site-Specific Standard or who intend to remediate a site as a special industrial area must file a Notice of Intent to Remediate with the Department. A Notice of Intent to Remediate filed with the Department provides a brief description of the location of the site, a list of known or suspected contaminants at the site, the proposed remediation measures for the site and a description of the intended future use of the site. A person who demonstrates attainment of one, a combination of the cleanup standards or who receives approval of a special industrial

area remediation identified under the act will be relieved of further liability for the remediation of the site for any contamination identified in reports submitted to and approved by the Department. Furthermore, the person shall not be subject to citizen suits or other contribution actions brought by responsible persons not participating in the remediation.

Under sections 304(n)(1)(ii) and 305(c)(2) of the act, there is a 30-day public and municipal comment period for sites proposed for remediation using a Site-Specific Standard, in whole or in part, and for sites remediated as a special industrial area. This period begins when a summary of the Notice of Intent to Remediate is published in a newspaper of general circulation in the area of the site. For the sites identified, proposed for remediation to a Site-Specific Standard or as a special industrial area, the municipality within which the site is located may request to be involved in the development of the remediation and reuse plans for the site if the request is made within 30 days of the date specified. During this comment period, the municipality may request that the person identified as the remediator of the site develop and implement a public involvement plan. Requests to be involved and comments should be directed to the remediator of the site.

For further information concerning the content of a Notice of Intent to Remediate, contact the environmental cleanup program manager in the Department regional office before which the notice appears. If information concerning this acknowledgment is required in an alternative form, contact the community relations coordinator at the appropriate regional office. TDD users may telephone the Department through the AT&T Relay Service at (800) 654-5984.

The Department has received the following Notices of Intent to Remediate:

*Northwest Region: Environmental Cleanup Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.*

**Bradford Mall, Foster Township, McKean County.** John R. Gee, GeoTrans, Inc., 198 Allendale Rd., Suite 302, King of Prussia, PA 19406 on behalf of Basil S. Donnelly, K R Bradford Mall LP, 580 W. Germantown Pike, Plymouth Meeting, PA 19462-1305 has submitted a Notice of Intent to Remediate. The former Bradford Mall Cleaners reportedly used tetrachloroethylene-containing fluid and released spent PCE in the sanitary sewer affecting both soil and groundwater. The current and future use of the property is a retail shopping mall. Publication of the NIR appeared in the *Bradford Era* on July 16, 2004.

#### **DETERMINATION OF APPLICABILITY FOR RESIDUAL WASTE GENERAL PERMITS**

**Application for Determination of Applicability Received under the Solid Waste Management Act (35 P. S. §§ 6018.101—6018.1003), the Municipal Waste Planning, Recycling and Waste Reduction Act (53 P. S. §§ 4000.101—4000.1904) and residual waste regulations for a general permit to operate residual waste processing facilities and/or the beneficial use of residual waste other than coal ash**

*Central Office: Division of Municipal and Residual Waste, Rachel Carson State Office Building, 14th Floor, 400 Market Street, Harrisburg, PA 17101-2301.*

**General Permit Application No. WMGR002D009. Waste Management & Processors, Inc., P. O. Box K,**

Frackville, PA 17931-0609. For the beneficial use of wastewater treatment sludge generated by paper and pulp mills for use as a soil additive to: establish or re-establish agricultural activity on disturbed land; establish herbaceous wildlife habitat; and facilitate revegetation on disturbed land at permitted and abandoned mine sites. The application for determination of applicability was accepted as administratively complete on June 30, 2004.

Persons interested in obtaining more information about the general permit application should contact the Division of Municipal and Residual Waste, Bureau of Land Recycling and Waste Management, Rachel Carson State Office Building, P. O. Box 8472, Harrisburg, PA 17105-8472, (717) 787-7381. TDD users should contact the Department through the Pennsylvania Relay Service, (800) 654-5984.

## **AIR QUALITY**

### **PLAN APPROVAL AND OPERATING PERMIT APPLICATIONS**

#### **NEW SOURCES AND MODIFICATIONS**

The Department of Environmental Protection (Department) has developed an "integrated" plan approval, State operating permit and Title V operating permit program. This integrated approach is designed to make the permitting process more efficient for the Department, the regulated community and the public. This approach allows the owner or operator of a facility to complete and submit all the permitting documents relevant to its application one time, affords an opportunity for public input and provides for sequential issuance of the necessary permits.

The Department has received applications for plan approvals and/or operating permits from the following facilities.

Copies of the applications, subsequently prepared draft permits, review summaries and other support materials are available for review in the regional office identified in this notice. Persons interested in reviewing the application files should contact the appropriate regional office to schedule an appointment.

Persons wishing to receive a copy of a proposed plan approval or operating permit must indicate their interest to the Department regional office within 30 days of the date of this notice and must file protests or comments on a proposed plan approval or operating permit within 30 days of the Department providing a copy of the proposed document to that person or within 30 days of its publication in the *Pennsylvania Bulletin*, whichever comes first. Interested persons may also request that a hearing be held concerning the proposed plan approval and operating permit. Comments or protests filed with the Department regional offices must include a concise statement of the objections to the issuance of the Plan approval or operating permit and relevant facts which serve as the basis for the objections. If the Department schedules a hearing, a notice will be published in the *Pennsylvania Bulletin* at least 30 days prior the date of the hearing.

Persons with a disability who wish to comment and require an auxiliary aid, service or other accommodation to participate should contact the regional office identified before the application. TDD users should contact the Department through the Pennsylvania AT&T Relay Service at (800) 654-5984.

Final plan approvals and operating permits will contain terms and conditions to ensure that the source is con-

structed and operating in compliance with applicable requirements in 25 Pa. Code Chapters 121—143, the Federal Clean Air Act (act) and regulations adopted under the act.

### PLAN APPROVALS

**Plan Approval Applications Received under the Air Pollution Control Act (35 P. S. §§ 4001—4015) and 25 Pa. Code Chapter 127, Subchapter B that may have special public interest. These applications are in review and no decision on disposition has been reached.**

*Northeast Region: Air Quality Program, 2 Public Square, Wilkes-Barre, PA 18711-0790; Mark Wejkszner, New Source Review Chief, (570) 826-2531.*

**48-317-019: ConAgra Food Ingredients Co.** (312 East Broadfruit Drive, Treichlers, PA 18086) for modification of grain handling and cleaning operations and the associated air cleaning device at their facility in Lehigh Township, **Northampton County**.

**48-322-005: Grand Central Sanitary Landfill, Inc.** (1963 Pen Argyl Road, Pen Argyl, PA 18072) for installation of one additional enclosed flare for the combustion of landfill gas at their facility in Plainfield Township, **Northampton County**. This application does not represent any additional waste being introduced into the landfill or the expansion of the landfill, merely the installation of a control device. This is a Title V facility.

*Southcentral Region: Air Quality Program, 909 Elmerton Avenue, Harrisburg, PA 17110; Ronald Davis, New Source Review Chief, (717) 705-4702.*

**36-03129A: Kalas Manufacturing, Inc.—Plant No. 3** (25 Main Street, Denver, PA 17517) for construction of additional soldering pots and a baghouse in East Cocalico Township, **Lancaster County**.

*Northcentral Region: Air Quality Program, 208 West Third Street, Williamsport, PA 17701; David Aldenderfer, Program Manager, (570) 327-3637.*

**55-399-005A: Professional Building Systems, Inc.** (72 East Market Street, Middleburg, PA 17842) for construction of a modular home manufacturing facility in Middleburg Borough, **Snyder County**.

**12-399-007H: GKN Sinter Metals** (P. O. Box 493, Emporium, PA 15834) for construction of two powdered metal parts sintering furnaces (PF97 and PF98) in Plant No. 2 in Emporium Borough, **Cameron County**.

**18-315-002: First Quality Products, Inc.** (P. O. Box 331, McElhattan, PA 17748) for construction of 16 converting (absorbent products manufacturing) machines and associated air cleaning devices (3 stage drum filter/cartridge filter/HEPA filter units) in Wayne Township, **Clinton County**.

**49-302-028B: Catawissa Lumber and Specialty Co., Inc.** (P. O. Box 176, Catawissa, PA 17820) for construction of a 17.440 million Btu/hr. wood-fired boiler and associated air cleaning device (a multicyclone collector) at the Paxinos Plant (Plant No. 2) in Ralpho Township, **Northumberland County**.

**Intent to Issue Plan Approvals and Intent to Issue or Amend Operating Permits under the Air Pollution Control Act and 25 Pa. Code Chapter 127, Subchapter B. These actions may include the administrative amendments of an associated operating permit.**

*Southeast Region: Air Quality Program, 2 East Main Street, Norristown, PA 19401; Thomas McGinley, New Source Review Chief, (484) 250-5920.*

**09-0143A: Naceville Materials** (P. O. Box 161, 1371 West Street Road, Warminster, PA 18974) for installation of a scalping screen with four conveyors and control equipment as an addition to the primary crushing circuit of an existing nonmetallic mineral processing plant at their Naceville Materials Quarry in Sellersville, West Rockhill Township, **Bucks County**. The rated capacity of the proposed equipment is 800 tons of processed material per hour. The facility is a non-Title V facility with site-wide emission limit for PM. This crushing plant and its sources are subject to 40 CFR Part 60 Subpart OOO—Standards of Performance (NSPS) for Non-Metallic Mineral Processing Plants. Due to the site-wide emission limit, no emission increase at the facility is expected. The Plan Approval and Operating Permit will contain additional recordkeeping and operating restrictions designed to keep the facility operating within all applicable air quality requirements.

**09-0126A: Air Liquide America, LP** (19 Steel Road West, Morrisville, PA 19067) for replacement of an existing scrubber with an equivalent scrubber at their Morrisville Plant, Falls Township, **Bucks County**. This is a minor facility. The replacement includes removal of a two-stage wet scrubber (S-7) by another two-stage wet scrubber. The proposed scrubber will comprise of a 1,000-gallon tank containing NaOH and an eductor venturi with a packed tower. The scrubber will be controlling emissions from the same four purification processes, namely boron trichloride, chlorine, hydrogen chloride and hydrogen bromide gases. There will be no change in production rate, method of operation or current allowable emission limits. The Plan Approval will require stack tests to be performed. Appropriate monitoring and recordkeeping requirements will be included.

*Northeast Region: Air Quality Program, 2 Public Square, Wilkes-Barre, PA 18711-0790; Mark Wejkszner, New Source Review Chief, (570) 826-2531.*

**48-00017: C. F. Martin and Co., Inc.** (510 Sycamore Street, Nazareth, PA 18064) for modification of the Binks paint booth 108 to replace the water wash filters with dry panel filters at their facility in Upper Nazareth Township, **Northampton County**.

In accordance with 25 Pa. Code §§ 127.44(b) and 127.424(b), the Department intends to issue a Plan Approval to C. F. Martin & Co., Inc., 510 Sycamore Street, Nazareth, PA 18064 for their facility in Upper Nazareth Township, Northampton County. The facility currently has Title V Operating Permit 48-00017. Plan Approval 48-318-135 will, in accordance with 25 Pa. Code § 127.450, be incorporated into the Title V Operating Permit through an administrative amendment at a later date.

Plan Approval 48-318-135 is for the modification of the Binks paint booth 108 to replace the water wash filters with dry panel filters. The particulate emissions from the paint booth's dry panel filters will not exceed the Best Available Technology standard of 0.02 grain/dscf and will result in a maximum particulate emission rate of 0.12 ton per year. The VOC emissions from this paint booth will be 11.26 tons per year of which 3.88 tons per year will be HAPs. The paint booth's VOC emissions are included in the facility's annual VOC emissions which shall never exceed 98.9 tons per year based on a 12-month rolling sum. The Plan Approval and Operating Permit will

include monitoring, recordkeeping, reporting and work practice standards designed to keep the facility operating within all applicable air quality requirements.

Copies of the application, the Department's analysis and other documents used in the evaluation of the application are available for public review during normal business hours at the Department of Environmental Protection, Bethlehem District Office, 4530 Bath Pike, Bethlehem, PA 18017. Appointments for scheduling a review should be made by calling (610) 861-2070.

Individuals wishing to provide the Department with additional information which they believe should be considered prior to the issuance of this permit may submit the information to the previous address. Written comments must contain the name, address and telephone number of the person submitting the comments, identification of proposed Plan Approval 48-318-135 and a concise statement regarding the relevancy of the information or objections to the issuance of the permit.

A public hearing may be held, if the Department, in its discretion, decides that a hearing is warranted based on the comments received. Persons submitting comments or requesting a hearing will be notified of the decision to hold a hearing by publication in the newspaper, the *Pennsylvania Bulletin* or by telephone, when the Department determines notification by telephone is sufficient. Written comments or requests for a public hearing should be directed within 30 days after publication to Mark J. Wejkszner, P. E., Chief, New Source Review Section, Air Quality Program, 2 Public Square, Wilkes-Barre, PA 18711, (570) 826-2435.

*Southcentral Region: Air Quality Program, 909 Elmerton Avenue, Harrisburg, PA 17110; Ronald Davis, New Source Review Chief, (717) 705-4702.*

**21-05013A: Fry Communications, Inc.** (800 West Church Road, Mechanicsburg, PA 17055) to install a ten-unit quadruple-web heatset web offset printing press controlled by a regenerative thermal oxidizer at their Building No. 2 facility (Plant No. 1) in Mechanicsburg Borough, **Cumberland County**. Overall VOC emissions resulting from the installation of the new press are not expected to increase beyond 10.76 tons per year. The plan approval and ensuing update to the facility-wide operating permit shall contain additional recordkeeping and operating restrictions designed to keep the facility operating within all applicable air quality requirements.

**28-03025B: Wenger's Feed Mill, Inc.** (P. O. Box 26, Rheems, PA 17570-0026) for construction of two pellet mills and a high efficiency cyclone system for their Shippensburg Mill, Southampton Township, **Franklin County**. This plan approval will include appropriate restrictions and requirements designed to keep the source operating within all applicable air quality requirements. Maximum estimated emissions for PM are projected to be 11.83 tpy.

*Northcentral Region: Air Quality Program, 208 West Third Street, Williamsport, PA 17701; Richard Maxwell, New Source Review Chief, (570) 327-3637.*

**18-00009B: Clinton County Solid Waste Authority** (264 Landfill Lane, McElhattan, PA 17748) for construction of a tubgrinder and associated 1,000 horsepower diesel engine at the Wayne Township Landfill in Wayne Township, **Clinton County**. The Wayne Township Landfill is a major facility for which Title V Operating Permit 18-00009 has been issued.

The tubgrinder will grind woodwaste to produce mulch. The fugitive PM emissions from the operation of the

tubgrinder are generally expected to be minimal due to the moisture content of much of the woodwaste to be processed. The tubgrinder will, however, be equipped with a water spray dust suppression system to control the fugitive PM emissions resulting from the processing of woodwaste which lacks sufficient moisture. The 1,000 horsepower diesel engine associated with the tubgrinder has the potential to emit up to 7.15 tons of NOx, .82 ton of CO, .08 ton of total hydrocarbons, .07 ton of PM and .96 ton of SOx in any 12 consecutive month period.

The Department's review of the information contained in the application indicates that the proposed tubgrinder and associated diesel engine will comply with all applicable air quality requirements pertaining to air contamination sources and the emission of air contaminants, including the Best Available Technology requirements of 25 Pa. Code §§ 127.1 and 127.12. Based on this finding, the Department intends to issue plan approval for the construction of the proposed tubgrinder and associated diesel engine. Additionally, if the tubgrinder and diesel engine are subsequently determined by the Department to be operating in compliance with all applicable plan approval conditions and regulatory requirements after they are constructed, the conditions of the plan approval will be incorporated in Title V Operating Permit 18-00009 through administrative amendment in accordance with 25 Pa. Code § 127.450.

The following is a summary of the conditions the Department proposes to place in the plan approval to be issued to ensure compliance with all applicable regulatory requirements:

1. Only clean wood and green woodwaste such as tree limbs, shrubs, and the like, shall be processed in the tubgrinder.
2. The tubgrinder shall be equipped with water spray nozzles to control any fugitive PM emissions.
3. The diesel engine shall not emit NOx, total hydrocarbons, CO and particulate in excess of 6.49, .075, .75 and .067 grams per horsepower hour, respectively.
4. The tubgrinder and associated diesel engine shall not be operated more than 1,000 hours during any 12 consecutive month period. Records shall be maintained of the number of hours the tubgrinder and engine operate each month. records shall be retained onsite for at least 5 years and shall be made available to the Department upon request.
5. The sulfur content of the diesel fuel used in the diesel engine shall not exceed .3% by weight.
6. Visible emissions from the diesel engine shall not exceed 10% for a period or periods more than 3 minutes in any 1 hour and shall not exceed 30% or greater opacity at any time.
7. Within 180 days of commencement of tubgrinder operation, stack testing shall be performed on the diesel engine to determine its nitrogen oxides and CO emission rate.

## OPERATING PERMITS

### Intent to Issue Title V Operating Permits under the Air Pollution Control Act and 25 Pa. Code Chapter 127, Subchapter G.

*Southeast Region: Air Quality Program, 2 East Main Street, Norristown, PA 19401; Edward Jurdones Brown, Facilities Permitting Chief, (484) 250-5920.*

**46-00037: Cabot Supermetals** (County Line Road, Boyertown, PA 19512) for modification to their Title V Operating Permit 46-00037 in Douglass Township, **Montgomery County**. The permit is being modified to incorporate changes based on the appeal of the Title V Operating Permit, as well as to incorporate changes approved under Plan Approvals PA-46-0037C, 46-0037G, 46-0037I and 46-0037M. The modified Title V Operating Permit will contain additional monitoring, recordkeeping, reporting and work practice standards to keep the facility operating within all applicable air quality requirements.

*Southcentral Region: Air Quality Program, 909 Elmerton Avenue, Harrisburg, PA 17110; Ronald Davis, New Source Review Chief, (717) 705-4702.*

**36-05028: CNH America LLC** (500 Diller Avenue, New Holland, PA 17557) for operation of a farm equipment manufacturing facility in New Holland Borough, **Lancaster County**. The facility is a major source of VOC emissions. This action reflects a change in ownership at the facility. Daily operations and emissions will not be affected. All of the requirements in the facility's Title V operating permit remain in full effect.

**44-05002: CNH America LLC** (36 Maple Street, Belleville, PA 17004) for operation of a farm equipment manufacturing facility in Union Township, **Mifflin County**. The facility is a major source of VOC emissions. This action reflects a change in ownership at the facility. Daily operations and emissions will not be affected. All of the requirements in the facility's Title V operating permit remain in full effect.

*Department of Public Health, Air Management Services: 321 University Avenue, Philadelphia, PA 19104; Edward Braun, Chief, (215) 823-7584.*

**V04-003: Park Towne Place Apartments** (2200 Ben Franklin Parkway, Philadelphia, PA) for operation of an apartment complex in the City of Philadelphia, **Philadelphia County**. The facility's air emission sources include two 25.1 mmBtu/hr boilers and four emergency generators rated at 35 kW each.

The operating permit will be issued under 25 Pa. Code, Philadelphia Code Title 3 and Air Management Regulation XIII. Permit copies and other supporting information are available for public inspection at the AMS, 321 University Ave., Philadelphia, PA 19104. For further information, contact Edward Wiener, (215) 685-9426.

Persons wishing to file protests or comments on the previous operating permit must submit protests or comments within 30 days from the date of this notice. Protests or comments filed with the AMS must include a concise statement of the objections to the permit issuance and the relevant facts upon which the objections are based. Based upon the information received during the public comment period, the AMS may modify the operating permit or schedule a public hearing. The hearing notice will be published in the *Pennsylvania Bulletin* and a local newspaper at least 30 days before the hearing.

#### **Intent to Issue Operating Permits under the Air Pollution Control Act and 25 Pa. Code Chapter 127, Subchapter F.**

*Southcentral Region: Air Quality Program, 909 Elmerton Avenue, Harrisburg, PA 17110; Ronald Davis, New Source Review Chief, (717) 705-4702.*

**06-03010: Brenntag Northeast** (Pottsville Pike and Huller Lane, P. O. Box 13788, Reading, PA 19612-3788) for operation of their Reading (Huller Lane) chemical

distribution facility in Ontelaunee Township, **Berks County**. The facility has actual estimated emissions of 8 ton/yr of VOCs. The State-only operating permit will include monitoring, recordkeeping, reporting requirements, emission restrictions and work practice standards designed to keep the facility operating within all applicable air quality requirements.

**06-03047: Metropolitan Steel Industries, Inc.** (601 Fritztown Road, Sinking Spring, PA 17608) for operation of a structural steel fabrication facility in Spring Township, **Berks County**. The facility-wide (State-only) operating permit shall contain testing, monitoring, recordkeeping and reporting requirements, emission restrictions and work practice standards designed to keep the facility operating within all applicable air quality requirements.

**06-05087: Haines and Kibblehouse, Inc.** (P. O. Box 197, Skippack, PA 19474) for operation of a batch asphalt concrete plant controlled with a fabric collector in Colebrookdale Township, **Berks County**. The plant is a non-Title V (State-only) facility. The facility's emissions will be limited to levels below the Title V thresholds by the use of production limits. The plant will be permitted to operate with waste derived liquid fuels (WDLF) that comply with Department limitations. The permit will require sampling of the WDLF to show compliance with the limits. The permit will include additional monitoring, work practices, recordkeeping, testing and reporting requirements designed to keep the facility operating within all applicable air quality requirements.

**06-05092: Reading Materials, Inc.** (P. O. Box 197, Skippack, PA 19474) for operation of a batch/drum mix asphalt concrete plant controlled with a fabric collector in Cumru Township, **Berks County**. The plant is a non-Title V (State-only) facility. The facility's emissions will be limited to levels below the Title V thresholds by the use of production limits. The plant will be permitted to operate with WDLF that comply with Department limitations. The permit will require sampling of the WDLF to show compliance with the limits. The permit will include additional monitoring, work practices, recordkeeping, testing and reporting requirements designed to keep the facility operating within all applicable air quality requirements.

**06-05104: H. B. Mellott Estate, Inc.** (100 Mellott Drive, Suite 100, Warfordsburg, PA 17267) to operate crushing equipment in the Lehigh Cement Company quarry in Maiden creek Township, **Berks County**. The facility has the potential to emit more than 100 tons per year of NOx. The State-only operating permit will limit emissions to levels below the Title V permit thresholds. The permit will contain emission limits, monitoring, recordkeeping and reporting requirements to ensure the facility complies with the applicable air quality regulations.

**28-05037: Oshkosh Truck Corp.—Jerr-Dan Hykes Road Rollback Plant** (1080 Hykes Road, Greencastle, PA 17225-9699) for their Synthetic Minor Operating Permit in Antrim Township, **Franklin County**. The facility's major sources of emissions include three paint booths which primarily emit VOC. This permit is a renewal of the expired Title V Permit 28-05014 with reduced emissions as a result of modification to the operations. The synthetic minor operating permit will contain monitoring, recordkeeping and reporting requirements designed to keep the facility operating within all applicable air quality requirements.

*Department of Public Health, Air Management Services: 321 University Avenue, Philadelphia, PA 19104; Edward Braun, Chief, (215) 823-7584.*

**N04-004: Deer Meadows** (8301 Roosevelt Boulevard, Philadelphia, PA) for operation of a residential care and nursing home in the City of Philadelphia, **Philadelphia County**. The facilities air emission sources include seven boilers at 5.5 mmBtu/hr or less that burn natural gas or no. 2 fuel oil and two emergency generators that burn no. 2 fuel oil.

The operating permit will be reissued under 25 Pa. Code, Philadelphia Code Title 3 and Air Management Regulation XIII. Permit copies and other supporting information are available for public inspection at the AMS, 321 University Avenue, Philadelphia, PA 19104. For further information, contact Edward Wiener, (215) 685-9426.

Persons wishing to file protests or comments on the previous operating permit must submit protests or comments within 30 days from the date of this notice. Protests or comments filed with the AMS must include a concise statement of the objections to the permit issuance and the relevant facts upon which the objections are based. Based upon the information received during the public comment period, the AMS may modify the operating permit or schedule a public hearing. The hearing notice will be published in the *Pennsylvania Bulletin* and a local newspaper at least 30 days before the hearing.

**S03-005: Luithlen Dye Corp.** (J and Tioga Streets, Philadelphia, PA 19134) for operation of a dyeing facility in the City of Philadelphia, **Philadelphia County**. The facility's air emission sources include two 400 HP boilers.

The operating permit will be reissued under 25 Pa. Code, Philadelphia Code Title 3 and Air Management Regulation XIII. Permit copies and other supporting information are available for public inspection at the AMS, 321 University Avenue, Philadelphia, PA 19104. For further information, contact Edward Wiener, (215) 685-9426.

Persons wishing to file protests or comments on the operating permit must submit protests or comments within 30 days from the date of this notice. Protests or comments filed with the AMS must include a concise statement of the objections to the permit issuance and the relevant facts upon which the objections are based. Based upon the information received during the public comment period, the AMS may modify the operating permit or schedule a public hearing. The hearing notice will be published in the *Pennsylvania Bulletin* and a local newspaper at least 30 days before the hearing.

## COAL AND NONCOAL MINING ACTIVITY APPLICATIONS

Applications under the Surface Mining Conservation and Reclamation Act (52 P. S. §§ 1396.1—1396.19a); the Noncoal Surface Mining Conservation and Reclamation Act (52 P. S. §§ 3301—3326); The Clean Streams Law (35 P. S. §§ 691.1—691.1001); the Coal Refuse Disposal Control Act (52 P. S. §§ 30.51—30.66); and The Bituminous

Mine Subsidence and Land Conservation Act (52 P. S. §§ 1406.1—1406.21). Mining activity permits issued in response to applications will also address the applicable permitting requirements of the following statutes: the Air Pollution Control Act (35 P. S. §§ 4001—4015); the Dam Safety and Encroachments Act (32 P. S. §§ 693.1—693.27); and the Solid Waste Management Act (35 P. S. §§ 6018.101—6018.1003).

The following permit applications to conduct mining activities have been received by the Department of Environmental Protection (Department). A copy of an application is available for inspection at the district mining office indicated before an application. Where a 401 Water Quality Certification is needed for any aspect of a particular proposed mining activity, the submittal of the permit application will serve as the request for certification.

Written comments, objections or requests for informal conferences on applications may be submitted by any person or any officer or head of any Federal, State or local government agency or authority to the Department at the district mining office indicated before an application within 30 days of this publication, or within 30 days after the last publication of the applicant's newspaper advertisement, as provided by 25 Pa. Code §§ 77.121—77.123 and 86.31—86.34.

Where any of the mining activities listed will have discharges of wastewater to streams, the Department will incorporate NPDES permits into the mining activity permits issued in response to these applications. NPDES permits will contain, at a minimum, technology-based effluent limitations as identified in this notice for the respective coal and noncoal applications. In addition, more restrictive effluent limitations, restrictions on discharge volume or restrictions on the extent of mining which may occur will be incorporated into a mining activity permit, when necessary, for compliance with water quality standards (in accordance with 25 Pa. Code Chapters 93 and 95). Persons or agencies who have requested review of NPDES permit requirements for a particular mining activity within the previously mentioned public comment period will be provided with a 30-day period to review and submit comments on the requirements.

Written comments or objections should contain the name, address and telephone number of the person submitting comments or objections; the application number; and a statement of sufficient detail to inform the Department on the basis of comment or objection and relevant facts upon which it is based. Requests for an informal conference must contain the name, address and telephone number of requestor; the application number; a brief summary of the issues to be raised by the requestor at the conference; and a statement whether the requestor wishes to have the conference conducted in the locality of the proposed mining activities.

### *Coal Applications Received*

*Effluent Limits*—The following coal mining applications that include an NPDES permit application will be subject to, at a minimum, the following technology-based effluent limitations for discharges of wastewater to streams:

<i>Parameter</i>	<i>30-Day Average</i>	<i>Daily Maximum</i>	<i>Instantaneous Maximum</i>
Iron (total)	3.0mg/l	6.0mg/l	7.0mg/l
Manganese (total)	2.0mg/l	4.0mg/l	5.0mg/l
Suspended solids	35 mg/l	70 mg/l	90 mg/l

<i>Parameter</i>	<i>30-Day Average</i>	<i>Daily Maximum</i>	<i>Instantaneous Maximum</i>
pH*			
Alkalinity greater than acidity*		greater than 6.0; less than 9.0	

\* The parameter is applicable at all times.

A settleable solids instantaneous maximum limit of 0.5 ml/l applied to: (1) surface runoff (resulting from a precipitation event of less than or equal to a 10-year 24-hour event) from active mining areas, active areas disturbed by coal refuse disposal activities and mined areas backfilled and revegetated; and (2) drainage (resulting from a precipitation event of less than or equal to a 1-year 24-hour event) from coal refuse disposal piles.

*Pottsville District Mining Office: 5 West Laurel Boulevard, Pottsville, PA 17901-2454, (570) 621-3118.*

**13940201R2. Rossi Excavating Company** (9 West 15th Street, Hazleton, PA 18201), renewal of an existing coal refuse reprocessing operation in Banks Township, **Carbon County**, affecting 11.5 acres. Receiving stream: none. Application received July 21, 2004.

**54773215R3. Jeddo-Highland Coal Company** (46 Public Square, Suite 600, Wilkes-Barre, PA 18701), renewal of an existing coal refuse reprocessing operation in Reilly and Frailey Townships, **Schuylkill County**, affecting 46.4 acres. Receiving stream: none. Application received July 22, 2004.

*Knox District Mining Office: White Memorial Building, P. O. Box 669, Knox, PA 16232-0669, (814) 797-1191.*

**33733009 and NPDES Permit No. PA0602779. P. and N. Coal Co., Inc.** (P. O. Box 332, Punxsutawney, PA 15767), renewal of an existing bituminous surface strip and auger operation in Gaskill Township, **Jefferson County**, affecting 336.2 acres. Receiving streams: Stoney Run and unnamed tributaries to Clover Run (HQ-CWF). There are no potable surface water supply intakes within 10 miles downstream. Application for reclamation only. Application received July 19, 2004.

**16040102 and NPDES Permit No. PA0242551. Milestone Crushed, Inc.** (521 South Street, P. O. Box 644, Clarion, PA 16214), commencement, operation and restoration of a bituminous surface strip operation in Richland Township, **Clarion County**, affecting 155.1 acres. Receiving streams: unnamed tributaries to Turkey Run (HQ-CWF). There are no potable surface water supply intakes within 10 miles downstream. Application received July 16, 2004.

*Greensburg District Mining Office: Armbrust Building, R. R. 2 Box 603-C, Greensburg, PA 15601-0982, (724) 925-5500.*

**03040101 and NPDES Permit No. PA02050597. AMFIRE Mining Company, LLC** (One Energy Place, Latrobe, PA 15650), application for commencement, operation and reclamation of a bituminous surface mine in Gilpin Township, **Armstrong County**, affecting 62.1 acres. Receiving stream: unnamed tributary to Allegheny River (WWF). The first potable water intake within 10 miles downstream from the point of discharge is the Freeport Water Company. Application received July 1, 2004.

*Moshannon District Mining Office: 186 Enterprise Drive, Philipsburg, PA 16866, (814) 342-8200.*

**17040104 and NPDES Permit No. PA0243787. Forcey Coal, Inc.** (P. O. Box 225, Madera, PA 16661-0225), commencement, operation and restoration of a bituminous surface mine permit in Jordan Township, **Clearfield County**, affecting 133.2 acres. The application includes a request to temporarily relocate a 2,482-foot section of Lawyer Road. The road relocation begins 5,000 feet from the intersection of SR 3022 and T-428 and concludes 7,699 feet from the same intersection. Upon completion of mining in this area, T-428 will be reconstructed in the original location in accordance with Jordan Township and Department specifications. The temporary relocation will be in place for approximately 4 years. Also included is a variance request to conduct mining within 100 feet of unnamed tributaries 3 and 7 to Potts Run. This variance includes the relocation of a portion of unnamed tributary 3 and the reconstruction of a missing section of unnamed tributary 3, which was displaced by previous mining. The stream relocation and reconstruction of unnamed tributary 3 is approximately 4,500 feet upstream from the confluence of unnamed tributary 3 to Potts Run and Potts Run and proceeds up gradient a distance of 2,836 feet. The reconstruction of the lost stream segment will result in the re-establishment of over 1,600 feet of stream channel. The encroachment of unnamed tributary 7 will occur as the result of the stream relocation and reconstruction project. Unnamed tributary 7 encroachment is from the confluence of unnamed tributaries 3 and 7, up gradient a distance of 275 feet. Receiving streams: unnamed tributaries 1 and 3 to Potts Run (CWF). There are no downstream potable surface water supply intakes from the point of discharge. Application received July 19, 2004.

**17040105 and NPDES Permit No. PA0243795. W. Ruskin Dressler** (P. O. Box 39, Rockton, PA 15856), commencement, operation and restoration of a bituminous surface mine permit in Brady Township, **Clearfield County**, affecting 74 acres. Receiving streams: unnamed tributaries to East Branch Mahoning Creek, East Branch of Mahoning Creek (HQ-CWF). The first downstream potable water supply intake from the point of discharge is the Pennsylvania American Water Company intake on the East Branch of Mahoning Creek, approximately 8 miles downstream. Application received July 14, 2004.

#### *Noncoal Applications Received*

*Effluent Limits*—The following noncoal mining applications that include an NPDES permit application will be subject to, at a minimum, the following technology-based effluent limitations for discharges of wastewater to streams:



<i>Parameter</i>	<i>30-Day Average</i>	<i>Daily Maximum</i>	<i>Instantaneous Maximum</i>
Suspended solids	35 mg/l	70 mg/l	90 mg/l
pH*		greater than 6.0; less than 9.0	

\* The parameter is applicable at all times.

A settleable solids instantaneous maximum of 0.5 ml/l applied to surface runoff resulting from a precipitation event. If coal will be extracted incidental to the extraction of noncoal minerals, at a minimum, the technology-based effluent limitations identified under coal applications will apply to discharges of wastewater to streams.

*Pottsville District Mining Office: 5 West Laurel Boulevard, Pottsville, PA 17901-2454, (570) 621-3118.*

**01930302T and NPDES Permit No. PA0223239. ISP Minerals, Inc.** (1455 Old Waynesboro Road, Blue Ridge Summit, PA 17214), transfer of an existing quarry operation from ISP Granules, Inc. in Hamiltonban Township, **Adams County**, affecting 313.2 acres. Receiving stream: unnamed tributary to Tom's Creek. Application received July 20, 2004.

**6477SM5T2 and NPDES Permit No. PA0009059. ISP Minerals, Inc.** (1455 Old Waynesboro Road, Blue Ridge Summit, PA 17214), transfer of an existing quarry operation from ISP Granules, Inc. in Hamiltonban and Washington Townships, **Adams County**, affecting 306.6 acres. Receiving stream: Miney Branch to Tom's Creek. Application received July 20, 2004.

*Knox District Mining Office: White Memorial Building, P. O. Box 669, Knox, PA 16232-0669, (814) 797-1191.*

**37940302 and NPDES Permit No. PA0212041. G. L. McKnight, Inc.** (P. O. Box 773, Slippery Rock, PA 16057), renewal of an existing sand and gravel operation in Scott and Plain Grove Townships, **Lawrence County** affecting 134.0 acres. Receiving streams: unnamed tributary to Slippery Rock Creek and unnamed tributary to Taylor Run (CWF). There are no potable surface water supply intakes within 10 miles downstream. Application received July 19, 2004.

*Greensburg District Mining Office: Armbrust Building, R. R. 2 Box 603-C, Greensburg, PA 15601-0982, (724) 925-5500.*

**65930401 and NPDES Permit No. PA0200492. Better Materials Corp.** (2200 Springfield Pike, Connelville, PA 15425), NPDES renewal application to an existing noncoal surface mine in Derry and Ligonier Townships, **Westmoreland County**, affecting 172.6 acres. Receiving streams: unnamed tributaries to Loyalhanna Creek (CWF). The first potable water supply intake within 10 miles downstream from the point of discharge is the Latrobe Municipal Authority. Renewal application received July 12, 2004.

*Moshannon District Mining Office: 186 Enterprise Drive, Philipsburg, PA 16866, (814) 342-8200.*

**59042802. Dale Alan Aumick** (R. D. 2, Box 76C, Tioga, PA 16946), commencement, operation and restoration of a small industrial minerals (sand and gravel) permit in Tioga Township, **Tioga County**, affecting 5 acres. Receiving streams: Mill Creek, tributary to Tioga River. Application received June 16, 2004.

**08042801. Frank Bach IV** (R. R. 1, Box 1450, Laceyville, PA 18623), commencement, operation and

restoration of a small industrial minerals (bluestone) permit in Tuscarora Township, **Bradford County**, affecting 3 acres. Receiving streams: Tuscarora Creek, tributary to Susquehanna River. Application received June 22, 2004.

**08040808. Robert H. Fields** (R. R. 1, Box 93, Stevensville, PA 18845), commencement, operation and restoration of a small industrial minerals (flagstone/shale) permit in Herrick Township, **Bradford County**, affecting 5 acres. Receiving streams: unnamed tributary, tributary to Cold Creek. Application received June 30, 2004.

**18040802. Robert A. and Jeffery C. Maguire** (P. O. Box 400, McElhattan, PA 17748), commencement, operation and restoration of a small industrial minerals (shale) permit in Dunnstable Township, **Clinton County**, affecting 4 acres. Receiving streams: Big Plum Run, tributary to the Susquehanna River. Application received June 30, 2004.

## FEDERAL WATER POLLUTION CONTROL ACT, SECTION 401

The following permit applications, requests for Environmental Assessment approval and requests for 401 Water Quality Certification have been received by the Department of Environmental Protection (Department). Section 401 of the Federal Water Pollution Control Act (FWPCA) (33 U.S.C.A. § 1341) requires the State to certify that the involved projects will not violate the applicable provisions of sections 301—303, 306 and 307 of the FWPCA (33 U.S.C.A. §§ 1311—1313, 1316 and 1317) as well as relevant State requirements. Persons objecting to approval of a request for certification under section 401 of the FWPCA or to the issuance of a Dam Permit, Water Obstruction and Encroachment Permit or the approval of an Environmental Assessment must submit comments, suggestions or objections within 30 days of the date of this notice, as well as questions, to the regional office noted before the application. Comments should contain the name, address and telephone number of the person commenting, identification of the certification request to which the comments or objections are addressed and a concise statement of comments, objections or suggestions including the relevant facts upon which they are based.

The Department may conduct a fact-finding hearing or an informal conference in response to comments if deemed necessary. Individuals will be notified, in writing, of the time and place of a scheduled hearing or conference concerning the certification request to which the comment, objection or suggestion relates. Maps, drawings and other data pertinent to the certification request are available for inspection between 8 a.m. and 4 p.m. on each working day at the regional office noted before the application.

Persons with a disability who wish to attend a hearing and require an auxiliary aid, service or other accommodation to participate in the proceedings should contact the specified program. TDD users should contact the Department through the Pennsylvania AT&T Relay Service at (800) 654-5984.

**Applications received under the Dam Safety and Encroachments Act (32 P. S. §§ 693.1—693.27) and section 302 of the Flood Plain Management Act (32 P. S. § 679.302) and requests for certification under section 401 of the FWPCA (33 U.S.C.A. § 1341(a)).**

**WATER OBSTRUCTIONS AND ENCROACHMENTS**

*Southeast Region: Water Management Program Manager, 2 East Main Street, Norristown, PA 19401.*

**E15-716. Wilson King**, 1140 Chrome Road, Oxford, PA 19363, Elk Township, **Chester County**, ACOE Philadelphia District.

To perform the following water obstruction and encroachment activities associated with the development of a single family dwelling and associated septic disposal system:

1. To install and maintain a 2-inch sewer force main across an unnamed tributary to Barren Brook (EV). The proposed sewer will be installed over an existing 6-foot RCP culvert (carrying Barren Brook under the intersection of Chrome and Barren Roads) and there will be no disturbance to the stream or wetlands.

2. To maintain an existing minor roadway crossing consisting of an 18-inch culvert across wetlands (PEM).

The site is at the intersection of Chrome and Barren Roads (Bay View USGS Quadrangle N: 18.2 inches, W: 9.0 inches).

*Northeast Region: Water Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.*

**E48-351. Strausser Enterprises, Inc.**, 604 Village at Stones Crossing, Easton, PA 18045-5080 in Palmer Township, **Northampton County**, U. S. Army Corps of Engineers, Philadelphia District.

To construct and maintain an approximate 680 lineal foot channel change in a tributary to Bushkill Creek (HQ-CWF) for the purpose of stabilizing the existing eroded channel and providing buildable area for a proposed 32-unit townhouse development known as Hay Terrace South. This project also includes two stormwater outfall structures and associated energy dissipaters and is east of SR 2028 (Greenwood Avenue) and north of SR 0022 (Nazareth, PA Quadrangle N: 10.6 inches; W: 1.2 inches).

*Southcentral Region: Water Management Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.*

**E05-323: South Woodbury Township**, 125 North Road, New Enterprise, PA 16664 in South Woodbury Township, **Bedford County**, ACOE Baltimore District.

To construct and maintain approximately 53,000 linear feet of 12-inch, 10-inch, 8-inch and 6-inch wastewater collection sewer and 4,000 linear feet of wastewater force main in South Woodbury Township, Bedford County, involving: (1) three dry trench stream crossings of Yellow Creek (HQ-CWF): (a) 45-foot by 8-inch (New Enterprise, PA Quadrangle N: 6.5 inches; W: 0.1 inch), (b) 40-foot by 8-inch (New Enterprise, PA Quadrangle N: 6.6 inches; W: 0.2 inch) and (c) 50-foot by 12-inch (New Enterprise, PA Quadrangle N: 7.0 inches; W: 0.3 inch); (2) one 60-foot by 16-inch bored stream crossing of Yellow Creek (New Enterprise, PA Quadrangle N: 11.9 inches; W: 0.2 inch); (3) one 70-foot by 12-inch dry trench stream crossing of an unnamed tributary to Yellow Creek (HQ-CWF) (New Enterprise, PA Quadrangle N: 6.6 inches; W: 0.0 inch); (4) one 10-foot by 2-inch dry trench stream

crossing of Beaver Creek (HQ-CWF) (New Enterprise, PA Quadrangle N: 5.7 inches; W: 1.1 inches); (5) 14 bored stream crossings of Three Springs Run (HQ-CWF): (a) 30-foot by 16-inch (New Enterprise, PA Quadrangle N: 8.5 inches; W: 0.8 inch), (b) 50-foot by 14-inch (New Enterprise, PA Quadrangle N: 8.6 inches; W: 1.0 inch), (c) 30-foot by 4-inch (New Enterprise, PA Quadrangle N: 8.6 inches; W: 1.1 inches), (d) 20-foot by 4-inch (New Enterprise, PA Quadrangle N: 8.6 inches; W: 1.3 inches), (e) 35-foot by 14-inch (New Enterprise, PA Quadrangle N: 8.4 inches; W: 1.5 inches), (f) 40-foot by 8-inch (New Enterprise, PA Quadrangle N: 8.3 inches; W: 2.0 inches), (g) 65-foot by 14-inch (New Enterprise, PA Quadrangle N: 8.4 inches; W: 2.4 inches), (h) 30-foot by 12-inch (New Enterprise, PA Quadrangle N: 8.4 inches; W: 2.6 inches), (i) 35-foot by 14-inch (New Enterprise, PA Quadrangle N: 8.3 inches; W: 3.1 inches), (j) 25-foot by 14-inch (New Enterprise, PA Quadrangle N: 8.2 inches; W: 3.5 inches), (k) 25-foot by 8-inch (New Enterprise, PA Quadrangle N: 8.2 inches; W: 4.0 inches), (l) 25-foot by 8-inch (New Enterprise, PA Quadrangle N: 8.2 inches; W: 4.05 inches), (m) 20-foot by 4-inch (New Enterprise, PA Quadrangle N: 7.9 inches; W: 5.7 inches) and (n) 20-foot by 4-inch (New Enterprise, PA Quadrangle N: 7.9 inches; W: 5.6 inches); (6) four dry trench stream crossings of Three Springs Run: (a) 45-foot by 4-inch (New Enterprise, PA Quadrangle N: 8.3 inches; W: 1.5 inches), (b) 20-foot by 8-inch (New Enterprise, PA Quadrangle N: 8.2 inches; W: 3.2 inches), (c) 25-foot by 8-inch (New Enterprise, PA Quadrangle N: 8.2 inches; W: 4.3 inches) and (d) 10-foot by 8-inch (New Enterprise, PA Quadrangle N: 8.0 inches; W: 5.2 inches); (7) five dry trench stream crossings of unnamed tributaries to Three Springs Run (HQ-CWF): (a) 20-foot by 8-inch (New Enterprise, PA Quadrangle N: 8.2 inches; W: 3.7 inches), (b) 20-foot by 8-inch (New Enterprise, PA Quadrangle N: 8.3 inches; W: 4.1 inches), (c) 20-foot by 8-inch (New Enterprise, PA Quadrangle N: 8.4 inches; W: 4.1 inches), (d) 20-foot by 8-inch (New Enterprise, PA Quadrangle N: 8.2 inches; W: 4.2 inches) and (e) 2-foot by 8-inch (New Enterprise, PA Quadrangle N: 8.4 inches; W: 1.9 inches); (8) one 15-foot by 8-inch stream crossing under an existing culvert on an unnamed tributary to Three Springs Run; (9) one 35-foot by 16-inch bored stream crossing of Potter Creek (HQ-CWF) (New Enterprise, PA Quadrangle N: 11.7 inches; W: 0.3 inch); (10) one 40-foot by 16-inch bored stream crossing of Hickory Bottom Creek (HQ-CWF) (New Enterprise, PA Quadrangle N: 12.4 inches; W: 0.3 inch); (11) one 10-inch outfall with a 22-foot by 5-foot riprap apron on Yellow Creek (Hopewell, PA Quadrangle N: 6.3 inches; W: 17.2 inches); and (12) 13 crossings of EV PEM wetlands on the floodplain of Yellow Creek or Three Springs Run resulting in 1.16 acres of temporary wetland impacts: (a) 200-foot by 35-foot (New Enterprise, PA Quadrangle N: 6.4 inches; W: 0.2 inch), (b) 265-foot by 35-foot (New Enterprise, PA Quadrangle N: 7.4 inches; W: 0.4 inch), (c) 210-foot by 35-foot (New Enterprise, PA Quadrangle N: 7.7 inches; W: 0.4 inch), (d) 122-foot by 35-foot (New Enterprise, PA Quadrangle N: 7.8 inches; W: 0.4 inch), (e) 16-foot by 35-foot (New Enterprise, PA Quadrangle N: 12.4 inches; W: 0.3 inch), (f) 10-foot by 35-foot (New Enterprise, PA Quadrangle N: 8.4 inches; W: 1.9 inches), (g) 250-foot by 35-foot (New Enterprise, PA Quadrangle N: 8.3 inches; W: 2.2 inches), (h) 50-foot by 35-foot (New Enterprise, PA Quadrangle N: 8.3 inches; W: 3.1 inches), (i) 98-foot by 35-foot (New Enterprise, PA Quadrangle N: 8.2 inches; W: 3.2 inches), (j) 78-foot by 35-foot (New Enterprise, PA Quadrangle N: 8.1 inches; W: 3.2 inches), (k) 67-foot by 35-foot (New Enterprise, PA Quadrangle N: 8.1 inches; W: 3.2 inches), (l) 10-foot by 35-foot (New Enterprise, PA

Quadrangle N: 8.2 inches; W: 3.4 inches) and (m) 83-foot by 35-foot (New Enterprise, PA Quadrangle N: 8.2 inches; W: 3.7 inches). The project includes a total of 140 linear feet of utility line stream impacts waived under 105.12(a)(2). The project proposes to temporarily impact a total of 1,158 linear feet of stream channel and temporarily impact 1.16 acres of EV PEM wetlands.

**E07-384: J & W Interests**, 352 East College Avenue, State College, PA 16801 in Snyder Township, **Blair County**, ACOE Baltimore District.

To construct and maintain a private bridge on California Run (TSF) having a single span of approximately 30 feet, a width of 19 feet and an underclearance of approximately 2.25 feet, to remove 600 square feet of the right and left floodways to a depth of up to 2.5 feet to widen the channel and improve the hydraulic capacity through the bridge and to impact 0.01 acre of PEM wetlands at a site (Tyrone, PA Quadrangle N: 22.0 inches; W: 4.1 inches) approximately 1,100 feet downstream of the Centre and Blair County line in Snyder Township, Blair County for the purpose of constructing a private residence.

**E06-591: Exeter Township**, 4975 DeMoss Road, Reading, PA 19606 in Earl Township, **Berks County**, ACOE Philadelphia District.

To construct and maintain two culvert crossings on Trout Run and five culvert crossings on unnamed tributaries and stormwater swales under East Neversink Road, all tributary to Trout Run (WWF), for the purpose of replacing inadequate conveyance structures, on the Reading, PA Quadrangle (N: 9.4 inches, W: 0.7 inch) in Earl Township, Berks County.

*Southwest Region: Water Management Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.*

**E02-1476. Township of Scott**, Administrative Offices, 2nd Floor, 301 Lindsay Road, Carnegie, PA 15106. Scrubgrass Run stream relocation in the Township of Scott, **Allegheny County**, Pittsburgh ACOE District (Pittsburgh West, PA Quadrangle N: 1.1 inches; W: 12.1 inches—Latitude: 40° 22' 52" and Longitude: 80° 5' 13"). The applicant proposes to remove existing structures, relocate and maintain approximately 1,165 feet of Scrubgrass Run (WWF) and to construct and maintain a gabion wall approximately 390 feet long along the left bank within the relocated channel. The project is to provide flood mitigation and stream improvements. The project starts approximately 2,200 feet upstream of its confluence with Chartiers Creek and extends approximately 1,165 feet upstream in Scott Township.

**E11-304. Johnstown Redevelopment Authority**, 4th Floor, Public Safety Building, 401 Washington Street, Johnstown, PA 15901-1892. Cambria Iron Pedestrian Foot Bridge in the City of Johnstown, **Cambria County**, Pittsburgh ACOE District, Johnstown, PA Quadrangle N: 15.8 inches; W: 7.4 inches—Latitude: 40° 20' 13" and Longitude: 78° 55' 41". The applicant proposes to rehabilitate and maintain a historic pedestrian bridge having two spans of 143 feet and 142.8 feet and an underclearance of 30.3 feet across the Conemaugh River (WWF) to connect the Iron Street Trail to the Cambria City National Historic District.

**E30-209. Greene County c/o Ann Bargerstock**, 93 East High Street, Waynesburg, PA 15370. Greene County

Bridge No. 60 in Center Township, **Greene County**, Pittsburgh ACOE District (Rogersville, PA Quadrangle N: 2.2 inches; W: 10.6 inches—Latitude: 39° 53' 14" and Longitude: 80° 19' 32"). The applicant proposes to rehabilitate and maintain the Greene County Covered Bridge No. 60 having a clear span of 43.5 feet and an underclearance of 9.7 feet across South Fork Tenmile Creek (HQ-WWF) on T-424 at a point approximately 600 feet south of SR 21.

**E63-562. Borough of Charleroi**, 4th Street and Fallowfield Avenue, Charleroi, PA 15022. Seventh Street outfall structure in Charleroi Borough, **Washington County**, Pittsburgh ACOE District (Monongahela, PA Quadrangle N: 3.2 inches; W: 3.1 inches—Latitude: 40° 08' 28" and Longitude: 79° 53' 58"). The applicant proposes to construct and maintain a 72-inch diameter outfall structure on the left bank of the Monongahela River (WWF) for the purpose of separating the existing storm sewer system. The project is on Seventh Street approximately 1,300 feet upstream from Lock No. 4 and will impact approximately 10 feet of stream channel. Four other outfall structures will also be constructed: one along the left bank of the Monongahela River and three along the left bank of Maple Creek. These will be constructed using the Department's General Permit No. 4 (intake and outfall structures).

*Northwest Region: Oil and Gas Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.*

**E43-315. D & L Energy, Inc.**, 2761 Salt Springs Road, Youngstown, OH 44509. Yesko Pipeline in Sugar Grove Township, **Mercer County**, ACOE Pittsburgh District (Greenville West, PA Quadrangle N: 13.8 inches; W: 0.5 inch). The applicant proposes to construct approximately 1,750 feet of 6-inch steel pipeline to transport natural gas from a proposed pipeline on an abandoned railroad right-of-way to an existing high pressure pipeline. The proposed pipeline will cross two (PEM/PSS) wetland areas and an unnamed tributary to the Little Shenango River (TSF, perennial) by the open cut method. The first wetland crossing is approximately 50 feet long and the second approximately 490 feet long. The unnamed tributary is approximately 15 feet wide and 3 feet deep. Approximately 0.037 acre of the approximate 15 acres wetland complex is to be impacted. The project is approximately 2,700 feet south of the intersection of the abandoned railroad grade and Goetsch Road (T-530).

*Wilkes-Barre District: District Engineer, 2 Public Sq., Floor 5, Wilkes-Barre, PA 18711-0790.*

**E3511-001. Department of Environmental Protection, Bureau of Abandoned Mine Reclamation**, 2 Public Sq., Floor 5, Wilkes-Barre, PA 18711-0790. Olyphant and Throop Boroughs, **Lackawanna County**, ACOE Baltimore District.

To eliminate a public health and safety hazard by restoring 2,500 feet of stream channel of Eddy Creek. The channel will be excavated and approximately 600 linear feet of concrete U-channel and 1,900 feet of rock lined trapezoidal channel will be constructed. The project will also involve the removal and replacement of two culverts. The project is south of the intersection of Valley Ave. (SR 1016) and South Valley Ave. (SR 0347), Olyphant Borough and Throop Borough, Lackawanna County. A total of 20 acres will be disturbed (Olyphant Quadrangle N: 15.5 inches; W: 14.5 inches).

**STORAGE TANKS****SITE-SPECIFIC INSTALLATION PERMITS**

The following Storage Tank Site-Specific Installation Permit application has been received by the Department of Environmental Protection (Department) and is currently under review. Persons wishing to comment on the proposed permit are invited to submit a statement to the Bureau of Land Recycling and Waste Management, Division of Storage Tanks, P. O. Box 8763, Harrisburg, PA 17105-8763, within 30 days from the date of this publication. Comments received within this 30-day period will be considered in the formulation of the final determinations regarding this application. Responses should include the name, address and telephone number of the writer and a concise statement to inform the Department of the exact basis of the comment and the relevant facts upon which it based.

**The following applications have been received for Storage Tank Site-Specific Installation Permits under the authority of the Storage Tank Spill Prevention Act (35 P. S. §§ 6021.304, 6021.504, 6021.1101—6021.1102) and under 25 Pa. Code Chapter 245, Subchapter C.**

<i>SSIP Application No.</i>	<i>Applicant Name and Address</i>	<i>County</i>	<i>Municipality</i>	<i>Tank Type</i>	<i>Tank Capacity</i>
04013	Scott Schober Allegheny Petroleum Products Co. 999 Airbrake Avenue Wilmerding, PA 15148	Beaver	Harmony Township	15 ASTs storing petroleum products	288,000 gallons total

**ACTIONS**

**THE CLEAN STREAMS LAW AND THE FEDERAL CLEAN WATER ACT  
FINAL ACTIONS TAKEN FOR NATIONAL POLLUTION DISCHARGE  
ELIMINATION SYSTEM (NPDES) PERMITS AND WATER QUALITY  
MANAGEMENT (WQM) PERMITS**

The Department of Environmental Protection (Department) has taken the following actions on previously received applications for new, amended and renewed NPDES and WQM permits, applications for permit waivers and Notices of Intent (NOI) for coverage under general permits. This notice is provided in accordance with 25 Pa. Code Chapters 91 and 92 and 40 CFR Part 122, implementing provisions of The Clean Streams Law (35 P. S. §§ 691.1—691.1001) and the Federal Clean Water Act.

<i>Location</i>	<i>Permit Authority</i>	<i>Application Type or Category</i>
Section I	NPDES	Renewals
Section II	NPDES	New or amendment
Section III	WQM	Industrial, sewage or animal wastes; discharges to groundwater
Section IV	NPDES	MS4 individual permit
Section V	NPDES	MS4 permit waiver
Section VI	NPDES	Individual permit stormwater construction
Section VII	NPDES	NOI for coverage under NPDES general permits

Sections I—VI contain actions related to industrial, animal or sewage wastes discharges, discharges to groundwater and discharges associated with municipal separate storm sewer systems (MS4), stormwater associated with construction activities and concentrated animal feeding operations (CAFOs). Section VII contains notices for parties who have submitted NOIs for coverage under general NPDES permits. The approval for coverage under general NPDES permits is subject to applicable effluent limitations, monitoring, reporting requirements and other conditions set forth in each general permit. The approval of coverage for land application of sewage sludge or residential septage under applicable general permit is subject to pollutant limitations, pathogen and vector attraction reduction requirements, operational standards, general requirements, management practices and other conditions set forth in the respective permit. Permits and related documents, effluent limitations, permitting requirements and other information are on file and may be inspected and arrangements made for copying at the contact office noted before the action.

Persons aggrieved by an action may appeal, under section 4 of the Environmental Hearing Board Act (35 P. S. § 7514) and 2 Pa.C.S. §§ 501—508 and 701—704 (relating to the Administrative Agency Law), to the Environmental Hearing Board, Second Floor, Rachel Carson State Office Building, 400 Market Street, P. O. Box 8457, Harrisburg, PA 17105-8457, (717) 787-3483. TDD users should contact the Environmental Hearing Board (Board) through the Pennsylvania Relay Service, (800) 654-5984. Appeals must be filed with the Board within 30 days of publication of this notice in the *Pennsylvania Bulletin*, unless the appropriate statute provides a different time period. Copies of the appeal form and the Board's rules of practice and procedure may be obtained from the Board. The appeal form and the Board's rules of practice and procedure are also available in Braille or on audiotape from the Secretary of the Board at (717) 787-3483. This paragraph does not, in and of itself, create any right of appeal beyond that permitted by applicable statutes and decision law.

For individuals who wish to challenge an action, appeals must reach the Board within 30 days. A lawyer is not needed to file an appeal with the Board.

Important legal rights are at stake, however, so individuals should show this notice to a lawyer at once. Persons who cannot afford a lawyer may qualify for free pro bono representation. Call the Secretary to the Board at (717) 787-3483 for more information.

**I. NPDES Renewal Permit Actions**

*Southeast Region: Water Management Program Manager, 2 East Main Street, Norristown, PA 19401.*

NPDES Permit No. (Type)	Facility Name and Address	County and Municipality	Stream Name (Watershed No.)	EPA Waived Y/N ?
PA0054551	Paul Matthews 4 Fox Run Lane Newtown Square, PA 19073	Chester County Willistown Township	West tributary to Ridley Creek	Y
PA0055034	Kevin and Jonna McCoy 9 Hilldale Road Malvern, PA 19355	Chester County Willistown Township	UNT to Crum Creek 3G	Y

*Northeast Region: Water Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.*

NPDES Permit No. (Type)	Facility Name and Address	County and Municipality	Stream Name (Watershed No.)	EPA Waived Y/N ?
PA0063185 IW	Eldorado Properties Corporation 900 Eisenhower Boulevard P. O. Box 2621 Harrisburg, PA 17105	Luzerne County Pittston Township	Collins Creek 5A	Y

*Southwest Region: Water Management Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.*

NPDES Permit No. (Type)	Facility Name and Address	County and Municipality	Stream Name (Watershed No.)	EPA Waived Y/N ?
PA0045802	Franklin A. Taddeo Pineview Manor Park 600 Pineview Drive Elizabeth, PA 15037	Westmoreland County Hempfield Township	Unnamed tributary of Sewickley Creek	Y
PA0216721	George E. and Patricia N. Meerhoff Thomas E. and Kelly G. Meerhoff 106 Old Route 31 Mount Pleasant, PA 15666	Westmoreland County Mt. Pleasant Township	Unnamed tributary of Jacobs Creek	Y

*Northwest Region: Water Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.*

NPDES Permit No. (Type)	Facility Name and Address	County and Municipality	Stream Name (Watershed No.)	EPA Waived Y/N ?
PA0100315	Farma Parks, Inc. 87 Hughey Road Greenville, PA 16125-9628	Perry Township Mercer County	Unnamed tributary to Little Shenango River 20-A	Y

**II. New or Expanded Facility Permits, Renewal of Major Permits and EPA Nonwaived Permit Actions**

*Southeast Region: Water Management Program Manager, 2 East Main Street, Norristown, PA 19401.*

**NPDES Permit No. PA0058823**, Sewage, **Roger Eastman**, 76 Smith Road, Collegetown, PA 19426. This proposed facility is in Lower Providence Township, **Montgomery County**.

Description of Proposed Action/Activity: Approval for a new discharge into an unnamed tributary to Skippack Creek in Watershed 3E-Perkiomen.

*Northeast Region: Water Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.*

**NPDES Permit No. PA-0060640-A1**, Sewage, **Pennsylvania American Water Company**, 800 West Hersheypark Drive, Hershey, PA 17033. This proposed facility is in Lehman Township, **Pike County**.

Description of Proposed Action/Activity: Transfer and issuance of NPDES Permit and Water Quality Management permits.

*Southcentral Region: Water Management Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110, (717) 705-4707.*

**NPDES Permit No. PA0085782**, Sewage, **Ruscombmanor Township**, 204 Oak Lane, Fleetwood, PA 19522. This proposed facility is in Ruscombmanor Township, **Berks County**.

Description of Proposed Action/Activity: Authorization to discharge to an unnamed tributary of Furnace Creek in Watershed 3-D.

**NPDES Permit No. PA0087998**, Sewage, **Urban Acres MHP**, 35 Ridge Drive, Fleetwood, PA 19522. This proposed facility is in Alsace Township, **Berks County**.

Description of Proposed Action/Activity: Authorization to discharge to Bernhart Creek in Watershed 3-C.

**NPDES Permit No. PA0081515**, Sewage, **Lancaster County Career and Technology Center, Brownstown Campus**, 1730 Hans Herr Drive, P. O. Box 527, Willow Street, PA 17548. This proposed facility is in West Earl Township, **Lancaster County**.

**NPDES Permit No. PA0055328**, Industrial Waste, **New Morgan Landfill Company, Inc.**, 420 Quarry Road, Morgantown, PA 19543. This proposed facility is in New Morgan Borough, **Berks County**.

Description of Proposed Action/Activity: Authorization to discharge to Conestoga River in Watershed 7-J.

**NPDES Permit No. PA0247421**, Sewage, **Mr. and Mrs. Rodney Groff**, 7729 Wertzville Road, Carlisle, PA 17013. This proposed facility is in Middlesex Township, **Cumberland County**.

Description of Proposed Action/Activity: Authorization to discharge to UNT Conodoguinet Creek in Watershed 7-B.

**NPDES Permit No. PA0052396**, Industrial Waste, **O-Z Gedney LLC**, 150 Birch Hill Road, Shoemakersville, PA 19555. This proposed facility is in Perry Township, **Berks County**.

Description of Proposed Action/Activity: Authorization to discharge to the receiving waters of an unnamed tributary of the Schuylkill River in Watershed 3-C.

**NPDES Permit No. PA0055328**, Industrial Waste, **New Morgan Landfill Company, Inc.**, 420 Quarry Road, Morgantown, PA 19543. This proposed facility is in New Morgan Borough, **Berks County**.

Description of Proposed Action/Activity: Authorization to discharge to Conestoga River in Watershed 7-J.

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### **III. WQM Industrial Waste and Sewerage Actions under The Clean Streams Law (35 P. S. §§ 691.1—691.1001)**

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*Southeast Region: Water Management Program Manager, 2 East Main Street, Norristown, PA 19401.*

**WQM Permit No. 4604404**, Sewerage, **Roger Eastman**, 76 Smith Road, Collegeville, PA 19426. This proposed facility is in Lower Providence Township, **Montgomery County**.

Description of Proposed Action/Activity: Construction and operation of a single family residence sewage treatment plant.

*Northeast Region: Water Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.*

**WQM Permit No. 4504405**, Sewerage, **Pennsylvania American Water Company**, 800 West Hersheypark Drive, Hershey, PA 17033. This proposed facility is in Middle Smithfield Township, **Monroe County**.

Description of Proposed Action/Activity: Issuance of Water Quality Management Permit.

**WQM Permit No. 5204403 (Consolidates 5276401-T1, 5278401-T1, 5281402-T1, 4581405-T1, 5286403-T1, 5288406-T1, 5289402-T1, 5288408-T1, 5290408-T1, 5290404-T1 and 5298401-T1)**, Sewerage, **Pennsylvania American Water Company**, 800 West Hersheypark Drive, Hershey, PA 17033. This proposed facility is in Lehman Township, **Pike County**.

Description of Proposed Action/Activity: Transfer and issuance of Water Quality Management Permit.

*Southcentral Region: Water Management Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110, (717) 705-4707.*

**WQM Permit No. 0693410 Amendment No. 04-1**, Sewerage, **Ruscombmanor Township**, 204 Oak Lane, Fleetwood, PA 19522. This proposed facility is in Ruscombmanor Township, **Berks County**.

Description of Proposed Action/Activity: Approval for the construction of sewerage facilities consisting of a 0.025 mgd Dutchland sewage treatment plant.

**WQM Permit No. 2104403**, Sewerage, **Mr. and Mrs. Rodney Groff**, 7729 Wertzville Road, Carlisle, PA 17013. This proposed facility is in Middlesex Township, **Cumberland County**.

Description of Proposed Action/Activity: Construction of a small flow sewage treatment system to serve their single family residence.

*Southwest Region: Water Management Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.*

**WQM Permit No. 6304402**, Sewage, **Cecil Township Municipal Authority**, 3599 Millers Run Road, Cecil, PA 15321. This proposed facility is in Cecil Township, **Washington County**.

Description of Proposed Action/Activity: Construction of collector sewer system, two pumping stations and a 0.52 mgd capacity sewage treatment plant throughout the Millers Run Watershed, Elm Drive and Klinger Road areas just outside the watershed.

**WQM Permit No. 6573448-A6**, Sewerage, **North Huntingdon Township Municipal Authority**, 11265 Center Highway, North Huntingdon, PA 15642. This proposed facility is in North Huntingdon Township, **Westmoreland County**.

Description of Proposed Action/Activity: Replacement of sludge drying beds at the Youghiogheny STP.

*Northwest Region: Water Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.*

**WQM Permit No. 2504414**, Sewerage, **Calfin's Place Restaurant/Tavern**, 7495 Route 6N, Edinboro, PA 16412. This proposed facility is in Elk Creek Township, **Erie County**.

Description of Proposed Action/Activity: This project is for the construction and operation of a small flow treatment facility to serve a restaurant/tavern and to replace a malfunctioning on-lot system.

**WQM Permit No. 1004403**, Sewerage, **Breakneck Creek Regional Authority**, P. O. Box 1180, Mars, PA 16046. This proposed facility is in Adams Township, **Butler County**.

Description of Proposed Action/Activity: This project is for the construction of a pump station and sewer extension to serve the Gables at Brickyard Hill Development and the Adams Township Elementary School.

**WQM Permit No. 2503407**, Sewerage, **Department of Conservation and Natural Resources, Bureau of State Parks, Presque Isle State Park**, P. O. Box 8451, Harrisburg, PA 17105-8451. This proposed facility is in Millcreek Township, **Erie County**.

Description of Proposed Action/Activity: This project is for a sewage treatment facility and pump stations and sewers to rehabilitate the system in Presque Isle State Park.

**WQM Permit No. 2004406**, Sewerage, **Edward H. and Janet A. Vogt**, 8687 Peffer Road, Fairview, PA 16415. This proposed facility is in Spring Township, **Crawford County**.

Description of Proposed Action/Activity: Sewage discharge for a single residence.

**WQM Permit No. 6204402**, Sewerage, **William L. Knisley**, 12 Race Street, Sugar Grove, PA 16350. This proposed facility is in Freehold Township, **Warren County**.

Description of Proposed Action/Activity: Sewage discharge for a single residence.

**WQM Permit No. 6204406**, Sewerage, **David J. and Jeanette M. Bosko**, 829 Hatch Run Road, Warren, PA 16365. This proposed facility is in Glade Township, **Warren County**.

Description of Proposed Action/Activity: Sewage discharge for a single residence.

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#### IV. NPDES Stormwater Discharges from MS4 Permit Actions

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#### V. NPDES Waiver Stormwater Discharges from MS4 Actions

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#### VI. NPDES Discharges of Stormwater Associated with Construction Activities Individual Permit Actions

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*Southeast Region: Water Management Program Manager, 2 East Main Street, Norristown, PA 19401.*

<i>NPDES Permit No.</i>	<i>Applicant Name and Address</i>	<i>County</i>	<i>Municipality</i>	<i>Receiving Water/Use</i>
PAI011503099	The Nolan Group 7 Lee Boulevard Development 505 1/2 Germantown Pike Lafayette Hill, PA 19444	Chester	East Whiteland Township	Valley Creek EV
PAI011503114	Tevill Corporation Cedarmill Crossing Development 528 Main Street Harleysville, PA 19428	Chester	North Coventry Township	Schuylkill River HQ
PAI011504030	Department of General Services Lincoln University Campus Utilities 18th and Herr Streets Harrisburg, PA 17125	Chester	Lower Oxford Township	McDonald Run HQ-TSF-MF

*Northeast Region: Water Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.*

<i>NPDES Permit No.</i>	<i>Applicant Name and Address</i>	<i>County</i>	<i>Municipality</i>	<i>Receiving Water/Use</i>
PAI021304001	Big Boulder Corp. P. O. Box 707 Blakeslee, PA 18610-0707	Carbon	Kidder Township	Tunkhannock Creek HQ-CWF
PAI023904013	Lower Macungie Township 3400 Brookside Rd. Macungie, PA 18062	Lehigh	Lower Macungie Township	Little Lehigh Creek HQ-CWF
PAI023504001	Valley View School District One Columbus Drive Archbald, PA 18403	Lackawanna	Blakely Borough	Lackawanna River HQ-CWF

*Southwest Region: Water Management Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.*

*Allegheny County Conservation District: Lexington Technology Park, Building 1, Suite 102, 400 North Lexington Avenue, Pittsburgh, PA 15208, (412) 241-7645.*

<i>NPDES Permit No.</i>	<i>Applicant Name and Address</i>	<i>County</i>	<i>Municipality</i>	<i>Receiving Water/Use</i>
PAI050204002	William D. Redinger 1904 Lincoln Way McKeesport, PA 15131	Allegheny	North Versailles Township	Unnamed tributary of Jacks Run HQ-TSF

*Cambria County Conservation District: 401 Candlelight Drive, Suite 221, Ebensburg, PA 15931, (814) 472-2120.*

<i>NPDES Permit No.</i>	<i>Applicant Name and Address</i>	<i>County</i>	<i>Municipality</i>	<i>Receiving Water/Use</i>
PAI051104001	Municipal Authority of the Borough of Ebensburg 300 West High Street Ebensburg, PA 15931	Cambria	Borough of Ebensburg	Saltlick Run HQ-TSF Stewart Run HQ-CWF S. Branch Blacklick Creek CWF Howells Run CWF

*Northwest Region: Water Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.*

<i>NPDES Permit No.</i>	<i>Applicant Name and Address</i>	<i>County</i>	<i>Municipality</i>	<i>Receiving Water/Use</i>
PAI061603001	Clarion County Economic Development Corp.	Clarion	Beaver Township	Canoe Creek HQ-CWF

### **VII. Approvals to Use NPDES and/or Other General Permits**

The EPA Region III Administrator has waived the right to review or object to this permit action under the waiver provision 40 CFR 123.23(d).

#### **List of NPDES and/or Other General Permit Types**

PAG-1	General Permit for Discharges from Stripper Oil Well Facilities
PAG-2	General Permit for Discharges of Stormwater Associated with Construction Activities (PAR)
PAG-3	General Permit for Discharges of Stormwater from Industrial Activities
PAG-4	General Permit for Discharges from Single Residence Sewage Treatment Plants
PAG-5	General Permit for Discharges from Gasoline Contaminated Ground Water Remediation Systems
PAG-6	General Permit for Wet Weather Overflow Discharges from Combined Sewer Systems
PAG-7	General Permit for Beneficial Use of Exceptional Quality Sewage Sludge by Land Application
PAG-8	General Permit for Beneficial Use of Nonexceptional Quality Sewage Sludge by Land Application to Agricultural Land, Forest, a Public Contact Site or a Land Reclamation Site
PAG-8 (SSN)	Site Suitability Notice for Land Application under Approved PAG-8 General Permit Coverage
PAG-9	General Permit for Beneficial Use of Residential Septage by Land Application to Agricultural Land, Forest or a Land Reclamation Site
PAG-9 (SSN)	Site Suitability Notice for Land Application under Approved PAG-9 General Permit Coverage
PAG-10	General Permit for Discharge Resulting from Hydrostatic Testing of Tanks and Pipelines
PAG-11	(To Be Announced)
PAG-12	CAFOs
PAG-13	Stormwater Discharges from MS4

#### *General Permit Type—PAG-2*

<i>Facility Location and Municipality</i>	<i>Permit No.</i>	<i>Applicant Name and Address</i>	<i>Receiving Water/Use</i>	<i>Contact Office and Telephone No.</i>
Bethel Township Delaware County	PAG2002303067	Andrew Nolan 2316 Providence Road Chester, PA 19013	Naamans Creek WWF	Southeast Regional Office 2 East Main Street Norristown, PA 19401 (484) 250-5900
City of Philadelphia Philadelphia County	PAG2015104008	Philadelphia Housing Authority Cambridge Plaza Phase III 12 South 23rd Street Philadelphia, PA 19103	Delaware River WWF	Southeast Regional Office 2 East Main Street Norristown, PA 19401 (484) 250-5900
City of Philadelphia Philadelphia County	PAG2015104011	Giuliano Verna Umbria Golf Center 5220 Umbria Street Philadelphia, PA 19128-4234	Schuylkill River WWF	Southeast Regional Office 2 East Main Street Norristown, PA 19401 (484) 250-5900



<i>Facility Location and Municipality</i>	<i>Permit No.</i>	<i>Applicant Name and Address</i>	<i>Receiving Water/Use</i>	<i>Contact Office and Telephone No.</i>
Westfall Township Pike County	PAG2005203003	Wal-Mart Stores, Inc. 702 Southwest 8th St. Bentonville, AR 72716	Delaware River WWF, MF	Pike County Conservation District (570) 226-8220
Hegins Township Schuylkill County	PAG2005404004	Ashley Development 559 Main St., Suite 300 Bethlehem, PA 18108-5810	Pine Creek CWF	Pike County Conservation District (570) 226-8220
City of Pottsville Schuylkill County	PAG2005404017	City of Pottsville 401 N. Centre St. Pottsville, PA 17901	Schuylkill River WWF	Schuylkill County Conservation District (570) 622-3742
Columbia County Town of Bloomsburg	PAG2001904005	Honeysuckle Student Holdings Inc. Kehr Union, Suite 350 Bloomsburg, PA 17815	Fishing Creek WWF	Columbia County Conservation District 702 Sawmill Road Suite 204 Bloomsburg, PA 17815 (570) 784-1310
Tioga County Borough of Blossburg Covington and Richmond Townships	PAR106636-2	Department of Transportation Engineering District 3-0 P. O. Box 218 Montoursville, PA 17754	Tioga River CWF	Tioga County Conservation District 29 East Avenue Wellsboro, PA 16901 (570) 724-1801
Tioga County Tioga and Lawrence Townships Lawrenceville Borough	PAG2005904003	Department of Transportation Engineering District 3-0 P. O. Box 218 Montoursville, PA 17754	Tioga River Cowanquesque River WWF	Tioga County Conservation District 29 East Avenue Wellsboro, PA 16901 (570) 724-1801
Armstrong County Manor Township	PAG2000303011	Rich Butler R. D. 3 Box 48E 10 Ford City, PA 16226	Campbell Run Crooked Creek WWF	Armstrong County Conservation District (724) 548-3425
Beaver County Beaver Borough	PAG2000404013	Fort McIntosh Realty Associates, LLC c/o Frank Papa 300 South Walnut Lane Beaver, PA 15009	Unnamed tributary to the Ohio River WWF	Beaver County Conservation District (724) 774-7090
Fayette County Menallen, Franklin, N. Union and S. Union Townships	PAG2002604022	Menallen Township Sewage Authority P. O. Box 576 Uniontown, PA 15401	Jennings Run WWF	Fayette County Conservation District (724) 438-4497
Fayette County Henry Clay Township	PAG2002604023	Uniontown Area School District 23 East Church Street Uniontown, PA 15401	Hall Run WWF	Fayette County Conservation District (724) 438-4497
Fayette County Fairchance Borough Georges Township	PAG2002604024	Fairchance Georges Joint Municipal Authority 141 Big Six Road Smithfield, PA 15478	Muddy Run Georges Creek WWF	Fayette County Conservation District (724) 438-4497
Indiana County Conemaugh, Young and Armstrong Townships	PAR103166-2	Norfolk Southern Corp. 175 Spring Street SW Atlanta, GA 30303	Blacklegs Creek CWF	Indiana County Conservation District (724) 463-8547
Westmoreland County Penn Township	PAG2006504021	Christopher D. Cox 137 Whitetail Drive Harrison, PA 15656	Unnamed tributary to Turtle Creek TSF	Westmoreland County Conservation District (724) 837-5271
Butler County Marion Township	PAG2001004011	Allegheny Mineral Corporation Murrinsville Plant P. O. Box 1022 Kittanning, PA 16201	Blacks Creek Watershed CWF	Butler County Conservation District (724) 284-5270

<i>Facility Location and Municipality</i>	<i>Permit No.</i>	<i>Applicant Name and Address</i>	<i>Receiving Water/Use</i>	<i>Contact Office and Telephone No.</i>
Butler County Cranberry Township	PAG2001004018	Oxford Development United States Postal Service—Thorn Hill Distribution Center Expansion One Oxford Center Pittsburgh, PA 15219	Brush Creek WWF	Butler County Conservation District (724) 284-5270
Elk County Ridgway Township	PAG2002404003	Ridgway Area School District Ridgway Area Soccer Association Proposed New Fields Boot Jack Road Ridgway, PA 15853	Elk Creek	Elk County Conservation District (814) 776-5373
Erie County Millcreek Township	PAG2002504012	City of Erie Erie Golf Club Renovations 626 State Street Erie, PA 16501	Walnut Creek Lake Erie CWF	Erie County Conservation District (814) 825-6403
Erie County Washington Township	PAG2002504013	Steve Hurley Majestic Heights MHP Section 2 50 Frytown Road Newville, PA 17241	UNT to Darrows Creek WWF	Erie County Conservation District (814) 825-6403
Erie County Summit Township	PAG2002504018	Vladimir Solop New Life Subdivision 1552 Kuntz Road Erie, PA 16509	UNT to Walnut Creek CWF	Erie County Conservation District (814) 825-6403
Erie County Washington Township	PAG2002504023	Cocca Development, Inc. Edinboro Dollar General Store 100 Debartolo Place Boardman, OH 44512	UNT to Edinboro Lake WWF	Erie County Conservation District (814) 825-6403
Erie County Greene Township	PAG2002504024	Wattsburg Area School District Seneca High School Paving and Building Additions 10774 Wattsburg Road Erie, PA 16509	UNT to East Branch LeBoeuf Creek French Creek Watershed TSF	Erie County Conservation District (814) 825-6403
Erie County Waterford Borough	PAG2002504025	Joseph Artello Paragon Equipment Co. 6661 Brier Hill Road Fairview, PA 16415	Municipal Separate Storm Sewer	Erie County Conservation District (814) 825-6403
Erie County Millcreek Township	PAG2002504026	National Fuel Gas Supply Corp. Line L 1100 State Street Erie, PA 16501	Mill Creek WWF, MF	Erie County Conservation District (814) 825-6403
Erie County Millcreek Township	PAG2002504027	Greater Erie Industrial Development Corporation Bundy Park Road Widening 5240 Knowledge Parkway Erie, PA 16510	Mill Creek WWF, MF	Erie County Conservation District (814) 825-6403
Cambria County Reade Township	PAG2091104003	BAMR Cambria Office 286 Industrial Park Road Ebensburg, PA 15931-4119	Fallentimber Run CWF	DEP—Cambria Office 286 Industrial Park Road Ebensburg, PA 15931-4119 (814) 472-1800
Boggs Township Clearfield County	PAG2101704004	BAMR P. O. Box 8476 Harrisburg, PA 17105-8476	Little Laurel Run CWF	BAMR P. O. Box 8476 Harrisburg, PA 17105-8476 (717) 783-1311

*General Permit Type—PAG-3*

<i>Facility Location and Municipality</i>	<i>Permit No.</i>	<i>Applicant Name and Address</i>	<i>Receiving Water/Use</i>	<i>Contact Office and Telephone No.</i>
Cumberland County Camp Hill Borough	PAR803629	United States Postal Service Camp Hill Post Office 1675 Camp Hill Bypass Camp Hill, PA 17011-9998	Conodoguinet Creek WWF	SCRO 909 Elmerton Avenue Harrisburg, PA 17110 (717) 705-4707
Dauphin County City of Harrisburg	PAR803628	United States Postal Service Uptown Station Post Office 2347 N. 7th Street Harrisburg, PA 17110-9998	Paxton Creek WWF	SCRO 909 Elmerton Ave. Harrisburg, PA 17110 (717) 705-4707
Dauphin County Lower Paxton Township	PAR803626	United States Postal Service Lower Paxton Post Office 5901 Jonestown Road Harrisburg, PA 17112	Beaver Creek WWF	SCRO 909 Elmerton Ave. Harrisburg, PA 17110 (717) 705-4707
York County Spring Garden Township	PAR233531	Graham Packaging Co., LP 500 Windsor Street York, PA 17403-1046	UNT Mill Creek WWF	SCRO 909 Elmerton Ave. Harrisburg, PA 17110 (717) 705-4707
Dauphin County Swatara Township	PAR803624	Pitt Ohio Express Harrisburg Terminal 15 27th Street Pittsburgh, PA 15222	Spring Creek WWF	SCRO 909 Elmerton Ave. Harrisburg, PA 17110 (717) 705-4707
Blair County North Woodbury Township	PAR803646	Curry Supply Company, Inc. P. O. Box 35 Curryville, PA 16631-0097	UNT Frankstown Branch Juniata River CWF	SCRO 909 Elmerton Ave. Harrisburg, PA 17110 (717) 705-4707
Cumberland County Lower Allen Township	PAR803514	Ward Trucking Corporation P. O. Box 1553 Altoona, PA 16603	UNT Cedar Run CWF	SCRO 909 Elmerton Ave. Harrisburg, PA 17110 (717) 705-4707
Cumberland County Carlisle Borough	PAR133501	Lear Operations Corporation 50 Spring Road P. O. Box 40 Carlisle, PA 17013	Letort Spring Run HQ-CWF	SCRO 909 Elmerton Ave. Harrisburg, PA 17110 (717) 705-4707
York County Manchester Township	PAR123525	Con Agra Foods, Inc. Manchester Flour Milling 3119 Paulowia Lane York, PA 17402	Codorus Creek WWF	SCRO 909 Elmerton Ave. Harrisburg, PA 17110 (717) 705-4707
Lancaster County Lititz Borough	PAR113516	NTN-BCA Corporation Lititz Plant P. O. Box 1400 Lititz, PA 17543-7020	Lititz Run WWF Santo Domingo Creek WWF	SCRO 909 Elmerton Ave. Harrisburg, PA 17110 (717) 705-4707
Tioga County Covington Township	PAR604811	Covington Salvage Yard, Inc. R. R. 1, Box 345C Covington, PA 16917	Tioga River CWF	Northcentral Regional Office Water Management Program 208 West Third Street, Suite 101 Williamsport, PA 17701 (570) 327-3666
Northumberland County Milton Borough	PAR224822	CMH Manufacturing, Inc. 201 North Industrial Park Road Milton, PA 17847	Unnamed tributary to West Branch Susquehanna River WWF	Northcentral Regional Office Water Management Program 208 West Third Street, Suite 101 Williamsport, PA 17701 (570) 327-3666

<i>Facility Location and Municipality</i>	<i>Permit No.</i>	<i>Applicant Name and Address</i>	<i>Receiving Water/Use</i>	<i>Contact Office and Telephone No.</i>
Union City Borough Erie County	PAR228336	Ames True Temper, Inc. 465 Railroad Avenue Camp Hill, PA 17011	Unnamed tributary to South Branch of French Creek	NWRO Water Management 230 Chestnut Street Meadville, PA 16335-3481 (814) 332-6942

*General Permit Type—PAG-4*

<i>Facility Location and Municipality</i>	<i>Permit No.</i>	<i>Applicant Name and Address</i>	<i>Receiving Water/Use</i>	<i>Contact Office and Telephone No.</i>
Loyalsock Township Lycoming County	PAG045016	Timothy Ulmer 1065 Palmer Hill Road Williamsport, PA 17701	Unnamed tributary to Mill Creek TSF	Northcentral Regional Office Water Management Program 208 West Third Street, Suite 101 Williamsport, PA 17701 (570) 327-3666
Spring Township Crawford County	PAG048980	Edward H. and Janet A. Vogt 8687 Peffer Road Fairview, PA 16415	Unnamed tributary to Conneaut Creek	NWRO Water Management 230 Chestnut Street Meadville, PA 16335-3481 (814) 332-6942
Hayfield Township Crawford County	PAG048632	Marsha A. Furno 18285 Black Road Saegertown, PA 16433-4905	Unnamed tributary to French Creek	NWRO Water Management 230 Chestnut Street Meadville, PA 16335-3481 (814) 332-6942
Freehold Township Warren County	PAG048962	William L. Knisley 12 Race Street Sugar Grove, PA 16350	Unnamed tributary to Stillwater Creek	NWRO Water Management 230 Chestnut Street Meadville, PA 16335-3481 (814) 332-6942
Glade Township Warren County	PAG048988	David J. and Jeanette M. Bosko 829 Hatch Run Road Warren, PA 16365	Hatch Run	NWRO Water Management 230 Chestnut Street Meadville, PA 16335-3481 (814) 332-6942

*General Permit Type—PAG-12*

<i>Facility Location and Municipality</i>	<i>Permit No.</i>	<i>Applicant Name and Address</i>	<i>Receiving Water/Use</i>	<i>Contact Office and Telephone No.</i>
West Beaver Township Snyder County	PAG124818	Adam Meily 1702 SR 103 South Mt. Union, PA 17066	UNT to Jacks Creek CWF	Northcentral Regional Office Water Management Program 208 West Third Street, Suite 101 Williamsport, PA 17701 (570) 327-3666

## PUBLIC WATER SUPPLY (PWS) PERMITS

The Department of Environmental Protection has taken the following actions on applications received under the Pennsylvania Safe Drinking Water Act (35 P. S. §§ 721.1—721.17) for the construction, substantial modification or operation of a public water system.

Persons aggrieved by an action may appeal, under section 4 of the Environmental Hearing Board Act (35 P. S. § 7514) and 2 Pa.C.S. §§ 501—508 and 701—704 (relating to the Administrative Agency Law), to the Environmental Hearing Board, Second Floor, Rachel Carson State Office Building, 400 Market Street, P. O. Box 8457, Harrisburg, PA 17105-8457, (717) 787-3483. TDD users should contact the Environmental Hearing Board (Board) through the Pennsylvania Relay Service, (800) 654-5984. Appeals must be filed with the Board within 30 days of publication of this notice in the *Pennsylvania Bulletin*, unless the appropriate statute provides a different time period. Copies of the appeal form and the Board's rules of practice and procedure may be obtained from the Board. The appeal form and the Board's rules of practice and procedure are also available in Braille or on audiotape from the Secretary of the Board at (717) 787-3483. This paragraph does not, in and of itself, create any right of appeal beyond that permitted by applicable statutes and decision law.

For individuals who wish to challenge an action, appeals must reach the Board within 30 days. A lawyer is not needed to file an appeal with the Board.

Important legal rights are at stake, however, so individuals should show this notice to a lawyer at once. Persons who cannot afford a lawyer may qualify for free pro bono representation. Call the Secretary to the Board at (717) 787-3483 for more information.

### SAFE DRINKING WATER

#### Actions taken under the Pennsylvania Safe Drinking Water Act.

*Southeast Region: Water Supply Management Program Manager, 2 East Main Street, Norristown, PA 19401.*

**Operations Permit** issued to **Buckingham Township**, P. O. Box 413, Buckingham, PA 18912, PWS ID 1090137, Buckingham Township, **Bucks County** on July 22, 2004, for the operation of facilities approved under Construction Permit No. 0903502.

*Northeast Region: Water Supply Management Program Manager, 2 Public Square, Wilkes-Barre, PA 18711-0790.*

**Operations Permit** issued to **Lehigh County Authority**, 1053 Spruce Street, P. O. Box 3348, Allentown, PA 18106-0348, PWS ID 3390047, Heidelberg Township, **Lehigh County** on July 2, 2004, for the operation of facilities approved under Construction Permit N/A.

**Operations Permit** issued to **City of Allentown**, 435 Hamilton Street, Allentown, PA 18101-1699, PWS ID 3390024, City of Allentown, **Lehigh County** on July 8, 2004, for the operation of facilities approved under Construction Permit Minor Amendment dated May 24, 2004.

**Operations Permit** issued to **Aqua Pennsylvania, Inc.**, 762 West Lancaster Avenue, Bryn Mawr, PA 19010, PWS ID 3540070, East and North Union Townships, **Schuylkill County** and Bear Creek and Hazle Townships, **Luzerne County** on July 9, 2004, for the operation of facilities approved under Construction Permit No. 5474501 issued October 16, 1974.

*Northcentral Region: Water Supply Program Manager, 203 West Third Street, Suite 101, Williamsport, PA 17701.*

#### **Permit No. 4903502**, Public Water Supply.

Applicant	<b>Merck and Company Inc.—Cherokee Plant</b>
Township or Borough	Riverside Borough
County	<b>Northumberland</b>
Responsible Official	John M. Hinson Merck & Company Inc.—Cherokee Plant P. O. Box 600 Danville, PA 17821
Type of Facility	PWS—Operation.
Application Issued Date	July 22, 2004
Description of Action	Authorizes operation of two 500,000-gallon finished water storage tanks and a booster pump station.

#### **Permit No. Minor Amendment**, Public Water Supply.

Applicant	<b>Wellsboro Municipal Authority</b>
Township or Borough	Borough of Wellsboro
County	<b>Tioga</b>
Responsible Official	Thomas Rudy, Chairperson Wellsboro Municipal Authority 28 Crafton Street Wellsboro, PA 16901
Type of Facility	PWS—Operation.
Application Issued Date	July 19, 2004
Description of Action	Authorizing operation of the rehabilitated filter no. 1 and relocated chlorine residual analyzer only.

*Southwest Region: Water Supply Management Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.*

**Operations Permit** issued to **West Carroll Township Water & Sewer Authority**, P. O. Box 328, Elmora, PA 15737, PWS ID 4110058, West Carroll Township, **Cambria County** on July 22, 2004, for the operation of facilities approved under Construction Permit No. 1103505.

**Operations Permit** issued to **Pennsylvania American Water Company**, 800 West Hersheypark Drive, PA 17033, PWS ID 5020039, Jefferson Hills Borough, **Allegheny County** on July 22, 2004, for the operation of facilities approved under Construction Permit No. 0204501.

**Operations Permit** issued to **Rural Valley Borough**, Box 415, Rural Valley, PA 16249, PWS ID 5030012, Rural Valley Borough, **Armstrong County** on July 22, 2004, for the operation of facilities approved under Construction Permit No. 0302502.

#### **Permit No. 3203502-A1, Minor Amendment**. Public Water Supply.

Applicant	<b>Ernest Borough Council</b> P. O. Box 55 Ernest, PA 15739
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Borough or Township Ernest Borough  
 County **Indiana**  
 Type of Facility Water System  
 Consulting Engineer Keller Engineers, Inc.  
 420 Allegheny Street  
 P. O. Box 61  
 Hollidaysburg, PA 16648  
 Permit to Construct July 22, 2004  
 Issued

## HAZARDOUS SITES CLEANUP UNDER THE ACT OF OCTOBER 18, 1988

### Proposed Interim Response

#### Warrington PCE Site, Warrington Township, Bucks County

The Department of Environmental Protection (Department), under the authority of the Hazardous Sites Cleanup Act (HSCA) (35 P. S. §§ 6020.101—6020.1305), is proposing an interim response at the Warrington PCE Site (Site), Warrington Township, Bucks County.

The Department, under the authority of the HSCA, has conducted an investigation of the Site. This investigation has included sampling of more than 100 private drinking water supply wells. Forty-five wells are contaminated with detectable levels of tetrachloroethylene (PCE). The Department has been unable to identify the source of this groundwater contamination.

To address the release and threat of release of hazardous substances at the Site and corresponding threats to human health and the environment, the Department proposes a response action at the Site under section 501(a) of the HSCA (35 P. S. § 6020.501(a)). The Department is proposing the installation of water mains and lateral connections to the public water supply. This proposed alternative complies with applicable, relevant and appropriate requirements and is feasible and cost-effective. Other possible alternatives include no action or the installation and continued monitoring and maintenance of whole-house carbon filtration units.

An Administrative Record, which contains detailed information concerning this proposed response action, is available for public inspection from 8 a.m. until 4 p.m. at the Department's office at 2 East Main Street, Norristown, PA 19401. Persons interested in examining the Administrative Record should contact Mark Conaron at (484) 250-5730 to arrange for an appointment. An additional copy of the Administrative Record is available for review at the Warrington Township Administration Building, 852 Easton Road, Warrington, PA 18976.

A public hearing is scheduled, under section 506(d) of the HSCA (35 P. S. § 6020.506(d)), for September 29, 2004, at 7 p.m. in the Warrington Township Administration Building. Individuals who would like to present formal oral comments regarding the interim response may do so by registering with the Department before the meeting by calling Lynda Rebarchak, Community Relations Coordinator, (484) 250-5820.

Individuals person with a disability who wish to attend the public hearing and will require an auxiliary aid, service or other accommodation to participate in the proceedings should contact Lynda Rebarchak at the previous telephone number or through the Pennsylvania AT&T Relay Service at (800) 654-5984 (TDD) to discuss how the

Department may accommodate their needs. The public may also submit written comments regarding the Department's proposed interim response action during the period of public comment. In accordance with section 506(c) of the HSCA, the Department has established a period for public comment that is open until close of business on November 12, 2004. Written comments should be addressed to Mark Conaron, Project Officer, Department of Environmental Protection, 2 East Main Street, Norristown, PA 19401. Individuals with questions regarding this notice should contact Mark Conaron, (484) 250-5730.

### Proposed Consent Order and Agreement

#### East Tenth Street Site, Borough of Marcus Hook, Delaware County

The Department, under the authority of the HSCA and the Comprehensive Environmental Response Compensation and Liability Act (42 U.S.C.A. §§ 9601—9675), has entered into a Prospective Purchaser Agreement with Marcus Hook Developers, L. P. (MHD) for reimbursement of certain response costs incurred to remediate hazardous substances from the East Tenth Street Site (Site), near the intersection of East Tenth Street and Penn Avenue, Borough of Marcus Hook, Delaware County. The Site presently includes 24 individual parcels or lots owned by various entities.

The Site consists of a property formerly owned and operated by FMC Corporation (FMC). Prior to that time, the property was owned and operated by American Viscose Corporation. Both entities manufactured viscose rayon and cellophane on the 36-acre Site. American Viscose operated at the Site from 1910 to 1963 when it was sold to FMC, who continued operations until 1977 when FMC closed the facility. The Site was sold to Marcus Hook Development Park (MHDP) in 1978. MHDP conducted salvage operations at the property. In 1986, much of the Site was sold to Marcus Hook Business and Commerce Center (MHBCC). In February 1991, the EPA executed three Administrative Orders by Consent with FMC, Lassoff Group (a property manager for MHBCC at the time) and MHBCC to conduct solid waste removal activities under the oversight of the EPA.

The Department initiated an HSCA response at the Site under a Response Justification Document dated March 24, 1998. The Department has been conducting a Site characterization to determine if additional response actions are needed to address remaining hazardous substance at the Site, including soil and groundwater contamination, buried asbestos and abandoned hazardous materials remaining on the Site. A Prompt Interim Response was completed in 2000 and documented in the official HSCA Administrative Record at a public hearing held September 27, 2000, and in a Final End of Project Report, dated August 13, 2001. The findings of the first phase of the Site Investigation have been documented in a Final Report, dated June 2002. The Department has selected an Interim Response Action, under the provisions of the HSCA, based on the findings of the June 2002 Final Report. The Interim Response Action selected by the Department consists of excavating and removing, to properly permitted disposal facilities, the contaminated soils and contaminated contents of subsurface structures on the various parcels or lots at the Site. It is also the intention of the Department that the Site Investigation be expanded through the initiation of a deep groundwater study, the expansion of the prior surface water and sediment investigation and the detailed and through study of the carbon disulfide (CS<sup>2</sup>) contamination found on Lot 19. These activities are currently being carried out

at the Site by FMC under a Consent Order and Agreement between FMC and the Department.

The Department has determined that it is in the public interest to resolve its claim against MHD. Therefore, MHD shall reimburse the Department for certain response costs in the amount of \$15,000 and shall receive contribution protection for claims related to its purchase and ownership of the Site.

This notice is provided under section 1113 of the HSCA (35 P. S. § 6020.1113), which states the "settlement shall become final upon the Department's filing of responses to significant written comments." The Consent Order and Agreement that contains the specific terms of the agreement is available for public review and comment from 8 a.m. to 4 p.m. at the Southeast Regional Office, 2 East Main Street, Norristown, PA 19401 by contacting William H. Blasberg, (484) 250-5865, wblasberg@state.pa.us. A public comment period on the Consent Order and Agreement will extend 60 days from August 7, 2004. Interested parties may submit written comments regarding the Consent Order and Agreement within 60 days from August 7, 2004, by submitting them to William H. Blasberg at the previous address.

## LAND RECYCLING AND ENVIRONMENTAL REMEDIATION

### UNDER ACT 2, 1995

#### PREAMBLE 2

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**The following plans and reports were submitted under the Land Recycling and Environmental Remediation Standards Act (35 P. S. §§ 6026.101—6026.908).**

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Provisions of Chapter 3 of the Land Recycling and Environmental Remediation Standards Act (act) require the Department of Environmental Protection (Department) to publish in the *Pennsylvania Bulletin* a notice of submission of plans and reports. A final report is submitted to document cleanup of a release of a regulated substance at a site to one of the act's remediation standards. A final report provides a description of the site investigation to characterize the nature and extent of contaminants in environmental media, the basis for selecting the environmental media of concern, documentation supporting the selection of residential or nonresidential exposure factors, a description of the remediation performed and summaries of sampling analytical results which demonstrate that remediation has attained the cleanup standard selected. Submission of plans and reports, other than the final report, shall also be published in the *Pennsylvania Bulletin*. These include the remedial investigation report, risk assessment report and cleanup plan for a site-specific standard remediation. A remedial investigation report includes conclusions from the site investigation, concentration of regulated substances in environmental media; benefits of refuse of the property and, in some circumstances, a fate and transport analysis. If required, a risk assessment report describes potential adverse effects caused by the presence of regulated substances. If required, a cleanup plan evaluates the abilities of potential remedies to achieve remedy requirements.

For further information concerning plans or reports, contact the Environmental Cleanup Program manager in the Department regional office after which the notice of receipt of plans or reports appears. If information concerning plans or reports is required in an alternative

form, contact the Community Relations Coordinator at the appropriate regional office. TDD users may telephone the Department through the AT&T Relay Service at (800) 654-5984.

The Department has received the following plans and reports:

*Southcentral Region: Environmental Cleanup Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.*

**V & S Sandwiches**, Wyomissing Borough, **Berks County**. Alternative Environmental Solutions, 930 Pointview Avenue, Suite B, Ephrata, PA 17522, on behalf of David Mogel, 11 State Hill Road, Wyomissing, PA 19610, submitted a combined Remedial Investigation/Final Report concerning remediation of site soils and groundwater contaminated with leaded gasoline. The report is intended to document remediation of the site to the Site-Specific Standard.

**Former Teledyne Readco Facility**, Spring Garden Township, **York County**. MACTEC Engineering and Consulting, Carnegie Office Park, Building 4, 700 North Bell Avenue, Suite 200, Pittsburgh, PA 15106, on behalf of Teledyne Industries, Inc., 1000 Six PPG Place, Pittsburgh, PA 15222, has submitted a Final Report concerning the remediation of site soils and groundwater contaminated with lead, solvents and BTEX. The report is intended to document remediation of the site to the Site-Specific Standard.

*Southwest Region: Environmental Cleanup Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.*

**Aliquippa Tin Mill (Former)**, City of Aliquippa, **Beaver County**. Jason R. Cashmere, Trant Corporation (on behalf of Dick Dorothy, C. J. Betters Enterprises, 3468 Brodhead Road, Monaca, PA 15061) has submitted a Baseline Remedial Investigation Work Plan concerning remediation of site soil and groundwater contaminated with heavy metals, PCBs, inorganics and other organics. The report is intended to document characterization of the site to meet the Special Industrial Area Requirements.

**American Refining Group—Indianola Plant**, Indiana Township, **Allegheny County**. Key Environmental Inc., Don Blackert, 1200 Arch Street, Suite 200, Carnegie, PA 15106 and American Refining Group, Inc., 3240 William Pitt Way, Pittsburgh, PA 15238 (on behalf of Kinder Morgan Inc., 2010 William Pitt Way, Pittsburgh, PA 15238) has submitted a Final Report concerning the remediation of site soil and groundwater contaminated with BTEX, PAHs and MTBE. The Final Report is intended to document remediation of the site to meet the Site Specific Standard.

## LAND RECYCLING AND ENVIRONMENTAL REMEDIATION

### UNDER ACT 2, 1995

#### PREAMBLE 3

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**The Department has taken action on the following plans and reports under the Land Recycling and Environmental Remediation Standards Act (35 P. S. §§ 6026.101—6026.908).**

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Provisions of 25 Pa. Code § 250.8, administration of the Land Recycling and Environmental Remediation Standards Act (act), require the Department of Environmental Protection (Department) to publish in the *Pennsylvania*

*Bulletin* a notice of final actions on plans and reports. A final report is submitted to document cleanup of a release of a regulated substance at a site to one of the remediation standards of the act. A final report provides a description of the site investigation to characterize the nature and extent of contaminants in environmental media, the basis of selecting the environmental media of concern, documentation supporting the selection of residential or nonresidential exposure factors, a description of the remediation performed and summaries of sampling methodology and analytical results which demonstrate that the remediation has attained the cleanup standard selected. Plans and reports required by provisions of the act for compliance with selection of remediation to a site-specific standard, in addition to a final report, include a remedial investigation report, risk assessment report and cleanup plan. A remedial investigation report includes conclusions from the site investigation, concentration of regulated substances in environmental media, benefits of refuse of the property and, in some circumstances, a fate and transport analysis. If required, a risk assessment report describes potential adverse effects caused by the presence of regulated substances. If required, a cleanup plan evaluates the abilities of potential remedies to achieve remedy requirements. A work plan for conducting a baseline remedial investigation is required by provisions of the act for compliance with selection of a special industrial area remediation. The baseline remedial investigation, based on the work plan, is compiled into the baseline environmental report to establish a reference point to show existing contamination, describe proposed remediation to be done and include a description of existing or potential public benefits of the use or reuse of the property. The Department may approve or disapprove plans and reports submitted. This notice provides the Department's decision and, if relevant, the basis for disapproval.

For further information concerning the plans and reports, contact the Environmental Cleanup Program manager in the Department regional office before which the notice of the plan or report appears. If information concerning a final report is required in an alternative form, contact the Community Relations Coordinator at the appropriate regional office. TDD users may telephone the Department through the AT&T Relay Service at (800) 654-5984.

The Department has received the following plans and reports:

*Southeast Region: Environmental Cleanup Program Manager, 2 East Main Street, Norristown, PA 19401.*

**Former Exxon Station No. 2-7497**, Horsham Township, **Montgomery County**. Jennifer L. O'Reilly, P. G., Groundwater & Environmental Svc., Inc., 410 Eagleview Blvd., Suite 110, Exton, PA 19341, has submitted a combined Remedial Investigation/Risk Assessment/Cleanup Plan/Final Report concerning the remediation of site soil and groundwater contaminated with BTEX. The combined Remedial Investigation/Risk Assessment/Cleanup Plan/Final Report demonstrated attainment of the Statewide Health and Site Specific Standards and was approved by the Department on June 21, 2004.

*Southcentral Region: Environmental Cleanup Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.*

**Former Envirotest Site**, City of Lebanon, **Lebanon County**. Penn Environmental & Remediation, Inc., 2755 Bergey Road, Hatfield, PA 19440, on behalf of Environmental Systems Products, Inc., 11 Kripes Road, East

Granby, CT 06026, submitted a combined Remedial Investigation Report/Cleanup Plan concerning remediation of site soils and groundwater contaminated with inorganics, lead and PAHs. The applicant proposes to remediate the site to the Site-Specific Standard. The combined report was approved by the Department on July 19, 2004.

**Mosby Residence**, Penbrook Borough, **Dauphin County**. Skelly and Loy, 2601 North Front Street, Harrisburg, PA 17110, on behalf of Gene Mosby, 108 North 30th Street, Harrisburg, PA 17109-3503, submitted a Final Report concerning remediation of site soils contaminated with fuel oil no. 2. The final report demonstrated attainment of the Statewide Health Standard and was approved by the Department on July 19, 2004.

## AIR QUALITY

**General Plan Approval and Operating Permit Usage Authorized under the Air Pollution Control Act (35 P. S. §§ 4001—4015) and 25 Pa. Code Chapter 127 to construct, modify, reactivate or operate air contamination sources and associated air cleaning devices.**

*Southwest Region: Air Quality Program, 400 Waterfront Drive, Pittsburgh, PA 15222-4745; William Charlton, New Source Review Chief, (412) 442-4174.*

**GP5-65-00965: Great Lakes Energy Partners LLC** (P. O. Box 235, Route 85 and Northern Avenue, Yatesboro, PA 15683) on July 23, 2004, to construct and operate a caterpillar model G3412TA 945 Bhp Engine and a Smith Ind. Model 35685 De-Hy unit with flame arrester at their Layman Compressor Station in East Huntingdon Township, **Westmoreland County**.

**Plan Approvals Issued under the Air Pollution Control Act and regulations in 25 Pa. Code Chapter 127, Subchapter B relating to construction, modification and reactivation of air contamination sources and associated air cleaning devices.**

*Southeast Region: Air Quality Program, 2 East Main Street, Norristown, PA 19401; Thomas McGinley, New Source Review Chief, (484) 250-5920.*

**46-0161B: Reading Materials Inc.** (394 Sanatoga Rd., Pottstown, PA 19464) on July 21, 2004, to operate a hot asphalt plant in Lower Pottsgrove Township, **Montgomery County**.

**15-0004E: Reynolds Metals Co.** (520 Lincoln Avenue, Downingtown, PA 19335) on July 23, 2004, to operate a rotogravure press no. 9 in Downingtown Borough, **Chester County**.

**15-0077: Hanson Aggregates PA Inc.** (499 Quarry Road, Downingtown, PA 19335) on July 26, 2004, to operate a crusher in East Caln Township, **Chester County**.

**46-0035C: SmithKline Beecham Corp. d/b/a GlaxoSmithKline** (709 Swedeland Road, King of Prussia, PA 19406) on July 26, 2004, to operate two boilers in Upper Merion Township, **Montgomery County**.

*Northeast Region: Air Quality Program, 2 Public Square, Wilkes-Barre, PA 18711-0790; Mark Wejkszner, New Source Review Chief, (570) 826-2531.*

**35-305-003: Northampton Fuel Supply Co., Inc.** (7500 Old Georgetown Road, Suite 13, Bethesda, MD 20814) on July 15, 2004, to construct a silt dry coal crushing and screening operation and associated air



cleaning device at their Powderly Bank in Carbondale Township, **Lackawanna County**.

**40-305-024: Northampton Fuel Supply Co., Inc.** (7500 Old Georgetown Road, Suite 13, Bethesda, MD 20814) on July 15, 2004, to construct a silt dry coal crushing and screening operation and associated air cleaning device at their facility in Hanover Township, **Luzerne County**.

**48-313-092: Praxair, Inc.** (145 Shimmersville Road, Bethlehem, PA 18015) on July 20, 2004, to construct a nitric oxide generation plant and associated air cleaning device at their facility in Bethlehem, **Northampton County**.

*Southwest Region: Air Quality Program, 400 Waterfront Drive, Pittsburgh, PA 15222-4745; William Charlton, New Source Review Chief, (412) 442-4174.*

**56-00181B: Southern Alleghenies Landfill, Inc.** (843 Miller Picking Rd., Davidsville, PA 15928) on July 22, 2004, to allow the expansion of the existing landfill and the installation of a control system that consists of a collection system and an enclosed flare at this municipal solid waste landfill in Conemaugh Township, **Somerset County**. This is a TV facility.

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**Plan Approval Revisions Issued including Extensions, Minor Modifications and Transfers of Ownership under the Air Pollution Control Act and 25 Pa. Code §§ 127.13, 127.13a and 127.32.**

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*Southeast Region: Air Quality Program, 2 East Main Street, Norristown, PA 19401; Thomas McGinley, New Source Review Chief, (484) 250-5920.*

**46-327-017: SPS Technologies, Inc.** (301 Highland Avenue, Jenkintown, PA 19046) on July 21, 2004, to operate a vapor degreaser in Abington Township, **Montgomery County**.

**46-0037C: Cabot Supermetals** (P. O. Box 1608, County Line Road, Boyertown, PA 19512) on July 23, 2004, to operate a tantalum scrap digestion in Douglass Township, **Montgomery County**.

**46-0062A: Jefferson Smurfit Corp.—US** (500 Church Road, North Wales, PA 19454) on July 21, 2004, to operate a flexographic printing press in Upper Gwynedd Township, **Montgomery County**.

**46-322-007: Waste Management Disposal Services of PA Inc.** (1425 Sell Road, Pottstown, PA 19464) on July 26, 2004, to operate a municipal solid waste landfill in West Pottsgrove Township, **Montgomery County**.

*Northcentral Region: Air Quality Program, 208 West Third Street, Williamsport, PA 17701; David Aldenderfer, Program Manager, (570) 327-3637.*

**8-318-027: Mill's Pride—Pennsylvania** (100 Lamoka Road, Sayre, PA 18840) on July 9, 2004, to operate a wood kitchen cabinet finishing line and associated air cleaning device (a thermal oxidizer), various pieces of wood working equipment and associated air cleaning devices (fabric collectors) and various other pieces of equipment on a temporary basis, until November 6, 2004, in Athens Township, **Bradford County**. The plan approval has been extended.

**8-318-027A: Mill's Pride—Pennsylvania** (100 Lamoka Road, Sayre, PA 18840) on July 9, 2004, to operate a wood kitchen cabinet glazing line on a temporary basis, until November 6, 2004, in Athens Township, **Bradford County**. The plan approval has been extended.

**55-310-002A: National Limestone Quarry** (P. O. Box 397, Middleburg, PA 17842) on July 23, 2004, to construct various pieces of stone crushing, and the like, equipment, until November 20, 2004, and to operate various other pieces of stone crushing, and the like, equipment on a temporary basis until November 20, 2004, in Franklin Township, **Snyder County**. The plan approval has been extended.

*Southwest Region: Air Quality Program, 400 Waterfront Drive, Pittsburgh, PA 15222-4745; William Charlton, New Source Review Chief, (412) 442-4174.*

**56-00025D: New Enterprise Stone and Lime** (P. O. Box 77, New Enterprise, PA 16664) on July 22, 2004, to construct a hot mix asphalt plant in Jefferson Township, **Somerset County**. This plan approval was extended.

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**Title V Operating Permits Issued under the Air Pollution Control Act and 25 Pa. Code Chapter 127, Subchapter G.**

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*Southeast Region: Air Quality Program, 2 East Main Street, Norristown, PA 19401; Edward Jurdones Brown, Facilities Permitting Chief, (484) 250-5920.*

**46-00060: Norristown State Hospital—Department of Public Welfare** (P. O. Box 2675, Harrisburg, PA 17105) on July 22, 2004, to operate a facility Title V Operating Permit in Norristown Borough, **Montgomery County**.

**09-00016: Exelon Generation Co.** (200 Exelon Way, KSA 1-E, Kennett Square, PA 19348) on July 26, 2004, amended a facility Title V Operating Permit in Bristol Township, **Bucks County**.

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**Operating Permits for Non-Title V Facilities Issued under the Air Pollution Control Act and 25 Pa. Code Chapter 127, Subchapter F.**

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*Southeast Region: Air Quality Program, 2 East Main Street, Norristown, PA 19401; Edward Jurdones Brown, Facilities Permitting Chief, (484) 250-5920.*

**09-00082: Quakertown Veterinary Clinic, PC** (2250 N. Old Bethlehem Pike, Quakertown, PA 18951) on July 22, 2004, to operate a natural minor operating permit in Milford Township, **Bucks County**.

**09-00008: Tavo Packaging, Inc.** (2 Canal Road, Fairless Hills, PA 19030) on July 26, 2004, to operate a natural minor operating permit facility in Falls Township, **Bucks County**.

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**Operating Permit Revisions Issued including Administrative Amendments, Minor Modifications or Transfers of Ownership under the Air Pollution Control Act and 25 Pa. Code §§ 127.412, 127.450, 127.462 and 127.464.**

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*Department of Public Health, Air Management Services: 321 University Avenue, Philadelphia, PA 19104; Edward Braun, Chief, (215) 823-7584.*

**N96-051: Federal Reserve Bank** (100 North 6th Street, Philadelphia, PA) on July 20, 2004, administratively amended to correct the Operating Permit number to N96-051 from N97-009. The facility's incinerator was also removed due to the fact it is no longer in operation. The Natural Minor Operating Permit was originally issued on June 12, 2001.

## ACTIONS ON COAL AND NONCOAL MINING ACTIVITY APPLICATIONS

**Actions on applications under the Surface Mining Conservation and Reclamation Act (52 P. S. §§ 1396.1—1396.19a); the Noncoal Surface Mining Conservation and Reclamation Act (52 P. S. §§ 3301—3326); The Clean Streams Law (35 P. S. §§ 691.1—691.1001); the Coal Refuse Disposal Control Act (52 P. S. §§ 30.51—30.66); and The Bituminous Mine Subsidence and Land Conservation Act (52 P. S. §§ 1406.1—1406.21). The final action on each application also constitutes action on the request for 401 Water Quality Certification and the NPDES permit application. Mining activity permits issued in response to the applications will also address the application permitting requirements of the following statutes: the Air Quality Control Act (35 P. S. §§ 4001—4015); the Dam Safety and Encroachments Act (32 P. S. §§ 693.1—693.27); and the Solid Waste Management Act (35 P. S. §§ 6018.101—6018.1003).**

### Coal Permit Actions

*Pottsville District Mining Office: 5 West Laurel Boulevard, Pottsville, PA 17901-2454, (570) 621-3118.*

**54860107R3. Reading Anthracite Company** (200 Mahantango Street, P. O. Box 1200, Pottsville, PA 17901), renewal of an existing anthracite surface mine operation in Cass Township, **Schuylkill County**, affecting 786.0 acres. Receiving stream: none. Application received December 13, 2003. Renewal issued July 22, 2004.

*California District Mining Office: 25 Technology Drive, California Technology Park, Coal Center, PA 15423, (724) 769-1100.*

**32011302 and NPDES Permit No. PA0235521. AMFIRE Mining Company, LLC** (One Energy Place, Latrobe, PA 15650), to transfer the permit for the Gillhouser Run Mine in Buffington and Brush Valley Townships, **Indiana County** and related NPDES permit from Laurel Energy, LP. No additional discharges. Permit issued July 20, 2004.

**32841602 and NPDES Permit No. PA0092631. AMFIRE Mining Company, LLC** (One Energy Place, Latrobe, PA 15650), to transfer the permit for the Clymer Tipple in Cherryhill Township, **Indiana County** and related NPDES permit from Mears Enterprises, Inc. No additional discharges. Permit issued July 20, 2004.

**33971301 and NPDES Permit No. PA0215031. AMFIRE Mining Company, LLC** (One Energy Place, Latrobe, PA 15650), to transfer the permit for the Dora No. 8 Mine in Perry Township, **Jefferson County** and related NPDES permit from Mears Enterprises, Inc. No additional discharges. Permit issued July 20, 2004.

*Knox District Mining Office: White Memorial Building, P. O. Box 669, Knox, PA 16232-0669, (814) 797-1191.*

**24030103 and NPDES Permit No. PA0242390. AMFIRE Mining Company, LLC** (One Energy Place, Latrobe, PA 15650), commencement, operation and restoration of a bituminous strip in Horton Township, **Elk County**, affecting 581.1 acres. Receiving stream: Little Toby Creek. Application received June 9, 2003. Permit issued July 15, 2004.

**11536-24030103-E-1. AMFIRE Mining Company, LLC** (One Energy Place, Latrobe, PA 15650), application

for a stream encroachment to construct and maintain a haul road crossing over unnamed tributary B to Johnson Run in Horton Township, **Elk County**. Receiving stream: Little Toby Creek. Application received June 9, 2003. Permit issued July 15, 2004.

**16030101. Ben Hal Mining Company** (389 Irishtown Road, Grove City, PA 16127), revision to an existing bituminous strip operation to add blasting in Redbank and Limestone Townships, **Clarion County**, affecting 75.1 acres. Receiving streams: unnamed tributaries to Town Run. Application received April 19, 2004. Permit issued July 20, 2004.

*Cambria District Mining Office: 286 Industrial Park Road, Ebensburg, PA 15931, (814) 472-1900.*

**11940103 and NPDES Permit No. PA0212733. M. B. Energy, Inc.** (P. O. Box 1319, Indiana, PA 15701), surface mine renewal for reclamation only in Jackson Township, **Cambria County**, affecting 227.3 acres. Receiving streams: Laurel Run and tributaries to Laurel Run (CWF). There are no potable water supply intakes within 10 miles downstream. Application received April 13, 2004. Permit issued July 16, 2004.

**56803015 and NPDES Permit No. PA0124575. Action Mining, Inc.** (1117 Shaw Mines Road, Meyersdale, PA 15552), permit renewal for continued operation of a bituminous surface mine in Ellick Township, **Somerset County**, affecting 375.8 acres. Receiving streams: unnamed tributaries to the Casselman River (CWF). There are no potable water supply intakes within 10 miles downstream. Application received July 18, 2003. Permit issued July 19, 2004.

*Greensburg District Mining Office: Armbrust Building, R. R. 2 Box 603-C, Greensburg, PA 15601-0982, (724) 925-5500.*

**26783002 and NPDES Permit No. PA0600199. T. L. Hill Coal Company** (2195 Morgantown Road, Uniontown, PA 15401), permit revision to add 5.0 acres to an existing bituminous surface mine in Georges Township, **Fayette County**, affecting 61.9 acres. Receiving stream: York Run to Georges Creek. Revision application received May 25, 2004. Revision permit issued July 23, 2004.

*Moshannon District Mining Office: 186 Enterprise Drive, Philipsburg, PA 16866, (814) 342-8200.*

**17940101 and NPDES Permit No. PA0219746. Forcey Coal, Inc.** (P. O. Box 225, Madera, PA 16661), renewal of an existing bituminous surface mine permit in Beccaria Township, **Clearfield County**, affecting 53.0 acres. Receiving streams: unnamed tributary to Muddy Run, Muddy Run, Clearfield Creek, West Branch Susquehanna River. Application received May 28, 2004. Permit issued July 14, 2004.

### Noncoal Permit Actions

*Moshannon District Mining Office: 186 Enterprise Drive, Philipsburg, PA 16866, (814) 342-8200.*

**14960801. Two Rock Stone Company** (P. O. Box 496, Port Matilda, PA 16870), final bond release for a small noncoal mining operation in Curtin Township, **Centre County**. Restoration of 2 acres completed. Receiving streams: Eddy Lick Run, tributary to Beech Creek. Application for final bond release received April 2, 2004. Final bond release approved July 19, 2004.

**ACTIONS ON BLASTING ACTIVITY  
APPLICATIONS**

**Actions on applications under the Explosives Acts of 1937 and 1957 (73 P.S. §§ 151–161) and 25 Pa. Code § 211.124. Blasting activity performed as part of a coal or noncoal mining activity will be regulated by the mining permit for that coal or noncoal mining activity.**

*Pottsville District Mining Office: 5 West Laurel Boulevard, Pottsville, PA 17901-2454, (570) 621-3118.*

**22044022. Miller-Warner Construction, Inc.** (265 Plane Tree Drive, Lancaster, PA 17603), construction blasting at Autumn Ridge in Lower Paxton Township, **Dauphin County**, with an expiration date of August 12, 2005. Permit issued July 19, 2004.

**28044029. Warren's Excavating & Drilling, Inc.** (P. O. Box 189, Bowmansville, PA 17507-0189), construction blasting at Forest Ridge Acres in Southampton Township, **Franklin County**, with an expiration date of July 31, 2005. Permit issued July 19, 2004.

**15044030. Popple Contracting, Inc.** (202 Main Street, Laflin, PA 18702) and **DC Guelich Explosive Company** (P. O. Box 29, Bloomsburg, PA 17815), construction blasting at Belair Business Center in Sadsbury Township, **Chester County**, with an expiration date of August 12, 2005. Permit issued July 19, 2004.

**64044008. Holbert Explosives, Inc.** (237 Masthope Plank Road, Suite A, Lackawaxen, PA 18435), construction blasting at Dexter Construction House Foundation Operation in Berlin Township, **Wayne County**, with an expiration date of October 20, 2004. Permit issued July 19, 2004.

**38044016. Hall Explosives, Inc.** (2981 Elizabethtown Road, Hershey, PA 17033), construction blasting in North Londonderry Township, **Lebanon County**, with an expiration date of October 30, 2004. Permit issued July 19, 2004.

**39044012. J. Roy's, Inc.** (Box 125, Bowmansville, PA 17507), construction blasting at Cedar Crest College for new ballfields in the City of Allentown, **Lehigh County**, with an expiration date of July 19, 2005. Permit issued July 19, 2004.

**09044020. Eastern Blasting Company, Inc.** (1292 Street Road, New Hope, PA 18938), construction blasting at Homejestures, Inc. in West Rockhill Township, **Bucks County**, with an expiration date of September 1, 2004. Permit issued July 19, 2004.

**36044068. Gerlach's Drilling & Blasting, Inc.** (172 Bender Mill Road, Lancaster, PA 17603), construction blasting at Nelson Shertzer Farm in Manor Township, **Lancaster County**, with an expiration date of August 19, 2005. Permit issued July 20, 2004.

**36044070. Gerlach's Drilling & Blasting, Inc.** (172 Bender Mill Road, Lancaster, PA 17603), construction blasting at Bridal Path in East Donegal Township, **Lancaster County**, with an expiration date of August 19, 2005. Permit issued July 20, 2004.

**36044069. Gerlach's Drilling & Blasting, Inc.** (172 Bender Mill Road, Lancaster, PA 17603), construction blasting at Woodcrest Villa in East Hempfield Township, **Lancaster County**, with an expiration date of August 19, 2005. Permit issued July 20, 2004.

**22044024. ABEL Construction Co., Inc.** (3925 Columbia Avenue, Mountville, PA 17554), construction blast-

ing at Meadows of Hanover Phase 1 in South Hanover Township, **Dauphin County**, with an expiration date of January 19, 2005. Permit issued July 20, 2004.

**36044071. Fitz & Smith, Inc.** (483 East Locust Street, Dallastown, PA 17313), construction blasting at Penske Leasing Facility in East Lampeter Township, **Lancaster County**, with an expiration date of August 19, 2005. Permit issued July 20, 2004.

**23044005. Brubacher Excavating, Inc.** (P. O. Box 528, 825 Reading Road, Bowmansville, PA 17507), construction blasting at Stoney Creek in Upper Chichester Township, **Delaware County**, with an expiration date of August 19, 2005. Permit issued July 20, 2004.

**67044037. Fitz & Smith, Inc.** (483 East Locust Street, Dallastown, PA 17313), construction blasting at Little Creek Phase II in West Manchester Township, **York County**, with an expiration date of July 31, 2005. Permit issued July 22, 2004.

**36044072. ABEL Construction Co., Inc.** (3925 Columbia Avenue, Mountville, PA 17554), construction blasting at Sterling Place in Lancaster Township, **Lancaster County**, with an expiration date of January 19, 2005. Permit issued July 22, 2004.

**54044006. Kramer Enterprises, Inc.** (17 Loop Road, Berwick, PA 18603) and **Bernard J. Hasara** (1125 East Mahanoy Avenue, Mahanoy City, PA 17948), construction blasting at Country Club Estates in Butler Township, **Schuylkill County**, with an expiration date of January 31, 2005. Permit issued July 22, 2004.

**36044073. ABEL Construction Co., Inc.** (3925 Columbia Avenue, Mountville, PA 17554), construction blasting at Newport Square Phase 6 in Warwick Township, **Lancaster County**, with an expiration date of August 19, 2005. Permit issued July 22, 2004.

**46044025. Warren's Excavating & Drilling, Inc.** (P. O. Box 189, Bowmansville, PA 17507-0189), construction blasting at Penns Crossing in East Norriton Township, **Montgomery County**, with an expiration date of August 19, 2005. Permit issued July 22, 2004.

**28044030. Fayetteville Contractors, Inc.** (P. O. Box FCI, Fayetteville, PA 17222), construction blasting at Franklin Storage in Guilford Township, **Franklin County**, with an expiration date of July 31, 2005. Permit issued July 22, 2004.

**28044031. Fayetteville Contractors, Inc.** (P. O. Box FCI, Fayetteville, PA 17222), construction blasting at Norlo Park in Guilford Township, **Franklin County**, with an expiration date of July 31, 2005. Permit issued July 22, 2004.

*Moshannon District Mining Office: 186 Enterprise Drive, Philipsburg, PA 16866, (814) 342-8200.*

**41044001. Glenn O. Hawbaker** (2801 Canfield Lane, Montoursville, PA 17754), for construction blasting in Limestone Township, **Lycoming County**, with an expected duration of 170 days. Permit issued July 12, 2004.

**14044016. Triangle Construction** (1076 East Bishop Street, Bellefonte, PA 16823), for construction blasting in Walker Township, **Centre County**, with an expected duration of 120 days. Permit issued July 14, 2004.

Persons aggrieved by an action may appeal, under section 4 of the Environmental Hearing Board Act (35 P.S. § 7514) and 2 Pa.C.S. §§ 501–508 and 701–704 (relating to the Administrative Agency Law), to the Environmental Hearing Board, Second Floor, Rachel Carson State Office Building, 400 Market Street, P. O.

Box 8457, Harrisburg, PA 17105-8457, (717) 787-3483. TDD users should contact the Environmental Hearing Board (Board) through the Pennsylvania Relay Service, (800) 654-5984. Appeals must be filed with the Board within 30 days of publication of this notice in the *Pennsylvania Bulletin*, unless the appropriate statute provides a different time period. Copies of the appeal form and the Board's rules of practice and procedure may be obtained from the Board. The appeal form and the Board's rules of practice and procedure are also available in Braille or on audiotape from the Secretary of the Board at (717) 787-3483. This paragraph does not, in and of itself, create any right of appeal beyond that permitted by applicable statutes and decision law.

For individuals who wish to challenge an action, appeals must reach the Board within 30 days. A lawyer is not needed to file an appeal with the Board.

Important legal rights are at stake, however, so individuals should show this notice to a lawyer at once. Persons who cannot afford a lawyer may qualify for free pro bono representation. Call the Secretary to the Board at (717) 787-3483 for more information.

### FEDERAL WATER POLLUTION CONTROL ACT SECTION 401

The Department of Environmental Protection (Department) has taken the following actions on previously received permit applications, requests for Environmental Assessment approval and requests for Water Quality Certification under section 401 of the Federal Water Pollution Control Act (FWPCA) (33 U.S.C.A. § 1341).

Except as otherwise noted, the Department has granted 401 Water Quality Certification certifying that the construction and operation described will comply with the applicable provisions of sections 301—303, 306 and 307 of the FWPCA (33 U.S.C.A. §§ 1311—1313, 1316 and 1317) and that the construction will not violate applicable Federal and State water quality standards.

Persons aggrieved by an action may appeal, under section 4 of the Environmental Hearing Board Act (35 P.S. § 7514) and 2 Pa.C.S. §§ 501—508 and 701—704 (relating to the Administrative Agency Law), to the Environmental Hearing Board, Second Floor, Rachel Carson State Office Building, 400 Market Street, P.O. Box 8457, Harrisburg, PA 17105-8457, (717) 787-3483. TDD users should contact the Environmental Hearing Board (Board) through the Pennsylvania Relay Service, (800) 654-5984. Appeals must be filed with the Board within 30 days of publication of this notice in the *Pennsylvania Bulletin*, unless the appropriate statute provides a different time period. Copies of the appeal form and the Board's rules of practice and procedure may be obtained from the Board. The appeal form and the Board's rules of practice and procedure are also available in Braille or on audiotape from the Secretary of the Board at (717) 787-3483. This paragraph does not, in and of itself, create any right of appeal beyond that permitted by applicable statutes and decision law.

For individuals who wish to challenge an action, appeals must reach the Board within 30 days. A lawyer is not needed to file an appeal with the Board.

Important legal rights are at stake, however, so individuals should show this notice to a lawyer at once. Persons who cannot afford a lawyer may qualify for free pro bono representation. Call the Secretary to the Board at (717) 787-3483 for more information.

**Actions on applications for the following activities filed under the Dam Safety and Encroachments Act (32 P.S. §§ 693.1—693.27), section 302 of the Flood Plain Management Act (32 P.S. § 679.302) and The Clean Streams Law (35 §§ 691.1—691.702) and Notice of Final Action for Certification under section 401 of the FWPCA (33 U.S.C.A. § 1341).**

*Permits, Environmental Assessments and 401 Water Quality Certifications Issued*

#### WATER OBSTRUCTIONS AND ENCROACHMENTS

*Southcentral Region: Water Management Program Manager, 909 Elmerton Avenue, Harrisburg, PA 17110.*

**E06-589: Richmond Township**, P. O. Box 474, Fleetwood, PA 19522 in Richmond Township, **Berks County**, ACOE Philadelphia District.

To construct and maintain a 7-foot by 7-foot 11-inch precast reinforced concrete box culvert and remove an existing 6-foot by 6-foot concrete slab bridge, over an unnamed tributary to Maiden Creek (WWF), for the purpose of replacing a structurally deteriorating existing structure, on the Kutztown, PA Quadrangle (Latitude: 40°30'51"; Longitude: 75°52'24") in Richmond Township, Berks County.

**E67-761: Department of Transportation, District 8-0**, 2140 Herr Street, Harrisburg, PA 17103 in Spring Grove Borough, **York County**, ACOE Baltimore District.

To remove a 12-foot long box culvert and its wingwalls at the upstream end of an existing 10-foot by 5-foot stream enclosure and to construct and maintain a 10-foot by 5-foot by 53-foot long box culvert and related improvements at the channel of an unnamed tributary to Codorus Creek (WWF) to be connected at the upstream end of the existing structure to improve the turning lane and roadway alignment of SR 0116, Section 013 (West York, PA Quadrangle N: 1.5 inches; W: 15.93 inches) in Spring Grove Borough, York County.

**E36-780: Ephrata Township**, 265 Akron Road, Ephrata, PA 17522 in Ephrata Township, **Lancaster County**, ACOE Baltimore District.

To construct and maintain: (1) a two-span bridge with a total span of 130 feet on an average skew of 49 degrees with an underclearance of 8.8 feet over Cocalico Creek (WWF); and (2) an outfall pipe at the left bank to realign Rettew Mill Road (T-656), just north of Akron Borough (Ephrata, PA Quadrangle N: 8.14 inches; W: 11.2 inches) in Ephrata Township, Lancaster County.

**E36-753: Daniel B. Lantz**, 6151 Old Philadelphia Pike, Gap, PA 17527 in Salisbury Township, **Lancaster County**, ACOE Baltimore District.

To construct and maintain a steel girder bridge with a composite concrete deck having a 12-foot span, 3.65-foot rise and in-stream length of 26 feet at a point across Indian Spring Run (CWF) at a point approximately 400 feet northeast of the intersection of Philadelphia Pike and the Chester County line (Honey Brook, PA Quadrangle N: 4.6 inches; W: 10.0 inches) in Salisbury Township, Lancaster County.

**E34-110: Kenneth B. Hackenberger**, HCR 67, Box 57, Church Road, Mifflin, PA 17058 in Delaware Township, **Juniata County**, ACOE Baltimore District.

To construct and maintain a 20-foot by 54-inch CMP depressed 1 foot below the existing streambed elevation and parallel to the existing streambed slope on an unnamed tributary to the Juniata River (CWF) at a point

(Millerstown, PA Quadrangle N: 12.25 inches; W: 8.8 inches) along T-462 approximately 0.6 mile south of its intersection with T-554 for the purpose of improving a private driveway in Delaware Township, Juniata County. The project will result in direct permanent impacts to 20 linear feet of the channel of the unnamed tributary.

*Northcentral Region: Water Management Program Manager, 208 West Third Street, Williamsport, PA 17701.*

**E19-243. Honeysuckle Student Holdings, Inc.**, Kehr Union, Suite 350, 400 East Second Street, Bloomsburg, PA 17815. Honeysuckle Apartments wetland encroachment in the Town of Bloomsburg, **Columbia County**, ACOE Baltimore District (Bloomsburg, PA Quadrangle N: 2.0 inches; W: 9.9 inches).

To place fill in approximately 0.10 acre of palustrine emergent wetlands on the Honeysuckle Apartment complex near the intersection of Honeysuckle Lane and First Street in the Town of Bloomsburg. Mitigation for the project will be done with a \$1,000 contribution to the National Fish and Wildlife Foundation, Pennsylvania Wetland Replacement Project, ID No. 95-096.

*Southwest Region: Water Management Program Manager, 400 Waterfront Drive, Pittsburgh, PA 15222-4745.*

**E63-534. Albico, Inc.**, Thomas Road, P. O. Box 179, Venetia, PA 15367. Wetland fill in Nottingham Township, **Washington County**, Pittsburgh ACOE District (Hackett, PA Quadrangle N: 21.0 inches; W: 12.0 inches—Latitude: 40° 14' 26" and Longitude: 80° 5' 10"). To place fill in 0.14 acre of wetland (PEM) associated with an unnamed tributary of Peters Creek (WWF) for the purpose of constructing Lot 306 of the Walnut Ridge Plan of Lots. This project is on the north side of Hickory Nut Drive, approximately 960 feet northeast from the intersection of Hickory Nut Drive and Walnut Drive. To mitigate for the wetland impacts, the applicant proposes to construct and maintain 0.20 acre of replacement wetlands (PSS).

**E63-558. Washington County Commissioners**, Courthouse Square, Suite 701, Washington, PA 15301. Bridge across Pike Run in West Pike Run Township, **Washington County**, Pittsburgh ACOE District (California, PA Quadrangle: N: 11.2 inches; W: 14.3 inches—Latitude: 40° 03' 42" and Longitude: 79° 58' 38"). To remove the existing structures and to construct and maintain a prestressed concrete, adjacent box beam bridge having a normal span of 32.9 feet and an underclearance of 6.3 feet across the channel of Pike Run (TSF); two 18-inch diameter reinforced concrete pipe outfall structures downstream from the bridge; two R-4 rock lined outfall structures upstream from the bridge; and temporary sandbag cofferdams during construction of the bridge abutments. The project is on Township Road 948 (Deems Park Road), just northwest from the intersection of SR 2071 and Township Road 948 (Deems Park Road). The project will impact 100 linear feet of perennial stream; no vegetated wetlands will be impacted.

*Northwest Region: Water Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.*

**E62-398. Conewango Valley Country Club**, P. O. Box 7, Warren-Jamestown Road, Warren, PA 16365. Rhine Run Restoration in Conewango and Pine Grove Townships, **Warren County**, ACOE Pittsburgh District (Russell, PA-NY Quadrangle N: 6.5 inches; W: 3.6 inches).

To conduct the following activities in/along Rhine Run at the existing Conewango Valley Country Club golf course as repair and restoration of damage caused by July 2003 flooding:

1. To construct and maintain an 8-foot wide steel beam bridge having a structure length of 50 feet and providing a clear span of approximately 45 feet and a maximum underclearance of 6.5 feet across Rhine Run to provide golf cart access to the no. 16 green and no. 17 tee on the existing golf course.

2. To remove gravel deposits, repair stream bank scour, stabilize and maintain the following along a total reach of approximately 700 feet of the channel of Rhine Run extending upstream from the existing access road bridge adjacent to the no. 16 green:

a. Removal of a total of approximately 550 feet of five gravel bars.

b. Backfill of scoured bank area along both sides of the stream for approximately 500 feet, beginning approximately 300 feet upstream of the golf cart bridge and extending downstream.

c. Placement of rock riprap along approximately 650 feet of the right bank beginning 300 feet upstream of the golf cart bridge and extending downstream.

d. Placement of rock riprap along approximately 150 feet of the left bank downstream of the golf cart bridge.

e. Installation of approximately 180 feet of stone retaining wall along the left bank extending upstream from the golf cart bridge.

3. To remove debris from the channel and floodway area along a total reach of approximately 2,500 feet of Rhine Run beginning approximately 700 feet upstream of the access road bridge and extending upstream.

#### ENVIRONMENTAL ASSESSMENTS

*Northwest Region: Water Management Program Manager, 230 Chestnut Street, Meadville, PA 16335-3481.*

**EA43-06-003, Stream Restoration Inc.** Fox Run Restoration Project—Phase 1 in Jackson Township, **Mercer County**, ACOE Pittsburgh District (Jackson Center, PA Quadrangle N: 8.5 inches; W: 0.2 inch).

To authorize, under Chapter 105 Dam Safety and Waterway Management, Section 105.12 Waiver of Permit Requirements (a)(16) for the construction of a passive treatment system (including a collection pool, collection ditch, settling pond and aerobic wetlands) for abandoned mine discharges impacting Fox Run (CWF). Existing wetlands impacted by the abandoned mine drainage (0.25 acre) will be reconstructed and expanded to 0.33 acre of wetlands. The purpose of the project is to remove 1,500 lbs/year of iron, improve water quality of 1 mile of Fox Run and to restore 1 mile of macroinvertebrate habitat on Fox Run.

*Central Office: Bureau of Waterways Engineering, Rachel Carson State Office Building, Floor 3, 400 Market Street, Harrisburg, PA 17105.*

**D13-006EA. Lehighon Water Authority**, P. O. Box 29, Lehighon, PA 18235. Mahoning Township, **Carbon County**, ACOE Philadelphia District. Project proposes to breach and remove Packerton Dam across Beaverdam Run (CWF) for the purpose of eliminating a public safety hazard and restoring the stream to a free flowing condition. The dam is along Packerton Dam Road (SR 3006) approximately 700 feet northeast of the intersection of

Packerton Dam Road and T416 (Lehigh, PA Quadrangle N: 17.30 inches; W: 14.35 inches).

[Pa.B. Doc. No. 04-1451. Filed for public inspection August 6, 2004, 9:00 a.m.]

### Availability of Technical Guidance

Technical guidance documents are available on the Department of Environmental Protection's (Department) website: [www.dep.state.us](http://www.dep.state.us) (DEP Keyword: Participate). The "Current Inventory" heading is the Governor's list of nonregulatory documents. The "Final Documents" heading is the link to a menu of the various Department bureaus and from there to each bureau's final technical guidance documents. The "Draft Technical Guidance" heading is the link to the Department's draft technical guidance documents.

The Department will continue to revise its nonregulatory documents, as necessary, throughout 2004.

#### *Ordering Paper Copies of Department Technical Guidance*

The Department encourages the use of the Internet to view guidance documents. When this option is not available, persons can order a bound paper copy of the latest inventory or an unbound paper copy of any of the final documents listed on the inventory by calling the Department at (717) 783-8727.

In addition, bound copies of some of the Department's documents are available as Department publications. Check with the appropriate bureau for more information about the availability of a particular document as a publication.

#### *Changes to Technical Guidance Documents*

Following is the current list of recent changes. Persons who have questions or comments about a particular document should call the contact person whose name and phone number is listed with each document.

#### *Draft Technical Guidance*

DEP ID: 562-4100-301. Title: Compliance/Enforcement Procedures. Description: This document defines the procedures for taking enforcement actions on coal and industrial mineral mining sites. It is being revised to conform with the Department's standards and guidelines for identifying, tracking and resolving violations. Written Comments: Interested persons may submit written comments on draft technical guidance document #562-4100-301 by September 6, 2004. Comments submitted by facsimile will not be accepted. The Department will accept comments submitted by e-mail. A return name and address must be included in each e-mail transmission. Written comments should be submitted to William S. Allen, Jr., Bureau of Mining and Reclamation, P. O. Box 8461, Harrisburg, PA 17105-8461, [wallen@state.pa.us](mailto:wallen@state.pa.us). Questions regarding the draft technical guidance document should be directed to William S. Allen, Jr., (717) 787-5103, [wallen@state.pa.us](mailto:wallen@state.pa.us).

DEP ID: 562-4180-306. Title: Coal Civil Penalties. Description: This document defines the procedures for taking civil penalty actions on coal mining sites. It is being revised to conform with the Department's standards and guidelines for identifying, tracking and resolving violations. Written Comments: Interested persons may submit written comments on draft technical guidance document #562-4180-306 by September 6, 2004. Comments submitted by facsimile will not be accepted. The

Department will accept comments submitted by e-mail. A return name and address must be included in each e-mail transmission. Written comments should be submitted to William S. Allen, Jr., Bureau of Mining and Reclamation, P. O. Box 8461, Harrisburg, PA 17105-8461, [wallen@state.pa.us](mailto:wallen@state.pa.us). Questions regarding the draft technical guidance document should be directed to William S. Allen, Jr., (717) 787-5103, [wallen@state.pa.us](mailto:wallen@state.pa.us).

DEP ID: 562-4100-311. Title: Explosives Program Compliance/Enforcement Procedures. Description: This document defines the procedures for taking enforcement actions on blasting activity permits, mining permits and explosive storage sites. It is being revised to conform with the Department's standards and guidelines for identifying, tracking and resolving violations. Written Comments: Interested persons may submit written comments on draft technical guidance document #562-4100-311 by September 6, 2004. Comments submitted by facsimile will not be accepted. The Department will accept comments submitted by e-mail. A return name and address must be included in each e-mail transmission. Written comments should be submitted to Richard Lamkie, Bureau of Mining and Reclamation, P. O. Box 8461, Harrisburg, PA 17105-8461, [rlamkie@state.pa.us](mailto:rlamkie@state.pa.us). Questions regarding the draft technical guidance document should be directed to William S. Allen, Jr., (717) 787-5103, [rlamkie@state.pa.us](mailto:rlamkie@state.pa.us).

DEP ID: 508-3000-002. Title: Bureau of Deep Mine Safety's Compliance/Enforcement Procedures. Description: The Bureau of Deep Mine Safety is establishing this new technical guidance document in accordance and consistent with the Department's standards and guidelines for identifying, tracking and resolving violations. Written Comments: Interested persons may submit written comments on draft technical guidance document #508-3000-002 by September 6, 2004. Comments submitted by facsimile will not be accepted. The Department will accept comments submitted by e-mail. A return name and address must be included in each e-mail transmission. Written comments should be submitted to Joseph A. Scaffoni, Director, Bureau of Deep Mine Safety, Fayette County Health Center, 100 New Salem Road, Room 167, Uniontown, PA 15401, [jscaffoni@state.pa.us](mailto:jscaffoni@state.pa.us). Questions regarding the draft technical guidance document should be directed to Joseph A. Scaffoni, (724) 439-7469, [jscaffoni@state.pa.us](mailto:jscaffoni@state.pa.us).

DEP ID: 550-4000-001. Title: Enforcement Actions by DEP's Oil and Gas Management Program. Description: The purpose of this document is to provide guidance to the Oil and Gas Management Program (Program) staff in determining what courses of enforcement to pursue to resolve violations and bring about compliance and to provide advisory information to the regulated industry. This document is consistent with the Department's standards and guidelines for identifying, tracking and resolving violations. Written Comments: Interested persons may submit written comments on draft technical guidance document #550-4000-001 by September 6, 2004. Comments submitted by facsimile will not be accepted. The Department will accept comments submitted by e-mail. A return name and address must be included in each e-mail transmission. Written comments should be submitted to David C. Hogeman, Bureau of Oil and Gas Management, P. O. Box 8765, Harrisburg, PA 17105-8765, [dhogeman@state.pa.us](mailto:dhogeman@state.pa.us). Questions regarding the draft technical guidance document should be directed to David C. Hogeman, (717) 772-2199, [dhogeman@state.pa.us](mailto:dhogeman@state.pa.us).

DEP ID: 550-3000-001. Title: Compliance Monitoring of Oil and Gas Wells and Related Facilities and Activities. Description: This document summarizes policies regard-

ing field inspections and other compliance monitoring activities carried out by the Program. This document is consistent with the Department's standards and guidelines for identifying, tracking and resolving violations. Written Comments: Interested persons may submit written comments on draft technical guidance document #562-3000-001 by September 6, 2004. Comments submitted by facsimile will not be accepted. The Department will accept comments submitted by e-mail. A return name and address must be included in each e-mail transmission. Written comments should be submitted to David C. Hogeman, Bureau of Oil and Gas Management, P. O. Box 8765, Harrisburg, PA 17105-8765, dhogeman@state.pa.us. Questions regarding the draft technical guidance document should be directed to David C. Hogeman, (717) 772-2199, dhogeman@state.pa.us.

#### *Final Technical Guidance*

DEP ID: 562-4180-101. Title: Noncoal Civil Penalty Assessments. Description: This document describes the procedures for calculating and assessing civil penalties for industrial mineral mines. Notice soliciting public comment on the draft of this document was published at 32 Pa.B. 6216 (December 14, 2002) with provision for a 30-day public comment period. Effective Date: August 7, 2004.

KATHLEEN A. MCGINTY,  
*Secretary*

[Pa.B. Doc. No. 04-1452. Filed for public inspection August 6, 2004, 9:00 a.m.]

#### **Proposed Revision to the State Implementation Plan for Architectural and Industrial Maintenance Coatings; SAU-SEA Swimming Pool Products, Inc. Variance Application for Swimming Pool Coatings; Public Hearings**

SAU-SEA Swimming Pool Products, Inc. (SAU-SEA) has submitted an application, dated May 27, 2004, and revised on June 18, 2004, for a variance from the volatile organic compound (VOC) content limits in 25 Pa. Code § 130.603 (relating to standards) for interior SAU-SEA coatings. The SAU-SEA variance application was submitted in accordance with 25 Pa. Code § 130.606 (relating to application for variance), which provides that a person who cannot comply with the VOC content limits in 25 Pa. Code § 130.603(a) may apply in writing to the Department of Environmental Protection (Department) for a variance. In accordance with 25 Pa. Code § 130.606, the application for variance must address the specific grounds upon which the variance is sought, the proposed date by which compliance with 25 Pa. Code § 130.603(a) will be achieved and a compliance report detailing the methods by which compliance will be achieved. The Department will submit each Variance Order to the United States Environmental Protection Agency for approval as a State Implementation Plan (SIP) revision.

In accordance with 25 Pa. Code § 130.606, the Department will not grant a variance unless the applicant demonstrates in writing to the Department's satisfaction that:

(1) It is technologically infeasible for the applicant to comply with the requirements of 25 Pa. Code § 130.603(a).

(2) The public interest in issuing the variance would outweigh the public interest in avoiding increased emissions of air contaminants that would result from issuing the variance.

(3) The compliance program proposed by the applicant can reasonably be implemented and will achieve compliance as expeditiously as possible.

SAU-SEA claims, in its application for variance, that it is technologically infeasible for SAU-SEA to formulate certain swimming pool coatings to comply with the VOC content limit for swimming pool coatings specified in 25 Pa. Code § 130.603(a). In the application for variance, SAU-SEA describes a research and development compliance plan by which compliance with the regulations will be achieved, and SAU-SEA indicates that the company's research and development efforts are directed toward a compliance goal of January 1, 2008.

In accordance with the requirements of 25 Pa. Code § 130.610 (relating to public hearings), the Department is seeking public comment on the SAU-SEA variance application and on a proposed SIP revision. Specifically, the Department is seeking comment on the following:

(1) If a variance from the requirements in 25 Pa. Code § 130.603(a) is necessary.

(2) Under what conditions a variance from the requirements in 25 Pa. Code § 130.603(a) is necessary.

(3) To what extent a variance from the requirements in 25 Pa. Code § 130.603(a) is necessary.

In addition, the Department will also seek comment on a Department-proposed Variance Order for issuance to SAU-SEA, as well as proposed revisions to the SIP. The Department-proposed Variance Order for issuance to SAU-SEA includes a requirement that compliance with 25 Pa. Code § 130.603 will be achieved by January 1, 2008, and that incremental progress reports will be sent to the Department to assure timely compliance. A variance issued by the Department shall cease to be effective upon failure of the party to whom the variance was granted to comply with a term or condition of the variance.

Based on data provided by SAU-SEA regarding sales in this Commonwealth of the materials for which the variance is requested, the Department estimates that, if the variance is granted, Statewide VOC emissions will be approximately 0.032 ton per day higher than if SAU-SEA were to market coatings at the compliance level. For the five-county Southeast Pennsylvania ozone nonattainment area, the granting of the variance will result in VOC emissions approximately 0.01 ton per day higher than if the affected materials were formulated at compliance levels.

#### *Availability of Documents*

SAU-SEA's application for a variance and the Department's proposed Variance Order are available from Terry Black, Chief, Regulation and Policy Development Section, Division of Air Resource Management, Bureau of Air Quality, P. O. Box 8468, Harrisburg, PA 17105-8468, tblack@state.pa.us. SAU-SEA's application for variance and the Department's proposed Variance Order are also available on the Department's website: www.dep.state.pa.us (Subjects, Air Quality, Regs/Plans, Clean Air Plans).

#### *Public Hearings*

The Department will hold two public hearings to receive comments on the variance application submitted by SAU-SEA, as well as the proposed SIP revision and



the Department-proposed Variance Order. The public hearings will begin at 1 p.m. as follows:

- September 15, 2004 Southeast Regional Office  
Stony Creek Room  
2 East Main Street  
Norristown, PA 19401
- September 17, 2004 Southcentral Regional Office  
Susquehanna River Conference Room  
909 Elmerton Avenue  
Harrisburg, PA 17110.

Persons wishing to present testimony at a hearing should reserve a time by contacting Susan Ferree, P. O. Box 8468, Harrisburg, PA 17105, (717) 787-9495, sferree@state.pa.us. Persons who do not reserve a time will be able to testify as time allows. Witnesses should keep testimony to 10 minutes and should provide two written copies at the hearing. Persons with a disability who wish to attend the hearing and require an auxiliary aid, service or other accommodation to participate in the proceedings should contact Wick Havens, (717) 787-9495. TDD users should contact the AT&T Relay Service at (800) 654-5984 to discuss how the Department can best accommodate their needs.

*Written Comments*

Written comments should be sent by 12 p.m. on October 18, 2004, to Terry Black, Chief, Regulation and Policy Development Section, Division of Air Resource Management, Bureau of Air Quality, P. O. Box 8468, Harrisburg, PA 17105-8468.

KATHLEEN A. MCGINTY,  
*Secretary*

[Pa.B. Doc. No. 04-1453. Filed for public inspection August 6, 2004, 9:00 a.m.]

## DEPARTMENT OF HEALTH

### Equipment to Determine Blood Alcohol Content

The Department of Health (Department) has approved the following equipment for determining alcohol content of the blood by analysis of a person's breath. This list of approved equipment replaces the previous list published at 33 Pa.B. 5143 (October 11, 2003) and is published under the authority contained in the Motor Vehicle Code (75 Pa.C.S. § 1547(c)(1) (relating to chemical testing to determine amount of alcohol or controlled substance)), the Fish and Boat Code (30 Pa.C.S. § 5125(c)(1) (relating to chemical testing to determine amount of alcohol or controlled substance)), the Game and Wildlife Code (34 Pa.C.S. § 2502(c) (relating to chemical test to determine amount of alcohol)) and The Administrative Code of 1929 (71 P. S. § 532).

Equipment approved under this notice may be used by law enforcement officials to obtain test results which will

be admissible in evidence in any summary or criminal proceeding in which the defendant is charged with a violation of 75 Pa.C.S. § 3802 (relating to driving under influence of alcohol or controlled substance), any other violation of the Vehicle Code arising out of the same action, 30 Pa.C.S. § 5502 (relating to operating watercraft under influence of alcohol or controlled substance), any other violation of the Fish and Boat Code arising out of the same action, 34 Pa.C.S. § 2501 (relating to hunting or furtaking prohibited while under influence of alcohol or controlled substance) or any other violation of the Game and Wildlife Code arising out of the same action. Law enforcement agencies should determine that an approved training program in the use of the equipment is available in accordance with the previously referenced statutes before purchasing any of the devices contained on this list.

The approval of equipment by the Department is based on the evaluation of the equipment by the National Highway Traffic Safety Administration (NHTSA) of the United States Department of Transportation. Equipment which met the Federal requirements was published at 67 FR 62091 (October 3, 2002) as a Conforming Products List. The list contained in this notice is based on that Conforming Products List.

Instruments marked with an asterisk meet the model specifications detailed at 49 FR 48854 (December 14, 1984) (that is, instruments tested at breath alcohol concentrations of 0.000, 0.050, 0.101 and 0.151 gram of alcohol per 210 liters of air). Instruments not marked with an asterisk meet the model specifications detailed at 58 FR 48705 (September 17, 1993), and were tested at breath alcohol concentrations of 0.000, 0.020, 0.040, 0.080 and 0.160 gram of alcohol per 210 liters of air. Instruments whose precision and accuracy have been evaluated in the latter concentration range (that is, devices not marked with an asterisk) should be used when reliable results are required at blood concentrations below 0.050%.

The NHTSA also evaluates equipment to determine if it must be operated at fixed locations (that is, nonmobile equipment) or can be transported to nonfixed operational sites in the field (mobile equipment). Equipment on the list is approved for both mobile and/or nonmobile operation unless otherwise specified.

Inquiries concerning this notice should be directed to M. Jeffery Shoemaker, Ph.D., Director, Division of Chemistry and Toxicology, Bureau of Laboratories, Department of Health, P. O. Box 500, Exton, PA 19341-0500, (610) 280-3464.

Persons with a disability who require an alternative format of this notice (for example, large print, audiotape or Braille) should contact Dr. Shoemaker at the previously referenced address or phone number. Persons who are speech or hearing impaired may use V/TT: (717) 783-6514 or the Pennsylvania AT&T Relay Service at (800) 654-5984 (TT).

### Conforming Products List of Evidential Breath Measurement Devices

<i>Manufacturer and Model</i>	<i>Mobile</i>	<i>Nonmobile</i>
<b>Alcohol Countermeasure Systems Corp., Mississauga, Ontario, Canada:</b>		
Alert J3AD*	X	X
Alert J4X.ec	X	X
PBA3000C	X	X



<i>Manufacturer and Model</i>	<i>Mobile</i>	<i>Nonmobile</i>
<b>BAC Systems, Inc., Ontario, Canada:</b>		
Breath Analysis Computer*	X	X
<b>CAMEC Ltd., North Shields, Tyne and Ware, England:</b>		
IR Breath Analyzer*	X	X
<b>CMI, Inc., Owensboro, KY:</b>		
Intoxilyzer 200	X	X
Intoxilyzer 200D	X	X
Intoxilyzer 300	X	X
Intoxilyzer 400	X	X
Intoxilyzer 400PA	X	X
Intoxilyzer 1400	X	X
Intoxilyzer 4011*	X	X
Intoxilyzer 4011A*	X	X
Intoxilyzer 4011AS*	X	X
Intoxilyzer 4011AS-A*	X	X
Intoxilyzer 4011AS-AQ*	X	X
Intoxilyzer 4011AW*	X	X
Intoxilyzer 4011A27-10100*	X	X
Intoxilyzer 4011A27-10100 with filter*	X	X
Intoxilyzer 5000	X	X
Intoxilyzer 5000 (w/Cal. Vapor Re-Circ.)	X	X
Intoxilyzer 5000 (w/3/8" ID hose option)	X	X
Intoxilyzer 5000CD	X	X
Intoxilyzer 5000CD/FG5	X	X
Intoxilyzer 5000EN	X	X
Intoxilyzer 5000 (CAL DOJ)	X	X
Intoxilyzer 5000 (VA)	X	X
Intoxilyzer 8000	X	X
Intoxilyzer PAC 1200*	X	X
Intoxilyzer S-D2	X	X
Intoxilyzer S-D5	X	X
<b>Draeger Safety, Inc., Durango, CO:</b>		
Alcotest 7010*	X	X
Alcotest 7110*	X	X
Alcotest 7110 MKIII	X	X
Alcotest 7110 MKIII-C	X	X
Alcotest 7410	X	X
Alcotest 7410 Plus	X	X
Breathalyzer 900*	X	X
Breathalyzer 900A*	X	X
Breathalyzer 900BG*	X	X
Breathalyzer 7410	X	X
Breathalyzer 7410-II	X	X
<b>Gall's Inc., Lexington, KY:</b>		
Alcohol Detection System—A. D. S. 500	X	X
<b>Intoximeters, Inc., St. Louis, MO:</b>		
Photo Electric Intoximeter*	—	X
GC Intoximeter MK II*	X	X
GC Intoximeter MK IV*	X	X
Auto Intoximeter*	X	X
Intoximeter 3000*	X	X
Intoximeter 3000 (rev B1)*	X	X
Intoximeter 3000 (rev B2)*	X	X
Intoximeter 3000 (rev B2A)*	X	X
Intoximeter 3000 (rev B2A) w/FM option*	X	X
Intoximeter 3000 (Fuel Cell)*	X	X
Intoximeter 3000D*	X	X
Intoximeter 3000DFC*	X	X
Alcomonitor	—	X
Alcomonitor CC	X	X
Alco-Sensor III	X	X
Alco-Sensor III (Enhanced with Serial Numbers above 1,200,000)	X	X
Alco-Sensor IV	X	X
Alco-Sensor IV-XL	X	X
Alco-Sensor AZ	X	X
RBT-AZ	X	X
RBT III	X	X
RBT III-A	X	X

<i>Manufacturer and Model</i>	<i>Mobile</i>	<i>Nonmobile</i>
RBT-IV	X	X
RBT-IV with CEM (cell enhancement module)	X	X
Intox EC/IR	X	X
Intox EC/IR 2	X	X
Portable Intox EC/IR	X	X
<b>Komyo Kitagawa, Kogyo, K. K.:</b>		
Alcolyzer DPA-2*	X	X
Breath Alcohol Meter PAM 101B*	X	X
<b>Lifeloc Technologies, Inc. (formerly Lifeloc, Inc.) Wheat Ridge, CO:</b>		
PBA 3000-B	X	X
PBA 3000-P*	X	X
PBA 3000-C	X	X
Alcohol Data Sensor	X	X
Phoenix	X	X
FC 10	X	X
FC 20	X	X
<b>Lion Laboratories, Ltd., Cardiff, Wales, UK:</b>		
Alcolmeter 300	X	X
Alcolmeter 400	X	X
Alcolmeter SD-2*	X	X
Alcolmeter EBA*	X	X
Intoxilyzer 200	X	X
Intoxilyzer 200D	X	X
Intoxilyzer 1400	X	X
Intoxilyzer 5000 CD/FG5	X	X
Intoxilyzer 5000 EN	X	X
<b>Luckey Laboratories, San Bernardino, CA:</b>		
Alco-Analyzer 1000*	—	X
Alco-Analyzer 2000*	—	X
<b>National Draeger, Inc., Durango, CO:</b>		
Alcotest 7010*	X	X
Alcotest 7110*	X	X
Alcotest 7110 MKIII	X	X
Alcotest 7110 MKIII-C	X	X
Alcotest 7410	X	X
Alcotest 7410 Plus	X	X
Breathalyzer 900*	X	X
Breathalyzer 900A*	X	X
Breathalyzer 900BG*	X	X
Breathalyzer 7410	X	X
Breathalyzer 7410-II	X	X
<b>National Patent Analytical Systems, Inc., Mansfield, OH:</b>		
BAC Datamaster (with or without the Delta-1 accessory)	X	X
BAC Verifier Datamaster (with or without the Delta-1 accessory)	X	X
Datamaster cdm (with or without the Delta-1 accessory)	X	X
<b>Omicron Systems, Palo Alto, CA:</b>		
Intoxilyzer 4011*	X	X
Intoxilyzer 4011AW*	X	X
<b>Plus 4 Engineering, Minturn, CO:</b>		
5000 Plus 4*	X	X
<b>Seres, Paris, France:</b>		
Alco Master	X	X
Alcopro	X	X
<b>Siemens-Allis, Cherry Hill, NJ:</b>		
Alcomat*	X	X
Alcomat F*	X	X
<b>Smith and Wesson Electronics, Springfield, MA:</b>		
Breathalyzer 900*	X	X
Breathalyzer 900A*	X	X
Breathalyzer 1000*	X	X
Breathalyzer 2000*	X	X
Breathalyzer 2000 (Non-Humidity Sensor)*	X	X
<b>Sound-Off Inc., Hudsonville, MI:</b>		
AlcoData	X	X
Seres Alco Master	X	X
Seres Alcopro	X	X
<b>Stephenson Corp.:</b>		
Breathalyzer 900*	X	X

*Manufacturer and Model*

**U. S. Alcohol Testing, Inc./Protection Devices, Inc., Rancho Cucamonga, CA:**

Alco-Analyzer 1000  
 Alco-Analyzer 2000  
 Alco-Analyzer 2100

**Verax Systems, Inc., Fairport, NY:**

BAC Verifier\*  
 BAC Verifier Datamaster  
 BAC Verifier Datamaster II\*

	<i>Mobile</i>	<i>Nonmobile</i>
	—	X
	—	X
	X	X
	X	X
	X	X
	X	X

CALVIN B. JOHNSON, M.D., M.P.H.,  
*Secretary*

[Pa.B. Doc. No. 04-1454. Filed for public inspection August 6, 2004, 9:00 a.m.]

## DEPARTMENT OF REVENUE

### Pennsylvania Double Lucky 7's Instant Lottery Game

Under the State Lottery Law (72 P. S. §§ 3761-101—3761-314) and 61 Pa. Code § 819.203 (relating to notice of instant game rules), the Secretary of Revenue hereby provides public notice of the rules for the following instant lottery game:

1. *Name:* The name of the game is Pennsylvania Double Lucky 7's.

2. *Price:* The price of a Pennsylvania Double Lucky 7's instant lottery game ticket is \$1.

3. *Play Symbols:* Each Pennsylvania Double Lucky 7's instant lottery game ticket will contain four play areas known as "GAME 1," "GAME 2," "GAME 3" and "GAME 4." Each "GAME" is played separately. The play symbols and their captions located in the four play areas are: 1 (ONE), 2 (TWO), 3 (THR), 4 (FOR), 5 (FIV), 6 (SIX), 7 (SEV), 8 (EGT), 9 (NIN) and 77 (DBL).

4. *Prize Symbols:* The prize symbols and their captions located in the four play areas are: \$1<sup>00</sup> (ONE DOL), \$2<sup>00</sup> (TWO DOL), \$4<sup>00</sup> (FOR DOL), \$5<sup>00</sup> (FIV DOL), \$7<sup>00</sup> (SVN DOL), \$14\$ (FORTN), \$21\$ (TWY ONE), \$28\$ (TWY EGT), \$56\$ (FTY SIX), \$70\$ (SEVENTY), \$140 (ONEHUNFRY) and \$7,000 (SVN THO).

5. *Prizes:* The prizes that can be won in this game are \$1, \$2, \$4, \$7, \$14, \$21, \$28, \$56, \$70, \$140 and \$7,000. A player can win up to four times on a ticket.

6. *Approximate Number of Tickets Printed for the Game:* Approximately 13,440,000 tickets will be printed for the Pennsylvania Double Lucky 7's instant lottery game.

7. *Determination of Prize Winners:*

(a) Holders of tickets with a play symbol of 7 (SEV) in any "GAME," and a prize symbol of \$7,000 (SVN THO) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$7,000.

(b) Holders of tickets with a play symbol of 7 (SEV) in any "GAME," and a prize symbol of \$140 (ONEHUNFRY) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$140.

(c) Holders of tickets with a play symbol of 77 (DBL) in any "GAME," and a prize symbol of \$70\$ (SEVENTY) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$140.

(d) Holders of tickets with a play symbol of 7 (SEV) in any "GAME," and a prize symbol of \$70\$ (SEVENTY) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$70.

(e) Holders of tickets with a play symbol of 7 (SEV) in any "GAME," and a prize symbol of \$56\$ (FTY SIX) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$56.

(f) Holders of tickets with a play symbol of 77 (DBL) in any "GAME," and a prize symbol of \$28\$ (TWY EGT) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$56.

(g) Holders of tickets with a play symbol of 7 (SEV) in any "GAME," and a prize symbol of \$28\$ (TWY EGT) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$28.

(h) Holders of tickets with a play symbol of 77 (DBL) in any "GAME," and a prize symbol of \$14\$ (FORTN) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$28.

(i) Holders of tickets with a play symbol of 7 (SEV) in any "GAME," and a prize symbol of \$21\$ (TWY ONE) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$21.

(j) Holders of tickets with a play symbol of 7 (SEV) in any "GAME," and a prize symbol of \$14\$ (FORTN) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$14.

(k) Holders of tickets with a play symbol of 77 (DBL) in any "GAME," and a prize symbol of \$7<sup>00</sup> (SVN DOL) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$14.

(l) Holders of tickets with a play symbol of 7 (SEV) in any "GAME," and a prize symbol of \$7<sup>00</sup> (SVN DOL) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$7.

(m) Holders of tickets with a play symbol of 7 (SEV) in any "GAME," and a prize symbol of \$4<sup>00</sup> (FOR DOL) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$4.

(n) Holders of tickets with a play symbol of 77 (DBL) in any "GAME," and a prize symbol of \$2<sup>00</sup> (TWO DOL) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$4.

(o) Holders of tickets with a play symbol of 7 (SEV) in any "GAME," and a prize symbol of \$2<sup>00</sup> (TWO DOL) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$2.

(p) Holders of tickets with a play symbol of 77 (DBL) in any "GAME," and a prize symbol of \$1<sup>00</sup> (ONE DOL) appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$2.

(q) Holders of tickets with a play symbol of 7 (SEV) in any "GAME," and a prize symbol of \$1<sup>00</sup> (ONE DOL)

appearing in the prize area for that "GAME," on a single ticket, shall be entitled to a prize of \$1.

8. *Number and Description of Prizes and Approximate Odds:* The following table sets forth the approximate number of winners, amounts of prizes and approximate odds of winning:

<i>Find A "7" Win With Prize(s) of:</i>	<i>Win</i>	<i>Approximate Odds of 1 In:</i>	<i>Approximate No. of Winners Per 13,440,000 Tickets</i>
\$1	\$1	8.33	1,612,800
\$1 x 2	\$2	100	134,400
\$1 w/77	\$2	27.27	492,800
\$4	\$4	1,500	8,960
\$1 x 4	\$4	1,500	8,960
\$2 x 2	\$4	1,500	8,960
\$2 w/77	\$4	750	17,920
\$7	\$7	37.50	358,400
\$14	\$14	1,500	8,960
\$7 x 2	\$14	3,000	4,480
\$7 w/77	\$14	250	53,760
\$21	\$21	1,500	8,960
\$7 x 3	\$21	750	17,920
\$7 + \$14	\$21	750	17,920
\$28	\$28	16,000	840
\$7 x 4	\$28	16,000	840
\$14 x 2	\$28	16,000	840
\$14 w/77	\$28	8,000	1,680
\$56	\$56	24,000	560
\$14 x 4	\$56	24,000	560
\$28 x 2	\$56	24,000	560
\$28 w/77	\$56	24,000	560
\$70	\$70	240,000	56
\$140	\$140	240,000	56
\$70 w/77	\$140	240,000	56
\$7,000	\$7,000	960,000	14

77= DOUBLE THE PRIZE SHOWN

9. *Retailer Incentive Awards:* The Lottery may conduct a separate Retailer Incentive Game for retailers who sell Pennsylvania Double Lucky 7's instant lottery game tickets. The conduct of the game will be governed by 61 Pa. Code § 819.222 (relating to retailer bonuses and incentives).

10. *Unclaimed Prize Money:* For a period of 1 year from the announced close of Pennsylvania Double Lucky 7's, prize money from winning Pennsylvania Double Lucky 7's instant lottery game tickets will be retained by the Secretary for payment to the persons entitled thereto. If no claim is made within 1 year of the announced close of the Pennsylvania Double Lucky 7's instant lottery game, the right of a ticket holder to claim the prize represented by the ticket, if any, will expire and the prize money will be paid into the State Lottery Fund and used for purposes provided for by statute.

11. *Governing Law:* In purchasing a ticket, the customer agrees to comply with and abide by the State Lottery Law (72 P. S. §§ 3761-101—3761-314), 61 Pa. Code Part V (relating to State Lotteries) and the provisions contained in this notice.

12. *Termination of the Game:* The Secretary may announce a termination date, after which no further tickets from this game may be sold. The announcement will be

disseminated through media used to advertise or promote Pennsylvania Double Lucky 7's or through normal communications methods.

GREGORY C. FAJT,  
*Secretary*

[Pa.B. Doc. No. 04-1455. Filed for public inspection August 6, 2004, 9:00 a.m.]

**Pennsylvania Majestic Money Instant Lottery Game**

Under the State Lottery Law (72 P. S. §§ 3761-101—3761-314) and 61 Pa. Code § 819.203 (relating to notice of instant game rules), the Secretary of Revenue hereby provides public notice of the rules for the following instant lottery game:

1. *Name:* The name of the game is Pennsylvania Majestic Money.

2. *Price:* The price of a Pennsylvania Majestic Money instant lottery game ticket is \$2.

3. *Play Symbols:* Each Pennsylvania Majestic Money instant lottery game ticket will contain one play area featuring one "GEM NUMBERS" area, one "YOUR NUM-

BERS" area and a "BONUS BOX" area. The play symbols and their captions located in the "GEM NUMBERS" area and the "YOUR NUMBERS" area are: 1 (ONE), 2 (TWO), 3 (THREE), 4 (FOUR), 5 (FIVE), 6 (SIX), 7 (SEVEN), 8 (EIGHT), 9 (NINE), 10 (TEN), 11 (ELEVN), 12 (TWLV), 13 (THRTN), 14 (FORTN), 15 (FIFTN) and 16 (SIXTN). The prize play symbols and their captions located in the "BONUS BOX" area are: \$2.<sup>00</sup> (TWO DOL), \$4.<sup>00</sup> (FOR DOL), \$5.<sup>00</sup> (FIV DOL), \$10.<sup>00</sup> (TEN DOL), \$20\$ (TWENTY), \$40\$ (FORTY), \$100 (ONE HUN), \$400 (FOR HUN), \$2,000 (TWO THO) and NO BONUS (TRY AGAIN).

4. *Prize Symbols:* The prize symbols and their captions located in the "YOUR NUMBERS" area are: \$1.<sup>00</sup> (ONE DOL), \$2.<sup>00</sup> (TWO DOL), \$4.<sup>00</sup> (FOR DOL), \$5.<sup>00</sup> (FIV DOL), \$10.<sup>00</sup> (TEN DOL), \$20\$ (TWENTY), \$40\$ (FORTY), \$50\$ (FIFTY), \$100 (ONE HUN), \$400 (FOR HUN), \$2,000 (TWO THO) and \$20,000 (TWY THO).

5. *Prizes:* The prizes that can be won in this game are \$1, \$2, \$4, \$5, \$10, \$20, \$40, \$50, \$100, \$400, \$2,000 and \$20,000. The player can win up to eight times on a ticket.

6. *Approximate Number of Tickets Printed for the Game:* Approximately 7,200,000 tickets will be printed for the Pennsylvania Majestic Money instant lottery game.

7. *Determination of Prize Winners:*

(a) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches either of the "GEM NUMBERS" play symbols and a prize symbol of \$20,000 (TWY THO) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$20,000.

(b) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches either of the "GEM NUMBERS" play symbols and a prize symbol of \$2,000 (TWO THO) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$2,000.

(c) Holders of tickets with a \$2,000 (TWO THO) prize play symbol in the "BONUS BOX" area, on a single ticket, shall be entitled to a prize of \$2,000.

(d) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches either of the "GEM NUMBERS" play symbols and a prize symbol of \$400 (FOR HUN) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$400.

(e) Holders of tickets with a \$400 (FOR HUN) prize play symbol in the "BONUS BOX" area, on a single ticket, shall be entitled to a prize of \$400.

(f) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches either of the "GEM NUMBERS" play symbols and a prize symbol of \$100 (ONE HUN) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$100.

(g) Holders of tickets with a \$100 (ONE HUN) prize play symbol in the "BONUS BOX" area, on a single ticket, shall be entitled to a prize of \$100.

(h) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches either of the "GEM NUMBERS" play symbols and a prize symbol of \$50 (FIFTY) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$50.

(i) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches either of the "GEM NUMBERS" play symbols and a prize symbol of \$40\$ (FORTY) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$40.

(j) Holders of tickets with a \$40\$ (FORTY) prize play symbol in the "BONUS BOX" area, on a single ticket, shall be entitled to a prize of \$40.

(k) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches either of the "GEM NUMBERS" play symbols and a prize symbol of \$20\$ (TWENTY) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$20.

(l) Holders of tickets with a \$20\$ (TWENTY) prize play symbol in the "BONUS BOX" area, on a single ticket, shall be entitled to a prize of \$20.

(m) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches either of the "GEM NUMBERS" play symbols and a prize symbol of \$10.<sup>00</sup> (TEN DOL) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$10.

(n) Holders of tickets with a \$10.<sup>00</sup> (TEN DOL) prize play symbol in the "BONUS BOX" area, on a single ticket, shall be entitled to a prize of \$10.

(o) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches either of the "GEM NUMBERS" play symbols and a prize symbol of \$5.<sup>00</sup> (FIV DOL) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$5.

(p) Holders of tickets with a \$5.<sup>00</sup> (FIV DOL) prize play symbol in the "BONUS BOX" area, on a single ticket, shall be entitled to a prize of \$5.

(q) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches either of the "GEM NUMBERS" play symbols and a prize symbol of \$4.<sup>00</sup> (FOR DOL) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$4.

(r) Holders of tickets with a \$4.<sup>00</sup> (FOR DOL) prize play symbol in the "BONUS BOX" area, on a single ticket, shall be entitled to a prize of \$4.

(s) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches either of the "GEM NUMBERS" play symbols and a prize symbol of \$2.<sup>00</sup> (TWO DOL) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$2.

(t) Holders of tickets with a \$2.<sup>00</sup> (TWO DOL) prize play symbol in the "BONUS BOX" area, on a single ticket, shall be entitled to a prize of \$2.

(u) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches either of the "GEM NUMBERS" play symbols and a prize symbol of \$1.<sup>00</sup> (ONE DOL) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$1.

8. *Number and Description of Prizes and Approximate Odds:* The following table sets forth the approximate number of winners, amounts of prizes and approximate odds of winning:

When Any of Your Numbers  
Match Either of the Gem  
Numbers, Win with Prize(s)  
of:

	Win:	Approximate Odds of 1 In:	Approximate No. of Winners Per 7,200,000 Tickets
\$1 × 2	\$2	37.50	192,000
\$2	\$2	37.50	192,000
\$2 IN BONUS	\$2	23.08	312,000
\$1 × 4	\$4	37.50	192,000
\$4	\$4	37.50	192,000
\$4 IN BONUS	\$4	37.50	192,000
\$1 × 5	\$5	150	48,000
\$5	\$5	75	96,000
\$5 IN BONUS	\$5	150	48,000
\$2 × 5	\$10	300	24,000
\$1 × 6 + \$2 × 2	\$10	300	24,000
\$5 × 2	\$10	300	24,000
\$10	\$10	300	24,000
\$10 IN BONUS	\$10	300	24,000
\$5 × 4	\$20	500	14,400
\$20	\$20	500	14,400
\$20 IN BONUS	\$20	375	19,200
\$5 × 8	\$40	3,000	2,400
\$10 × 4	\$40	3,000	2,400
\$20 × 2	\$40	3,000	2,400
\$40	\$40	3,000	2,400
\$40 IN BONUS	\$40	1,379	5,220
\$10 × 6 + \$20 × 2	\$100	6,000	1,200
\$20 × 5	\$100	6,000	1,200
\$40 × 2 + \$5 × 4	\$100	6,000	1,200
\$100	\$100	6,000	1,200
\$100 IN BONUS	\$100	6,000	1,200
\$50 × 8	\$400	17,143	420
\$100 × 4	\$400	17,143	420
\$400	\$400	17,143	420
\$400 IN BONUS	\$400	20,000	360
\$400 × 5	\$2,000	120,000	60
\$2,000	\$2,000	120,000	60
\$2,000 IN BONUS	\$2,000	120,000	60
\$20,000	\$20,000	720,000	10

IN BONUS=WIN THAT PRIZE AUTOMATICALLY

9. *Retailer Incentive Awards:* The Lottery may conduct a separate Retailer Incentive Game for retailers who sell Pennsylvania Majestic Money instant lottery game tickets. The conduct of the game will be governed by 61 Pa. Code § 819.222 (relating to retailer bonuses and incentives).

10. *Unclaimed Prize Money:* For a period of 1 year from the announced close of Pennsylvania Majestic Money, prize money from winning Pennsylvania Majestic Money instant lottery game tickets will be retained by the Secretary for payment to the persons entitled thereto. If no claim is made within 1 year of the announced close of the Pennsylvania Majestic Money instant lottery game, the right of a ticket holder to claim the prize represented by the ticket, if any, will expire and the prize money will be paid into the State Lottery Fund and used for purposes provided for by statute.

11. *Governing Law:* In purchasing a ticket, the customer agrees to comply with and abide by the State Lottery Law (72 P. S. §§ 3761-101—3761-314), 61 Pa. Code Part V (relating to State Lotteries) and the provisions contained in this notice.

12. *Termination of the Game:* The Secretary may announce a termination date, after which no further tickets from this game may be sold. The announcement will be

disseminated through media used to advertise or promote Pennsylvania Majestic Money or through normal communications methods.

GREGORY C. FAJT,  
Secretary

[Pa.B. Doc. No. 04-1456. Filed for public inspection August 6, 2004, 9:00 a.m.]

### Pennsylvania Power Payday Instant Lottery Game

Under the State Lottery Law (72 P. S. §§ 3761-101—3761-314) and 61 Pa. Code § 819.203 (relating to notice of instant game rules), the Secretary of Revenue hereby provides public notice of the rules for the following instant lottery game:

1. *Name:* The name of the game is Pennsylvania Power Payday.

2. *Price:* The price of a Pennsylvania Power Payday instant lottery game ticket is \$5.

3. *Play Symbols:* Each Pennsylvania Power Payday instant lottery game ticket will contain one play area featuring a "POWER NUMBERS" area and a "YOUR NUMBERS" area. The play symbols and their captions

located in the "POWER NUMBERS" area are: 1 (ONE), 2 (TWO), 3 (THREE), 4 (FOUR), 5 (FIVE), 6 (SIX), 7 (SEVEN), 8 (EIGHT), 9 (NINE), 10 (TEN), 11 (ELEVN), 12 (TWLV), 13 (THRTN), 14 (FORTN), 15 (FIFTN), 16 (SIXTN), 17 (SVNTN), 18 (EGHTN), 19 (NINTN), 20 (TWENTY), 21 (TWYONE), 22 (TWYTWO), 23 (TWYTHR) and 24 (TWYFOR). The play symbols and their captions located in the "YOUR NUMBERS" area are: 1 (ONE), 2 (TWO), 3 (THREE), 4 (FOUR), 5 (FIVE), 6 (SIX), 7 (SEVEN), 8 (EIGHT), 9 (NINE), 10 (TEN), 11 (ELEVN), 12 (TWLV), 13 (THRTN), 14 (FORTN), 15 (FIFTN), 16 (SIXTN), 17 (SVNTN), 18 (EGHTN), 19 (NINTN), 20 (TWENTY), 21 (TWYONE), 22 (TWYTWO), 23 (TWYTHR), 24 (TWYFOR) and a Coin Symbol (COIN).

4. *Prize Symbols:* The prize symbols and their captions located in the "YOUR NUMBERS" area are: \$2.<sup>00</sup> (TWO DOL), \$5.<sup>00</sup> (FIV DOL), \$10.<sup>00</sup> (TEN DOL), \$15\$ (FIFTEN), \$20\$ (TWENTY), \$50\$ (FIFTY), \$100 (ONE HUN), \$500 (FIV HUN), \$1,000 (ONE THO) and \$100,000 (ONEHUNTHO).

5. *Prizes:* The prizes that can be won in this game are \$2, \$5, \$10, \$15, \$20, \$50, \$100, \$500, \$1,000 and \$100,000. A player can win up to ten times on a ticket.

6. *Approximate Number of Tickets Printed for the Game:* Approximately 6,000,000 tickets will be printed for the Pennsylvania Power Payday instant lottery game.

7. *Determination of Prize Winners:*

(a) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches any of the "POWER NUMBERS" play symbols and a prize symbol of \$100,000 (ONEHUNTHO) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$100,000.

(b) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches any of the "POWER NUMBERS" play symbols and a prize symbol of \$1,000 (ONE THO) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$1,000.

(c) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols is a Coin Symbol (COIN), and a prize symbol of \$1,000 (ONE THO) appears under the Coin Symbol (COIN) on a single ticket, shall be entitled to a prize of \$1,000.

(d) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches any of the "POWER NUMBERS" play symbols and a prize symbol of \$500 (FIV HUN) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$500.

(e) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols is a Coin Symbol (COIN), and a prize symbol of \$500 (FIV HUN) appears under the Coin Symbol (COIN) on a single ticket, shall be entitled to a prize of \$500.

(f) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches any of the "POWER NUMBERS" play symbols and a prize symbol of \$100 (ONE HUN) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$100.

(g) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols is a Coin Symbol (COIN), and a prize symbol of \$100 (ONE HUN) appears under the Coin Symbol (COIN) on a single ticket, shall be entitled to a prize of \$100.

(h) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches any of the "POWER NUMBERS" play symbols and a prize symbol of \$50\$ (FIFTY) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$50.

(i) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols is a Coin Symbol (COIN), and a prize symbol of \$50\$ (FIFTY) appears under the Coin Symbol (COIN) on a single ticket, shall be entitled to a prize of \$50.

(j) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches any of the "POWER NUMBERS" play symbols and a prize symbol of \$20\$ (TWENTY) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$20.

(k) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols is a Coin Symbol (COIN), and a prize symbol of \$20\$ (TWENTY) appears under the Coin Symbol (COIN) on a single ticket, shall be entitled to a prize of \$20.

(l) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches any of the "POWER NUMBERS" play symbols and a prize symbol of \$15\$ (FIFTN) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$15.

(m) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols is a Coin Symbol (COIN), and a prize symbol of \$15\$ (FIFTN) appears under the Coin Symbol (COIN) on a single ticket, shall be entitled to a prize of \$15.

(n) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches any of the "POWER NUMBERS" play symbols and a prize symbol of \$10.<sup>00</sup> (TEN DOL) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$10.

(o) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols is a Coin Symbol (COIN), and a prize symbol of \$10.<sup>00</sup> (TEN DOL) appears under the Coin Symbol (COIN) on a single ticket, shall be entitled to a prize of \$10.

(p) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches any of the "POWER NUMBERS" play symbols and a prize symbol of \$5.<sup>00</sup> (FIV DOL) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$5.

(q) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols is a Coin Symbol (COIN), and a prize symbol of \$5.<sup>00</sup> (FIV DOL) appears under the Coin Symbol (COIN) on a single ticket, shall be entitled to a prize of \$5.

(r) Holders of tickets upon which any one of the "YOUR NUMBERS" play symbols matches any of the "POWER NUMBERS" play symbols and a prize symbol of \$2<sup>00</sup> (TWO DOL) appears under the matching "YOUR NUMBERS" play symbol, on a single ticket, shall be entitled to a prize of \$2.

8. *Number and Description of Prizes and Approximate Odds:* The following table sets forth the approximate number of winners, amounts of prizes and approximate odds of winning:

*When Any of Your Numbers Match Any of the Power Numbers, Win With Prize(s) of:*

	<i>Win:</i>	<i>Approximate Odds 1 In:</i>	<i>Approximate No. of Winners Per 6,000,000 Tickets</i>
\$5	\$5	15	400,000
\$5 w/Coin	\$5	15	400,000
\$2 × 5	\$10	75	80,000
\$5 × 2	\$10	150	40,000
\$10	\$10	150	40,000
\$10 w/Coin	\$10	150	40,000
\$5 × 3	\$15	300	20,000
\$10 + \$5	\$15	300	20,000
\$15	\$15	200	30,000
\$15 w/Coin	\$15	200	30,000
\$5 × 4	\$20	300	20,000
\$10 × 2	\$20	600	10,000
\$20	\$20	200	30,000
\$20 w/Coin	\$20	150	40,000
\$5 × 10	\$50	200	30,000
\$10 × 5	\$50	300	20,000
\$50	\$50	200	30,000
\$50 w/Coin	\$50	300	20,000
\$10 × 10	\$100	476.19	12,600
\$20 × 5	\$100	480	12,500
\$100	\$100	480	12,500
\$100 w/Coin	\$100	480	12,500
\$50 × 10	\$500	24,000	250
\$100 × 5	\$500	24,000	250
\$500	\$500	24,000	250
\$500 w/Coin	\$500	30,000	200
\$100 × 10	\$1,000	1,200,000	5
\$1,000	\$1,000	1,200,000	5
\$1,000 w/coin	\$1,000	1,200,000	5
\$100,000	\$100,000	600,000	10

Coin = Win prize automatically

9. *Retailer Incentive Awards:* The Lottery may conduct a separate Retailer Incentive Game for retailers who sell Pennsylvania Power Payday instant lottery game tickets. The conduct of the game will be governed by 61 Pa. Code § 819.222 (relating to retailer bonuses and incentives).

10. *Unclaimed Prize Money:* For a period of 1 year from the announced close of Pennsylvania Power Payday, prize money from winning Pennsylvania Power Payday instant lottery game tickets will be retained by the Secretary for payment to the persons entitled thereto. If no claim is made within 1 year of the announced close of the Pennsylvania Power Payday instant lottery game, the right of a ticket holder to claim the prize represented by the ticket, if any, will expire and the prize money will be paid into the State Lottery Fund and used for purposes provided for by statute.

11. *Governing Law:* In purchasing a ticket, the customer agrees to comply with and abide by the State Lottery Law (72 P.S. §§ 3761-101—3761-314), 61 Pa. Code Part V (relating to State Lotteries) and the provisions contained in this notice.

12. *Termination of the Game:* The Secretary may announce a termination date, after which no further tickets from this game may be sold. The announcement will be disseminated through media used to advertise or promote Pennsylvania Power Payday or through normal communications methods.

GREGORY C. FAJT,  
*Secretary*

[Pa.B. Doc. No. 04-1457. Filed for public inspection August 6, 2004, 9:00 a.m.]

### **Pennsylvania \$300,000 Club Casino Instant Lottery Game**

Under the State Lottery Law (72 P.S. §§ 3761-101—3761-314) and 61 Pa. Code § 819.203 (relating to notice of instant game rules), the Secretary of Revenue hereby provides public notice of the rules for the following instant lottery game:



1. *Name:* The name of the game is Pennsylvania \$300,000 Club Casino.

2. *Price:* The price of a Pennsylvania \$300,000 Club Casino instant lottery game ticket is \$10.

3. *Play Symbols:*

(a) Each Pennsylvania \$300,000 Club Casino instant lottery game ticket will contain three games: "BLACKJACK," "SLOTS" and "ROULETTE." Each game has a different game play method and is played separately.

(b) The play area for "BLACKJACK" will contain a "YOUR HAND" area and a "DEALER'S HAND" area in "GAME 1," "GAME 2" and "GAME 3." Each "Game" is played separately. The play symbols and their captions located in the "YOUR HAND" areas are: 17 (SVT), 18 (ETN), 19 (NTN), 20 (TWY) and 21 (TWN). The play symbols and their captions located in the "DEALER'S HAND" areas are: 16 (SXT), 17 (SVT), 18 (ETN), 19 (NTN) and 20 (TWY).

(c) The play area for "SLOTS" will contain "PULL 1," "PULL 2" and "PULL 3." Each "PULL" is played separately. The play symbols and their captions located in the play area for "SLOTS" are: Cherry Symbol (CHY), Bell Symbol (BELL), Melon Symbol (MEL), Banana Symbol (BAN), Star Symbol (STA), Lemon Symbol (LEM), Horse Shoe Symbol (SHO), Bar Symbol (BAR), 7 Symbol (SVN), and Crown Symbol (CRN).

(d) The play area for "ROULETTE" will contain three "WHEEL NUMBER" areas and three "YOUR NUMBERS" areas. The play symbols and their captions located in the "WHEEL NUMBER" areas and the "YOUR NUMBERS" areas are: 1 (ONE), 2 (TWO), 3 (THR), 4 (FOR), 5 (FIV), 6 (SIX), 7 (SVN), 8 (EGT), 9 (NIN), 10 (TEN), 11 (ELV), 12 (TLV), 13 (THT), 14 (FTN), 15 (FFN), 16(SXT), 17 (SVT), 18 (ETN), 19 (NTN), 20 (TWY), 21 (TWN), 22 (TWT), 23 (TWR), 24(TWF), 25 (TWV), 26 (TWX), 27 (TWS), 28 (TWE), 29 (TNI), 30 (THY), 31 (THN), 32 (TRT), 33 (TTR), 34 (THF), 35 (THV) and 36(THX).

4. *Prize Symbols:* The prize symbols and their captions located in the "PRIZE" areas for "BLACKJACK" and in the "YOUR" "NUMBERS" prize areas for "ROULETTE" are: \$5<sup>00</sup> (FIV DOL), \$10<sup>00</sup> (TEN DOL), \$15\$ (FIFTN), \$20\$ (TWENTY), \$25\$ (TWY FIV), \$50\$ (FIFTY), \$100 (ONE HUN), \$200 (TWO HUN), \$500 (FIV HUN), \$1,000 (ONE THO), \$10,000 (TEN THO) and \$300,000 (THRHUNTHO).

5. *Prizes:* The prizes that can be won in this game are \$5, \$10, \$15, \$20, \$25, \$50, \$100, \$200, \$500, \$1,000, \$10,000 and \$300,000.

6. *Approximate Number of Tickets Printed for the Game:* Approximately 9,600,000 tickets will be printed for the Pennsylvania \$300,000 Club Casino instant lottery game.

7. *Determination of Prize Winners:*

(a) Determination of prize winners for "BLACKJACK" are:

(1) Holders of tickets where the "YOUR HAND" play symbol is greater than the "DEALER'S HAND" play symbol in the same GAME," and a prize symbol of \$300,000 (THRHUNTHO) appears in the "PRIZE" area for that "GAME," on a single ticket, shall be entitled to a prize of \$300,000.

(2) Holders of tickets where the "YOUR HAND" play symbol is greater than the "DEALER'S HAND" play symbol in the same "GAME," and a prize symbol of \$10,000 (TEN THO) appears in the "PRIZE" area for that "GAME," on a single ticket, shall be entitled to a prize of \$10,000.

(3) Holders of tickets where the "YOUR HAND" play symbol is greater than the "DEALER'S HAND" play symbol in the same "GAME," and a prize symbol of

\$1,000 (ONE THO) appears in the "PRIZE" area for that "GAME," on a single ticket, shall be entitled to a prize of \$1,000.

(4) Holders of tickets where the "YOUR HAND" play symbol is greater than the "DEALER'S HAND" play symbol in the same "GAME," and a prize symbol of \$500 (FIV HUN) appears in the "PRIZE" area for that "GAME," on a single ticket, shall be entitled to a prize of \$500.

(5) Holders of tickets where the "YOUR HAND" play symbol is greater than the "DEALER'S HAND" play symbol in the same "GAME," and a prize symbol of \$200 (TWO HUN) appears in the "PRIZE" area for that "GAME," on a single ticket, shall be entitled to a prize of \$200.

(6) Holders of tickets where the "YOUR HAND" play symbol is greater than the "DEALER'S HAND" play symbol in the same "GAME," and a prize symbol of \$100 (ONE HUN) appears in the "PRIZE" area for that "GAME," on a single ticket, shall be entitled to a prize of \$100.

(7) Holders of tickets where the "YOUR HAND" play symbol is greater than the "DEALER'S HAND" play symbol in the same "GAME," and a prize symbol of \$50\$ (FIFTY) appears in the "PRIZE" area for that "GAME," on a single ticket, shall be entitled to a prize of \$50.

(8) Holders of tickets where the "YOUR HAND" play symbol is greater than the "DEALER'S HAND" play symbol in the same "GAME," and a prize symbol of \$25\$ (TWY FIV) appears in the "PRIZE" area for that "GAME," on a single ticket, shall be entitled to a prize of \$25.

(9) Holders of tickets where the "YOUR HAND" play symbol is greater than the "DEALER'S HAND" play symbol in the same "GAME," and a prize symbol of \$20\$ (TWENTY) appears in the "PRIZE" area for that "GAME," on a single ticket, shall be entitled to a prize of \$20.

(10) Holders of tickets where the "YOUR HAND" play symbol is greater than the "DEALER'S HAND" play symbol in the same "GAME," and a prize symbol of \$15\$ (FIFTN) appears in the "PRIZE" area for that "GAME," on a single ticket, shall be entitled to a prize of \$15.

(11) Holders of tickets where the "YOUR HAND" play symbol is greater than the "DEALER'S HAND" play symbol in the same "GAME," and a prize symbol of \$10<sup>00</sup> (TEN DOL) appears in the "PRIZE" area for that "GAME," on a single ticket, shall be entitled to a prize of \$10.

(12) Holders of tickets where the "YOUR HAND" play symbol is greater than the "DEALER'S HAND" play symbol in the same "GAME," and a prize symbol of \$5<sup>00</sup> (FIV DOL) appears in the "PRIZE" area for that "GAME," on a single ticket, shall be entitled to a prize of \$5.

(b) Determination of prize winners for "SLOTS" are:

(1) Holders of tickets with three 7 (SVN) play symbols in the same "PULL," on a single ticket, shall be entitled to a prize of \$300,000.

(2) Holders of tickets with three Bar (BAR) play symbols in the same "PULL," on a single ticket, shall be entitled to a prize of \$10,000.

(3) Holders of tickets with three Crown (CRN) play symbols in the same "PULL," on a single ticket, shall be entitled to a prize of \$1,000.

(4) Holders of tickets with three Horse Shoe (SHO) play symbols in the same "PULL," on a single ticket, shall be entitled to a prize of \$500.

(5) Holders of tickets with three Lemon (LEM) play symbols in the same "PULL," on a single ticket, shall be entitled to a prize of \$200.

(6) Holders of tickets with three Star (STA) play symbols in the same "PULL," on a single ticket, shall be entitled to a prize of \$100.

(7) Holders of tickets with three Banana (BAN) play symbols in the same "PULL," on a single ticket, shall be entitled to a prize of \$50.

(8) Holders of tickets with three Melon (MEL) play symbols in the same "PULL," on a single ticket, shall be entitled to a prize of \$20.

(9) Holders of tickets with three Bell (BELL) play symbols in the same "PULL," on a single ticket, shall be entitled to a prize of \$15.

(10) Holders of tickets with three Cherry (CHY) play symbols in the same "PULL," on a single ticket, shall be entitled to a prize of \$10.

(c) Determination of prize winners for "ROULETTE" are:

(1) Holders of tickets where any of "YOUR NUMBERS" play symbols matches the "WHEEL NUMBER" play symbol in the center of the same wheel, and a prize symbol of \$300,000 (THRHUNTHO) appears under the matching play symbol, on a single ticket, shall be entitled to a prize of \$300,000.

(2) Holders of tickets where any of "YOUR NUMBERS" play symbols matches the "WHEEL NUMBER" play symbol in the center of the same wheel, and a prize symbol of \$10,000 (TEN THO) appears under the matching play symbol, on a single ticket, shall be entitled to a prize of \$10,000.

(3) Holders of tickets where any of "YOUR NUMBERS" play symbols matches the "WHEEL NUMBER" play symbol in the center of the same wheel, and a prize symbol of \$1,000 (ONE THO) appears under the matching play symbol, on a single ticket, shall be entitled to a prize of \$1,000.

(4) Holders of tickets where any of "YOUR NUMBERS" play symbols matches the "WHEEL NUMBER" play symbol in the center of the same wheel, and a prize symbol of \$500 (FIV HUN) appears under the matching play symbol, on a single ticket, shall be entitled to a prize of \$500.

(5) Holders of tickets where any of "YOUR NUMBERS" play symbols matches the "WHEEL NUMBER" play symbol in the center of the same wheel, and a prize symbol of \$200 (TWO HUN) appears under the matching play symbol, on a single ticket, shall be entitled to a prize of \$200.

(6) Holders of tickets where any of "YOUR NUMBERS" play symbols matches the "WHEEL NUMBER" play symbol in the center of the same wheel, and a prize symbol of \$100 (ONE HUN) appears under the matching play symbol, on a single ticket, shall be entitled to a prize of \$100.

(7) Holders of tickets where any of "YOUR NUMBERS" play symbols matches the "WHEEL NUMBER" play symbol in the center of the same wheel, and a prize symbol of \$50\$ (FIFTY) appears under the matching play symbol, on a single ticket, shall be entitled to a prize of \$50.

(8) Holders of tickets where any of "YOUR NUMBERS" play symbols matches the "WHEEL NUMBER" play symbol in the center of the same wheel, and a prize symbol of \$25\$ (TWY FIV) appears under the matching play symbol, on a single ticket, shall be entitled to a prize of \$25.

(9) Holders of tickets where any of "YOUR NUMBERS" play symbols matches the "WHEEL NUMBER" play symbol in the center of the same wheel, and a prize symbol of \$20\$ (TWENTY) appears under the matching play symbol, on a single ticket, shall be entitled to a prize of \$20.

(10) Holders of tickets where any of "YOUR NUMBERS" play symbols matches the "WHEEL NUMBER" play symbol in the center of the same wheel, and a prize symbol of \$15\$ (FIFTN) appears under the matching play symbol, on a single ticket, shall be entitled to a prize of \$15.

(11) Holders of tickets where any of "YOUR NUMBERS" play symbols matches the "WHEEL NUMBER" play symbol in the center of the same wheel, and a prize symbol of \$10<sup>00</sup> (TEN DOL) appears under the matching play symbol, on a single ticket, shall be entitled to a prize of \$10.

(12) Holders of tickets where any of "YOUR NUMBERS" play symbols matches the "WHEEL NUMBER" play symbol in the center of the same wheel, and a prize symbol of \$5<sup>00</sup> (FIV DOL) appears under the matching play symbol, on a single ticket, shall be entitled to a prize of \$5.

8. *Number and Description of Prizes and Approximate Odds:* The following table sets forth the approximate number of winners, amounts of prizes and approximate odds of winning:

<i>Win With Prize(s) of:</i>	<i>Win:</i>	<i>Odds of 1 In:</i>	<i>Approximate No. of Winners Per 9,600,000 Tickets</i>
\$5 × 2	\$10	18.75	512,000
\$10	\$10	20	480,000
\$5 × 3	\$15	100	96,000
\$15	\$15	42.86	224,000
\$5 × 4	\$20	150	64,000
\$10 × 2	\$20	16.67	576,000
\$20	\$20	25	384,000
\$15 × 2 + \$10 × 2	\$50	600	16,000
\$5 × 8 + \$10	\$50	600	16,000
\$15 × 3 + \$5	\$50	600	16,000
\$20 × 2 + \$10	\$50	600	16,000
\$25 × 2	\$50	600	16,000
\$10 × 5	\$50	600	16,000
\$5 × 10	\$50	300	32,000
\$50	\$50	300	32,000
\$10 × 5 + \$50	\$100	600	16,000
\$25 × 3 + \$5 × 5	\$100	600	16,000
\$15 × 4 + \$20 × 2	\$100	600	16,000

<i>Win With Prize(s) of:</i>	<i>Win:</i>	<i>Odds of 1 In:</i>	<i>Approximate No. of Winners Per 9,600,000 Tickets</i>
\$50 × 2	\$100	600	16,000
\$20 × 5	\$100	600	16,000
\$10 × 10	\$100	300	32,000
\$100	\$100	200	48,000
\$15 × 10 + \$25 × 2	\$200	4,800	2,000
\$15 × 10 + \$10 × 5	\$200	4,800	2,000
\$20 × 5 + \$50 × 2	\$200	4,800	2,000
\$20 × 10	\$200	4,800	2,000
\$200	\$200	4,800	2,000
\$100 × 5	\$500	24,000	400
\$50 × 10	\$500	24,000	400
\$200 × 2 + \$100	\$500	24,000	400
\$500	\$500	24,000	400
\$100 × 10	\$1,000	30,000	320
\$200 × 5	\$1,000	30,000	320
\$500 × 2	\$1,000	30,000	320
\$1,000	\$1,000	30,000	320
\$1,000 × 10	\$10,000	240,000	40
\$10,000	\$10,000	240,000	40
\$300,000	\$300,000	480,000	20

**BLACKJACK**—When your hand beats the dealer’s hand within the same game, win prize shown for that game.

**SLOTS**—Match 3 across in the same pull, win prize shown in legend.

**ROULETTE**—When any of your numbers match the number in the center of the same wheel, win prize shown under the matching number.

9. *Retailer Incentive Awards:* The Lottery may conduct a separate Retailer Incentive Game for retailers who sell Pennsylvania \$300,000 Club Casino instant lottery game tickets. The conduct of the game will be governed by 61 Pa. Code § 819.222 (relating to retailer bonuses and incentives).

10. *Unclaimed Prize Money:* For a period of 1 year from the announced close of Pennsylvania \$300,000 Club Casino, prize money from winning Pennsylvania \$300,000 Club Casino instant lottery game tickets will be retained by the Secretary for payment to the persons entitled thereto. If no claim is made within 1 year of the announced close of the Pennsylvania \$300,000 Club Casino instant lottery game, the right of a ticket holder to claim the prize represented by the ticket, if any, will expire and the prize money will be paid into the State Lottery Fund and used for purposes provided for by statute.

11. *Governing Law:* In purchasing a ticket, the customer agrees to comply with and abide by the State Lottery Law (72 P.S. §§ 3761-101—3761-314), 61 Pa. Code Part V (relating to State Lotteries) and the provisions contained in this notice.

12. *Termination of the Game:* The Secretary may announce a termination date, after which no further tickets from this game may be sold. The announcement will be disseminated through media used to advertise or promote Pennsylvania \$300,000 Club Casino or through normal communications methods.

GREGORY C. FAFT,  
Secretary

[Pa.B. Doc. No. 04-1458. Filed for public inspection August 6, 2004, 9:00 a.m.]

## DEPARTMENT OF TRANSPORTATION

### Disadvantaged Business Enterprise Participation in Federal Highway Administration Funded Contracts

Under the authority of the Transportation Act for the 21st Century (Pub. L. No 105-178) and in keeping with the requirements of 49 CFR Part 26, the Department of Transportation (Department) provides public notice of its annual goal for participation by disadvantaged business enterprises (DBEs) in Federally assisted contracts.

The Department’s methodology reflects an overall DBE goal of 10.4%.

Consistent with the public participation requirement for this process, the Department is making the methodology and goal available for inspection and review for 45 days from the date of this notice. To review the DBE goal documents, contact one of the following locations:

Bureau of Equal Opportunity  
Commonwealth Keystone Building  
400 North Street, 5th Floor  
Harrisburg, PA 17101  
(717) 787-5891  
Attn.: Jocelyn I. Harper

Engineering District 1-0  
255 Elm Street  
P. O. Box 398  
Oil City, PA 16301-398  
(814) 678-7105  
Attn.: William G. Petit, P. E.

Engineering District 2-0  
1924-30 Daisy Street  
Clearfield, PA 16830  
(814) 765-0400  
Attn.: George M. Khoury, P. E.

Engineering District 3-0  
715 Jordan Avenue  
Montoursville, PA 17754  
(570) 368-8686  
Attn.: James A. Kendter, P. E.

Engineering District 4-0  
O'Neill Highway  
P. O. Box 111  
Dunmore, PA 18512  
(570) 963-4061  
Attn.: Stephen J. Shimko, P. E.

Engineering District 5-0  
1713 Lehigh Street  
Allentown, PA 18103  
(610) 798-4100  
Attn.: Amar C. Bhajandas, P. E.

Engineering District 6-0  
7000 Geerdes Blvd.  
King of Prussia, PA 19406  
(610) 205-6660  
Attn.: Andrew L. Warren

Engineering District 8-0  
2140 Herr Street  
Harrisburg, PA 17103-1699  
(717) 787-6653  
Attn.: Barry G. Hoffman, P. E.

Engineering District 9-0  
North Juniata Street  
P. O. Box 69  
Hollidaysburg, PA 16648  
(814) 696-7250  
Attn.: Ronald L. Samuel, P. E.

Engineering District 10-0  
250 Oakland Avenue  
P. O. Box 429  
Indiana, PA 15701  
(724) 357-2806  
Attn.: Richard H. Hogg, P. E.

Engineering District 11-0  
45 Thoms Run Road  
Bridgeville, PA 15017  
(412) 429-5001  
Attn.: Karl Ishman, P. E.

Engineering District 12-0  
N. Gallatine Avenue Ext.  
P. O. Box 459  
Uniontown, PA 15401-0459  
(724) 439-7340  
Attn.: Joseph J. Szczur, P. E.

The document can also be reviewed on the following website: <http://pasdc.hbg.psu.edu/pasdc/dot/>.

Comments, questions or suggestions regarding the methodology and goal should be directed in writing to Jocelyn I. Harper, Director, Bureau of Equal Opportunity, Department of Transportation, P. O. Box 3251, Harris-

burg, PA 17105-3251, fax (717) 772-4026. Comments should be postmarked by September 21, 2004, for consideration.

ALLEN D. BIEHLER, P. E.,  
*Secretary*

[Pa.B. Doc. No. 04-1459. Filed for public inspection August 6, 2004, 9:00 a.m.]

### Disadvantaged Business Enterprise Participation in Federal Transit Administration Funded Contracts

Under the authority of the Transportation Act for the 21st Century (Pub. L. No 105-178) and in keeping with the requirements of 49 CFR Part 26, the Department of Transportation (Department) provides public notice of its annual goal for participation by disadvantaged business enterprises (DBEs) in Federally assisted contracts.

The Department's methodology reflects an overall DBE goal of 3.83%.

Consistent with the public participation requirement for this process, the Department is making the methodology and goal available for inspection and review for 45 days from the date of this notice. To review the DBE goal documents, contact one of the following locations:

Bureau of Equal Opportunity  
Commonwealth Keystone Building  
400 North Street, 5th Floor  
Harrisburg, PA 17101  
(717) 787-5891  
Attn.: Jocelyn I. Harper

Engineering District 1-0  
255 Elm Street  
P. O. Box 398  
Oil City, PA 16301-398  
(814) 678-7105  
Attn.: William G. Petit, P. E.

Engineering District 2-0  
1924-30 Daisy Street  
Clearfield, PA 16830  
(814) 765-0400  
Attn.: George M. Khoury, P. E.

Engineering District 3-0  
715 Jordan Avenue  
Montoursville, PA 17754  
(570) 368-8686  
Attn.: James A. Kendter, P. E.

Engineering District 4-0  
O'Neill Highway  
P. O. Box 111  
Dunmore, PA 18512  
(570) 963-4061  
Attn.: Stephen J. Shimko, P. E.

Engineering District 5-0  
1713 Lehigh Street  
Allentown, PA 18103  
(610) 798-4100  
Attn.: Amar C. Bhajandas, P. E.

Engineering District 6-0  
7000 Geerdes Blvd.  
King of Prussia, PA 19406  
(610) 205-6660  
Attn.: Andrew L. Warren

Engineering District 8-0  
2140 Herr Street  
Harrisburg, PA 17103-1699  
(717) 787-6653  
Attn.: Barry G. Hoffman, P. E.

Engineering District 9-0  
North Juniata Street  
P. O. Box 69  
Hollidaysburg, PA 16648  
(814) 696-7250  
Attn.: Ronald L. Samuel, P. E.

Engineering District 10-0  
250 Oakland Avenue  
P. O. Box 429  
Indiana, PA 15701  
(724) 357-2806  
Attn.: Richard H. Hogg, P. E.

Engineering District 11-0  
45 Thoms Run Road  
Bridgeville, PA 15017  
(412) 429-5001  
Attn.: Karl Ishman, P. E.

Engineering District 12-0  
N. Gallatine Avenue Ext.  
P. O. Box 459  
Uniontown, PA 15401-0459  
(724) 439-7340  
Attn.: Joseph J. Szczur, P. E.

The document can also be reviewed on the following website: <http://pasdc.hbg.psu.edu/pasdc/dot/>.

Comments, questions or suggestions regarding the methodology and goal should be directed in writing to Jocelyn I. Harper, Director, Bureau of Equal Opportunity, Department of Transportation, P. O. Box 3251, Harrisburg, PA 17105-3251, fax (717) 772-4026. Comments should be postmarked by September 21, 2004, for consideration.

ALLEN D. BIEHLER, P. E.,  
*Secretary*

[Pa.B. Doc. No. 04-1460. Filed for public inspection August 6, 2004, 9:00 a.m.]

## GOVERNOR'S OFFICE

### Catalog of Nonregulatory Documents

Pursuant to Executive Order 1996-1, agencies under the jurisdiction of the Governor must catalog and publish nonregulatory documents such as policy statements, guidance manuals, decisions, rules and other written materials that provide compliance related information. The following compilation is the eighth list of the non-regulatory documents. This list is updated and published annually on the first Saturday in August.

This catalog is being provided to ensure that the public has complete access to the information necessary to understand and comply with state regulations. We have made every effort to ensure that the catalog includes all documents in effect as of August 1, 2004; however, due to the breadth and changing nature of these documents, we cannot guarantee absolute accuracy. Facilitating access to information is important to enhancing the partnership between the regulated community and the state.



*Governor*

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#### ADMINISTRATION

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*Editor's Note:* The Index of Issuances, Manual M210.3, issued by the Governor's Office of Administration, Directives Management System, includes Executive Orders, Management Directives and Manuals. New or revised documents to the Index are published monthly in the PA Bulletin and the entire index is revised yearly in the PA Code.

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#### AGING

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#### DECISIONS:

##### Office of Chief Counsel

Contact: Jacqueline Welby, Assistant Counsel (717) 783-2529

- *Reynolds vs. Department of Aging*, 570 A.2d 1373 (Pa. Commw. 1990).
- *Pennsylvania Department of Aging v Lindbergh*, 469 A.2d 1012 (Pa.1983).
- *Suburban/Bustleton v Department of Aging*, 579 A.2d 426 (Pa. Commw. 1990).
- *McGuire v Department of Aging*, 592 A.2d 830 (Pa. Commw. 1991).
- *Dickey v Department of Aging*, 615 A.2d 990 (Pa. Commw. 1992).
- *In the Interest of M.B.*, 686 A.2d 87 (Pa. Commw. 1996).
- *Calabro v Department of Aging*, 689 A.2d 34 (Pa Commw. 1997).
- *Calabro v Department of Aging*, 698 A.2d 596 (Pa. 1997).
- *Schaffren v Philadelphia Corporation for Aging*, 1997 U.S. Dist. Lexis 17493 (Middle Dist. Pa., 1997).

- *Scanlon v. Department of Aging*, 739 A.2d 635 (Pa. Commw. 1999).
- *Nixon v. Com. of PA*, 789 A.2d 376 (Pa. Commw. 2001).

**INTERNAL GUIDELINES:****PHARMACEUTICAL PROGRAM (PACE)**

Contact: Gretchen Beard, Chief of Compliance Division (717) 787-7313

**PACE PROVIDER BULLETINS: 2004**

- January 9, 2004—Federal Upper Limits (FUL) Pricing for A-Rated Multiple Source Products—Pending additional review, effective January 20th, 2004, the Department of Aging is temporarily suspending FUL reimbursement pricing on A-rated multiple source products.
- January 23, 2004—Provider Telephone Calls: Changes in PACE/PACENET Legislation have the potential for lessening the program's ability to address phone calls in a timely manner. The potential for thousands more to be enrolled in the program requires some interim information to be presented.
- February 6, 2004—Manufacturers' Rebate NON-PARTICIPATION NOTICE FOR: MYLAN AND UDL Labs. Effective February 9, 2004.
- February 13, 2004—Clarifications: This memo provides examples of the possible situations involved with helping people understand the use of the PACENET \$40 deductible.
- February 20, 2004—Manufacturers' Rebate REINSTATEMENT NOTICE FOR: MYLAN AND UDL Labs.
- February 27, 2004—Timoptic XE Days Supply Permissions: Merck was last manufacturer of 0.25% strength in 2ML size. Only 5ML size is available from Merck and Falcon. Days supply requirement is listed.
- March 12, 2004—Lorazepam/Clorazepate Assistance Program: On March 29, 2004, the Department of Aging will implement the Lorazepam/Clorazepate Assistance Program known as the PA (Pennsylvania) Patient Assistance Program. This new program reimburses for generic formulations of lorazepam and clorazepate.
- March 26, 2004—Renagel®: Effective Monday, March 29, 2004 all claims for sevalamer hydrochloride (Renagel®) will be denied at the point of sale.
- March 26, 2004—ProDUR Edit Revisions: Effective March 29, 2004, the following list shows the recommended initial maximum dose, maximum daily dose and duration criteria have been added to the Department of Aging's Prospective Drug Utilization Review Program for the following class of drugs.
- May 14, 2004—Non-Participating Drug Manufacturers: Manufacturer Rebate Program requires manufacturers' whose products are paid for by PACE, to pay a rebate to continue having PACE pay for their products. Attached is the latest information on non-participants.

**PACE PROVIDER BULLETINS: 2003**

- January 24, 2003—Pace Software Vendor List: Updates list of known software vendors that will be contacted regarding the requirements of the HIPAA initiative during the testing phase regarding NCPDP 5.1 and requests contact information from providers for vendors not included on the list.
- January 24, 2003—Requests to Void Prescriptions: The PACE Provider Manual, page IV.24 states that providers are responsible for voiding claims for prescriptions paid for by the Program but never received by the cardholder. This bulletin specifies costs and conditions involved with submitting voided claims.
- January 31, 2003—Important Cardholder Information Poster: Please post this provider bulletin. It summarizes general guidance for the cardholder regarding the major conditions under which PACE assistance can and cannot be used.
- February 14, 2003—Lumigan® (bimatoprost): Describes dosing restrictions recommended by the manufacturer Allergan and describes subsequent PACE claim handling procedures regarding this medication.
- February 14, 2003—Avage® and Botox Cosmetic®: PACE legislation prohibits payment for "drugs prescribed for wrinkle removal. . .". This bulletin includes these medications in the category and removed them from PACE coverage.
- February 14, 2003—Medical Exception Processing for Lotronex®, Forteo® and Humira®: Specific guidance for these medications.
- March 28, 2003—Early Refill Edit: Effective Monday, April 14, 2003, PACE cardholders must use 85% of their medication, based on the previous prescription's days supply, before the Program will consider the refill for reimbursement.
- April 4, 2003—HIPAA: This bulletin is in response to inquiries regarding the responsibility of the Department of Aging, PACE Program and its contractor, First Health in achieving HIPAA (Health Insurance Portability and Accountability Act of 1999) compliance.
- April 11, 2003—Cardholder Information for Early Refill Edit Poster: Illustrated poster describing that effective Wednesday, May 14, 2003, PACE cardholders must use 85% of their medication, based on the previous prescription's day's supply, before the Program will consider the refill for reimbursement.
- May 23, 2003—Provider Manual Insert: PACE legislation was amended in 1992 to require that cardholders be informed of the Usual and Customary price of the prescription they received under the PACE Program.
- June 6, 2003—Early Refill Edit: The Department of Aging is delaying the implementation of the revised early refill edit. As announced earlier, this revision will require that PACE cardholders must use 85% of their medication, based on the previous prescription's days supply, before the Program will consider the refill for reimbursement.

- August 1, 2003—Relocation: First Health Services announces its office relocation details. New address becomes effective August 11, 2003.
- August 8, 2003—Pro-DUR Edit Revisions: New drug classes to be added effective August 19, 2003.
- August 22, 2003—Important Telephone Numbers: Lists retained and changed general access telephone numbers, as well as, new address of First Health Services/PACE.
- November 28, 2003—Program Changes: Changes pursuant to House Bill 888 become effective January 1, 2004. This bulletin specifies the most notable changes applicable to providers.
- December 26, 2003—New Legislation Cardholder Impact: Further description of changes to PACE/PACENET detailing Income Limit Increases Co-pays, Generics, PACENET Claims Processing and Potential PACE/PACENET Applicants.

#### **PACE PROVIDER BULLETINS: 2002**

- January 18, 2002—Important Cardholder Information: It summarizes general guidance for the cardholder regarding the major conditions under which PACE assistance can and cannot be used.
- April 1, 2002—Non-Participating Manufacturers: Manufacturers are required to extend a rebate to PACE for medications purchased through the program. This bulletin lists all labelers that choose not to participate in extending the required rebate to PACE.
- April 19, 2002—ProDUR Additions: Specifies several new additions to PACE Prospective Drug Utilization Review System. Included are: Prozac Weekly, Rivastigmine, Galantamine, Perindopril, Meloxicam, Doxycycline, Acetaminophen, Propoxyphene Napsylate and Propoxyphene HCL.
- May 3, 2002—PACE Moratorium Information: Provides for a readjustment of the COLA factor used by PACE to reprocess enrollments that were affected by a 2000 Social Security COLA adjustment in mid 2001.
- May 24, 2002—Tracleer™: Specifies the addition of Actelion Pharmaceutical's Tracleer™ (bosentan) product to the PACE drug file. Describes the only approved diagnosis and explains the mandatory medical exception processing claims for Tracleer™ must undergo.
- August 23, 2002—PACE Moratorium Information: A supplemental PACE moratorium reprocessing project announcement. All affected cardholders and providers are being notified. A toll-free phone number is provided for additional information.
- September 6, 2002—Remodulin™: A treatment for pulmonary arterial hypertension (PAH), Remodulin™ (treprostinil) injection has been added to PACE program coverage but only for this diagnosis. Claims for this medication must go through the medical exception process to be considered for payment.
- November 8, 2002—HIPAA Compliance: Lists software vendors that will be contacted regarding the requirements of the HIPAA initiative and requests contact information from providers for vendors not included on the list.
- December 27, 2002—Mandatory Substitution of Prilosec: Identifies manufacturers that will be a source for the generic version of Prilosec, omeprazole.

#### **PACE PROVIDER BULLETINS: 2001**

- January 26, 2001—Prescription Records: Notified Providers that the Department of Aging will accept the "daily hardcopy record" identified in Section 22.62, (c)(3) of Chapter 22, Pharmaceutical Assistance Contract for the Elderly, as being a certification statement which will contain verbiage clearly identifying the prescriptions and stating that the pharmacist, identified by his or her signature, attests to the identified prescriptions' validity, accuracy and completeness. Reminder that Section 22.62 (c) and (d) state that "hardcopy prescriptions" and "other records necessary to disclose the full nature and extent of prescription drugs . . . dispensed by a provider shall be retained for 4 years . . .".
- February 23, 2001—Sarafem®: Effective February 26, 2001, the PACE Program will deny all claims for Sarafem®. This action is being taken based on the manufacturer's package insert which states, "Sarafem® is indicated for treatment of premenstrual dysphoric disorder (PMDD)."
- March 9, 2001—Immunosuppressants: Notified Providers that effective April 1, 2001, Medicare has eliminated the time limitation for Medicare recipients receiving immunosuppressant drug benefits. This change re-establishes coverage for disabled Medicare recipients as well as Medicare recipients over age 65 who had previously exceeded the Medicare time limit for immunosuppressant drug coverage. Effective April 1, 2001, all medical exceptions for immunosuppressants will calculate the PACE reimbursement based on the percentage NOT reimbursable by Medicare, which is currently 20%.
- March 16, 2001—Mandatory Substitution Coumadin®: Notified Providers that effective April 16, 2001, the PACE Program will mandate substitution for all new claims for Coumadin®.
- March 16, 2001—Ketoprofen Reminder: Notified Providers that as stated on page V.20 of your PACE Provider Manual, section m, "Ketoprofen being compounded for off-label use to treat arthritis will be disallowed when identified in utilization review reports." March 23, 2001—PACE—CRDP Cardholders Reminder: Notified Providers that PACE is payor of last resort.
- March 30, 2001—Renagel®: Notified Providers that effective Monday, April 9, 2001, PACE will deny all claims for Renagel®. No additional medical exceptions will be approved prior to the receipt of supporting diagnostic and treatment information.
- April 20, 2001—Non-Participating Manufacturers: Notified Providers of manufacturers not participating in the PACE Program.

April 20, 2001—Mandatory Substitution for Coumadin® Clarification: Notified Providers that Cardholders whose prescription history contains Coumadin® usage and therefore received a Medical Exception should submit the Coumadin® claim to PACE with a DAW code of "1." PACE will not disallow Coumadin® claims on future audits in those instances in which a medical exception was granted to continue Coumadin® therapy even in the absence of Brand Medically Necessary documentation. Cardholders with no history of Coumadin® usage are subject to the Program's mandatory substitution regulations unless a Medical Exception is authorized.

May 11, 2001—Imitrex®: Notified Providers that effective May 14, 2001, PACE will deny Claims for all forms of sumatriptan (Imitrex®). No medical exceptions will be approved prior to the receipt of a cardiovascular evaluation stating the patient is free of cardiovascular disease.

May 25, 2001—TOBI®: Notified Providers that effective June 4, 2001, PACE will deny claims for TOBI®. Only approved FDA indication is for the "management of cystic fibrosis patients with Pseudomonas aeruginosa." Off label indications will be denied. Medical Exceptions granted only upon confirmation from prescriber of a diagnosis of cystic fibrosis.

June 26, 2001—PACENET Expansion: Notified Providers that effective July 1, 2001, PACENET eligibility income limits have been increased. No change in PACE income limits.

June 26, 2001—PACENET Expansion: Pharmacy poster with details of program changes.

June 26, 2001—Legislative Changes: PACE Moratorium: Notified Providers that PACE cardholders whose eligibility was terminated in 2001 solely because of a Social Security cost-of-living-adjustment would be reinstated automatically in PACE. An automated process to be established to address PACENET claims for cardholders reinstated into PACE.

July 6, 2001—GLEEVEC™: Notified Providers that Novartis Pharmaceutical's anti-cancer drug added to PACE drug file. Approved only for treatment of chronic myelogenous leukemia (CML) and not currently covered by Medicare. Provider should understand that PACE will ensure that drug is approved FDA indication and is prescribed in the approved dosage before authorizing payment.

July 13, 2001—Cardholders with July 15, 2001 Ending Eligibility Dates: Notified providers of an extension of eligibility to August 21, 2001.

July 20, 2001—Renagel®: Notified Providers that effective immediately, only Medical Exception documentation received from prescriber verifying calcium phosphate products of 70 or greater will be considered for the granting of medical exceptions.

August 10, 2001—Baycol: Notifies Providers that effective August 9, 2001, PACE no longer reimburses for Baycol because of a voluntary manufacturer withdrawal of the product.

August 24, 2001—PACE Moratorium Agreements: Notifies Providers of agreement mailings and of process involved in the provider refunding the cardholder and PACE reimbursing the provider due to the Moratorium.

September 21, 2001—Bronchodilator Drugs: Notifies Providers that effective October 1, 2001, the restriction of denying at point-of-sale the reimbursement of these agents has been removed. Medicare remains primary payor. PACE continues to reimburse at 20%, the part not covered by Medicare.

September 28, 2001—Miscellaneous Agents, Maximum Dosing Edit: Notifies providers that effective October 8, 2001, PACE will review several new agents. Patients whose prescribing regimen exceeds PACE maximum daily dose will have their prescriber contacted to obtain documentation to support dosing therapy.

November 30, 2001—National Drug Code (NDC) Accuracy: Reminds Providers of their responsibilities in accurately reporting NDCs. Discusses prohibited acts. Providers with error rates greater than 50% may be subject to recovery audit and termination.

December 14, 2001—Other Prescription Coverage Edit: Specifies proper use of "Other Coverage Code" field and identifies NCPDP claim denial responses in the event of improper submission.

#### **PACE PROVIDER BULLETINS: 2000**

February 4, 2000—Medical Exception Authorization. Notified Providers that requests for Medical Exceptions for medications routinely prepared during non-processing hours will not be considered. Requests for Emergency Medical Exceptions for medications dispensed under exceptional circumstances during non-processing hours may be reviewed.

February 4, 2000—Other Prescription Coverage. Notified Providers that effective February 14, 2000, PACE will edit claims for PACE cardholders identified by the following insurance carriers: Healthguard; Highmark; Qualmed; Health America; and KHP Central/Senior Blue. Claims submitted to PACE for cardholders identified by these companies will deny if the provider submits the claim with an incorrect Other Coverage value of "0"—"Not Specified" or "1"—"No Other Coverage Identified."

February 11, 2000—Alupent® Billing. Notified Providers that to assist providers in maintaining billing consistency, PACE is changing its reimbursement calculation for Alupent® 14 gm-10ml, NDC 00597007017 from price per ml to price per gram, effective with dates of service of February 19, 2000 and thereafter. Providers submitting a claim for 1 inhaler of Alupent® 14 gm-10 ml, NDC 00597007017 should submit a quantity of 14 in the metric decimal quantity field.

February 11, 2000—Medicare Billable Pharmaceuticals Additions. Notified Providers effective February 14, 2000, PACE will reject the following medications at the point-of-service: Synvisc®; Hyalgan®; Polygam®; Imovax®; Leukine®; and Aredia® because PACE has been advised that, with the proper diagnosis, physicians may submit these claims to Medicare.

March 3, 2000—Duplicate Therapy Edit. Notified Providers that effective March 13, 2000 and thereafter, PACE is implementing a Duplicate Therapy Edit for benzodiazepines and miscellaneous sedative hypnotics.



March 24, 2000—Non-Participating Manufacturers. Notified Providers of manufacturers not participating in the PACE Program.

March 24, 2000—Propulsid® Boxed Warning Revision. Notified Providers that Janssen Pharmaceutica has notified physicians of important changes to its Boxed Warnings, Drug Interactions and Dosage and Administration sections. Highlights of the changes included: 1) A 12-lead ECG should be obtained before Propulsid® is administered; 2) Propulsid® should not be initiated if the QTs value exceeds 450 milliseconds; and 3) Propulsid® is contraindicated in patients with electrolyte disorders (hypokalemia, hypocalcemia and hypomagnesemia). Serum electrolytes should be assessed in diuretic-treated patients before initiating Propulsid® and periodically thereafter.

March 24, 2000—Dentist Prescribers. Notified Providers that effective April 3, 2000, and thereafter, claims containing a dentist's license number in the prescriber license number field and submitted for pharmaceuticals other than antibiotics, analgesics, non-steroidals or fluoride preparations will reject with NCPDP Error 88, accompanied by the DUR response "CH".

March 24, 2000—Duplicate Therapy Edit. Notified Providers effective April 17, 2000 and thereafter, PACE is augmenting its Duplicate Therapy Edit for Benzodiazepines and Miscellaneous Sedative Hypnotics with the inclusion of Ambien® and Sonata®.

March 31, 2000—Oral Antidiabetic Agents. Notified Providers effective June 5, 2000 and thereafter PACE will review claims submitted for oral antidiabetic agents for maximum daily dose.

March 31, 2000—Antirheumatic Drug Therapy. Notified Providers that effective June 5, 2000 and thereafter, PACE will review claims submitted for the antirheumatic drug etanercept (Enbrel®).

March 31, 2000—COX-2 Inhibitors. Notified Providers that effective June 5, 2000 and thereafter, PACE will review claims submitted for the COX-2 inhibitors (Celebrex®) and rofecoxib (Vioxx®) for maximum daily dose.

March 31, 2000—Antiplatelet Agent PLETAL®. Notified Providers effective June 5, 2000 and thereafter, PACE will review claims submitted for the antiplatelet agent cilostazol (Pletal®) for maximum daily dose of 200 mg.

March 31, 2000—Skeletal Muscle Relaxants. Notified Providers effective June 5, 2000 and thereafter, PACE will review claims submitted for skeletal muscle relaxants for both maximum daily dose and duration of therapy.

March 31, 2000—Rezulin®. Notified Providers that effective March 22, 2000 PACE no longer reimburses for Rezulin®. This action is in response to the Warner Lambert Company's voluntary withdrawal of Rezulin® from the marketplace on Tuesday, March 21, 2000.

April 7, 2000—Propulsid® Reimbursement. Notified Providers effective April 10, 2000 PACE will deny all claims received for cisapride (Propulsid®). Physicians desiring their patients to continue taking cisapride (Propulsid®) have been advised they may request a Medical Exception. These exception requests will be considered only until the product is withdrawn from the market by Janssen Pharmaceutica effective July 14, 2000.

April 7, 2000—Dispensing Date. Reminded Providers that claims are to be submitted to PACE on the date they are dispensed. Advised PACE Providers enrolled as Nursing Home Providers as well as those providers servicing nursing homes that effective with dates of service of June 1, 2000 and thereafter, claims submitted with incorrect dates of service will have those claims disallowed.

May 12, 2000—Mandatory Substitution Dilantin®. Notified Providers effective May 22, 2000, PACE is mandating substitution for Dilantin®.

May 12, 2000—Generic Refills. Reminder to Providers that Section 22.55(e) of Title 28 (Health and Safety) of the Pennsylvania Code states: "Prescription refills, where permitted by the practitioner, shall be completed using the identical product (same distributor and manufacturer) as dispensed on the original, unless the person presenting the prescription and the practitioner authorize, in advance, a different manufacturer's generic equivalent product. Advance authorization is not required in an emergency, but the physician shall be notified by the pharmacist as soon as possible thereafter."

May 19, 2000—LOTROXEX®. Notified Providers that in the package insert that accompanies Lotronex®, Glaxo Wellcome Inc. states that "Lotronex® has NOT been shown to work in men with IBS." (Irritable Bowel Syndrome). Effective June 12, 2000, all claims for Lotronex® will be denied with NCPDP Code 70, PACE Code 055 "Drug not covered". At a future date this edit will be converted to a DUR drug-gender denial. In the interim, providers should contact Provider Services to receive a Medical Exception for female cardholders.

May 19, 2000—Zyvox®. Notified Providers effective June 5, 2000, PACE will deny all claims for Zyvox®. Medical Exceptions for the antibiotic linezolid (Zyvox®) will only be considered upon receipt of the appropriate documentation from the cardholder's physician. Providers should note that no evidence supports Zyvox® for use in the management of antibiotic associated colitis (AAC). No medical exceptions will be approved prior to the receipt of supporting diagnostic and treatment information.

May 26, 2000—Dispensing Date Update. Notified Providers enrolled as Nursing Home Providers and those who service nursing homes affected by the PACE Provider Bulletin of April 7, 2000, that the implementation date cited in this notification has been delayed thirty days until July 1, 2000.

June 9, 2000—Provider Update: Generic substitution for Dilantin®: Notified Providers as stated in the Provider Bulletin of May 12, 2000, PACE notified the physicians of all PACE cardholders currently receiving Dilantin® of the impending mandatory substitution and provided a Medical Exception Form if the prescriber did not wish the cardholder to receive the generic.

July 14, 2000—PACENET Deductible Reminder: Notified Providers that any providers refusing to submit PACENET deductible claims through the on-line claims adjudication system at the time of presentation or prior to dispensing the prescription are in violation of their PACE/PACENET Provider Agreement. Failure to abide by the terms and conditions of the Provider Agreement could result in provider termination and/or suspension of payments by the Department of Aging until such non-compliance is corrected.

- August 4, 2000—Dispensing Date & Nursing Home Providers: Notified Providers our Bulletin of April 7, 2000, instructed that all claims for cardholders residing in nursing homes are to be submitted to PACE on the date that they are dispensed. Subsequently, the Department has reviewed issues raised by nursing home providers and providers who service nursing homes regarding this requirement. Although the Department recognizes that it cannot dictate a nursing home's medication dispensing policy, the Program does encourage the submission of claims for those chronic maintenance drugs to be on a monthly basis. The authorizations apply ONLY to those cardholders residing in nursing homes who are subject to the nursing home's controlled environment and internal drug utilization review policy.
- August 18, 2000—Vaniqa®: Notified Providers that PACE will NOT reimburse for Bristol-Myers Squibb and Gillette's Vaniqa® (eflornithine HCL) cream recently approved by the FDA for the treatment of unwanted facial hair in women.
- September 15, 2000—Other Prescription Coverage: Notified Providers that effective October 16, 2000, PACE will edit claims for PACE cardholders with dual coverage. Providers enrolled in other third party point-of-sale prescription plans must have the ability to "dual bill." PACE is to be billed after the claim is adjudicated by the primary insurer but prior to dispensing.
- November 10, 2000—Reminder of Other Prescription Coverage: Notified Providers that PACE denies claims for cardholders identified as having other insurance if the provider submits the claim with an incorrect "other coverage" value.
- December 1, 2000—Manufacturers' Rebate: Notified Providers that Act 128-1992 amending the Lottery Fund Preservation Act, in part, requires all pharmaceutical manufacturers to have in effect a rebate agreement with the PACE Program if they wish to have their products covered. Sidmak Laboratories, Labeler Code 50111 is being added to PACE's non-participating list. Sidmak's products are no longer reimbursable effective December 18, 2000.

December 15, 2000—Sidmak Laboratories Reinstatement: Notified Providers that the Department of Aging advises that Sidmak Laboratories, Labeler Code 50111 will continue to participate in the Manufacturers' Rebate Program. Providers should disregard the previous December 18, 2000 termination announcement.

#### **PACE PROVIDER BULLETINS: 1999**

2/19/99: Kytril® and Zofran®: Reminder to providers that PACE will reimburse only on the 20% not reimbursed by DMER

2/19/99: Optometrists's Prescribing Privileges: Provides PACE Providers with a list of medications permitted by Department of Health regulation to be prescribed by optometrists. Warns providers to not dispense and bill the Program for pharmaceuticals that are prohibited by regulation from being prescribed by optometrists.

2/19/99: Optometrist's License Numbers: Notifies providers that Optometrists certified to prescribe and administer pharmaceutical agents for therapeutic purposes under section 4.1 of the Optometric Practice and Licensure Act are being issued a license with a suffix of "T".

3/5/99: PACENET Deductible: Reminder to PACE Providers that the \$500 PACENET deductible is accumulated based on each individual cardholder's enrollment year; not the calendar year.

4/9/99: Notified PACE Providers that effective May 14, 1999, PACE will mandate substitution on the following medications: Lasix®, Depakene®, Mysoline®, QuinagluteDura-tabs®, Mexitil®, Tegretol® and all sustained-release Theophylline preparations.

4/9/99: Betoptic® Solution: Notified PACE Providers that Alcon Laboratories had informed PACE that it had discontinued production of Betoptic® solution in the 2.5 and 5 ml sizes.

4/30/99: Propulsid® Drug to Drug Interactions: Notifies providers that effective May 10, 1999, PACE will review history across all providers and reject all prescriptions in the drug classes which are contraindicated for patients using Propulsid.

5/7/99: Drug Utilization Review Program: Notified Providers that effective May 15, 1999, several new and revised maximum daily dose criteria, duration criteria and duplicate criteria will be added to the PACE ProDUR Program.

7/2/99: Trovan®(Trovafloracin/Alatrofloracin Mesylate): Notified Providers that effective July 6, 1999, PACE will deny all claims for Trovan®. In accordance with FDA recommendations, PACE will reimburse for Trovan® only through the Medical Exception Process.

7/2/99: Medicare Reimbursable Chemotherapeutics: Notified Providers that effective July 12, 1999, the following pharmaceuticals will be included with those products being reimbursed by the PACE/PACENET Program at 20%: Oaklide® and Neumega®

July 16, 1999—HISMANAL®. Notified Providers that effective July 26, 1999, PACE will no longer reimburse for HISMANAL®. This action is in response to Janssen Pharmaceutica informing the U.S. Food and Drug Administration that it has voluntarily decided to discontinue the manufacturing and distribution of HISMANAL® 10 mg tablets.

July 16, 1999—Cellcept® and Prograf®. Notified Providers that effective July 26, 1999, PACE claims for Cellcept® and Prograf® may be submitted to the Program using the PACE On-Line Claims Adjudication System (POCAS) Medical Exception process.

July 16, 1999—Drug Utilization Review Program Anti-obesity Agents. Notified Providers that effective July 26, 1999, maximum dose and initial duration of therapy criteria will be added to the PACE ProDUR Program specifically for the anti-obesity class of medication.

September 3, 1999—NEORAL® and SANDIMMUNE®. Notified Providers that effective September 13, 1999, PACE claims for Neoral® and Sandimmune® will be adjudicated by the Program using the PACE On-Line Cclaims Adjudication System (POCAS) Medical Exception process.

October 20, 1999—Other Prescription Coverage. Notified Providers effective November 1, 1999, PACE cardholders identified by Highmark as possessing Security Blue prescription coverage, will have their claims denied by PACE IF the provider submits the claim with an incorrect Other Coverage value of: “0”—“Not Specified” or “1”—“No Other Coverage Identified.”

October 29, 1999—Multiple Point of Service Billing. Notified Providers whose software does not permit dual or multiple point-of-sale submissions may not bill cardholders for medications submitted to PACE after dispensing and experiencing a subsequent denial.

November 5, 1999—RAXAR®. Notified Providers that Glaxo Wellcome has announced the voluntary withdrawal of RAXAR® tablets from the market. Any claims submitted for RAXAR® on or after November 3, 1999 will deny.

November 19, 1999—PACENET Cardholders and Other Prescription Coverage. Reminded Providers that claims submitted to PACE during the PACENET cardholder's deductible period are to contain the dollar amount paid by the PACENET cardholder for the prescription. The out of pocket expense, borne by the cardholder, is the amount the Program accumulates toward the cardholder's \$500 deductible.

December 3, 1999—Medicare Reimbursable Agents. Notified Providers that effective December 13, 1999, PACE will deny claims submitted for all Medicare Reimbursable Agents. Providers attempting to bill for these products may contact Provider Services for a Medical Exception.

#### **PACE PROVIDER BULLETINS: 1998**

2/13/98: PACENET Deductible: Reminder to Providers that the PACENET \$500 deductible is accumulated based on each individual's enrollment year, not the calendar year.

2/13/98: PACE Required Documentation for “Brand Medically Necessary” (DAW Code 1) Prescriptions: Reminder to Providers who are being reimbursed for a Brand Name product having an A-rated generic because the Program has granted a cardholder medical exception or because the Program has elected not to require substitution must, by PACE regulation, have at the time of dispensing, a prescription on which the prescriber has handwritten “Brand Medically Necessary” or “Brand Necessary.”

- 2/13/98: Clozapine (Clozaril): Notified Providers that Clozaril is subject to the PACE Program's mandatory substitution requirement. Generic clozapine is available from Zenith Goldline Pharmaceuticals.
- 2/13/98: Use of NDC Codes and Calculation of Reimbursement: Reminder to PACE Providers that all claims submitted to the Program for reimbursement must accurately report the labeler code and product code of the drug dispensed. Reimbursement paid by the PACE Program will be based upon the package size as reported by the Provider.
- 2/20/98: Other Prescription Coverage: Notified Providers that EOB Message “041—Billable to Other Payor” will soon be rejected with an Error Code 041.
- 2/27/98: Bromfenac Sodium Capsules (DURACT): Reminder to Providers that DURACT is only intended for the short term (10 days or less) management of acute pain and is not indicated for long term use. Notified Providers effective March 2, 1998 PACE will reject all claims for DURACT at the point of sale. A one-time medical exception will be considered, upon request from the Provider, for a maximum 10-day supply at a maximum dose that does not exceed 150 mg per day. Written correspondence from the cardholder's physician will be necessary for reimbursement beyond ten days.
- 2/27/98: Mibefradil Dihydrochloride (POSICOR): Notified Providers of advisory issued by Roche Laboratories Inc. of reported cases of interaction of POSICOR with certain HMG-CoA Reductase Inhibitors. PACE claims for POSICOR identified as being coadministered with either lovastatin or simvastatin will reject with the NCPDP Error “88, DUR Reject”; PACE Error Code “706,” accompanied with the Conflict Code “DD,” the free text message of “DRUG-DRUG,” and the NDC of the drug in conflict.
- 4/10/98: PACE Cardholders Enrolled in Medicare HMO's: Reminder to Providers that PACE Cardholders enrolled in Medicare certified HMO's are entitled to the same prescription medications under the Medicare certified HMO as those covered under Medicare Part “B.” This entitlement is not affected by a cardholder's decision not to subscribe to supplemental HMO offered prescription coverage.
- 4/17/98: Drug Utilization Review Program: Notified Providers effective April 22, 1998, several new maximum daily dose criteria, duration criteria and duplicate therapy criteria will be added to the PACE ProDUR Program. The criteria is as follows: Mibefradil HCl (POSICOR) 100 mg maximum dose/duplicate therapy edit; Carvedilol (Coreg) 100 mg maximum dose/duplicate therapy edit; Losartan (Cozaar) 100 mg maximum dose/duplicate therapy edit with the ACE Inhibitors; Quetiapine (Seroquel) 400 mg maximum dose; Hydrocodone and Ibuprofen (Vicoprofen) 37.5 mg maximum dose/duration edit: 10 days out of every 30.
- 4/25/98: Mandatory Substitution Diltiazem Extended Release Capsules: Notified Providers effective April 29, 1998, the PACE Program will begin mandating substitution of Dilacor XR and Cardizem SR. This is a result of information received from the FDA granting therapeutic equivalence to capsules manufactured by Mylan Pharmaceuticals, Watson Labs, Andrx and Teva Pharmaceuticals.

- 5/8/98: Early Refill Edit: Notified Providers effective May 19, 1998, the additional classes will be added to the early refill edit: Intranasal Steroids; Topical Corticosteroids—Single Entity; Anti-diabetic Agents—Insulins; Bronchodilators; Conjugated Estrogens; Estrogens—Transdermal Patches; and Opiates. Reimbursement will not be made until 75% of the medication has been used.
- 5/22/98: Drug Utilization Review Program: Notified Providers effective May 26, 1998 several new criteria will be added to the PACE ProDUR Program and applied to all claims submitted on or after this date for the medication Viagra. The criteria added are: maximum daily dose of 50 mg. Claims submitted for greater than 50 mg daily will require a diagnosis and approval through the PACE medical exception process. Duration of therapy will be thirty tablets per month. PACE will only reimburse claims submitted for male cardholders. Claims submitted for female cardholders will be reversed.
- 6/1/98: Drug Utilization Review Program: Notified Providers that Pfizer, Inc. has recently reiterated that patients taking nitrates in any form, including nitroglycerin and long-acting nitrates commonly used for chest pain, should not take Viagra. PACE will reject prescriptions for Viagra and Nitroglycerin at the point-of-sale in order to comply with this guideline for appropriate use.
- 6/12/98: RECALL: Notified Providers that a Voluntary Class I recall has been initiated by Meridian Medical Technologies, manufacturer of both Epipen and Epipen Jr. Auto-Injectors. All PACE cardholders for whom reimbursement was made during this period have been instructed to return their product to their pharmacy for a lot number review.
- 6/12/98: RECALL: POSICOR—Notified Providers that Roche Laboratories Inc. is withdrawing POSICOR from the market effective June 8, 1998. The PACE Program will deny reimbursement for claims submitted with dates of service of June 9, 1998 or thereafter will be denied.
- 6/19/98: Cholinesterase Inhibitors: Notified Providers that effective June 22, 1998, several new maximum initial dose and maximum daily dose criteria will be added to the PACE ProDUR Program. The criteria added are for Tacrine (Cognex®), initial maximum dose 40 mg/6 weeks; 80 mg/6 weeks; 120 mg/6 weeks and a maximum dose of 160 mg; and Donepezil (Aricept®), initial maximum dose 5 mg and a maximum dose of 10 mg.
- 6/26/98: DURACT®: Notified Providers that effective June 22, 1998, Wyeth-Ayerst Laboratories is withdrawing Duract® capsules from the market. Accordingly, any Duract® claim submitted to PACE after June 22, 1998 is being denied.
- 6/26/98: Early Refill Edit Applied to Ophthalmics: Notified Providers that effective July 6, 1998, PACE is applying the early refill edit criteria to ophthalmic preparations requiring that at least 75% of the medication, based on the day's supply submitted on the previous claim, has been used before PACE will consider reimbursement for a prescription refill.

12/11/98: Meridia® Drug to Drug Interactions: Notified Providers that in order to comply with the manufacturers' warnings that Meridia® should not be used concomitantly with MAOI's (at least a two week interval after stopping an MAOI before commencing with Meridia®), PACE will review history across providers and reject all prescriptions for Nardil, Eldepryl and Parnate at the point of sale.

12/31/98: Drug Utilization Review Program: Notified Providers that effective January 4, 1999, revised criteria will be added to the PACE ProDUR Program and applied to all claims submitted on or after this date for the medication Viagra®. The criteria is as follows: Maximum Daily Dose—50 mg; Duration of Therapy decreased from thirty to eight tablets per month.

#### **PACE PROVIDER BULLETINS: 1997**

- 02/07/97: Brand Medically Necessary Update: Notified Providers that effective immediately PACE is no longer mandating generic reimbursement on the following brand medications: Lasix, Depakene, Tegretol, Mysoline, Quinaglute Duratabs (Quinidine Gluconate), Pronestyl SR, Mexitil, and All Sustained Release Theophylline Preparations.
- 02/14/97: Mandatory Substitution Nitroglycerin Transdermal Patch: Notified Providers that effective February 21, 1997, the PACE Program will be mandating substitution on both Nitro-Dur and Transderm-Nitro.
- 03/01/97: PACENET: Reminder to Providers to encourage their older customers to make application for the new PACENET Program. Bulletin includes income requirements, information regarding the crediting of out-of-pocket expenses; use of 1997 PACE applications to apply for both PACE and PACENET and a reminder to discard the old 1996 enrollment applications.
- 03/28/97: Drug Utilization Review Program: Notified Providers that effective April 14, 1997, PACE will be adding new criteria to our Prospective Drug Utilization Review Program for HMG Co-A Reductase Inhibitors.
- 05/09/97: PACENET Claim Submission: Provides explanation to Providers regarding the \$500 deductible and submission of out-of-pocket prescription expenses for PACENET cardholders.
- 06/20/97: Claim Timeliness: Reminder to Providers that PACE claims are to be submitted on the date of dispensing.
- 07/11/97: Fragmin: Notified Providers that on July 18, 1997, PACE would reimburse claims submitted for Fragmin only when being prescribed for the prevention of deep venous thrombosis, which may lead to a pulmonary embolism following abdominal surgery or hip replacement. Further, since Fragmin is indicated for short-term treatment (five to ten days), PACE would apply a duration of therapy edit of not greater than 14 days to all incoming claims.
- 8/7/97: Generic Update: Ranitidine: Notified Providers that Ranitidine currently being manufactured by Novopharm and Geneva is now available as a therapeutically equivalent generic for Zantac and effective Friday, August 15, 1997, PACE would be mandating substitution on Ranitidine.

- 8/7/97: 1997 Pharmacy Licensure: Reminder to Pharmacies that current pharmacy licenses expire August 31, 1997 and that PACE Regulations mandate that, "Only pharmacies and dispensing physicians that are currently licensed by the Commonwealth are eligible to participate as providers in the PACE Program."
- 8/15/97: PACENET Claims: Reminder to Providers that they must submit all PACENET Cardholder prescription claims on POCAS to permit the accurate recording of the amount accumulating toward the \$500 deductible.
- 8/15/97: Other Prescription Coverage: Reminder to Providers that, by statute, the PACE Program is the payor of last resort and will accept responsibility only for those costs not covered by the cardholder's other prescription drug benefit program.
- 8/15/97: Notified Providers effective August 18, 1997, several new maximum dose criteria will be added to the PACE ProDUR Program. These new additions are: 1) Maximum daily dose and duplicate therapy (with ACE inhibitors) edit for angiotensin II antagonist inhibitor: Valsartan (Diovan) 320 mg; 2) Maximum initial dose and maximum daily dose for antipsychotic agent Olanzapine (Zyprexa) 2.5 mg (initial) 10 mg (maximum); 3) Maximum daily dose and duplicate therapy for the HMG Co-A Reductase Inhibitor: Atorvastatin (Lipitor) 80 mg (maximum); 4) Maximum daily dose and duplicate therapy for the beta blocker: Cavedilol (Coreg) 100 mg (maximum); 5) Maximum initial dose and maximum daily dose for the antidepressant: Mirtazapine (Remeron) 15 mg (initial) 45 (maximum); 6) Maximum dose and duplicate therapy for the calcium channel blocker Nisoldipine (Sular) 60 mg (maximum); and 7) Maximum initial dose and maximum daily dose for the antipsychotic: Clozapine (Clozaril) 25 mg (initial) 100 mg (maximum).
- 8/29/97: Updated listing of Non-Participating Manufacturers.
- 9/12/97: Reinstatement of Common Package Size: Notified Providers effective September 15, 1997, PACE will reinstitute the Common Package Size pricing which was discontinued in November, 1996.
- 9/19/97: Audit Issues: Reminder to Providers their responsibilities regarding voiding claims' payments for prescriptions that are not picked up by cardholders as well as maintaining an accurate, current signature log to identify the individuals who are receiving the PACE prescriptions dispensed by the Provider.
- 9/19/97: DAW/Product Selection Code: Reminder to Providers of the five codes used by POCAS.
- 10/3/97: Injectable Chemotherapy Antineoplastics: Reminder to Providers that Injectable chemotherapeutic antineoplastic claims are only reimbursed based on the 20% not covered by Medicare.
- 10/3/97: Claim Submission Timeliness: Reminder to Providers that they are required by contract to submit claims prior to dispensing.
- 10/17/97: Other Prescription Coverage: Notification to Providers effective November 3, 1997, PACE is implementing edit criteria to ensure compliance with the Program's requirement of billing other prescription plans prior to billing PACE. Providers entering a TPL indicator identifying "no other coverage" for a cardholder identified as having other prescription coverage will have the claim denied with the NCPDP Error Code 41 "Submit Bill to Other Payor."
- 11/14/97: Drug Utilization Review Program: Notified Providers effective November 24, 1997, the following new maximum daily dose criteria will be added to the PACE ProDUR Program: Maximum daily dose edit for the centrally acting analgesic Tramadol (Ultram) 300 mg maximum for individuals 75 years of age or older and 400 mg for individuals younger than 75 years.
- 11/14/97: Drug Utilization Review Program: Notified Providers effective November 24, 1997, the following new maximum daily dose criteria will be added to the PACE ProDUR Program: Edits for the miscellaneous sedative/hypnotics are as follows: Amobarbital (Amytal) 200 mg; Butobarbital (Butisol) 100 mg; Chloral Hydrate 1 gm; Pentobarbital (Nembutal) 100 mg; Ethchlorvynol (Placidyl) 500 mg; Secobarbital (Seconal) 100 mg; Amobarbital/Secobarbital (Tuinal) 50/50 mg.
- 11/21/97: Reminder to PACE Providers to review their Remittance Advice and to pay particular attention to those claims with Message Codes 041 and 918, which address those claims for cardholders with other prescription coverage.
- 11/21/97: Oral Anti-Nausea Medication: Notified Providers effective December 1, 1997, PACE will be reimbursing only 20% of the Average Wholesale Price of oral formulations of Kytril and Zofran. Remaining cost of the drug will have to be submitted to the regional Medicare carrier, United Health Care in Wilkes-Barre for reimbursement.
- 12/26/97: Reminder to PACE Providers that claims submitted for brand name pharmaceuticals having an A-rated generic therapeutic equivalent will be denied unless a medical exception is granted or PACE does not mandate substitution for the product. PACE does not require substitution on these products with A-rated generics Warfarin Sodium (Coumadin); Carbamazepine (Tegretol); Phenytoin (Dilantin); or Furosemide (Lasix).

#### **PACE PROVIDER BULLETINS: 1996**

- 1/08/96: Prilosec and Prevacid: Notified Providers these drugs would be edited for maximum duration for all claims dispensed on or after January 8, 1996.
- 1/26/96: Non-Participating Manufacturer List.
- 5/24/96: Biaxin Filmtabs (NDC: 00074248660): Notified providers of an error on the formulary file from 1/22/96 to 3/21/96.
- 5/24/96: Solopak Pharmaceuticals: Notified providers that Labeler Codes 39769 and 59747 would be participating in the PACE Program.
- 7/12/96: PACE Cardholders with PEBTF Prescription Coverage: Notified Providers that PACE Cardholders with drug coverage through the Commonwealth's Retired Employees Health Plan had been notified they were being canceled from the PACE Program.

- 8/2/96: Other Insurance Coverage: Reminder to Providers to exercise reasonable diligence in ascertaining the existence of other prescription benefits before billing the PACE Program.
- 10/18/96: Injectable Chemotherapeutics: Reimbursement restrictions (20% of Average Wholesale Price) applied to injectable chemotherapy medications when administered through a home infusion pump or in a physician's office.
- 10/18/96: Vaccine Reimbursement: Notified Providers of a change in the reimbursement of vaccines to be implemented on November 11, 1996 for claims with a date-of-service on or after that date. The change is as follows: Vaccines used to provide immunization against pneumococcal pneumonia and influenza will no longer be reimbursed by the PACE Program. Vaccines used to provide immunization against hepatitis B will be reimbursed at 20% of the Average Wholesale Price.
- 10/18/96: Bronchodilator Drugs: Notified Providers that effective November 11, 1996, PACE will begin reimbursing only 20% of Average Wholesale Price for the following products: Acetylcysteine 10%; Acetylcysteine 20%; Albuterol Sulfate 0.083%; Albuterol Sulfate 0.5%; Cromolyn Sodium; Isoetharine HCl 0.1%; Isoetharine HCl 0.125%; Isoetharine HCl 0.167%; Isoetharine HCl 0.2%; Isoetharine HCl 0.25%; Isoetharine HCl 1.0%; Isoproterenol HCl 0.5%; Isoproterenol HCl 1.0%; Metaproterenol Sulfate 0.4%; Metaproterenol Sulfate 0.6%; and Metaproterenol Sulfate 5.0%.
- 11/21/96: PACE Legislative Changes: Notified Providers of increased income limits (\$14,000 maximum for singles and \$17,200 maximum for married); and Mandatory Substitution of A-Rated Multiple-source products.
- 11/21/96: PACENET Requirements: Notified Providers of income limits for PACENET cardholders (Between \$14,000 and \$16,000 if single; Between \$17,200 and \$19,200 if married); Annual Deductible (\$500 per person) which PACE Providers are expected to enter PACENET Enrollee's out-of-pocket prescription expenses in POCAS; Mandatory Copayments (\$8 per prescription for non-innovator, multiple-source (generic) products; and \$15 per prescription for single-source and innovator multiple-source products); Mandatory Substitution of A-Rated Multiple-source products after deductible is met; and the claims reimbursement formula for PACENET claims would be AWP-10% - + \$3.50 dispensing fee.
- 11/22/96: Third Party Liability: Notified Providers that a PACE cardholder's I.D. card could currently contain two indicators that may affect coverage. The first indicator is a "Y" appearing in the lower right quadrant of the I.D. card meaning the cardholder has informed PACE that they have other third party insurance that is to be billed before PACE. The second indicator is an "L" appearing in the lower right quadrant of the I.D. card. This "L" means the cardholder has been restricted into receiving his/her PACE benefits at one specific provider.
- 11/22/96: Lovenox: Notified Providers that effective December 9, 1996, PACE will reimburse claims submitted for Lovenox only when being prescribed for the prevention of deep venous thrombosis, which may lead to a pulmonary embolism following hip or knee replacement surgery or general surgery which includes abdominal, gynecologic, urologic or thoracic. Further, since Lovenox is indicated for short-term treatment (seven to ten days), the Program will apply a duration edit of not greater than 14 days to all incoming claims.
- 11/22/96: Oral Vancomycin: Notified Providers that PACE would be applying a duration of therapy edit of not greater than 14 days for all incoming claims for oral Vancomycin.
- 11/22/96: Bronchodilator Drug Update: Reminder for Providers that reimbursement for the bronchodilator solutions used in either IPPB machines or nebulizers is limited to 20% of the Average Wholesale Price by PACE and suggested that Providers who do not currently have a Medicare provider number contact the National Supplier Clearinghouse in North Carolina to request an application.
- 11/22/96: Non-Participating Manufacturers effective November 27, 1996.
- 12/01/96: Processing PACENET Claims: Provides information to assist pharmacies in the processing of claims for cardholders enrolled in PACENET.
- 12/13/96: Imitrex Tablets: Notified Providers that effective December 30, 1996, all claims for Imitrex will not be reimbursed for a quantity greater than nine or a days' supply less than or equal to 25.
- 12/13/96: Nimotop: Notified Providers that effective December 30, 1996, claims for Nimotop will be denied at the point-of-sale. After determining the diagnosis, providers can contact the POCAS operators and obtain a Medical Exception. Although this medication is approved only for use in subarachnoid hemorrhage, there are several other off-label uses for which reimbursement will be made.
- 12/13/96: Revision: Non-Participating Manufacturer List.
- 12/20/96: Mandatory Generic Substitution: Advises providers to direct cardholder questions about the new mandatory substitution policy to the Cardholder Services toll-free number (1-800-225-7223)

#### **PACE PROVIDER BULLETINS: 1995**

- 1/6/95: Drug Utilization Review Program: Addition of new criteria for antidepressants, antipsychotics and benzodiazepines.
- 2/17/95: Antidepressants, Antipsychotics and Benzodiazepines: Reminder to Pharmacy to carefully review both the reject codes and accompanying messages.
- 2/24/95: Toradol: Reimbursement restrictions.
- 2/24/95: Minitran: 30-day supply limit.
- 3/95: PACE Drug Utilization Review Criteria.
- 3/3/95: Medicare Update: Extended coverage for prescription drugs used in immunosuppressive therapy to three years following hospital discharge for an organ transplant.
- 3/3/95: Maximum Initial Dose for selected antipsychotic, antidepressant or benzodiazepine agents.
- 3/27/95: Non-Sedating Antihistamines and Oral Antifungals Coadministration is Contraindicated. PACE will reject

claims for Seldane, Seldane-D, Hismanal, Claritin, Claritin-D, Diflucan, Nizoral and Sporanox.

- 3/95: Third Party Billing Reminder: PACE is payer of last resort, pharmacy must bill other third parties first.
- 5/5/95: Brand Patent Expirations/Generic Substitutions.
- 7/95: CellCept Billing Instructions.
- 7/1/95: Claims Submissions: 90-day limit to file claims for reimbursement.
- 8/1/95: Injectable Chemotherapeutics: Effective 9/1/95 PACE Reimbursement for list of injectable chemotherapeutics limited to 20% of AWP.
- 8/18/95: Non-Participating Manufacturer List.
- 8/18/95: Drug Utilization Review Program: New maximum dose criteria added to the PACE ProDur Program effective 8/28/95—Nefazodone (Serzone) 600 mg/day; Fluvoxamine (Luvox) 50 mg/day (initial) and 300 mg/day (maximum); Lansoprazole (Prevacid) 30 mg/day.
- 9/1/95: Common Package Size Reimbursement Listing.
- 9/1/95: Epoetin Alfa (EPO) Injections: Effective 9/11/95 PACE reimbursing only 20% of AWP for Epogen and Procrit.
- 9/6/95: Early Refill Edit: Additional classes added to the Early Refill Edit.
- 9/22/95: Drug Utilization Review Program: Effective 9/25/95 duplicate therapy edit applied to the following class of drugs: Proton Pump Inhibitors—Prilosec and Prevacid.
- 10/95: PACE POCAS Telecommunications Number: New direct number available to pharmacy providers for Primary Claim Submission: 950-5545.

#### **PACE PROVIDER BULLETINS: 1994**

- 2/8/94: Reimbursement Criteria for Temazepam (effective 3/1/94).
- 5/23/94: Glyburide: Mandatory Substitution of Micronase and Diabeta.
- 5/94: Prograf Billing Instructions
- 5/94: Ophthalmics: Days Supply Provisions
- 5/94: Betaseron Billing Instructions
- 7/1/94 Ophthalmics: Noted billing discrepancies regarding pharmacies reporting of the days supply.
- 7/23/94: Narrow Therapeutic Index Exemption Listing (Revised)
- 8/94: Incorrect Physician License Numbers: Notice to Pharmacy Providers of Procedures to Disallow Claims Submitted with Wrong Prescriber I.D.
- 8/19/94: Physician/Medical Assistants: PACE Reimbursement of Prescriptions Written by Physician Assistants.
- 9/23/94: Serevent: PACE will no longer reimburse for more than 13 gm of Serevent per prescription.
- 9/26/94: Febatol—No PACE Reimbursement after 12/26/94.
- 9/30/94: Manufacturers' Rebate Update
- 10/3/94: DAW/Product Selection Code (Revised)
- 10/21/94: Oral Contraceptives: Effective 10/30/94 PACE no longer reimburses except through the Medical Exception process.
- 10/21/94: New Maximum Dose Criteria Added to the PACE ProDUR Program: Maximum daily dose and duplicate therapy criteria for NSAIDs (Trilisate; Disalcid; and Cataflam) and maximum daily dose criteria for miscellaneous anti-ulcer preparations (Propulsid and Reglan).
- 11/18/94: Oral Chemotherapeutics: Effective 12/15/94 PACE reimburses only 20% of AWP for Cyclophosphamide 25 mg/oral; Cytosan 50 mg/oral; Etoposide/Vepesid 50 mg/oral; and Melphalan/Alkeran 2 mg/oral.
- 12/2/94: 30-Day Supply Requirement: Humulin and Solganal.

#### **PACE PROVIDER BULLETINS: 1993**

- 1/1/93: PACE Legislative Changes Effective 1/1/93
  - Dispense as Written (DAW) Codes
  - Mandatory Generic Substitution when an "A" rated generic therapeutically equivalent drug is available.
  - Pricing Information
  - Consultation Fee Discontinued
- 2/28/93: Deadline for PACE Provider Reenrollment and Conversion to 3.2 NCPDP Telecommunications Standard for PACE. Telecommunications Standard for Claims Submission.
- 3/1/93: Standard Error Codes
- 3/1/93: Early Refill Edit
- 3/1/93: Halcion Error Code Revisions
- 3/1/93: Processing Requirements: Conversion to NCPDP Version 3.2
- 3/19/93: POCAS System Maintenance on 4/10/93 and 4/11/93.
- 5/14/93: Delay in Provider Reimbursement
- 5/21/93: Change in the ProDUR screening criteria for H2 Receptor Antagonists effective 6/1/93.
- 6/28/93: Implementation of PACE ProDUR Changes:
  - Maximum daily dose for NSAIDs
  - Maximum daily dose for Omeprazole, Sucralfate and Misoprostrol.
  - Maximum daily dosage allowed for Famotidine (Pepcid) changed from 80 mg/day to 40 mg/day.
- 6/28/93: Claims Processing Procedures When POCAS Is Not Available.
- 7/1/93: Non-Participating Manufacturers List
- 7/23/93: 30-Day Supply Requirements

- 7/23/93: Narrow Therapeutic Index Exemption Listing (Revised)
- 9/28/93: Manufacturers Rebate Update (Non-Participating Manufacturer List, effective 10/5/93 was attached.)

**PACE PROVIDER BULLETINS: 1992**

- 4/92: Provider Training Seminars (5/11/92 through 7/2/92)
- 5/29/92: Manufacturers' Rebate News: Center Laboratories
- 6/19/92: Manufacturers' Rebate News: Roxane Laboratories, Inc.
  - Astra Pharmaceutical Products
  - Ocumed
  - IPR Pharmaceutical
  - Immunex Corporation
- 8/16/92: PACE Rescue Plan: Implementation of ProDUR; NCPDP Version 3.2 and related Program Changes
- 9/92: Dixon-Shane recoupments/pharmacy credits.
- 11/9/92: PACE Pharmacy Provider Manual
- 12/23/92: Narrow Therapeutic Index Exemption Listing
- 12/92: Generic Substitution on Oral Prescriptions (Included Poster and Informational Flyers).

**PACE PROVIDER BULLETINS: 1991**

- 6/21/91: Co-Pay Change (\$4 to \$6 effective 7/1/91)
- 8/14/91: General Program Issues:
  - Claims Payment
  - Cardholder Eligibility Changes (Income Eligibility Changed to \$13,000 for Single and \$16,200 for Married Couples)
  - Nursing Home Providers
  - Cosmetic Drugs (Effective 10/1/91 claims for Rogaine and Retin-A no longer paid)
  - Paper Claims (Only claims for Compound Drugs or claims whose Quantity is in Excess of 9999 accepted as paper claims)
  - Persantine and Dipyridamole (These two drugs must have an indication on the prescription that it is being used as an adjunct to Coumadin anticoagulants for the prevention of postoperative thromboembolic complications of cardiac valve replacement in order to be allowed payment by (PACE).
  - Audit Issues (Telephone Prescriptions and Brand Medically Necessary Requirements).
- 8/21/91: Final Instructions Concerning the PACE On-line Claims Adjudication System (POCAS).
- 9/27/91: Billing Instructions
  - Cosmetic Drugs
  - Exception Claim Processing
  - POCAS, post payment review
  - Nursing Home Claims

**DIVISION OF CONSUMER PROTECTION**

Contact: Robert Hussar, Division Chief (717)-783-6207

**Current Aging Program Directives**

Provided below is a comprehensive list of current Aging Program Directives. Directives which do not appear on the list are no longer in effect. Current directives are as follows:

**Program Area 01—"AAA Administration"**

- 88-01-07 Personnel Action Plan for Private Non-Profit Area Agencies on Aging (AAA)
- 91-01-01 Certification and Disclosure Regarding Lobbying
- 91-01-05 Area Agency on Aging Involvement in Corporate Eldercare Activities
- 92-01-01 Single Audit Act Audit Requirements
- 92-01-06 Minimum Standards for Governing Boards of Private Non-Profit Area Agencies on Aging
- 93-01-04 Providing AAA Funded Services to Domiciliary Care and Personal Care Home Residents
- 94-01-02 Indirect Cost Policy for Department of Aging Contracts
- 94-01-04 Department of Aging Heat Emergency Plan
- 95-01-05 Emergency Cooling Project
- 95-01-09 Assessments of Persons With "An Other Related Condition" Who Are Exceptional Admissions
- 97-01-02 Accounting Manual For AAA Programs
- 98-01-02 Area Agency on Aging Program Income Policies
- 00-01-04 PDA Waiver Paid Claims Reconciliation
- 01-01-02 AAA Utilization of Federal Funds in Provision of Caregiver Services
- 01-01-08 The Bridge Program
- 01-01-10 Assistive Technology/Risk Reduction Home Modification Program
- 02-01-03 Contract Procurement Requirements
- 02-01-11 Updated Area Plan Assurances—Attachment a—Attachment B
- 03-01-03 OPTIONS Cost Sharing-Fee Scale Attachment
- 03-01-04 2002-2003 Tobacco/Bridge Program Amendment
- 03-01-06 Home and Community Based Services Procedures Manual (This Manual is a comprehensive guide to Department of Aging procedures. It is the operational handbook used by employees of Area Agencies on Aging. The following are individual chapters from the Manual. They contain a significant number of appendices, which are not yet displayed. They will be added to this site in the near future. In the meantime, please contact the Department at 717-783-6207 for additional information.)



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- Chapter 2—Care Management
- Chapter 3—Programs and Requirements
- Chapter 4—Services
- Chapter 5—Hearings and Appeals
  - Comprehensive OPTIONS Assessment Form (COAF) Instructions
  - Comprehensive OPTIONS Assessment Form
  - Nursing Facility OPTIONS Assessment Form
- 03-01-07 HIPAA Standards for Privacy of Individually-Identifiable Health Information and How the Requirements Impact the Pennsylvania Aging Network
- 03-01-10 FY 2004-2008 Four-Year Plan Requirements
- 04-01-01 2003-2004 Aging Block Grant Amendment: Final Funding Allocation
- 04-01-02 AAA Program Requirements, Planning Allocations and Aging Services Block Grant Format for Fiscal Year 2004-2005

**Program Area 02—“Home Delivered Meals”**

- See APD #04-03-01

**Program Area 03—“Congregate Meals”**

- 04-03-01 Policies and Standards for the Department of Aging Funded Nutrition Service Programs

**Program Area 04—“Socialization/Recreation/Education/Health Promotion”**

- 96-04-01 Senior Community Center And Satellite Center Policies and Standards
- 98-04-01 PrimeTime Health Program

**Program Area 05—“Employment Services”**

- 95-05-02 Title V Senior Community Service Employment Program: Final Rule
- 96-05-02 Title V S.C.S.E.P.: Eligibility and Assessment Forms

**Program Area 06—“Volunteer Services”**

- 85-06-01 Volunteer Services

**Program Area 07—“Passenger Transportation Services”**

- 85-07-01 Policies for Transportation Services

**Program Area 09—“Legal Assistance”**

- 85-09-01 AAA Program of Legal Services to the Elderly

**Program Area 10—“Ombudsman”**

- 98-10-01 Long-Term Care Ombudsman Program
- 02-10-01 Implementation of Ombuds Manager
- 04-10-01 Components of an Effective Ombudsman Program

**Program Area 11—“Information and Referral”**

- 85-11-01 Policies and Procedures for the Provision of I & R Services by AAAs

**Program Area 12—“Home Health”**

- See APD #03-01-06.

**Program Area 13—“Personal Care”**

- See APD #03-01-06.

**Program Area 14—“Personal Assistance Service”**

- See APD #03-01-06.

**Program Area 18—“Medical Equipment, Supplies and Adaptive Devices”**

- See APD #03-01-06.

**Program Area 19—“Home Support”**

- See APD #03-01-06.

**Program Area 20—“Adult Day Care”**

- See 6 Pa. Code Chapter 11, Sections 11.1 to 11.292 and APD #03-01-06.

**Program Area 22—“Assessments”**

- See Book I of APD #03-01-06.

**Program Area 23—“Care Management”**

- See APD #03-01-06.

**Program Area 24—"Protective Services Intake/Investigation"**

- 89-24-02 Required Standard Forms for Protective Services
- 93-24-01 Protective Services Investigations
- 93-24-02 Protective Services Investigations
- 97-24-01 Protective Services Report of Need and Investigation Summary and Assessment Form
- 00-24-01 Perpetrator Designation and Notification in P. S. Cases

**Program Area 25—"Domiciliary Care"**

- 85-25-02 Statewide Expansion of Domiciliary Care Program
- 93-25-01 Keys Amendment Implementation as It Relates to the Domiciliary Care Program
- 03-25-01 Revised Domiciliary Care Agreement Forms
- 04-25-01 Domiciliary Care Consumer Payment To Providers

**Program Area 29—"Other"**

- 85-29-01 Changes in PSA Boundaries
- 85-29-02 Generic Policies and Procedures for the Request and Consideration of Waivers of PDA Policies
- 85-29-06 Interdepartmental Cooperative Agreement between the PDA and DPW, Office of Mental Health
- 92-29-07 Advance Notice to Health Care Facilities Prior to Termination of Utility Service
- 96-29-01 Statement of PDA Intent Re: Allocation To New Area Agencies
- 97-29-01 Retention of AAA Records
- 97-29-02 Emergency Operations Plan for the Department of Aging
- 00-29-01 Department of Aging Energy Emergency Response Plan

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**AGRICULTURE**


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**POLICY STATEMENTS:****Bureau of Animal Health and Diagnostic Services**

- Scrapie Containment and Eradication Strategy  
Contact: Dr. Paul Knepley (717-783-8300)
- Chronic Wasting Disease Containment and Eradication Strategy  
Contact: Dr. Paul Knepley (717-783-8300)

**Bureau of Food Distribution**

- Allowable Uses of State Food Purchase Program Capital Asset Program (CAP) Monies  
Contact: Sandy Hopple (717-772-2693)

**Bureau of Market Development**

- Instructions for Completion of Application for Capital Improvement Matching Funds Grant  
Contact: Brant Bickel (717-787-5342)
- Guidelines: Agricultural and Rural Youth Grant Program Direct and Matching Grants  
Contact: G. Carl Muller (717-783-9944)

**Bureau of Plant Industry**

- Fertilizer Enforcement Action Penalty Matrix  
Contact: John Breitsman (717-787-4843)
- Soil and Plant Amendment Enforcement Action Penalty Matrix  
Contact: John Breitsman (717-787-4843)
- Pesticide Enforcement Action Penalty Matrix  
Contact: Joseph Uram (717-787-4843)

**Pennsylvania State Conservation Commission**

- Pennsylvania's Nutrient Management Plan Implementation Grants Program Application Form and Guidelines  
Contact: Karl Brown (717-787-8821)
- Pennsylvania's Nutrient Management Act Technical Manual  
Contact: Karl Brown (717-787-8821)
- Nutrient Management Program Administrative Manual  
Contact: Karl Brown (717-787-8821)

**GUIDANCE MANUALS:****Bureau of Animal Health and Diagnostic Services**

- Pennsylvania Animal Diagnostic Laboratory System User Guide  
Contact: Dr. Helen Acland (717-787-8808)

**Bureau of Food Distribution**

- Farmers Market Nutrition Program—Farmer/Vendor Procedure Manual
- Woman, Infants and Children (“WIC”) Clinic Procedure Manual
- Self Declaration of Need: Income Poverty Guidelines for TEFAP

Contact: Sandy Hopple (717-772-2693)

**Bureau of Food Safety and Laboratory Services**

- rBST Labeling Information
- Application to Install or Remodel a Milking System
- Supplement to a Farm Refrigerated Bulk Milk Storage Tank and/or a Precooler Installation Application

Contact: James C. Dell (717-787-4316)

- Food Safety Concession Guidelines
- Ice Manufacturing Plants Consumer Confidence Program Guidelines
- Listeria Handbook for Retail Food Establishments
- Model Food Service Self-Inspection Checklist
- Procedures for Vacuum Packaging Foods in Reduced Oxygen Packages
- Retail Food Establishment Consumer Confidence Program Self-Inspection Checklist

Contact: Lenchen Radle (717-787-4315)

**Pennsylvania Harness Racing Commission**

- Guidelines for Medications in Racehorses

Contact: Anton J. Leppler (717-787-5196)

- Licensing Procedures and Standards for Applicants

Contact: Anton J. Leppler (717-787-5196)

**Pennsylvania Horse Racing Commission**

- Guidelines for Medications in Racehorses

Contact: Benjamin H. Nolt, Jr. (717-787-1942)

- Licensing Procedures and Standards for Applicants

Contact: Benjamin H. Nolt, Jr. (717-787-1942)

**Bureau of Plant Industry**

- Instructions for Licensing under the Pennsylvania Commercial Feed Law
- Instructions for Licensing under the Pennsylvania Fertilizer Act
- Directions for Renewing Specialty Fertilizer Registration in Pennsylvania
- Instructions for Licensing under the Pennsylvania Agricultural Liming Materials Act

Contact: John Breitsman (717-787-4843)

- Directions for Registering Pesticides in Pennsylvania

- Experimental Pesticide Use Permits

- Grower Record Keeping Guidelines for Pesticide Applications made under an Emergency Exemption

- Instructions for Licensing under the Pennsylvania Soil and Plant Amendment Act

- Directions for Soil and Plant Amendment Registration in Pennsylvania

Contact: John Lake (717-787-4843)

- IPM for Pennsylvania Schools: A How-To Manual

Contact: Ken Long (717-772-5227)

**Bureau of Ride and Measurement Standards**

- Amusement Ride Operators’ and Attendants’ Manual

Contact: Kent Shelhamer (717-787-6772)

**Pennsylvania State Conservation Commission**

- Best Management Practices Manual for Pennsylvania Livestock and Poultry Operations

Contact: Karl Brown (717-787-8821)

- Interim Guidance Addressing Phosphorus and other Nutrients in Nutrient Management Plans

Contact: Doug Goodlander (717-705-3895)

**INTERNAL GUIDELINES:****Bureau of Farmland Preservation**

- Checklist for Review of an Agricultural Conservation Easement Purchase Recommendation
- Checklist for Evaluation of a County Agricultural Conservation Easement Purchase Program

Contact: Sandra Robison (717-783-3167)

**Bureau of Food Safety and Laboratory Services**

- Summary of Enforcement Requirements for Violations of Bacterial Count, Somatic Cell Count and Antibiotic Residue Tests for Individual Milk Producer Samples
- Clarification of Enforcement Policy for a Producer Utilizing Two Bulk Milk Tanks
- Producer Record Transfer Program

Contact: James C. Dell (717-787-4316)

- Tolerances for Egg Quality, below which a Warning Letter shall be issued to a store
- Tolerances for Egg Quality, below which Seizure of Eggs will be made at a store
- Tolerances for Egg Quality, below which Prosecution will be initiated against a store
- Tolerances for Egg Quality, below which Seizure of Eggs will be made at a plant

Contact: Kim F. Miller (717-787-294)

- Guidelines for Inspection of Food Concessions at Fairs
- Inspection Guidelines for Farmers Markets and Stands

Contact: Lenchen Radle (717-787-4315)

**Bureau of Market Development**

- Agricultural Fair Program State Premium Guideline Book

Contact: Brant Bickel (717-787-5342)

**Bureau of Plant Industry**

- *Turfgrass Seed Certification Interagency and Interstate Certification*

Contact: Joe Garvey (717-787-5609)

- *Plant Pest Act Enforcement Action Penalty Matrix*

Contact: Walt Blosser (717-772-5205)

**Pennsylvania Harness Racing Commission**

- *Procedures with respect to Unlicensed Owners*

Contact: Anton J. Leppler (717-787-5196)

**OTHER:****Bureau of Food Safety and Laboratory Services**

- Industry Responsibilities with respect to Broken Seals

Contact: James C. Dell (717-787-4316)

- Temperature Requirements for Safe Handling of Hot and Cold Foods
- Guidelines for Self-Service Bulk Food Displays
- Guidelines for Maple Syrup Operations

Contact: Lenchen Radle (717-787-4315)

- A Retailer's Guide to Assuring Shelf Egg Safety & Quality
- Safe Handling of Eggs
- Safe Handling of Fresh Fruits & Vegetables

Contact: Kim F. Miller (717-787-3294)

**Bureau of Plant Industry**

- Pennsylvania Pesticide Hypersensitivity Registration Information

Contact: Dave Scott (717-772-5214)

**BANKING**

Nonregulatory public documents of the Department of Banking are divided into three indexed categories listed below: Letters from Secretaries of Banking to Regulated Entities; Guidance Available Regarding Compliance with Depository Institution Statutes and Regulations; and, Guidance Available Regarding Compliance with Licensee Statutes and Regulations. The contact person for all Department of Banking documents is Carter Frantz (717) 787-1471.

## SECRETARIES' LETTERS

The following is a historical list of letters to regulated entities from respective Secretaries of Banking providing guidance regarding compliance with statutes and regulations applicable to Pennsylvania state-chartered banking institutions, savings associations, credit unions, and nondepository institutions licensed to make mortgage and other types of loans in Pennsylvania.

**2004**

03/19/04 The Secretary's Letter discusses the terms and conditions of "selective first payment due date" options and "deferred first payment" options that may be offered to buyers as part of installment sale contracts originated by licensees under the Motor Vehicle Sales Finance Act.

**2003**

9/30/03 The Secretary's Letter provides guidance to state-chartered savings associations offering overdraft or "bounce" protection programs to customers.

9/2/03 The Secretary's Letter informs all mortgage lenders and/or mortgage brokers of the restrictions regarding the use of lock-in agreements.

8/22/03 The Secretary's Letter reminds all motor vehicle lenders that PA law requires motor vehicle lienholders to mail or deliver the outstanding motor vehicle certificate of title to the vehicle owner immediately upon satisfaction of the respective lienholder's security interest in the vehicle.

8/11/03 The Secretary's Letter, informs all mortgage lenders and/or mortgage brokers of the requirement to provide the written cautionary notice disclosure to an applicant for a "covered loan" at least three business days prior to consummation of that type of mortgage loan transaction.

7/25/03 The Secretary's Letter discusses the terms and conditions of deferred payment programs that may be offered to buyers as part of installment sales contracts originated by licensees.

6/25/03 The Secretary's Letter is intended to clarify the Department's position regarding the terms and conditions of deferred payment programs that may be offered to buyers as part of installment sales contracts originated by licensees under the MVSFA.

6/11/03 The Secretary's Letter that requests licensees and registrants under the Check Cashier Licensing Act to voluntarily adopt a policy of cashing all government-issued checks at the rate authorized for government assistance checks in Section 503(a)(1) of the Check Cashier Licensing Act.

5/8/03 The Secretary's Letter states that the Act 207 of 2002 provides Pennsylvania state-chartered credit unions parity with federally-chartered credit unions in regard to activities, field of membership requests, and investing in credit union service organizations, subject to a notice requirement.

5/2/03 Secretary's Letter stating that check cashiers licensed by the Department of Banking must comply with the statement of policy issued May of 1998 concerning the Check Cashier Licensing Act. The statement of policy provides that check cashiers should post a notice of exact fees and charges, which shall be within the maximum prescribed in the act. The notice should be in plain view and in a location readily apparent to the consumer transacting business at each check casher location.

5/2/03 Secretary's Letter stating that retail food stores registered with the Department of Banking must comply with the statement of policy issued May of 1998 concerning the Check Cashier Licensing Act. The statement of policy provides that check cashiers should post a notice of exact fees and charges, which shall be within the maximum prescribed in the act. The notice should be in plain view and in a location readily apparent to the consumer transacting business at each check casher location.

4/1/03 The Secretary's Letter discusses state-charted banks engaging in payday lending activities.

3/26/03 The Secretary's Letter discusses the Streamlined Call Report filing requirements.

**2002**

9/23/02 The Secretary's Letter discusses that the Act 55 of 2001 definition of "Covered Loan" changes effective October 1, 2002; and that "Median Family Income" statistical estimates necessary for lenders to calculate (a) repayment ability of potential obligor under Section 512(b), and (b) whether negative amortization terms may be imposed on a potential obligor under Section 511(c), are now stated in the convenient chart attached to the letter.

6/3/02 Secretary's letter discusses the Pilot Program for Residential Real Estate and Small Business Loans.

3/15/02 Secretary's Letter announces that by virtue of publication in the March 2, 2002 *Pennsylvania Bulletin* (Vol. 32, No. 9), the Mortgage Bankers and Brokers and Consumer Equity Protection Act ("MBBCEPA") Continuing Education Regulation (the "Regulation") is now in effect for all licensees under the MBBCEPA. Therefore, all licensees must be in compliance with the requirements contained in the Regulation by June 30, 2003, in order to renew a license.

**2001**

12/21/01 This letter is to set forth in writing the Pennsylvania Department of Banking (the "Department") position on issues related to the ability of a Pennsylvania state-chartered bank, bank and trust company, or savings bank ("PA Bank") under Section 322 of the Banking Code of 1965 ("Section 322"). 7 P. S. § 322.

- 10/19/01 Secretary's Letter regarding President Bush's Executive Order Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit or Support Terrorism.
- 8/17/01 Letter to announce Act 55 of 2001, the Mortgage Bankers and Brokers and Consumer Equity Protection Act. A summary of Act 55 is attached to the Secretary's letter.
- 3-13-01 Department's position is that partially-exempt entities under the MBBA may request and be granted relief from the requirement that they maintain an office in Pennsylvania, provided that each partially-exempt entity receives approval from and enters into an agreement with the Department to maintain its records at a particular out-of-state location pursuant to Section 8(a)(2) of the MBBA, 63 P. S. § 456.089a(2).
- 1/4/01 Letter announces that Pennsylvania state banking institutions and Pennsylvania national banks are hereby permitted to observe Monday, November 12, 2001, as an optional legal holiday in recognition of Veteran's Day.

**2000**

- 11/29/00 Governor Ridge signed into law as Act 89 of 2000, the Bank Parity Bill, HB 2533 of 2000 (P.N. 4073).
- 3-30-00 Pennsylvania State-chartered banks, bank and trust companies and savings banks may establish and operate messenger service branches.
- 3-23-00 Loans to Directors and Section 1414.
- 1-18-00 Department's General Position on Internet Banking.

**1999**

- 8-23-99 Holidays for 2000.
- 5-26-99 Letter interprets section 1414 of the Banking Code of 1965 as permitting Pennsylvania state-chartered banks, bank and trust companies, and savings banks to charge interest on loans to their executive officers to the same extent as permitted under Federal Reserve "Regulation O."
- 5-12-99 Permissible Bank Holidays for 2000.
- 5-12-99 Letter states that state-chartered banking institutions and offices of national banks located in Pennsylvania may remain open for business on January 1, 2, and 3, 2000, in order to address customers' questions and concerns regarding Year 2000 computer transaction issues.
- 1-22-99 Record Keeping Guidelines under the Mortgage Bankers and Brokers Act.
- 1-22-99 Record Keeping Guidelines under the Consumer Discount Company Act.

**1998**

- 1-23-98 Year 2000 readiness and credit underwriting criteria for credit unions.
- 1-15-98 Year 2000 readiness and credit underwriting criteria.

**1997**

- 8-27-97 Holidays for 1998.
- 6-9-97 Letter addresses electronic submission of Call Reports.
- 4-24-97 Letter discusses computer problems in the year 2000.
- 1-31-97 Letter regarding federal regulatory agencies having adopted a revised Uniform Financial Institutions Rating System which has been known as CAMEL.

**1996**

- 11-25-96 Letter discusses the adjustment to the overhead assessment methodology for non-depository trust companies that it implemented in 1994.
- 4-16-96 Letter regarding authority of Pennsylvania state-chartered banking institutions to sell annuities issued by insurance companies.
- 1-26-96 Letter regarding heavy snowfall and floods having had a profound impact upon many communities in Pennsylvania and the financial hardships imposed upon your customers by this devastation.

**1995**

- 10-10-95 Letter to Presidents of Pennsylvania State-chartered Credit Unions forwarding Investment Powers, Standards and Accounting Guidelines for Pennsylvania state-chartered credit unions as required by Section 501(b)(7) of the Credit Union Code which was amended by House Bill 2563, effective February 12, 1995.
- 7-11-95 Letter regarding Act 39 of 1995, amends the provisions of Pennsylvania's Banking Code to authorize full interstate banking and branching under Pennsylvania law and to facilitate the operations of interstate banks in Pennsylvania.
- 3-24-95 Letter regarding the Simplification and Availability of Bank Credit Act.

**1994**

- 11-17-94 Letter to the Presidents and Chief Compliance Officers of Pennsylvania First Mortgage Companies regarding mortgage companies disbursing loan proceeds in a form prescribed by applicable law.

- 11-8-94 Letter to all Chief Executive Officers of Banks, Bank and Trust Companies, Savings Banks regarding Assets pledged for uninsured trust deposits.
- 10-13-94 Letter to the Presidents of Pennsylvania State-Chartered Credit Unions regarding automated teller machines at locations other than credit union's principal place of business.
- 10-5-94 Letter to all Chief Executive Officers of Banks, Bank and Trust Companies, Trust Companies, Savings Banks, Savings and Loan Associations regarding role change for outside auditors.
- 8-22-94 Letter to Chief Executive Officers of Pennsylvania Banking Institutions regarding bank holidays.
- 8-9-94 Letter to the Chief Executive Officers of Pennsylvania State-Chartered Banking Institutions, Savings Associations and Entities Licensed by the Department of Banking regarding enforcing the regulations of the Department of Banking Code, which provides for assessments of penalties and interest against financial institutions for failing to pay assessment and examination fees in a timely manner.
- 3-29-94 Letter to the Chief Executive Officers of Pennsylvania State-Chartered Non-Depository Trust Companies regarding the Department revising its examination/assessment billing method for non-depository trust companies.

**1993**

- 12-9-93 Letter to the Presidents and Chief Executive Officers of Pennsylvania State-Chartered Banking Institutions regarding a new schedule for costs associated with the examination and supervision of state-chartered banks.

**1992**

- 9-24-92 Letter to the Presidents and Chief Executive Officers of Pennsylvania State-Chartered Banking Institutions regarding evaluating the adequacy of capital and loan loss reserves separately.

**1991**

- 9-3-91 Letter to all Motor Vehicle Sales Finance Companies discussing the problems with late delivery of certificates of title by motor vehicle lenders upon satisfaction of the existing loan. Letter states that title must be released immediately upon satisfaction of a loan.
- 8-23-91 Letter to all CEOs of Pennsylvania Chartered Savings Associations and all Pennsylvania Department of Banking Examiners clarifying its 7-29-91 interpretation of section 510 of the Savings Association Code of 1967, 7 P. S. § 6020-70(a)(3) which states that the Department will not object to and will not cite in an examination report a savings association employer for offering and providing favorable terms and rates on loans to such association's employees.
- 7-29-91 Letter to all CEOs of Pennsylvania Chartered Savings Associations and all Pennsylvania Department of Banking Examiners interpreting section 510 of the Savings Association Code of 1967, 7 P. S. § 6020-70(a)(3).
- 5-2-91 Letter to all Pennsylvania State-Chartered Banks, Savings Associations, and Credit Unions, OCC, OTS, NCUA, FDIC, Federal Reserve Board and all State Financial Regulatory Agencies informing them that Settlers Trust Savings Bank has not been and is not currently chartered to be a Pennsylvania state-chartered or federally chartered bank, bank and trust company, savings bank, or savings association.

**1990**

- 12-3-90 Letter to the Executive Officer of the banking institution addressed: regarding the new minimum requirements for Annual Audits performed by Certified Public Accountants.
- 7-10-90 Letter to CEOs of Pennsylvania Financial Institutions informing them of an enforcement order against Mellon Bank, N.A. by the Pennsylvania Department of Insurance—re: Collateral Protection Insurance. Letter requests a summary of any existing collateral protection insurance programs to be used by the Department to assist the Department in drafting regulations to determine reasonable fees for licensees under the MVSFA.
- 7-10-90 Letter to CEOs of all Pennsylvania financial institutions informing them of the Department's opinion on the applicability of the "Anti-takeover law", Act 36 of 1990.
- 7-10-90 Letter to CEOs of all Pennsylvania Credit Unions informing them that credit unions must take immediate action in order to retain the power to indemnify their directors and volunteer officers. Also informing them that a special meeting of the board of directors should be called immediately to discuss adoption of a bylaw opting out of new provisions of the recently enacted "Anti-takeover Law", Act 36 of 1990.
- 6-11-90 Letter to CEOs and Boards of Directors of State-Chartered Credit Unions informing them that strict compliance with section 27 of the Credit Union Act, 15 Pa. C.S.A. § 12327, is required whenever a state-chartered credit union plans to merge or consolidate with any other credit union. In the future, failure to submit a merger application to the Department prior to the consummation of a merger will be viewed as a violation of law.
- 6-6-90 Letter to CEOs of state-chartered commercial banks and state-chartered credit unions informing them of the Department's opinion on the permissibility of the Federal Home Loan Bank of Pittsburgh ("FHLB/P") offering membership to other depository institutions in PA. Specifically, the FHLB/P would like to extend offers of membership to state-chartered commercial banks and state-chartered credit unions in PA.
- 5-17-90 Letter to CEOs of all Pennsylvania banking institutions informing them that the Department has recently issued an opinion regarding the impermissible collateralization of interest rate swap agreements.
- 4-30-90 Letter to all state-chartered credit unions issuing a new fee schedule for overhead assessment.

- 3-5-90 Letter to CEOs of all federally-insured state-chartered banks and S & Ls discussing the Resolution Trust Corporation, who is soliciting potential bidders for failing S&Ls. Letter requests institutions who are considering bidding to notify this Department before the bidding process begins.
- 1-18-90 Letter discusses FIRREA and additional language added to Section 222, entitled ACTIVITIES OF SAVINGS ASSOCIATIONS, which adds a new section to the Federal Deposit Insurance Act, Section 28, which states that Disclosures by Uninsured Savings Associations which are not insured by the Corporation, shall disclose clearly and conspicuously that the savings association's deposits are not federally insured.
- 1989**
- 11-1-89 Letter to CEOs of PA Banking Institutions discusses legal holidays for 1990. The Department has been advised by the Federal Reserve Banks of Philadelphia and Cleveland that it is their intention to observe Veterans' Day on Mayday, November 12. The Department exercises its authority under Section 113(b)(x) that all state-chartered institutions have the option to observe Monday, November 12, 1990, as an optional holiday.
- 9-29-89 Letter lists legal bank holidays for 1990.
- 8-11-89 Letter to PA savings associations which are insured by the PSAIC regarding Financial Institutions Reform, Recovery and Enforcement Act and Section 222, entitled "Activities of Savings Associations" which requires certain disclosures be made by non-federally insured savings associations.
- 4-13-89 Letter discusses House Bill 979, Act 173 of 1988 which makes several significant changes in the Banking Code of 1965, including provisions which provide real estate investment and development authority to commercial savings banks; permit commercial and mortgage-backed securities powers; and, permit commercial and savings banks to make investments not presently permitted under statute in amounts up to 3% of assets with no more than 1% in any one investment.
- 1988**
- 11-3-88 Letter regarding survey of institutions offering low-cost checking and savings accounts.
- 11-2-88 Letter announces survey to be conducted by the Department regarding low-cost deposit accounts availability at banks and savings and loan associations.
- 10-17-88 Letter lists legal bank holidays for 1989.
- 9-30-88 Letter mailed to state-chartered banking institutions asking for a Report of Condition and Report of Income as of the close of business 9-30-88.
- 7-15-88 Letter to lenders asking them to act with forbearance toward farmers who may have been experiencing financial difficulties due to poor weather conditions.
- 6-30-88 Letter announces increase in assessments.
- 6-27-88 Letter to CEOs of bank and trust companies discusses the review of assessment fees for trust companies and trust departments. Letter asks institutions to complete a Report of Trust Assets.
- 6-3-88 Letter announces legislative amendments to sections 112, 166 & 117 of the Banking Code of 1965.
- 5-31-88 Letter to realtors discusses Senate Bill 7 of 1988, the Mortgage Bankers and Brokers Act.
- 4-6-88 Letter discusses the liquidation of TMIC Insurance Company and the need for some financial institutions to obtain alternate coverage.
- 1987**
- 12-11-87 Letter to bank and savings and loan association CEOs-re: provisions of the Uniform Commercial Code regarding full-day hours during the holidays.
- 11-4-87 Letter lists fixed and optional bank holidays for 1988.
- 8-28-87 Letter permit closing of institutions for Constitution Day celebration in Philadelphia, September 17, 1987.
- 6-24-87 Letter discusses requirements under Section 403 of the Banking Code of 1965 relating to report of condition & report of income.
- 3-23-87 Letter addressed to CEOs of all PA state-chartered banking institutions discusses Sections 1407(a) and 1407(c) of the Banking Code of 1965, which revises the minimum requirements for Directors' audits performed by CPAs.
- 2-5-87 Letter discusses permissibility of purchase or establishment of discount brokerage office subsidiaries under sections 311(b), 502(d) and 203(d) of the Banking Code of 1965.
- 1-16-87 Letter discusses Senate Bill 1389, Act No. 205 of 1986, amending various provisions of the Banking Code of 1965 (P. L. 847 No. 346) particularly § 1610 relating to fair pricing provisions.
- 1-6-87 Letter discusses permissibility of investment on mutual funds under the provision of the Banking Code of 1965, 7 P. S. § 307.
- 1986**
- 11-6-86 Letter contains a list of fixed and optional bank holidays for 1987.
- 9-30-86 Letter requests Report of Condition and Income as of September 30, 1986.



- 8-21-86 Letter discusses ownership of stock by state chartered institutions of out-of-state bank holding companies and 7 P. S. §§ 116, 311.
- 6-26-86 Letter requests Report of Condition and Income as of the close of business June 30, 1986.
- 3-17-86 Letter announces CSBS Computer Audit & Control Conference for bankers.
- 1985**
- 12-20-85 Letter requests report of condition and income for 4th Quarter of 1985.
- 12-16-85 Letter announces Martin Luther King, Jr.'s Birthday as a fixed holiday.
- 11-4-85 Letter lists all fixed and optional bank holidays for 1986.
- 9-25-85 Letter requests report of condition and income as of the close of business—9/30/85.
- 6-14-85 Letter announces upcoming examination of all corporations licensed under Pennsylvania's Secondary Mortgage Loan Act.
- 5-31-85 Letter discusses brokered loan fraud.
- 5-16-85 Letter announces "Day with the Secretary" program.
- 4-29-85 Letter discusses requirements for directors' audits pursuant to 7 P. S. § 1407(a) and the relevant regulations.
- 4-2-85 Letter announces CSBS Computer Audit & Control Conference for bankers.
- 1-30-85 Letter announces substantive amendments to 7 P. S. § 408, House Bill No. 2453, Act No. 1984-217.
- 1984**
- 12-20-84 Letter announces staff changes in the banking bureau of the Department.
- 12-12-84 Letter discusses requirement of § 1407 of the Banking Code of 1965 regarding audit requirements.
- 11-28-84 Letter discusses increasing fees and charges for traditional financial services.
- 10-19-84 Letter announces banking legal holidays for 1985.
- 10-9-84 Letter discusses Section 105(B.1) of the Banking Code of 1965, establishment of additional offices in Pennsylvania by foreign banking organizations.
- 7-26-84 Letter discusses Senate Bill 1304, Act No. 128 of 1984, Senate Bill 1305, Act. No. 129 of 1984 and amendments to § 302, § 303, § 401 of the Banking Code of 1965.
- 7-26-84 Letter discusses Senate Bill No. 1304, Act No. 128 of 1984 which amended sections 203, 306, 308, 310, 311, 404, 405, 505, 805, 908, 1415, 1609, 1910, 2002 of the Banking Code of 1965.
- 7-26-84 Letter discusses Senate Bill No. 1080, Act No. 125 of 1984 which amended sections 311, 404, 514, 610, 802, 1217, 1405, 1609, 1801 and 1809 of the Banking Code of 1965.
- 7-13-84 Letter discusses amendment to Section 1910(d) of the Banking Code of 1965, which requires directors and officers to have an audit performed of the books and affairs of the institution at least once per year.
- 6-18-84 Letter announces Department's revisions to branch application forms.
- 6-14-84 Letter discusses Banking Code of 1965, § 307—Investment Securities (other than stock) and OCC revising its interpretation of ruling 7.1100, redefining capital and surplus for the purposes of investment limitations.
- 3-5-84 Letter is a reminder of importance of making and maintaining arrangements to backup data processing equipment and provide for reconstruction of records.
- 2-23-84 Letter discusses Section 319 of the Banking Code of 1965 and variable rate consumer installment loans.
- 2-17-84 Letter discusses the technological revolution which is affecting the banking industry. The letter also announces a presentation of CSBS Computer Audit and Control Conference for Bankers to be held in Philadelphia, PA on April 23-26, 1984.
- 1-24-84 Letter discusses Section 307 of the Banking Code of 1965 and investments in shares of money market mutual funds.
- 1983**
- 12-5-83 Letter discusses annual audits of one-bank holding companies and multi-bank holding companies in compliance with Sections 1407 of the Banking Code of 1965.
- 12-1-83 Letter discusses impact of deregulation on industry.
- 10-13-83 Letter announces deletion of Section 14.1 and 14.2 from Title 10 of the Pa. Code.
- 10-7-83 Letter announces 1984 legal bank holidays.
- 4-14-83 Letter discusses Garn-St. Germain Depository Act of 1982 and preemption of state law re: alternative mortgage loans and override of 7 P. S. § 505.
- 4-12-83 Letter regarding electronic automation.
- 4-8-83 Letter regarding the Garn-St Germain Depository Institutions Act of 1982 overrides state law to the extent that it permits adjustable-rate mortgages to be made or purchased by state-chartered banks, bank and trust companies, trust companies, and private banks.

- 2-28-83 Letter discusses annual audits requirement contained in Section 17.1(a), Title 10 of the Pennsylvania Code.
- 2-15-83 Letter discusses mortgage loans requiring special consideration such as those affected by temporary unemployment of borrower.
- 2-2-83 Letter discusses Garn-St. Germain Depository Institution Act of 1982 overriding substantially equal payments requirements of Section 310 of the Banking Code of 1965.
- 1-24-83 Letter discusses exercising of compassion and forbearance in dealing with unemployed customers.
- 1-17-83 Letter discusses recent amendments to Chapter 7 of the Banking Code of 1965, as amended.
- 1-3-83 Letter concerns substantial increase in the number of institutions advertising repurchase agreements.
- 1982**
- 12-8-82 Letter discusses examination of PA Bank Holding Companies by Department.
- 11-1-82 Letter lists legal bank holidays for 1983.
- 7-30-82 Letter addressed to thrift CEOs and discusses asset restatement accounting.
- 7-2-82 Letter to MVSFA licensees discusses Act No. 160 of 1982 and maximum permissible finance charges.
- 6-4-82 Letter discusses House Bill No. 1739, Act No. 79 of 1982, which amended sections 202, 308, 311, 319, 320, 407, 504, 506, 610, 702, 703, 1414, 2004 and 1609 of the Banking Code of 1965.
- 6-4-82 Letter discusses House Bill No. 1889, Act No. 44 of 1982, which amended sections 113, 114, 115, 903, 904 and 905 of the Banking Code of 1965.
- 4-5-82 Letter announces change of policy from capital-to-deposit ratio as a measurement of capital adequacy to capital-to-assets ratio.
- 4-2-82 Letter discusses the technological revolution which is affecting the banking industry. The letter also announces a presentation of CSBS Bank Executives EDP/EFT Conference to be held in Philadelphia, April 27-28, 1982.
- 3-26-82 Letter discusses the technological revolution which is affecting the banking industry. The letter also announces a presentation of CSBS Bank Executives EDP/EFT Conference to be held in Philadelphia, April 27-28, 1982.
- 1981**
- 11-20-81 Letter lists legal bank holidays for 1982.
- 10-13-81 Letter discusses sections 702(c) and 610(c) of the Banking Code of 1965, as amended.
- 10-9-81 Letter announces CSBS Computer Audit and Control Conference for Bankers.
- 1-21-81 Notice of authorization to close banks in Philadelphia for official celebrations.
- 1980**
- 11-7-80 Letter lists legal bank holidays for 1981.
- 10-28-80 Letter discusses proposed amendments to Department regulations pertaining to Legal Reserve Funds, 10 Pa. Code, Chapter 11.
- 7-7-80 Letter announces "Day with the Secretary" program.
- 6-17-80 Letter discusses Chapter 7 and Section 103 of the Banking Code of 1965, as amended, and Section 202 of the Banking Code of 1933, as amended, legal reserves of PA nonmember banks.
- 6-10-80 Letter discusses Section 318 of the Banking Code of 1965 and permissible interest computations.
- 5-29-80 Letter discusses Act No. 51 of 1980, amending various provisions of the Banking Code of 1965 (P. L. 847, No. 346).
- 3-13-80 Letter discusses proposed legislation requiring mandatory reserves to be maintained at the Federal Reserve.
- 2-14-80 Letter discusses Act No. 286 of 1980 and new requirements for CPAs.
- 2-4-80 Letter discusses conversions of PA National Banks to State Charters.
- 1-2-80 Letter discusses federal law preemption of first lien residential mortgage rate portion of Pennsylvania usury law.
- 1979**
- 11-29-79 Letter discusses whether a bank or a bank and trust company may charge the Federal Reserve discount rate plus 1% on a residential mortgage loan.
- 11-16-79 Letter discusses legal bank holidays.
- 11-1-79 Letter discusses attempts to curb inflation and to maintain stability and balance in Pennsylvania.
- 10-26-79 Letter regarding a Conference on technological revolution involving electronics.
- 10-9-79 Letter discusses Outstanding Mortgage Loans
- 10-8-79 Letter discusses Outstanding Mortgage Loans

10-3-79 Letter discusses to what extent PA banks may invest in mortgage-backed pass-through certificates sold by banks through an underwriting syndicate.

7-26-79 Letter discusses outstanding mortgage loans.

**1975**

3-7-75 Letter discusses instructions for filing documents with the Corporation Bureau of the Department of State.

**1966**

3-14-66 Letter discusses Saturday Banking Hours

**POLICY STATEMENTS**

- *10 Pa. Code §§ 13.61-13.68—Exception to Definition of “Branch”*
- *10 Pa. Code § 21.61—Insurance and Annuities (Act 40 of 1997 was enacted after issuance of this Statement of Policy)*
- *10 Pa. Code § 41.3a—Calculation of Consumer Discount Company Act default charges—Statement of Policy*
- *10 Pa. Code Chapter 81—Check Cashers-Statement of Policy*
- *10 Pa. Code § 13.51—Simplification and Availability of Bank Credit—Statement of Policy*

**INDEX OF GUIDANCE AVAILABLE REGARDING COMPLIANCE WITH DEPOSITORY INSTITUTION STATUTES AND REGULATIONS**

The following is a list of applications and instructions to assist depository institutions in complying with various provisions of the statutes and regulations respectively applicable to Pennsylvania state-chartered banking institutions, thrift institutions, and credit unions.

• *Branch Applications:*

DeNovo Branch—Bank, Savings Association, Credit Union, Non—Depository Trust Company

Purchase of Assets/Assumption of Liabilities—Bank, Savings Association

Remote Service Facility—Savings Association Branch

Relocation—Bank, Savings Association

Relocation of Main Office—Savings Association

Branch Discontinuance—Bank, Savings Association

Foreign Bank Office

• *Conversions*

National Bank to State Bank

Savings Association to Savings Bank

Mutual Savings Bank to Stock Savings Bank

Mutual Savings Association to Stock Savings Association

Federal Credit Union to State Credit Union

• *Mergers*

Banks

Savings Associations

Credit Unions

• *Charters*

Bank

Interim Bank

Savings Association

Interim Savings Association

Credit Union

Non-Depository Trust Company

• *Dissolutions*

Savings Associations

Bank

• *Intrastate Acquisitions*

Bank Holding Company

Thrift Holding Company

- *Interstate Acquisitions*

Thrift Holding Company

- *Other*

Change In Bank Control—Individuals

Mutual Holding Company Reorganizations

Trust Department—Bank, Savings Association

Bank Subsidiary and Parity Notice

**INDEX OF GUIDANCE AVAILABLE REGARDING COMPLIANCE WITH LICENSEE STATUTES AND REGULATIONS**

Instructions for license applications, and Guidelines for compliance are available regarding each of the following statutes and, to the extent that regulations have been promulgated, their respective underlying regulations:

- Mortgage Bankers and Brokers Act,
- Secondary Mortgage Loan Act,
- Consumer Discount Company Act,
- Money Transmitter Act,
- Motor Vehicle Sales Finance Act,
- Pawnbrokers License Act,
- Check Cashers Licensing Act, and
- Credit Services Act.

In addition to the above indices, the Department of Banking maintains interpretive letters addressing the applicability of statutes and regulations administered by the Department of Banking to specific fact patterns. The Department may provide a summary of the Department's position on a particular issue or a redacted interpretive letter when appropriate in response to particular questions previously addressed by the Department, in order to assist the public and members of the lending industry in complying with laws administered by the Department. The Department of Banking will continue to issue interpretive letters on a case basis when appropriate regarding new issues raised by persons requesting such interpretive information.

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**COMMUNITY & ECONOMIC DEVELOPMENT**

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**I. POLICY STATEMENTS:**

**Center for Business Financing**

Loans:

Machinery and Equipment Loan Fund  
 Pennsylvania Industrial Development Authority  
 Scott Dunkelberger (717-787-7120)

**Center for Private Financing**

Private Activity Bonds

Gail Wagner (717-783-1109)

**Strategic Planning and Operations Office**

Community Revitalization Program  
 Richard Guinan (717-787-7402)

**II. GUIDANCE MANUALS:**

**Business Development Deputate**

Business Financing Programs

Customer Service: 1800-379-7448 or 717-787-3405

**Center for Entrepreneurial Assistance**

Entrepreneurs Guide: Starting and Growing a Business in Pennsylvania  
 Isabelle Smith (1-800-280-3801)

**Governor's Center for Local Government Services**

Administering Police Services in Small Communities

Annual Audit and Financial Report

Auditor's Guide

Borough Council Handbook

Borough Mayor's Manual

Boundary Change Procedures

Chart of Accounts

Citizen's Guide to Local Government

City Government

Councils of Governments, 2002 Directory

Councils of Governments Director's Handbook

County Annual Financial Report  
 County Chief Clerk's/Administrator's Manual  
 County Commissioners Manual  
 Debt Management Handbook  
 Elective Office in Local Government  
 Financial Monitoring Workbook  
 Home Rule in Pennsylvania  
 Insurance Primer for Municipal Officials  
 Intergovernmental Cooperation Handbook  
 Local Taxpayers Bill of Rights, and Real Property Tax Payer Programs under Act 50 of 1998  
 Model Hiring Manual  
 Municipal Authorities  
 Municipal Secretary's Manual  
 Municipalities Financial Recovery Act  
 Open Meetings/Open Records, The Sunshine Act and Right to Know Law  
 Pension Manual  
 Public Works Manual  
 Purchasing Handbook  
 Referendum Handbook  
 Regional Police  
 Regulation of Cell Towers  
 Risk Manager's Insurance Guide  
 Solicitor's Handbook  
 Supporting Volunteer Fire Services in Pennsylvania  
 Tax Collector's Manual  
 Taxation Manual  
 Township Commissioner's Handbook  
 Township Supervisor's Manual

*Planning Series*

Municipalities Planning Code  
 No. 1—Local Land Use Controls In Pennsylvania  
 No. 2—The Planning Commission  
 No. 3—The Comprehensive Plan  
 No. 4—Zoning  
 No. 5—Technical Information on Floodplain Management  
 No. 6—The Zoning Hearing Board  
 No. 7—Special Exceptions, Conditional Uses and Variances  
 No. 8—Subdivision and Land Development  
 No. 9—The Zoning Officer  
 No. 10—Reducing Land Use Barriers to Affordable Housing  
 Growing Smarter Toolkit: Catalog of Financial and Technical Resources Planning for Agriculture  
 Ken Klothen (1-888-223-6837)

**Office of Community Development**

Building Energy Conservation  
 Ed Geiger (717-787-5327)  
 CDBG Grantee Monitoring Systems  
 CDBG Grantee Performance Evaluation Report Handbook  
 Civil Rights Manual  
 Economic Development Handbook  
 Environmental Review Guide  
 Housing Rehabilitation Guide  
 Labor Standards Handbook  
 Procedures for Closeout of Contracts  
 Procurement/Contract Guide  
 Sample Construction Contract Documents  
 Special Assessments Guide  
 Scott Dunwoody (717-720-7402)

**Travel, Film, and Economic Development Marketing Office**

Regional Marketing Initiative  
 James (Mickey) Rowley (717-720-1302)  
 The Pennsylvania Economic Development Regional Marketing Grant Program  
 James (Mickey) Rowley (717-720-1302)  
 Tourist Promotion Agency Matching Fund Program Manual  
 James (Mickey) Rowley (717-720-1302)

**III. DECISIONS:****IV. INTERNAL GUIDELINES:****Center for Business Financing****Grants:**

Child Care Challenge Grant Program  
 Critical Job Training Grant Program  
 Customized Job Training  
 Guaranteed Free Training Program (WEDnet)  
 Industrial Sites Reuse Program  
 Infrastructure Development Program  
 Local Economic Development Assistance Program  
 Opportunity Grant Program  
 Workforce Leadership Grants  
 Scott Dunkelberger (717-787-7120)

**Loans:**

Machinery and Equipment Loan Fund  
 Pennsylvania Industrial Development Authority  
 Scott Dunkelberger (717-787-7120)

**Small Business Financing:**

Community and Economic Development Loan Program  
 Export Financing Program  
 Pollution Prevention Assistance Account  
 Small Business First  
 Underground Storage Tank Loan Program  
 Scott Dunkelberger (717-787-7120)

**Tax Credits and Incentives:**

Educational Improvements Tax Credits  
 Job Creation Tax Credit Fund  
 Scott Dunkelberger (717-787-7120)  
 Keystone Opportunity Zone  
 Thomas Usiadek (717-720-7344)  
 Pre-Kindergarten Tax Credit Business Guidelines  
 Scott Dunkelberger (717-787-7120)

**Center for Entrepreneurial Assistance**

Pennsylvania Minority Business Development Authority  
 Jeffrey Baltimore (717-720-7420)

**Center for Private Financing**

Pennsylvania Capital Access Program  
 Accreditation Standards  
 Capacity Building Grants  
 Pennsylvania Community Development Bank Business Plan  
 State Accreditation Guidelines and Application  
 Underwriting  
 Carlton Ketchen (717-783-1109)

Pennsylvania Economic Development Financing Authority  
 Conventional Bond Financing Taxable  
 Exempt Facility & Small Issue Bonds  
 Industrial Development Fund Financing  
 Revenue Bond & Mortgage Program  
 Gail Wagner (717-783-1109)

Tax-Exempt Bond Financing  
 Craig Petrasic (717-783-1109)

**Community Affairs and Development**

Appalachian Regional Commission  
 Neil Fowler (717-214-5395)

**Local Government Services Center**

Floodplain Management  
 Kerry Wilson (1-888-223-6837)  
 Land Use Planning and Technical Assistance Program  
 John Mizerak (1-888-223-6837)  
 Local Government Capital Project Loan Program  
 Sharon Grau (1-888-223-6837)  
 Municipalities Financial Recovery Act Program  
 Fred Reddig (1-888-223-6837)

Regional Police Assistance Program  
 Dale Frye (1-888-223-6837)  
 Shared Municipal Services Program  
 Fred Reddig (1-888-223-6837)  
 Shared Municipal Services Code Enforcement Program  
 Fred Reddig (1-888-223-6837)  
 Tax Collector Training, Examination, Qualification and Continuing Education Program  
 Sharon Grau (1-888-223-6837)

**Office of Community Development**

Community Development Block Grant  
 Community of Opportunities  
 Elm Street Program  
 Emergency Shelter Grant Program  
 HOME Investment Partnerships Program  
 New Communities Program  
 PA Community Development Bank Grant Program  
 Pennsylvania Access Grant Program  
 Section 108 (of the Housing & Community Dev. Act) Loan Guarantee Program  
 Ed Geiger (717-787-5327)

**Office of Community Services**

Community Services Block Grant Directives  
 Community Services Block Grant Program  
 Community Services Block Grant Discretionary Grants  
 Enterprise Zone Tax Credit Program  
 Jamie Reed (717-787-1984)  
 Family Savings Account  
 Neighborhood Assistance Comprehensive Service Program  
 Neighborhood Assistance Enterprise Zone Tax Credit Program  
 Neighborhood Assistance Program  
 Dennis Darling (717-787-1984)  
 Weatherization Program  
 Tony Kimmel (717-720-7439)

**Office of International Business Development**

Export 2000 Block Grant  
 Governor's Export Excellence Award  
 Market Access Grant  
 Lois Batcheler (717-787-7190)

**Office of Policy and Technology**

Ben Franklin Technology Partners  
 Bill Cook (717-787-4147)  
 Cyberstart  
 Sue Klosinski (717-705-6755)  
 Keystone Innovation Zones Program  
 Tom Palisin (717-787-4147)  
 Pennsylvania Infrastructure Technology Alliance, PITA  
 Bill Cook (717-787-4147)  
 Pennsylvania Industrial Resource Center Program  
 Tom Palisin (717-787-4147)  
 Technology Company Investment  
 Technology Development Grant  
 Jeanine Marttila (717-787-4147)  
 University Research Grant  
 Kelly Wylam (717-214-5330)

**Strategic Planning and Operations Office**

Community Conservation and Employment Program  
 Emergency Responders Program  
 Local Municipal Resources & Development Program  
 Urban Development Program  
 Richard Guinan (717-787-7402)

**IV. OTHER**

**Office of Community Development**

Consolidated Plan  
 Ed Geiger (717-787-5327)

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**CONSERVATION AND NATURAL RESOURCES**

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**POLICY STATEMENTS:****Bureau of Forestry**

State Forest Natural Areas

Contact: Dan Devlin (717-787-2105)

Transfer or Exchange of State Forest Land

Contact: Dan Devlin (717-787-2105)

**Bureau of State Parks**

State Park User Fees

Contact: John K. Wiediger (717-783-3303)

Transfer or Exchange of State Park Land

Contact: Ed Deaton (717-787-6674)

State Park Natural Areas

Contact: James Barr (717-787-6674)

**Bureau of Recreation and Conservation**

Land Acquisition Grants

Contact: Mike Schneider (717-772-3742)

**GUIDANCE MANUALS:****Bureau of Forestry**Cooperative Forest Insect Pests Suppression Program—Procedure for Cooperator Participation Manual—County/  
Municipal CooperatorCooperative Forest Insect Pests Suppression Program—Procedure for Cooperator Participation Manual—Other Agency  
CooperatorCooperative Forest Insect Pests Suppression Program—Procedure for Cooperator Participation Manual—Forest  
Stewardship Cooperator

Cooperative Gypsy Moth Suppression Program Operating Procedure and Deadlines Manual

Contact: Donald Eggen (717-948-3941)

Forest Fire Warden Manual

Contact: Paul Sebasovich (717-783-7953)

Wildland/Urbanface Guidance Document

Contact: Paul Sebasovich (717-783-7953)

Forest Camp Lease Manual

Right-of-Way Manual

Contact: Jason Hall (717-787-2014)

Snowmobile Instructor's Manual

Contact: W. Paul Szabara (717-783-7941)

Forest Products Permit

Contact: Mark Deibler (717-787-4009)

Camping Permit

Contact: James Foose (717-783-7941)

District Forester Permit

Contact: Mark Deibler (717-787-4009)

Road Use Agreement

Contact: Jason Hall (717-787-2014)

Special Activities Agreement

Contact: James Foose (717-783-7941)

License for Right of Way

Contact: Jason Hall (717-787-2014)

Prospecting Permit

Contact: Ted Borawski (717-787-4835)

Seismic Survey Agreement

Contact: Ted Borawski (717-787-4835)

Oil and Gas Leases

Contact: Ted Borawski (717-787-4835)

Surface Use Agreements

Contact: Ted Borawski (717-787-4835)

Gas Storage Leases

Contact: Ted Borawski (717-787-4835)



Agreements of Consent to Assignments  
Contact: Ted Borawski (717-787-4835)

Coal Agreements  
Contact: Ted Borawski (717-787-4835)

Hard Mineral Agreement  
Contact: Ted Borawski (717-787-4835)

**Bureau of Recreation and Conservation**

Pennsylvania Scenic Rivers Program Guidelines  
Pennsylvania Scenic Rivers Program Management Guidelines  
Contact: Marian Hrubovcak (717-787-2316)

Community Conservation Partnership Grants Manual and Forms  
Contact: Greg Gove (717-783-2662)

Swimming Pool Management Manual  
Contact: Greg Gove (717-783-2662)

Heritage Parks Program Manual and Forms  
Contact: Tim Keptner (717-772-3839)

County Greenways and Open Space Network Guidelines  
Contact: Diane Kripas (717-772-1282)

**Bureau of State Parks**

Boat Docks  
Rights-of-Way and Antenna Sites  
Marina Manuals  
Contact: John K. Wiediger (717-783-3303)

**EDUCATION**

**POLICY STATEMENTS:**

**Bureau of Community and Student Services**

- Secretary of Education's Plan to Require and Assist Each School District to Establish and Maintain a Program of Appropriate Counseling and Support Services to Students Experiencing Problems Related to the Use of Drugs, Alcohol and Dangerous Controlled Substances
- BEC Drug and Alcohol Education, Counseling, and Support Services; 24 P. S. § 15-1547  
Contact: Kim Swarner (717-783-6777)
- BEC Education for Homeless Youth; 42 U.S.C. § 11431 et seq.  
Contact: Sheldon Winnick (717-772-2066)
- BEC Pregnant & Parenting Teen; 24 P. S. § 13-1327  
Contact: Dorothy Hershey (717-783-7089)

**Bureau of Teacher Certification and Preparation**

- Pennsylvania Department of Education Standards, Policies and Procedures for State Approval of Certification Programs and for the Certification of Professional Educators for the Public Schools of Pennsylvania  
Contact: Marjorie Blaze (717-783-9252)
- Certification and Staffing Policies and Guidelines Regarding Education Certification and Staffing Requirements for Public Schools  
Contact: Marjorie Blaze (717-783-9252)
- Policy on Evaluation Procedure for Certificate of Preliminary Education Evaluation of Credentials
- Commonly Asked Questions on Act 48
- Memorandum to inform school entities of Computer Education Guideline
- Memorandum to inform school entities of Emergency Permits
- Memorandum to inform school entities of Emergency Permit Updates and Revised 338E Form
- Memorandum to inform school entities of Emergency Permit Electronic Processing for Day-to-Day Substitute Teachers
- Memorandum to inform school entities of English as a Second Language: General Policies and Competencies
- Memorandum to inform school entities of Education Resolutions for No Child Left Behind Legislation
- Memorandum to inform colleges/universities of Test Rules for 2002-2003
- Notice to inform Out-of-State Certificate Candidates of Chapter 354 Regulations Regarding GPA and Math/English Requirements
- Notice to Inform State Board Resolutions for Interstate Agreement and Replacement of PLT  
Contact: Kevin Corcoran (717-787-3356)
- Memorandum to Pennsylvania teacher preparing colleges and universities announcing six new Praxis series assessments for beginning teachers effective November 1, 1997 and the qualifying scores for these assessments.
- Memorandum to teacher preparing colleges and universities providing instruction and policies for the use of new application forms for professional educator certification.
- Memorandum to provide for new processing procedures for Emergency Certificates.
- Memorandum to Pennsylvania teacher preparation institutions announcing changes to the Pennsylvania Certification Testing program effective September 1, 2001.
- Memorandum to Pennsylvania teacher preparing institutions announcing changes to major reviews and changes to the Pennsylvania Teacher Testing Program for the 1998-99 program year.

- Memorandum: Important Notice on Tests Required (March 2000)
- Memorandum: Important Notice on Tests Required (March 2001)
- Memorandum: Important Notice on Tests Required (April 2001)
- Guidelines for Reporting Pennsylvania Institutions of Higher Education Responses to Title II, Section 207 of the Higher Education Act of 1998 & General Standards for the Institutional Preparation of Professional Educators-Chapter 354
- Memorandum: Important Notice Regarding Title II, Section 207 of the Higher Education Act of 1998.
- Professional Educator Memorandum-01 (February 2001) Guide to Interpreting Chapter 354
- Professional Educator Preparation Memorandum—02 (July 27, 2001)
- Professional Educator Preparation Memorandum—03 (September 18, 2001)
- Professional Educator Preparation Memorandum—04 (December 7, 2001)
- Professional Educator Preparation Memorandum—05 (February 20, 2002)
- Professional Educator Preparation Memorandum—06 (November 12, 2002)
- Professional Educator Preparation Memorandum—07 (May 19, 2003)
- Professional Educator Preparation Testing Memorandum—01 (January 22, 2002)
- Professional Educator Preparation Testing Memorandum—02 (April 29, 2002)
- Professional Educator Preparation Testing Memorandum—03 (May 30, 2002)
- Professional Educator Preparation Testing Memorandum—04 (January 10, 2003)
- Professional Educator Preparation Testing Memorandum—05 (August 25, 2003)
- Professional Educator Preparation Testing Memorandum—06 (November 21, 2003)

Contact: Marjorie Blaze (717-783-9252)

- Specific Program Guidelines for State Approval of Professional Educators (January 2001)

Contact: Marjorie Blaze (717-783-9252)

#### **Bureau of Adult Basic and Literacy Education**

- Application Procedures and Program Guidelines—Program Year 2004-05—Pennsylvania Act 143 of 1986, The Workforce Investment Act of 1998, Title II (Adult Education and Family Literacy Act), Federal Even Start Family Literacy Program (Title I, Part B of Improving Americas Schools Act)
  - Policy Guidance A.100, Definition of Bureau of ABLE Policy
  - Policy Guidance A.110, Bureau Policy, Indicators of Program Quality and Program Evaluation
  - Policy Guidance B.100, Adult Education (Including PA Literacy Corps), Family Literacy and State Leadership (PY 2004-05)
  - Policy Guidance B.110, Workforce Development Services (PA WIN) (PYs 2001-04)
  - Policy Guidance C.100, Adult Education Performance Standards
  - Policy Guidance C.110, Family Literacy Performance Standards
  - Policy Guidance C.120, Data Quality Standards
  - Policy Guidance C.130, Verification and Reporting of Data
  - Policy Guidance C.135, Core Outcomes Methodology
  - Policy Guidance C.140, Instruction Manual for eData System
  - Policy Guidance C.141, Glossary for eData System
  - Policy Guidance C.200, Residency Requirements for Issuance of the Commonwealth Secondary School Diploma through GED Testing
  - Policy Guidance C.300, Family Literacy Summer Reading Programs
  - Policy Guidance C.310, Even Start Independent Local Evaluations
  - Policy Guidance C.320, Workplace Education Reporting
  - Policy Guidance C.330, Early Childhood Assessment
  - Policy Guidance C.900, Safety and Security
  - Policy Guidance D.100, Adult Learner Assessment
  - Policy Guidance D.110, Individual Learning Plans
  - Policy Guidance D.120, Special Populations Agency Accountability Plans
  - Policy Guidance E.100, Program Improvement Teams
  - Policy Guidance E.110, Q-Stamp Certification
  - Policy Guidance E.120, Reserved
  - Policy Guidance E.130, Adult Education On-Site Evaluation Field Guide
  - Policy Guidance E.140, Family Literacy On-Site Evaluation Field Guide
  - Policy Guidance F.100, Reserved
  - Policy Guidance F.110, Reserved
  - Policy Guidance F.120, Fees for Professional Development Activities and non-Bureau-Funded Agencies
  - Policy Guidance F.130, Reserved
  - Policy Guidance G.100, Adult Education and Workforce Investment Boards
- Contact: Donald Paquette (717-787-6344)

#### **Office of Postsecondary and Higher Education**

- Policies, Regulations and Guidelines for Pennsylvania Community Colleges
- Tuition Compliance Calculation at Community Colleges

Contact: Sandra Edmunds (717-772-3623)

- Education for Corporations Interested in Receiving Authority to Offer Academic Programs in Pennsylvania Leading to Collegiate Level Degrees

Contact: Paula Fleck (717-772-3623)

#### **Bureau of Postsecondary Services**

- Private Licensed School Memoranda—Student Complaint Questionnaire
- Private Licensed School Memoranda—Board Policy on the Use of the Term Tuition “Savings”

- Private Licensed School Memoranda—Final Rulemaking—Chapter 73 Regulations
  - Private Licensed School Memoranda—Scholarships
  - Private Licensed School Memoranda—Revised Board Policy on the Use of the Term Tuition “Savings”
  - Private Licensed School Memoranda—Revised Scholarships Policy
  - Private Licensed School Memoranda—Certificates of Preliminary Education and Correspondence High School Programs
  - Private Licensed School Memoranda—Return of Title IV Funds—Definition of Withdrawal Date
  - Private Licensed School Memoranda—Board; Calendar; Act 174; Procedures
  - Private Licensed School Memoranda—Bonds, Statement of Reasonable Service and Business Ethics, Multi—branch Training Schools
  - Private Licensed School Memoranda—Applications for Approval of New Programs
  - Private Licensed School Memoranda—Review Form for New Program
  - Private Licensed School Memoranda—Student Information Publications
  - Private Licensed School Memoranda—License and User Fees
  - Private Licensed School Memoranda—Clock Hour/Lesson/Semester Credit/Quarter Credit
  - Private Licensed School Memoranda—Statement Concerning Transfer of Credit Hours
  - Private Licensed School Memoranda—Act 174 of 1986 and Chapter 73 Regulations
  - Private Licensed School Memoranda—Tuition Change Report—Description and Instructions
  - Private Licensed School Memoranda—Contract Bond Form
  - Private Licensed School Memoranda—Board—Approved Private Surety Fund
  - Private Licensed School Memoranda—Termination; Leave of Absence
  - Private Licensed School Memoranda—Financial Reporting—Annual Reporting Rescinded; Biennial Reporting Reinstated
  - Private Licensed School Memoranda—Revised Qualification Form for Instructional Staff
  - Private Licensed School Memoranda—Allowable Administrative Fee and Refunds of \$25.00 or Less
  - Private Licensed School Memoranda—Fees
  - Private Licensed School Memoranda—Non-Resident Program Application
  - Private Licensed School Memoranda—Program Applications
  - School License Application Guidelines
  - New Program Application Guidelines
  - Private Licensed School Memoranda—Leave of Absence
  - Private Licensed Schools Memoranda—Enrollment in Single Courses
  - Private Licensed Schools Memoranda—Non-Resident Program Application
- Contact: Patricia Landis (717-783-8228)

#### **Scranton State School for the Deaf**

- Various internal and external policy statements relating to the operation of Scranton State School for the Deaf, such as: Student Immunization, Child Abuse, AIDS, Human Growth and Development, Admission Policy, the Recognition of Scranton State School for the Deaf as a Magnet School and Student Drug and Alcohol Policy, etc.
- Contact: William O'Neill (570-963-4420)

#### **Bureau of Career and Technical Education**

- Pennsylvania State Plan for the Administration of the Carl D. Perkins Vocational and Technical Education Act of 1998
- Contact: John Foster (717-787-5530)

#### **Bureau of Teaching and Learning Support Services**

- Pennsylvania State Board of Education AIDS Policy—Admissions/Readmissions of Students or Staff Persons with AIDS, March 1987
- Contact: Shirley A. Black (717-772-0067)
- Enhanced Driver Education Program Guide
  - Procedures for Establishing a Private Driver Training School
- Contact: Harry Sherman (717-783-4382)

#### **Bureau of Special Education**

- State Plan under the Individuals with Disabilities Education Act—Part B
- Contact: John Tommasini (717-783-6134)
- Memorandum to Local Education Agencies: Periodic Reporting Requirements of IDEA '97
  - Memorandum to Local Education Agencies: Linking IEP Goals and Objectives/Benchmarks to the General Education Curriculum
  - Memorandum to Local Education Agencies: The General Education Curriculum and IDEA '97
- Contact: John Tommasini (717-783-6134)
- Memorandum to Local Education Agencies (Penn\*Link): Transition to School Age from Early Intervention—Questions & Answers (February 12, 1997)
  - Clarification of Policy on Transfer of Records from MAWAs to School Districts (July 3, 2002)
  - Memorandum to Local Education Agencies (Penn\*Link): Revised Special Education Forms and Formats (May 3, 2000)
- Contact: Dr. Richard Price (717-783-6879)
- Memorandum to Local Education Agencies (Penn\*Link): Institutionalized Children's Programs/Program Approval Change, Joint Memo from the Bureau of Special Education and the Bureau of Budget and Fiscal Management (April 4, 1997)
- Contact: Patricia Hozella (717-783-6876)
- Memorandum to Local Education Agencies: Transition Individualized Education Program (IEP) Format
- Contact: Ellen Romett (800-446-5607)

- Memorandum to Local Education Agencies (Penn\*Link): Reporting of Scores of Students With Disabilities on the Pennsylvania System of School Assessment (PSSA) and Alternate Assessment (October 21, 1999)  
Contact: Barbara Thrush (717-783-6881)
- Memorandum to Local Education Agencies (Penn\*Link): IDEA Regulations Section 300.142(e)(f)(g)(h)(i) Relating to Methods of Ensuring Service (February 24, 2000)  
Contact: Michael Carricato (717-783-6137)
- Memorandum to Local Education Agencies (Penn\*Link): Reporting Students Assigned to Instruction in the Home and Homebound Instruction (April 3, 2000)  
Contact: Donna Bricker (717-772-2645)

#### **Bureau of Budget and Fiscal Management**

- School Construction Policies and Procedures (This booklet describes how reimbursement is calculated along with examples and formulas.)  
Contact: Carle Dixon (717-787-5480)
- Community Colleges Reimbursement for Equivalent Full-Time Students Enrolled in Stipend Programs
- Debt Service at Community Colleges  
Contact: Larry Snell (717-787-5993)

#### **School Services**

- BEC—Charter Schools, 24 P. S. Section 17-1701-A July 03 (on PDE Website)  
Contact: Dr. Dan Felix (717-787-9819)

#### **GUIDANCE MANUALS:**

##### **Bureau of Special Education**

- Special Education Information System
- Memorandum to Local Education Agencies (Penn\*Link): Age of Majority and the Pennsylvania Guidelines for Secondary Transition for Students with Disabilities (April 5, 2000)
- Special Education Mediation Services
- Education of Students with Hearing Loss  
Contact: John Tommasini (717-783-6134)
- Effective Behavior Support  
Contact: Bill Galbraith (717-541-4960)
- Guidelines for Intermediate Unit Special Education Plans, 2000-2001
- School District Special Education Plan Guidelines
- Intermediate Unit Special Education Plan Guidelines  
Contact: Patricia Hozella (717-783-6876)
- Comprehensive System of Personnel Development
- Comprehensive System for Personnel Development Submission Packet
- Procedures for Requesting Technical Assistance  
Contact: Shatarupa Bose (717-772-2646)
- Education of Mentally Gifted Students  
Contact: Barbara Thrush (717-783-6881)
- Disabilities Education Act-Part B Program Guidelines for Local Education Agency Applications for 2001/2002  
Contact: Patty Todd (717-783-6888)

##### **Office of Educational Technology**

- Secondary Career and Technical Education Information System Instruction Manual for Student Data Submission, 2003-2004  
Contact: Steve Simchock (717-787-2644)
- Adult Career and Technical Education Instruction Manual, 2003-2004  
Contact: John S. Creason (717-787-2644)
- Elementary/Secondary Professional Personnel Instruction Manual, 2002-03  
Contact: Barbara Kern (717-787-2644)
- Postsecondary Career and Technical Education Instruction Manual, 2003-2004  
Contact: Ron Hoerner (717-787-2644)
- Elementary/Secondary Professional Personnel Instruction Manual, 2002-03, Charter Schools  
Contact: Barbara Kern (717-787-2644)
- Electronic Dropout/Graduate Report (EDGR): Graduate Instructions for School Year 2002-2003  
Contact: Joanne Bobek (717-787-2644)
- Electronic Dropout/Graduate Report (EDGR): Dropout Instructions for School Year 2002-2003  
Contact: Richard Hruska (717-787-2644)

##### **Bureau of State Library**

- Revised Classification Scheme for Pennsylvania State Publications.-Provides Call Numbers to be Used in Classifying Pennsylvania State Publications  
Contact: Ann Kemper (717-783-3884)

##### **Bureau of Library Development**

- Guidelines for Negotiating Agreements, 2003—Guidance for District Library Centers in Negotiating Service Agreements With Local Libraries
- Guidelines for Statewide Library Card System, 1999 rev.—Rules for Public Libraries Participating in the Statewide Library Card System

- A Handbook for Public Library Trustees, Fifth Edition, 2003—Guidance for People Serving as Trustees for Pennsylvania Public Libraries
- Continuing Education Guidelines for Public Library Staff, 1999—Guidance for Determining What Kinds of Continuing Education are Acceptable for Meeting the Continuing Education Requirements in The Library Code.
- Library Services and Technology Act Five-Year Plan 2003—2007, 2002—A Focused Program for the Improvement of Library Services for the People of Pennsylvania through Federal LSTA Funds.
- Pennsylvania Guidelines for School Library Information Programs, 1999—Suggestions for Implementing Quality Library Programs in Pennsylvania
- Measuring Up To Standards: The Impact of School Library Programs and Information Literacy in Pennsylvania Schools 2000—Recent research on the impact of school library programs on academic achievement.
- The Pennsylvania School Library Information Specialist TOOLKIT for Implementing Information Literacy in Schools Supplement 2003—Defines information literacy standards integrated into curricular areas.

Contact: Barbara W. Cole (717-783-5722)

#### **Bureau of Community and Student Services**

- Pregnant and Parenting Teen Evaluation Packet
- Education Leading to Employment and Career Training Monthly Attendance Instructions
- Education Leading to Employment and Career Training Operational Manual

Contact: Dorothy Hershey (717-783-7089)

- Services for Nonpublic School Students Program Guidelines

Contact: Mary Ramirez (717-783-3755)

- Guidelines for Student Assistance Program Implementation (Guidelines for Secondary Student Assistance Program Teams), September 1991
- Commonwealth Student Assistance Program Training System Handbook: Guidelines, Monitoring Procedures, and Related Information, March 2003

Contact: Kim Swarner (717-783-6777)

#### **Office of Elementary and Secondary Education**

- Basic Education Circulars (BECs)—(Updated and indexed collection of Pennsylvania Department of Education guidance statements on state and federal basic education laws and regulations. These guidance statements cover several areas of the School Code within Title 24 of Purdon's Statutes, Articles 1-25, State Board of Education Regulations—Title 22 of the Pennsylvania Code, Chapters 1-23, 342 and 349, and other state and federal laws, regulations and court cases: Topics include among others: Early Intervention—Department of Education Services—Employee Rating Form—School and Student Records—Home Education Programs—Special Education—Payments for Education—Graduation of Seniors—School Construction—Safe Schools—Copyright Law)

Contact: Sarah Pearce (717-787-4860)

- Child Labor Laws and Employment of Minors

Contact: Stephen Fisher (717-787-6016)

- Guidelines and Application for the Alternative Education for Disruptive Youth Program
- Guidelines and Application for Private Alternative Education Institutions

Contact: Nancy Avolese (717-705-6908)

#### **Bureau of Teacher Certification and Preparation**

- Pennsylvania Teacher Intern Certification Handbook and Institutional Listing (Revised, 1998)

Contact: Marjorie Blaze (717-783-9252)

- Programs Approved for Teacher Education in Pennsylvania Colleges and Universities
- Education Testing Service Praxis Series Registration Bulletin

Contact: Marjorie Blaze (717-783-9252)

- Pennsylvania Department of Education Application and Instructions for Professional Educator (Includes background information, application forms, and directions.
- Alternative Certification
- Teacher Certification Information Sheets (Various handout papers used to respond to queries on professional educator certification in Pennsylvania.)

Contact: Kevin Corcoran (717-787-3356)

- Guidelines for the Preparation of Self-Study Materials for Certification in Pennsylvania

Contact: Marjorie Blaze (717-783-9252)

- Certification for Charter School Professional Staff
- Application Booklets (Revised May 2001)

- Applicant Prepared Outside of Pennsylvania
- Emergency Permits and Act 97 Waivers
- Letter of Equivalency for Master's Degree
- Applicant Prepared In Pennsylvania

- Professional Educator Certificate (Revised 6/01)

- Letter of Equivalency for Master's Degree (Issued 3/00)

- Letter of Equivalency for Bachelor's Degree (Issued 3/00)

- Application information and form

- Letter of Equivalency with seal

- Emergency Permit with seal (Issued 3/00)

- Private School Certificate Application (Revised 5/00)

- Requirements of Act 48 of 1999

- Application for Voluntary Inactive Certification (Form 338R)

- Approval notice for Voluntary Inactive Certification

- Application for Removal of Voluntary Inactive Certification (Form 338R2)
- Approval notice for Removal of Voluntary Inactive Certification
- Four and five-year notices for educators and school entities
- Informational Handout: Important Information About Your Certificate (Revised 6/02)

Contact: Kevin Corcoran (717-787-3356)

#### **Bureau of Postsecondary Services**

- Pennsylvania Department of Education Guidelines for the Approval of Degree Programs
- Materials Related to the Approval of Postsecondary Institutions Requesting a Certificate of Approval to Award the Associate in Specialized Business and/or the Associate in Specialized Technology Degree

Contact: Paula Fleck (717-772-3623)

- Eligible Partnerships Application Guidelines

Contact: Linda J. Benedetto (717-772-3623)

#### **Deputy Secretary's Office of Postsecondary and Higher Education**

- Chart of Activities for a Group Wishing to Establish a Domestic Nonprofit/For-Profit Degree-Granting Institution in Pennsylvania or a Foreign Nonprofit/For-Profit Degree-Granting Corporation Wishing to Operate in Pennsylvania

Contact: Paula Fleck (717-772-3623)

#### **Bureau of Career and Technical Education**

- Application Information on Career and Technical Education Federal/State Leadership Funding
- Application Information on Career and Technical Education Federal/State Leadership Funding for Graduate Research
- Application Information on Career and Technical Education State Economic Development Funding
- Application Information on Innovative Learning and Workforce Development Grants
- Application Information on Innovative Learning and Workforce Development Grants for Agriculture Programs
- Community College Variable Stipend Program
- Community College Variable Stipend Program Approved for 04-05

Contact: John Bonchalk (717-772-4177)

- Application Information on Career and Technical Education Registered Apprenticeship Programs

- Cooperative Education Guidelines for Administration

Contact: Lee Burket (717-772-4968)

- Application for Approval of the Nurse Aide Training Program Submission Guidelines

- Act 14 Nurse Aide Resident Abuse Prevention Training Curriculum Guidelines

Contact: Carlyn Forlizzi (717-783-6975)

- Implementing a Statewide System of Core Performance Measures and Standards for Vocational-Technical Education in Pennsylvania

- A Guide to Student Occupational Competency Testing in Pennsylvania

- Pennsylvania Student Occupational Competency Testing

Contact: Paul Munyofu (717-783-6867)

- Tech Prep Secondary and Postsecondary Guidelines 2000-2004

- Concordance

- Tech Prep Works

- Tech Prep Works for Schools

- Tech Prep Works for Students

Contact: Susan Will (717-787-8804)

- Managing Local Plans: A Guide to Accountability for the Carl D. Perkins Vocational and Applied Technology Act of 1990, P. L. 101-392

- Managing Local Plans Part II Technical Assistance Manual for Perkins One-Stop Partners in Pennsylvania Career Link Centers

- Secondary & Postsecondary Perkins Local Plan Guidelines 2000-2004

Contact: Jerilynn Millvan (717-783-6619)

- Secondary Vocational-Technical Education Program Approval Application Procedure

Contact: Forrest Keiser (717-772-4968)

- New Choices/New Options Career Development for Single Parents, Displaced Homemakers, Single Pregnant Women and Individuals Interested in Nontraditional Vocational Education

- New Choices/New Options

- Surviving and Thriving in a Nontraditional Skilled Trade

Contact: Marian Thomas (717-787-8022)

- National Skill Standards Provider List: A Resource Guide

- Retention-Based Skills Training Long Term Care

Contact: Carlyn Forlizzi (717-781-6974)

- Self-Study Guidelines—Accreditation System of Institutions for Adult Education

- Administration Guidelines for the Accreditation System of Institutions for Adult Education

Contact: Robert Kline (717-783-6867)

- The Occupational Competency Assessment Program Brochure

Contact: Robert Kline (717-783-6867)

- American Careers Parent Edition

- American Careers Student Edition

- American Careers Teacher Edition

Contact: Jay Cannon (717-787-8022)

Jim Potts (717-787-8022)

- Pennsylvania's Workforce Leadership Grants 2003-2004  
Contact: John Foster (717-787-5530)
- Consider a Career as a Business, Computer and Information Technology Teacher: Educating for Success in Business and Life Brochure
- Business, Computer and Information Technology: Education for Success in Business and Life Brochure  
Contact: Roberta Brown (717-772-4968)
- Pennsylvania's Career Clusters: Focusing Education on the Future (PDE and PA Dept of L&I)  
Contact: Lydia Hess (717-787-8022)
- National Skill Standards Provider List: A Resource Guide  
Contact: James Gronski (717-787-8022)
- Pennsylvania Area Career and Technical Education Schools 2001 Report  
Contact: Ron Hoerner (717-783-6760)
- Career and Technical Student Organizations Brochure
- Career and Technical Student Organizations in Pennsylvania
- FCCLA: The Ultimate Leadership Experience
- FCCLA State Officer and Adviser Handbook
- FCCLA Membership Brochure
- FCCLA Chapter Directory
- American FFA Degree Applications
- Ag Proficiency Award Applications
- PA SkillsUSA Personal and Liability Release Form
- PA HOSA Regional Directory  
Contact: Katherine Simchock (717-787-8804)
- Retention-Based Skills Training—Long Term Care  
Contact: Esther Brown (717-772-4968)
- Successful Graduates of PA CTE  
Contact: Jim Potts (717-787-8022)
- High Schools That Work  
Contact: Vincent Safran (717-772-4968)
- Pennsylvania Career and Technical Facts  
Contact: John Foster (717-772-4968)

#### **Bureau of Teaching and Learning Support Services**

- Chapter 4 Strategic Planning Guidelines, May 2002  
Contact: Parker Martin (717-783-4307)
- Act 48 Professional Education Plan Guidelines, November 2002  
Contact: Susan Harafimowicz (717-787-8913)
- Act 48 Approved Provider Guidelines, July 2002  
Contact: Dale Baker (717-772-4944)
- Guidebook for Planning Programs for English Language Learners
- Instructions for Completing PDE 3044-45, Programs and Services for Students of Limited English Proficiency  
Contact: Ana Sainz de la Pena (717-783-6649)  
Barbara Mowrey (717-787-3499)
- ESL Monitoring Program  
Contact: Barbara Mowrey (717-787-3499)
- Education of Mentally Gifted Students  
Project REAL (Rural Education for Accelerated Learners)  
Contact: Karen Cobb (717-787-8913)  
Marian Sutter (717-772-4944)
- Induction Plan Guidelines, May 2002  
Contact: Susan Harafimowicz (717-787-8913)
- No Child Left Behind Act-Supplemental Education Services-Instructions for Completing the Provider Application (on PDE Website)  
Contact: Norma Hull (717-787-8631)

#### **Bureau of Budget and Fiscal Management**

- Planning and Construction Workbook (Forms Used to Apply for Commonwealth Reimbursement for a School Construction Project)
- Revised Self-Certification Application Forms for Non-Reimbursable Construction Projects (PDE-3074(a), PDE-3074(b) and PDE-3074(c))
- Charter School Lease Reimbursement Program 2002-2003  
Contact: Carle Dixon (717-787-5480)
- Guidelines for Approval of Capital Expenses for Community Colleges
- Application for State Assistance for Construction of Community College Facilities
- Space Approval Formula for Community Colleges
- Procedures for Funding Institutional Equipment Grant Program
- Procedures for Funding Engineering Schools Equipment Grant Program  
Contact: Larry Snell (717-787-5993)
- Individuals with Disabilities Education Act Part B (IDEA-B) 2004-2005 Administrative and Fiscal Guidelines for Rider H—Program Application of LEA; Rider I—Support Services and Rider J—Direct Services

- Individuals with Disabilities Education Act Part B (IDEA-B) 2004-2005 Administrative and Fiscal Guidelines for Approved Private Schools
- Individuals with Disabilities Education Act Part B (IDEA-B) 2004-2005 Administrative and Fiscal Guidelines for Institutions of Higher Education and other Nonpublic School Entities
- Procedures for Commonwealth Reimbursement of the Special Education Cost of Wards of the State
- Out-of-State Special Education Placements Approval and Reimbursement (jointly with the Bureau of Special Education [John Tommasini])

Contact: Ralph Girolamo (717-783-6535)

#### **Scranton State School for the Deaf**

- Student Handbook, 2004

Contact: William O'Neill (570-963-4420)

#### **School Services**

- Charter School Application (on PDE Website)
- Cyber Charter School Application (on PDE Website)
- Pennsylvania Charter School Annual Report—Late Summer/Early Fall 2003 (on PDE Website)
- Competitive Charter School Federal Grant Program-Guidelines and Application Forms—Late Summer/Early Fall 2003 (on PDE Website)
- Competitive PA Charter School Planning Grants-Guidelines and Application Forms—Late Summer/Early Fall (on PDE Website)
- Cyber Charter Schools Review (On PDE Website)
- Pennsylvania Charter School Operator's Manual-binder available through Department Contact

Contact: Dr. Dan Felix (717-787-9819)

#### **Bureau of Assessment and Accountability**

- Educational Empowerment Act-Annual Report

Contact: Sheri Rowe (717-705-8020)

- Applying for a Waiver on PDE Website)
  - Shortcuts (on PDE Website) ◦ Provisions not Subject To Waiver (on PDE Website)
  - Instructions for Mandate Waiver Application (on PDE Website)
  - PDE-417 Mandate Waiver Application (on PDE Website)
  - Mandate Waiver Program Evaluation Guidelines & Form (on PDE Website)

- Mandate Waiver Program—Annual Reports

Contact: Sally Chamberlain (717-705-8020)

- State, District and School Report Cards CD ROMs

Contact: Sheri Rowe (717-772-8020)

- Writing Assessment Handbook

Contact: Ray Young (717-783-6636)

- Reading Assessment Handbook

Contact: Ray Young (717-783-6636)

- Mathematics Assessment Handbook

- Released Mathematics Items from the 2000 and 2001 Assessments

Contact: Ray Young(717-783-6636)

#### **DECISIONS:**

##### **State Charter School Appeal Board**

- Vitalistic Therapeutic Center Charter School (Bethlehem Area SD) CAB # 1999-6
- William Bradford Academy Charter School (Keystone Oaks SD) CAB # 1999-8
- Wonderland Charter School (State College Area SD) CAB # 1999-3
- Sugar Valley Rural Charter School (Keystone Central SD) CAB # 1999-4
- Phoenix Academy Charter School (Phoenixville Area SD) CAB # 1999-10
- Hills Academy Charter School (Penn Hills SD) CAB # 1999-12
- Collegium Charter School (West Chester Area SD) CAB # 1999-9
- Vitalistic Therapeutic Center Charter School (Allentown City SD) CAB # 1999-5
- Shenango Valley Regional Charter School (Hermitage and Sharon City SD) CAB # 1999-11
- Ronald G. Brown Charter School (Harrisburg City SD) CAB # 1999-1
- Edith & Eloise Academy (Steel Valley and Pittsburgh School Districts) CAB # 1999-13
- Creative Educational Concepts Charter School (Chester Upland SD) CAB # 1999-15
- Souderton Charter School Collaborative (Souderton Area SD) CAB # 1999-2
- Bucks County Montessori Charter School (Pennsbury SD) CAB # 1999-7
- Environmental Charter School (Palisades SD) CAB # 1999-14
- W.E.B. Dubois Charter School (Philadelphia SD) CAB # 2000-10
- William Bradford Academic Charter School (Philadelphia SD) CAB # 2000-1
- Dimensions of Learning Academic Charter School (Philadelphia SD) CAB # 2000-7
- Rising Sun Academy Charter School (Philadelphia SD) CAB # 2000-4
- Leadership Learning Partners Charter School (Philadelphia SD) CAB # 2000-8
- Delaware Valley High Charter School (Philadelphia SD) CAB # 2000-5
- Lincoln-Edison Charter School (York SD) CAB # 2000-11
- Independence Charter School (Philadelphia SD) CAB # 2000-2
- Kemetic Institute Charter School (Philadelphia SD) CAB # 2000-6
- Genesis Charter School (Philadelphia SD) CAB # 2000-9



- Legacy Charter School (Council Rock SD) CAB # 2000-14
  - Lehigh Valley Academy Regional Charter School (Bethlehem Area SD) CAB # 2000-12
  - Lehigh Valley Academy Regional Charter School (Saucon Valley SD) CAB # 2000-13
  - Vitalistic Therapeutic Center Charter School (Bethlehem Area SD) CAB # 2000-15
  - Dr. Lorraine K. Monroe Academy Charter School (Millcreek Township SD) CAB # 2000-16
  - Learning Connection Charter School (Chester Upland SD) CAB # 2001-1
  - Renaissance Academy of Pittsburgh, Alternative of Hope Edison Charter School (SD of Pittsburgh) CAB #2001-2
  - Elan Charter School (Pennsbury SD) CAB # 2001-3
  - Ricci J. Hausley Charter School (Philadelphia SD) CAB # 2001-4
  - Thurgood Marshall Charter School (Wilkes-Barre SD) CAB # 2001-5
  - Phoenix Charter School (Philadelphia SD) CAB # 2001-6
  - Penn Hills Charter School (Penn Hills SD) CAB # 2001-7
  - David P. Richardson Charter School (Philadelphia SD) CAB # 2001-8
  - Fell Charter School (Carbondale Area SD) CAB # 2001-9
  - Graystone Academy Charter School (Coatesville Area School District) CAB #2002-1
  - Infinity Charter School (Central Dauphin School District) CAB #2002-4
  - Einstein Academy Charter School (Morrisville Borough School District) CAB #2002-6
  - Wonderland Charter School (State College Area School District) CAB #2002-7
  - Lincoln-Edison Charter School (School District of the City of York) CAB #2002-03
  - Montessori Regional Charter School (Millcreek Township School District) CAB #2002-05
  - Einstein Academy Charter School (Morrisville Borough School District) CAB #2002-06
  - Wonderland Charter School (State College Area School District) CAB #2002-07
  - Propel Charter School (Steel Valley School District) CAB #2003-01
  - Bear Creek Community Charter School (Wilkes-Barre School District) CAB #2003-03
  - Bucks County Montessori Charter School (Pennsbury School District) CAB #2003-04
- Contact: Ernest Helling, (717-787-5500)

#### **Office of Chief Counsel Teacher Tenure Appeal Opinions**

- Patricia A. Gorman v. East Allegheny School District, Teacher Tenure Appeal No. 4-96
- In Re: Petition of Stroudsburg Area School District, Teacher Tenure Appeal No. 6-96
- Bridget E. Kelly v. Stroudsburg Area School District, Teacher Tenure Appeal No. 6-96A
- Joseph G. Cesari v. North Schuylkill School District, Teacher Tenure Appeal No. 2-96
- Deborah N. Collins v. Bethlehem Area Vocational-Technical School, Teacher Tenure Appeal No. 3-96
- Renee Czubowicz-Drouse v. Mid Valley School District, Teacher Tenure Appeal No. 6-95
- Margaret M. McMackin v. Pittsburgh School District, Teacher Tenure Appeal No. 8-95
- Wayne Sousa v. Palisades School District, Teacher Tenure Appeal No. 10-95
- James D. Holt v. Muncy Area School District and Board of Directors, Teacher Tenure Appeal No. 12-94
- Roland H. Holvey v. Northumberland County Area Vocational-Technical School, Teacher Tenure Appeal No. 13-94
- Sally Bollinger v. Curwensville Area School District and Board of School Directors, Teacher Tenure Appeal No. 9-94
- William Dopko, et al. v. Riverside Board of School Directors, Teacher Tenure Appeal No. 2-94
- Callie Anderson, et al. v. Board of Education of the School District of Philadelphia, Teacher Tenure Appeal No. 16-94
- Patricia Peiffer v. Lake-Lehman School District, Teacher Tenure Appeal No. 9-93
- Mary Ellen Mela v. Morrisville School District, Teacher Tenure Appeal No. 5-95
- Angela Martino v. Philadelphia City School District, Teacher Tenure Appeal No. 7-95
- Shawn-Kimberly Kocher v. Salisbury School District, Teacher Tenure Appeal No. 5-97
- Dale Kessler v. Line Mountain School District, Teacher Tenure Appeal No. 11-94
- Thomas Katruska v. Bethlehem-Center School District, Teacher Tenure Appeal No. 4-97
- Jane L. Shaffer v. Riverview Intermediate Unit, Teacher Tenure Appeal No. 6-97
- John Reber and Thomas L. McDevitt v. Reading School District, Teacher Tenure Appeal No. 12-95
- Mark Berman, et al v. Philadelphia School District, Teacher Tenure Appeal No. 3-97
- Jay Mastro v. City of Pittsburgh School Board, Teacher Tenure Appeal No. 1-98
- Carol Ann Russo v. Easton Area School District, Teacher Tenure Appeal No. 4-98
- Mary Anne Norris v. Penns Valley Area District, Teacher Tenure Appeal No. 2-98
- Alice Hirsch v. Montour School District, Teacher Tenure Appeal No. 2-97
- Karen Korman v. Penns Valley Area School District, Teacher Tenure Appeal No. 1-99
- Kevin Santry v. Philadelphia School District, Teacher Tenure Appeal No. 2-99
- Stephen Moiles v. Marple Newtown School District, Teacher Tenure Appeal No. 1-00
- James B. Dickinson, Jr. v. Gettysburg Area School District, Teacher Tenure Appeal No. 3-98
- Dale Clymer v. Berks County Intermediate Unit, Teacher Tenure Appeal No. 2-00
- Nancy J. Zelno v. Lincoln Intermediate Unit, Teacher Tenure Appeal No. 3-00
- Colleen Shepstock v. Muncy School District, Teacher Tenure Appeal No. 4-00
- Priscilla Barto v. Williamsport Area School District, Teacher Tenure Appeal No. 3-99
- Margaret McMackin v. Pittsburgh School District, Teacher Tenure Appeal No. 5-99
- Mary Claire Brown v. Parkland Area School District, Teacher Tenure Appeal No. 7-97
- Robert Adams v. Harrisburg School District, Teacher Tenure Appeal No. 5-00
- Dr. Henry Benz v. Board of Public Education of the School District of Pittsburgh, Teacher Tenure Appeal No. 3-01
- Glenn Gow v. Big Spring School District, Teacher Tenure Appeal No. 1-97
- Carol Ann Russo v. Easton Area School District, Teacher Tenure Appeal No. 4-98A
- Maureen Joyce v. Board of Directors of Spring-Ford School District, Teacher Tenure Appeal No. 2-01
- Kenna Williams v. Clearfield County Vocational-Technical School, Teacher Tenure Appeal No. 4-99
- Barbara Palumbo v. Board of Directors of DuBois Area School District, Teacher Tenure Appeal No. 4-01

- Jacquelyn N'Jai v. Pittsburgh School District, Teacher Tenure Appeal No. 5-01
  - William Brunson v. Coatesville Area School District, No. 1-02
  - Thomas Hajduz v. Peters Twp. School District, No.1-03
  - Dr. Linda Portlock v. Harrisburg Area School District, No. 2-02
  - Edwin Hason v. Glendale School District, No. 5-03
  - Joanne Henshaw v. Boyertown Area School District, No. 7-03
  - Shirley Curl v. Solanco School District, No. 1-04
- Contact: Karen Feuchtenberger (717-787-5500)

#### **Certification Appeal Committee Decisions**

- Daniel Waterman, Certification Appeal #99-01
- Colleen Kosiarski, Certification Appeal #99-02
- Richard Struck, Certification Appeal #99-03
- Lynne Smith, Certification Appeal #99-04
- Lynne Smith, Certification Appeal #99-05
- Daniel M. McAboy, Certification Appeal #99-06
- Joseph Adams, Certification Appeal #99-07
- Deborah K. Warren, Certification #99-09
- Leonid Khazin, Certification Appeal #95-06
- Dr. Fred G. Loveland, Certification Appeal #95-07
- Karen Linker, Certification Appeal #96-01
- David G. Stephany, Certification Appeal #96-02
- David Momper, Certification Appeal #00-15
- Richard Spires, Certification Appeal #00-20
- Shadrach Boyer, Certification Appeal #00-21
- John Spaulding, Certification Appeal #00-22
- Lawrence Barlow, Certification Appeal #00-24
- Theodore Wing, Certification Appeal #00-25
- Michael Lowe, Certification Appeal #00-26
- Joan Awkward-Young, Certification Appeal #00-27
- Rebecca Draper, Certification Appeal #00-28
- Erin Breault, Certification Appeal #00-29
- James Dennion, Certification Appeal #00-30
- Harry Miller, Certification Appeal #00-31
- Cynthia Wright-Richard, Certification Appeal #00-32
- David Zuilkoski, Certification Appeal #00-33
- Suzanne Mayberry, Certification Appeal #00-34
- John DiLeonard, Certification Appeal #01-01
- Mark Lysiak, Certification Appeal #01-02
- Donna Radice, Certification Appeal #01-03
- Edward Penn, Certification Appeal #01-04
- Brook Kabakjian, Certification Appeal #01-05
- Mark Mannella, Certification Appeal #01-06
- Timothy Kalajainen, Certification Appeal #01-07
- Andrew Igbineweka, Certification Appeal #01-08
- Frances Santiago, Certification Appeal #01-09
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- Carol McKnight, Certification Appeal #01-31
- Teresa Dodds, Certification Appeal #01-33
- Donna Papocchia, Certification Appeal #01-34
- William Miller, Certification Appeal #01-35

- Karen Overfield, Certification Appeal #01-36
- Phillip Calderone, Certification Appeal #02-01
- Patty Todd, Certification Appeal #02-02
- Bruce Hess, Certification Appeal #02-03
- Michael Knobloch, Certification Appeal #02-04
- Vera White, Certification Appeal #02-05
- Patti MacPhee, Certification Appeal #02-06
- Marie-Pierre Murray, Certification Appeal #02-07
- Charles Whittier, Certification Appeal #02-08
- Kara Konrad, Certification Appeal #02-09
- David Danner, Certification Appeal #02-10
- Alice Goldberg, Certification Appeal #02-11
- Keith Laser, Certification Appeal #02-12
- Marian Smith, Certification Appeal #02-13
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- Wallace Gary, Certification Appeal #02-19
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- Sheryl Johnson, Certification Appeal #02-22
- Robert Bryson, Certification Appeal #02-24
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- Marian Menapace, Certification Appeal #02-30
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- Robyn Fasolino, Certification Appeal #02-38
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- Ellen Braffman, Certification Appeal #03-01
- Oscar Torres, Certification Appeal #03-02
- Susan Dinnocenti, Certification Appeal #03-03
- Judith Karakawa, Certification Appeal #03-04
- Carol Morgan, Certification Appeal #03-05
- William Richman, Certification Appeal #03-06
- Kelly Davenport, Certification Appeal #03-07
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- Mary Jane Londis, Certification Appeal #03-10
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- Tricia Reitz, Certification Appeal #03-13
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- Janet Faccioli, Certification Appeal #03-26
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  - Michael Lowe, Certification Appeal #03-28
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  - Mary Franko, Certification Appeal #03-33
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  - Donna Nugent, Certification Appeal #03-43
  - Janet Shulte, Certification Appeal #03-44
  - Craig Smith, Certification Appeal #03-45
  - Marguerite Courbin, Certification Appeal #03-46
- Contact: Bette H. Williams (717-705-7787)

#### **School Certification Audit Decisions**

- Berwick Area School District Certification Audit #98-49
  - Montour School District Certification Audit #98-47
  - Keystone Central School District Certification Audit #98-42
  - St. Marys Area School District Certification Audit #98-36
  - Millcreek Township School District Certification Audit #98-46
  - Spring Grove Area School District Certification Audit #99-24
  - Punxsutawney Area School District Certification Audit #97-76
  - Susquenita School District Certification Audit #98-13
  - West Shore School District Certification Audit #98-38
  - Austin Area School District Certification Audit #20-02
- Contact: Marjorie Blaze (717-783-9252)

#### **Certification Audit Appeals**

- Lancaster School District
- Contact: Amy Foerster (717-787-5500)

#### **Teacher Decertification Decisions**

- Commonwealth of Pennsylvania v. Benjamin Lucciola, DI-87-07
  - Commonwealth of Pennsylvania v. Malachi Robinson, 1996-3
- Contact: M. Patricia Fullerton (717-787-5500)
- Commonwealth of Pennsylvania v. Bobby Wilson
- Contact: Joseph Miller (717-787-5500)

#### **Food and Nutrition Decisions**

- Lower Kensington Environmental Center Youth Services, Child Care Food Program 1995-1
  - Tots Yearn to Learn, Inc.
  - Cassoria Learning Centers, Inc.
- Contact: Ernest Helling (717-787-5500)
- Blessed Hope S.D.C. Church
- Contact: Ann St. Ledger (717-787-5500)
- Little People Day Care School, Inc.
- Contact: Karen Feuchtenberger (717-787-5500)
- Educational Management Services of Harrisburg. v. Department of Education.
- Contact: Robert Tomaine (717-787-5500)

#### **Professional Standards and Practices Commission Adjudications, Memoranda and/or Orders**

- Alvarez, Ismael, DI-01-19
- Andrews, David, DI-92-21
- Andrews, Gregory M, DI-00-35
- Antinore, Brenda S., DI-02-08
- Arnold, David Allen, DI-90-01
- Aucker, Raymond, DI-00-41
- Baker, John D., DI-99-25
- Baney, Todd, DI-92-09
- Baracca, Martin, DI-92-08
- Bealer, Russel, DI-98-33
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- Binder, Robert, DI-95-06
- Blimmel, Kimberly Ann, DI-98-41
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- Bonello, Robert, DI-95-13
- Bonow, Beth G., DI-97-06
- Booher, Lonnie K, DI-02-14
- Booher, William, DI-03-27
- Boyce, William, DI-92-02
- Brestensky, Richard J, DI-03-09
- Brose, Matthew K., DI-97-33
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- Buchalter, Sandra, DI-95-04
- Bult, Anthony G., DI-94-17
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- Byrne, Andrew, DI-92-27
- Caliguiri, Clyde, DI-92-19
- Callahan, Kevin T., DI-99-28
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- Cangie, Michael P., DI-96-14
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- Carroll, John A., DI-96-16
- Catania, Joseph Jr, DI-01-16
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- Chandler, Frederick B., DI-01-03
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- Ciabattoni, Christopher, DI-98-03
- Cicero, James, DI-94-12
- Cisik, Mark B., DI-00-36
- Clarke, George F., DI-02-05
- Colelli, Richard, DI-94-05
- Coleman-Brown, Cynthia, DI-99-06
- Colledge, Michael A., DI-92-04
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- Consentino, Vernon, DI-99-12
- Cooper, John, DI-95-18
- Corrado, Joseph, DI-00-21
- Cortez, Carmen, DI-00-07
- Crawley, Sandra Spicer, DI-93-23
- Cressler, Alfred B., DI-97-29
- Curtis, David E., DI-92-18
- Dalinka, Lynne, DI-92-06
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- Davidson, Steven, DI-98-27
- Davis, Thomas B., DI-96-04
- Decker, Albert, DI-93-05
- Dennison, William, DI-95-07
- Derck, David Allen, DI-93-10
- Deromo, Michael, DI-93-01
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- Diamond, Stanley, DI-95-12
- Dibenedetto, John, Jr, DI-93-24
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- Diddle, Dale A, DI-02-18
- Dimarino, David C., DI-97-07
- Doherty, Joseph, DI-99-20
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- Dombloski, Robert A., DI-97-23
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- Falabella, William, DI-94-11
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- Farr (Kauffman), Denise, DI-95-27
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- Finkel, Susan B., DI-02-24
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- Foose, Donald R., DI-00-15
- Francis, David, DI-98-14
- Franczyk, Lee E., DI-00-08
- Freeman, Leroy, DI-01-21
- Fridy, James Thomas, DI-94-16
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- Gable, Amy J., DI-00-32
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- Gates, Robin B., DI-96-08
- Gatto, Joseph, DI-92-01
- Gift, Robert D., DI-02-06
- Gill, James E., DI-02-09
- Gotwals, Michel J. Hoover, DI-96-09
- Gow, Glenn, DI-96-17
- Greystock, John M., DI-97-10
- Griffin, Geoffrey, DI-99-01
- Grygo, Raymond, DI-00-24
- Guarneri, Gino L., DI-01-07
- Guy, Richard, DI-95-22
- Guzzo, James, DI-98-02
- Hahn, Robert Jr., DI-96-03
- Hain, Jeffrey R, DI-00-33
- Halmi, Christian T, DI-02-15
- Hardy, David, DI-96-30
- Hasson, Jerome, DI-96-25
- Hays, William, DI-03-29
- Heitzman, Gary, DI-95-32
- Heller, Roger, DI-98-31
- Herrick, Charles, DI-93-12
- Herrington, James, DI-99-04
- Hicks, Anthony, DI-98-13
- Hileman, Rian, DI-93-19
- Hill, Nancy J., DI-00-22
- Hoag, Thomas, DI-97-01
- Hecht, Herbert, DI-93-13
- Holmes II, Westley, DI-91-01
- Hopkins, Valerie, DI-99-13
- Houshower, Delmar, DI-01-22
- Hovington, John, DI-91-05
- Howard, Daniel C, DI-02-12
- Hughes, Robert J, DI-02-03
- Hunsicker, Kevin, DI-02-01
- Hunter, Randall, DI-00-10
- Hutchinson, Mary Elizabeth, DI-98-19
- Iman, Harry W, DI-02-07
- Jetter, James F., DI-04-06
- Johnson, Cynthia L, DI-02-16
- Johnson, Jill, DI-98-35
- Jordan, Thomas E., DI-95-30
- Joyce, Maureen, DI-03-06
- Jumpp, Alvin, DI-03-21
- Kaiser, Paul F., DI-00-39
- Kalko, John Claude, DI-94-04
- Karuza, Kit, DI-92-26
- Keck, Norman, DI-93-21
- Keefe, Kristen A., DI-01-05
- Keller, Brian M., DI-03-34
- Kellogg, Laurie, DI-92-24
- Kellogg, Laurie, DI-91-18
- Kelly, Andrew, DI-92-17
- Kennedy, Michael, DI-03-03

- Kinniry, Francis, DI-94-23
- Knaper, Robert, DI-99-23
- Knox, Stephen A., DI-95-26
- Kowalski, Bruce, DI-01-09
- Kratzer, Troy, DI-01-13
- Krispinsky, Bernard, DI-02-26
- Kurtz, Tab, DI-03-35
- Lambright, Randy, DI-93-27
- Landini, Stephen, DI-96-07
- Landis, Robert, DI-03-10
- Loughner, Kenneth, DI-00-18
- Loughney, Frank J., DI-01-02
- Love, Thomas A., DI-01-04
- Lyon, John W., DI-99-27
- Madden, Walter, DI-99-22
- Major, Mark, DI-03-30
- Maroni, Mark D., DI-97-08
- Martin, Alexander B., DI-95-24
- Martino, Michael, DI-96-28
- Maxson, Mary D., DI-00-09
- Mayes, David, DI-99-18
- Mcknight, Lances, DI-92-25
- Mcknight, Lances, DI-92-05
- Mcknight, Lances T., DI-92-05
- Mcmurtrie, Jason, DI-01-23
- Medvidovich, Joel, DI-97-12
- Melesenka, Timothy J., DI-96-36
- Merker, Jr, Robert, DI-93-17
- Merker, Jr, Robert A., DI-91-14
- Michael, Ernest N, DI-00-12
- Mihalko, Lawrence, DI-01-08
- Milano, Christine, DI-99-17
- Miller, David J., DI-96-01
- Miller, Melvin L., DI-97-02
- Miller, Walter T., DI-97-11
- Miscavage, Edward, DI-96-06
- Mogle Erwin, Nancy, DI-03-31
- Montanero, John J., DI-00-04
- Montgomery, Robert, DI-91-08
- Monyer, Henry P., DI-95-25
- Mooney, Hugh A., DI-97-03
- Mosley-Baker, Elizabeth, DI-97-34
- Moyer, Jeffrey, DI-00-37
- Moyer, Jeffrey, DI-99-09
- Munley, John, DI-98-36
- Nagar, Vasanti, DI-91-10
- Nanko, Regina, DI-92-22
- Nedley, Richard A., DI-95-09
- Nelson-Lott, Bonnie, DI-97-36
- Neuman, James, DI-94-09
- Newell, Curtis, Jr, DI-94-01
- Newman, Ryan K., DI-03-19
- Noe, Chris, DI-94-13
- Novotny, Stephen, DI-96-11
- O' Herrick, William, DI-93-15
- O'Connor, James, DI-98-26
- Offfutt, Stephen B., DI-96-23
- Ogrizek, M. Barbara, DI-97-40
- Olk, Steven, DI-00-29
- Onderdonk, Adriaan, DI-03-32
- Opalek, Alan A., DI-92-10
- Overley, Benjamin D., DI-96-35
- Owens, Alma, DI-95-10
- Pagnani, Santo, DI-96-33
- Palmer, Lisa M., DI-98-08
- Pardue, Jane E., DI-97-31
- Parker, Michael, DI-03-25
- Parks, Lawrence J., DI-97-27
- Paulina, Vickie Lee, DI-92-03
- Pesce, Michael, DI-03-01

- Peters, Tracey, DI-98-39
- Peterson, Vincent, DI-92-23
- Petron, Joseph M., DI-97-21
- Picklo, Amy, DI-03-11
- Plano, Ronald, DI-96-24
- Pollock, Ronald C., DI-00-26
- Ponder, Sally Ann, DI-95-28
- Poole, Daniel G., DI-00-11
- Popsack, Allan, DI-96-27
- Rankin, Kevin J., DI-95-20
- Rankowitz-Mezzy, Mindy, DI-97-20
- Raspberry, Charles, DI-99-14
- Reitz, David Gerald, DI-94-10
- Richards, Suzanne, DI-98-09
- Rigby, Alan, DI-95-11
- Robinson, John, DI-98-10
- Robison, Andrew, DI-99-29
- Rosenberger-Hable, Kristine, DI-97-19
- Rounds, Daniel G, DI-02-25
- Ruediger, James, DI-99-16
- Russell, Robert, Peter, DI-91-17
- Saler, Raphael, DI-99-05
- Savage, Edward Floyd, DI-97-39
- Saveri, David, DI-92-11
- Saviet, Kenneth, DI-03-28
- Sbuscio, Raymond, DI-00-34
- Scales, Aaron R., DI-02-19
- Schade, Jere, DI-98-20
- Scull, Barbara B., DI-96-34
- Seitz, Jan, DI-93-25
- Seltzer, Lucille, DI-98-12
- Sensor, Stephen, DI-94-03
- Serlo, Gary M., DI-97-35
- Shaeffer, William A., DI-01-11
- Shaffer, Jane, DI-99-11
- Shick, Phil, DI-03-15
- Shilling, Lynn, DI-97-16
- Shipley, Kenneth, DI-98-07
- Shipman, Michael E., DI-01-12
- Shultz, David A., DI-00-13
- Silverman, Scott A., DI-01-17
- Silvestri, Michael, DI-91-09
- Silvestri, Michael, DI-93-20
- Sims, Jeffrey E., DI-00-19
- Skipper, Samuel C., DI-03-26
- Smith, Thomas R. Jr., DI-00-05
- Spallone, Richard, DI-91-03
- Spicer, Marilyn, DI-93-07
- Spicer, Marilyn, DI-93-28
- Spicher, Kenneth, DI-95-02
- Staton, Adam, DI-03-36
- Stella, Marisa, DI-95-05
- Stockbine, Michael, DI-92-20
- Stoudt, Alfred L., DI-91-20
- Stover, Richard H., DI-01-14
- Strimel, Florine M., DI-00-14
- Summers, Carl Carlito, DI-94-06
- Suppan, Keith, DI-99-07
- Tabor, John, DI-92-15
- Taylor, Scott E., DI-00-44
- Tazel, Johnnie E., DI-96-13
- Teaf, Adrian, DI-96-38
- Titus, Melodee A, DI-02-11
- Tolliver, Reginald, DI-93-14
- Trivett, Daniel M., DI-04-04
- Vanderveen, Eric, DI-93-18
- Venuto, Joseph, DI-94-02
- Venuto, Joseph L., DI-93-11
- Verga, Anthony J., DI-00-03
- Vislay, Peter P, DI-02-22



- Volkman, Alan Henry, DI-91-12
  - Wagner, Jeffrey L., DI-00-16
  - Walker, Arnard M., DI-92-14
  - Wallace, Jane M., DI-96-02
  - Walters, Dennis, DI-00-43
  - Wanner, Joseph, DI-93-03
  - Warren, Deborah E., DI-00-23
  - Washington, Marilyn, DI-98-05
  - Whary, William M, DI-03-07
  - White, Russell, DI-91-07
  - Wilkes, Stanley, DI-91-06
  - Williams, Joseph B., DI-01-24
  - Williams, Kelynda M, DI-02-10
  - Williams, Megan, DI-01-20
  - Wilson, Belinda, DI-94-19
  - Wilson, Dennis, DI-03-17
  - Wilson, Julio W., DI-96-21
  - Wilson, Merton, DI-94-14
  - Wood, Bart, DI-03-23
  - Yarbenet, Gregory J., DI-03-18
  - Yates, Clyde, DI-03-22
  - Yohe, Moritz, DI-03-13
  - Youngken, Denise M., DI-02-02
- Contact: Carolyn Angelo (717-787-6576)

#### **State Board of Private Licensed Schools**

- Security Officers Training Academy, 95-7
  - Kittanning Truck Driving School, 95-9
  - Andrew Blanco
  - Wines, Steins and Cocktails, Ltd.
  - Professional Bartender Training, Jeffrey McKnight, 97-6
  - Pittsburgh Diesel Institute, 97-7
  - Pro-Model Management & Jan Nagy Modeling and Finishing School, 98-5
  - Philadelphia Wireless Technical Institute, 97-21
  - Philadelphia Wireless Technical Institute, 99-14
  - Computer Assistant, Inc., 00-02
  - J.J. Trucking Consultants, 00-14
  - Jonell, 00-03
  - Lanop, 00-10
  - Executrain of Philadelphia, 00-38
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  - Model Management, 01-25
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  - Wrightco Technologies, 01-12A, 01-13A, 01-14A, 01-15A, 01-16A 01-17A, 01-18A, 01-19A, 01-20A, 01-21A
- Contact: Patricia Landis (717-783-8228)

#### **Special Education Appeal Panel Decisions**

In Re: The Educational Assignment of (Name, Appeal Number):

- D.S., #1353
- M.H., #1357
- L.C., #1359
- A.D., #1361
- R.B., #1362
- A.B., #1363
- C.S., #1364
- K.B., #1365
- B.C., #1366
- D.R., #1367
- J.R., #1368
- C.B., #1369
- E.R., #1370
- E.S., #1371
- M.F., #1372
- D.M., #1373
- D.V., #1374
- David S., #1375
- J.F., #1376
- B.S., #1377
- Jonathan H., #1378
- T.M., #1379
- D.C., #1380

- M.B., #1381
- D.M., #1382
- D.F., #1383
- C.W., #1384
- T.C., #1385
- C.M., #1386
- J.D., #1387
- B.C., #1388
- J.P., #1389
- S.R., #1390
- S.K., #1391
- K.C., #1392
- B.A., #1393
- F.P., #1394
- S.K., #1395
- S.K., #1395A
- A.P., #1396
- C.M., #1397
- J.B., #1398
- J.H., #1399
- K.G., #1400
- S.A., #1401
- A.C., #1402
- S.H., #1403
- Joan C., #1404
- E.F., #1405
- B.C., #1406
- K.S., #1407
- E.B., #1408
- K.O., #1409
- K.O., #1409A
- S.K., #1410
- M.K., #1411
- M.H., #1412
- Vincent D., #1413
- Stephanie S., #1414
- J.R., #1415
- K.C., #1416
- R.C., #1417
- A.B., #1418
- A.H., #1419
- E.W., #1420
- A.B., #1421
- P.N., #1422
- Joseph R., #1423
- N.K., #1424
- J.N., #1425
- E.J., #1426
- N.D., #1427
- J.K., #1428
- Brian C., #1429
- C.M., #1430
- R.A., #1431
- M.Z., #1432
- J.S., #1433
- A.F., #1434
- S.J., #1435
- M.P., #1436
- Steven K., #1437
- C.R., #1438
- A.C.R., #1439
- S.Z., #1440
- M.C., #1441
- C.V., #1442
- N.H., #1443
- B.P., #1444
- M.K., #1445
- K.C., #1446
- S.B., #1447
- H.K., #1448

- Sara. K., #1449
- K.G., #1450
- A.L., #1451
- M.P., #1452A
- C.P., #1452B
- T.K., #1454
- R.R., #1456
- D.O., #1457
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- M.V., #1459
- E.B., #1460
- S.S., #1461
- E.G., #1463
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- G.A.B., #1467
- S.D., #1468
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- C.B., #1472
- E.M., #1473
- D.H., #1474
- A.H., #1475
- J.A., #1480
- F.S., #1483

\* Recently filed appeals, cases not decided as yet.

Contact: John Tommasini (717-783-6134)

#### **School Construction Decisions**

- In the Matter of: Reimbursement for the Rose Tree Media School District

Contact: Ernest Helling (717-787-5500)

#### **Miscellaneous Decisions**

- Farrell Area School District v. Commonwealth of Pennsylvania, Department of Education, Office of School Services

Contact: Marion K. Echols-Clark (717-783-3618)

- Shane B. Peck v. Edward L. Rech, Office of Postsecondary/Higher Education, Division of Private Licensed Schools

Contact: Patricia Landis (717-783-8228)

- Greater Latrobe School District v. Bureau of Elementary and Secondary Education

- Pottsgrove Taxpayers Alliance v. Department of Education

- Hazleton Area School District v. Department of Education

- Sleighton School v. Department of Education

Contact: Ernest Helling (717-787-5500)

- Potomac College, Application for Certificate of Authority

Contact: Paula Fleck (717-772-3623)

- Montgomery County Community College v. Department of Education

- Wyoming Valley West School District v. Department of Education, Bureau of Curriculum and Academic Services, Division of Federal Programs

- In Re: Commonwealth Connections Academy Charter School Cyber Charter School Application—2002

- In Re: Pennsylvania Leadership Charter School Cyber Charter School Application—2002

- In Re: Pennsylvania Distance & Electronic Learning Academy Charter School Cyber Charter School Application—2002

- In Re: Achievement House Charter School Cyber Charter School Application—2002

- In Re: Millennium Cyber Charter School Cyber Charter School Application—2002

- In Re: Commonwealth Connections Academy Charter School Revised Application—2003

- In Re: Pennsylvania Leadership Charter School Revised Application—2003

- In Re: Achievement House Charter School Cyber Charter School Resubmission Application (2004)

- In Re: Achievement House Charter School Cyber Charter School Second Resubmission Application (2004)

- In Re: Commonwealth Connections Academy Charter School Cyber Charter School Second Resubmission Application (2003)

- In Re: Pennsylvania Distance Learning Charter School Cyber Charter School Resubmission Application (2003)

- In Re: Pennsylvania Distance Learning Charter School Cyber Charter School Second Resubmission Application (2004)

- In Re: Pennsylvania Leadership Charter School Cyber Charter School Second Resubmission Application (2003)

- In Re: Pennsylvania Leadership Charter School Cyber Charter School Third Resubmission Application (2003)

- In Re: Anchorage Cyber Charter School Cyber Charter School Application (2004)

- In Re: Pennsylvania Hinterland Mobil Cyber Charter School Cyber Charter School Application (2003)

- In Re: SusQ Cyber Charter School Cyber Charter School Renewal Application (2003)

Contact: Karen Feuchtenberger (717-787-5500)

- Jeanette School District

- Kennett Consolidated School District

- Reading School District

Contact: Ann St. Ledger (717-787-5500)

**School Services**

- Cyber Charter School Application Decisions (On PDE Website)
- Contact: Sheri Rowe, (717-705-8020)  
Karen Feuchtenberger (717-787-5500)

**Bureau of Teaching and Learning Support Services**

- No Child Left Behind Act—Supplemental Education Services—Approved Provider List (on PDE Website)
- Contact: Norma Hull (717-705-8014)

**Bureau of Performance Accountability and Reporting**

- 2000 Mandate Waiver Applications Received and Action Taken (on PDE Website)
  - 2001 Mandate Waiver Applications Received and Action Taken (on PDE Website)
  - 2002 Mandate Waiver Applications Received and Action Taken (on PDE Website)
  - 2003 Mandate Waiver Applications Received and Action Taken (on PDE Website)
- Contact: Sally Chamberlain (717-705-8020)

**INTERNAL GUIDELINES:****Bureau of Special Education**

- Compliance Monitoring System
  - Internal Policy: Transportation as a Related Service (May 13, 1997)
- Contact: Patricia Hozella (717-783-6876)
- Procedures for Complaint Management
- Contact: Michael Carricato (717-783-6137)
- Internal Policy: Participation of Psychologists in Multidisciplinary Evaluations
  - Internal Policy: Serving as a Representative of the District at Individualized Education Program Meetings
- Contact: John Tommasini (717-783-6134)

**Bureau of Human Resources**

- Americans with Disabilities Act (ADA) Procedures/Management Guides—Provides the Department's Procedures for Providing Alternate Formats, Accommodations and Accessibility to Persons with Disabilities
- Contact: Jan Pricer (717-783-9339)

**Bureau of Community and Student Services**

- Learn and Serve America Request for Application Guidelines
  - 21st Century Community Learning Centers Funding Application Guidelines
- Contact: Dorothy Hershey (717-783-7089)
- Education for Homeless Children and Youth Request for Application Guidelines
- Contact: Sheldon Winnick (717-772-2066)
- Certificate of Eligibility of Migrant Education Children to Enroll in Program
  - State Parent Involvement Committee Members for Migrant Education Program
  - Travel Expense Policy for Reimbursement to Parents of Migrant Education Children Participating in State Parent Involvement Committee Meeting
  - Equal Educational Opportunities to Pennsylvania Children Regardless of their Legal Status
- Contact: Mary Ramirez (717-783-3755)
- Safe Schools Grant Application Guidelines
- Contact: Mary Ramirez (717-783-3755)
- Successful Students' Partnership Dropout Prevention Program Funding Application Guideline
  - Education Mentoring Grant Application Guidelines
- Contact: Mary Ramirez (717-783-3755)
- Safe and Drug-Free Schools and Communities Act; 2003-04 eGrant Application Guidelines; May 2003
- Contact: Dan Iser (717-787-6406)

**Bureau of Teacher Certification and Preparation**

- Interstate Agreement on Qualification of Educational Personnel—Policy for Certification of Educational Professionals Across State Jurisdictions
- Contact: Kevin Corcoran (717-787-3356)
- Policy Regarding Acceptance on Educational Testing Service Facsimile Score Reports
  - Program Approval for Teacher Certification Programs: Chairperson's Handbook
  - Program Approval for Teacher Certification Programs: Team Member's Handbook
  - General Standards Interpretation and Guidelines: Review Team Worksheets
- Contact: Marjorie Blaze (717-787-3470)

**Bureau of Adult Basic and Literacy Education**

- Program Monitoring Review Field Guide
- Contact: Donald F. Paquette (717-787-6344)

**Bureau of Career and Technical Education**

- Monitoring/Self-Study Booklet of the Nurse Aide Training and Competency Evaluation Program
  - Teaching the Educator Workshop for Nurse Aide Training and Competency Evaluation Program
  - Onsite Review of the Approved Nurse Aide Training and Competency Evaluation Program
- Contact: Carlyn Forlizzi (717-783-6975)
- Federal Carl Perkins Vocational and Technical Education Local Performance Review/Report
- Contact: Jerilynn Millvan (717) 786-3319

- Pennsylvania Department of Education Methods of Administration for Complying with Civil Rights Guidelines in Vocational Education

Contact: John Foster (717-787-5530)

- Federal and State Final Performance Reports

Contact: John Bonchalk (717-772-4177)

- Program Administration Manual: Policy and Procedures for Perkins Subgrants and Related State Grants

Contact: Allan Mensky (717-772-4177)

- Establishing & Operating Effective Local Advisory Committees

- Establishing & Operating Effective Occupational Advisory Committees

Contact: Lydia Hess (717-787-8022)

#### **Equal Educational Opportunity Office**

- Manual for Deriving Indicators of Equal Opportunity for Higher Education in The Commonwealth of Pennsylvania

- Act 101 Regulations and Guidelines

Contact: Carrie M. Patterson (717-783-9531)

#### **Bureau of Assessment and Accountability**

- Education Empowerment Act-SEA Procedural Manual

Contact: John Nau (717-705-8014)

- Mandate Waiver Program Procedural Manual

Contact: Sally Chamberlain (717-705-8020)

#### **OTHER:**

##### **Bureau of State Library**

- Disaster Response and Recovery Manual

- State Library of Pennsylvania Collection Development Policy

Contact: Sharon Anderson (717-783-5983)

- State Library of Pennsylvania Information Services Guidelines

Contact: Gene Smith (717-783-7014)

##### **Bureau of Teacher Certification and Preparation**

- Certification Testing Booklets

Contact: Marjorie Blaze (717-787-3470)

##### **Office of Postsecondary and Higher Education**

- Professional Standards and Practices Commission—Pa. Code Title 22—Chapter 233 Bylaws—Statement of Policy, Annual Report, Professional Educator Discipline Act 24 P. S. §§ 2070.1-2070.18)

Contact: Carolyn Angelo (717-787-6576)

- Postsecondary and Higher Education Operating Institutions of Higher Education in Pennsylvania Legally Authorized to Grant Degrees

Contact: Paula Fleck (717-772-3623)

##### **Bureau of Teacher and Learning Support Services**

- Pennsylvania Literacy Framework

Contact: Joel Geary (717-772-1716)

- No Child Left Behind/Blue Ribbon Program—United States Department of Education Guidelines

Contact: Dale Baker (717-772-4944)

##### **Bureau of Budget and Fiscal Management**

- Standard Contract for Food Service Management Services

Contact: Sandy Souder (717-787-3186) or (800-331-0129)

- Basic Education Circular 24 P. S. Section 7-707, Sale or Lease of Unused and Unnecessary Lands and Buildings

- Basic Education Circular 24 P. S. Section 7-733, School Construction Reimbursement Criteria

- Basic Education Circular 24 P. S. Section 7-775, Department Approval of School Buildings, Equipment and Premises Leased for Educational Purposes by School Districts Except School Districts of the First Class

- Basic Education Circular 24 P. S. Section 25-2574, Reimbursement for School Construction Bond Issues

- Basic Education Circular 22 PA Code Section 349.28, Subsidy Payments on Closed School Buildings

Contact: Carle Dixon (717-787-5480)

##### **School Services**

- Western Michigan University Five-Year Charter School Evaluation (on PDE Website)

Contact: Dr. Dan Felix (717-787-9819)

#### **EMERGENCY MANAGEMENT AGENCY**

##### **Circulars:**

D2003-1 Training and Test Authorization Requests

D2003-2 Pennsylvania Emergency Incident Reporting System (PEIRS)

D2003-4 Comprehensive Exercise Program

D2003-5 Emergency Management Training and Education

D2002-2 Testing Program and Protocol for State Emergency Voice Alerting Network (SEVAN)

D2002-3 Radiological Instructor Classification System and Code of Professionalism

- D2002-4 Emergency Equipment Materials and Supplies
- D2002-5 Requirements for the Preparation, Review and Update of Municipal Emergency Operation Plans (EOPs) and Accompanying Documents.
- C2003-1 Weather Emergency Preparedness Exercise
- C2003-2 Radiation Emergency Response Fund (RERF) Grant Guidance
- C2003-3 Hazardous Material Emergency Response After-Action Reviews and Reports
- C2003-4 Nuclear Power Plant Accident Emergency Worker Dosimetry and Potassium Iodide (KI)
- C2003-5 Hazardous Material Response Fund Guidance and Grant Application
- C2003-6 Emergency Management Performance Grant Annual Submission

**2002**

- C2002-1 Weather Emergency Preparedness Exercise (BOOT)
- C2002-2 Hazardous Material Response Fund Guidance and Grant Application (BOA)
- C2002-3 Radiation Emergency Response Fund (RERF) Grant Guidance (BOA)
- C2002-4 Emergency Management Performance Grant Annual Submission (BOA)
- C2002-5 Requirements for Preparation of Annual County Report on Hazardous Material Emergency Response Preparedness—Reporting Year 2002
- C2002-6 Hazardous Materials Emergency Preparedness (HMEP) Planning and Training Grant Guidance

**2001**

- C2001-5 Requirements for Preparation of Annual County Report on Hazardous Material Emergency Response Preparedness \*Reporting Year 2001\* (BOP)
- C2001-6 Hazardous Materials Emergency Preparedness (HMEP) Planning and Training Grant Guidance-(BOA)
- C2001-7 Release of Sensitive Documents or Information to the General Public in Light of the Terrorist Threat (EO)

**2000**

- C2000-1 Radiological Preparedness Program (BOOT)
- C2000-4 Guidance for Enforcement of the Hazardous Material Emergency Planning and Response Act (Act 1990-165) (BOP)
- C2000-6 Planning Guidance For Mass Fatalities Incidents (BOP)
- C2000-8 Radiation Transportation Emergency Response Fund (RTERF) Grant Guidance (BOA)
- C2000-10 Evacuation Authority (EO)
- C2000-12 Movement of Authorized Persons on Commonwealth Highways During a Blizzard or Major Winter Storm (EO)

**1999**

- C99-4 Nuclear Power Plant Accident Emergency Worker Dosimetry and Potassium Iodide (KI) (BOP)
- C99-5 Emergency Management Exercise Program (BOOT)
- C99-9 Hazardous Materials After-Action Reviews and Reports—(BOP)

**1993**

- C93-1 Guidance for Appropriate Emergency Response to Spills or Leaks from Vehicle Fuel Tanks or Heating System Fuel Supply Tanks or Lines (SFCO)

**Directives****2001**

- D2001-1 Expenditure of Act 165-Generated Revenues at The County Level (BOP)
- D2001-2 Preparation, Review, and Maintenance of SARA Title III Off-Site Response Plans and the State SARA Facility Database. (BOP)
- D2001-3 Certified Hazardous Material Response Teams In Pennsylvania (BOP)

**2000**

- D2000-1 Official Enrollment Of Emergency Management Volunteers (EO)
- D2000-2 Training and Test Authorization Requests (EO)
- D2000-3 Compensation for Accidental Injury (EO)
- D2000-4 Testing Program and Protocol for State Emergency Voice Alerting Network (SEVAN) (BOOT)
- D2000-5 Act 1990-165 Facility and Vehicle Inspections (BOP)
- D2000-6 PA Emergency Incident Reporting System (PEIRS) (BOOT)

- D2000-7 Emergency Equipment, Materials and Supplies (BOA)  
**1995**  
 D95-2 Instructor Classification System and Code of Professionalism (SFCO)  
**1991**  
 D91-3 Firefighter's Memorial Flag (SFCO)  
 D91-4 Guidelines for the Operation of a Fire Service Certification Advisory Committee (SFCO)  
**1990**  
 D90-3 Emergency Management Training and Education (BOOT)

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**ENVIRONMENTAL HEARING BOARD**


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**GUIDANCE MATERIALS:**

Filing Instructions and appeal form that are provided to the public on request.

Internal Operating Procedures published in the Pennsylvania Bulletin on May 20, 2000 at 30 Pa. Bulletin 2541.

Electronic Filing Instructions located on the Board's website at [www.ehb.verilaw.com](http://www.ehb.verilaw.com).

Practice and Procedure Manual effective January 2003.

The Board also publishes an annual report in August for each fiscal year ended in June as well as an annual summary of a selected number of its decisions.

These materials are distributed broadly and may be accessed on the Board's website at [www.ehb.verilaw.com](http://www.ehb.verilaw.com).

Contact: William T. Phillipy (717) 787-3483

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**ENVIRONMENTAL PROTECTION**


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**Policy Office****Contact: Michele Tate, 717-783-8727***Document ID#**Title of Document*

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|--------------|--|
| 012-0100-001 | Environmental Quality Board Policy for Processing Petitions                                  |
| 012-0200-001 | Policy for Consideration of Local Comprehensive Plans and Zoning Ordinances in Permit Review |
| 012-0200-002 | Policy for Consideration of Local Comprehensive Plans and Zoning Ordinances in Grants Review |
| 012-0200-003 | Interim Public Access to Information Policy  |
| 012-0501-001 | DEP Mediation Confidentiality  |
| 012-0501-002 | Environmental Justice Public Participation Policy  |
| 012-0700-001 | Policies and Procedures for Implementing the History Code                                    |
| 012-0700-002 | Guidance for Implementation of the Agricultural Land Preservation Policy                     |
| 012-0820-001 | Policy for Development, Approval and Distribution of Regulations                             |
| 012-0840-001 | Policy to Encourage Voluntary Compliance by Means of Environmental Audits                    |
| 012-0900-001 | Policy for Development, Approval and Distribution of Guidance                                |
| 012-0900-002 | Secretary's Directive/Review of Existing Regulations and Technical Guidance Documents        |
| 012-0900-006 | Adoption by Reference of EPA's Y2K Enforcement Policy  |
| 012-1920-001 | Public Participation in the Development of Regulations and Technical Guidance                |
| 012-4180-001 | Policy/Acceptance/Community Environmental Projects in lieu of Civil Penalties                |
| 012-5500-001 | 2004 Environmental Education Grants Program Manual and Forms                                 |
| 012-5500-002 | Environmental Education Grants Elective Program  |

**Office of Information Technology****Contact: Gail Jackson, 717-772-4786**

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|--------------|---|
| 013-0830-001 | Data Standards for Names and Addresses                            |
| 013-0830-002 | Data Standards for PA Municipality Codes                          |
| 013-0830-003 | DEP Locational Data Policy  |
| 013-0830-004 | Loan of DEP Personal Computers to Local Procurement Units         |
| 013-0830-005 | Suggested Formats for Required Electronic Deliverable Attachments |
| 013-0830-006 | Formats for Required Electronic Deliverable CAD Attachments       |
| 013-0830-007 | Formats for Required Electronic Deliverable GIS Attachments       |
| 013-0830-008 | Geospatial Digital Data Submission Guideline                      |
| 013-2000-001 | Policy for the DEP Money-Back Guarantee Permit Review Program     |
| 013-2000-002 | Policy for Implementing the Pennsylvania Natural Diversity Index  |

**Management and Technical Service      Contact: Lisa Miller, 717-787-7193**

- 150-0200-001      DEP Policy on Professional Work Assignments Conducted by Licenses Professional Engineers, Geologists
- 150-0200-002      Operator Certification Program Guidelines
- 150-2302-001      Critical Elements for Certification of Laboratories for Chemistry
- 150-2302-002      Critical Elements for Certification of Laboratories for Microbiology
- 150-2302-003      Critical Elements for Certification of Laboratories for Radionuclides
- 150-2302-004      Procedures for the Approval and Accreditation of Laboratories in PA, Utilizing the NELAC Standards

**Bureau of Land Recycling and Waste Management      Contact: Mike Texter, 717-783-6006**

- 250-3100-001      Final Guidance Document on Radioactivity Monitoring at Solid Waste Processing and Disposal Facilities
- 250-3100-401      Quality Assurance Program
- 250-3120-320      Execution of Release Forms by Waste Management Field Inspectors
- 250-3130-763      Purge Water from Groundwater Sampling
- 250-4180-302      Calculation of Civil Penalties
- 251-0300-402      Risk Assessment Guidelines for Facilities Burning Hazardous Waste
- 251-2000-704      Exclusionary Siting Criteria—Hazardous Waste Treatment & Disposal
- 251-2000-705      Revisions to Exclusionary Siting Criteria Document
- 251-2000-706      Time Frame for Application of Hazardous Waste Exclusionary Siting Criteria
- 251-2100-203      Hazardous Sites Cleanup Act, Preapplication Meetings
- 251-2100-727      Policy and Procedure for Municipal Waste Facilities Equivalency Approvals
- 251-2100-754      Change of Ownership/Transfer of Permit
- 251-2149-713      Review Procedure for Hazardous Waste Transfer Facilities for PBR Status
- 251-2200-502      Household Hazardous Waste Collection Program
- 251-2200-515      Establishment of Household Hazardous Waste (HHW) Program
- 251-5500-758      Reimbursement to Host County for Hazardous Review
- 252-5500-100      Section 902 Recycling Grant Applications that must comply with Act 57
- 252-6600-516      Review of Residual and Hazardous Waste Source Reduction Strategies
- 253-0300-100      Land Recycling Program Technical Manual
- 253-0300-101      Land Recycling Program TGM—Section IV.A.4—Vapor Intrusion
- 253-4500-601      Closure Requirements for Underground Storage Tank Systems
- 253-4500-606      ARARs—Cleanup Response and Remedial Actions
- 253-4500-608      Environmental Emergency Response Actions
- 253-4500-613      Mitigating Remedies under the Orphan Sites Program
- 253-5500-612      Issuance of Grants for Technical Evaluations under HSCA
- 253-5700-621      Off-site Audit Manual for Hazardous Sites Cleanup Program
- 253-5700-632      Community Relations Activities for State HSCP and Federal Superfund Program
- 253-5700-634      Prep of Analysis of Alternatives/HSCA Proposed Response Document
- 253-5800-638      Environmental Emergency Response Program Response Actions
- 254-2000-715      Clean Fill Policy and Procedures
- 254-2100-100      Local Municipality Involvement Process
- 254-2100-101      Environmental Assessment Process, Phase I Review
- 254-2100-102      Municipal Waste Facility Review—Traffic Analysis
- 254-2100-103      Process for Evaluating Daily Volume
- 254-2153-721      Areas Where Municipal Waste Landfills (MWLF) are Prohibited
- 254-2153-723      Leak Detection Tests for Installed Liners
- 254-2157-717      Pumping Requirements for Construction/Demolition Landfills in Noncoal Mines
- 254-2157-718      Liners for Construction/Demolition Waste Landfills
- 254-2158-745      Issue of Emergency Municipal Waste Transfer



254-2160-762	Management of Municipal Ash Waste from Resource Recovery Facility
254-2167-702	Clarification of the Identification of Infectious Waste Generators
254-2167-703	Co-mingling of Infectious & Chemotherapeutic Waste in One Container
254-2167-708	Procedures for Container/Vehicle Decontamination & Small Spill Cleanup
254-2167-709	Clarification of Requirements Related to Storage Bags
254-2167-712	Clarification of the Permit-by-Rule Provision for Mixed Waste/Residual Waste
254-2167-725	Temp Storage & In-Transit Provisions during Transport or Transfer
254-2167-726	Policy/Procedures for Infectious Waste Definition
254-2212-504	Guidelines for the Development of County Waste Management Plan Revisions
254-5400-001	BMP's for Storage, Processing, or Disposal of Land-Clearing, Grubbing, and Excavation Wastes
254-5400-100	The Food Processing Residual Management Manual
254-5401-001	Best Practices for Environmental Protection in the Mushroom Farm Community
254-5403-100	Guidelines for Yard Waste Composting Facilities
254-5900-001	Guidelines for the Development and Implementation of PPC Plans for Generators & Burners—Waste Oil
255-5400-001	Outdoor Shooting Range Guidance
257-2212-501	County Option to Retain or Eliminate Municipal Waste Flow Control
257-2318-005	Policy for Implementing the General Operating Permit Strategy for Aboveground Storage Tanks
257-4180-002	Storage Tank Program Compliance Assistance Strategy
257-4200-001	Closure Requirements for Aboveground Storage Tank Systems
258-2000-764	New Waste Streams Review
258-2000-765	General Permitting Procedure
258-2000-767	Chemical Analysis
258-2000-768	Implementation Guidance
258-2182-773	Management of Fill
<b>Bureau of Air Quality      Contact: Janette Van Skike, 717-787-4325</b>	
271-5000-001	Employer Trip Reduction Policy
271-5000-002	Interstate Ozone Reduction/Chapter 145 Regulation Overview
273-4000-001	Compliance Assurance Policy for Cement Kilns with CEMS
273-4000-002	Compliance Assurance Policy for Hospital Waste Incinerators
273-4000-003	Compliance Assurance Policy for Municipal Waste Incinerators, including Revisions
273-4000-004	Enforcement Policy for CEMS on Fluid Catalytic Cracking Units
273-4000-005	Enforcement Policy—CEMS and Coal Sampling/Analysis Systems
273-4000-007	Interim Compliance Strategy on RACT for NOx Sources with CEMS
273-4000-008	Policy for Sampling/Determination of Compliance with Low RVP Gasoline Requirements in the Pittsburgh
273-4100-005	Air Pollution Control Act/Compliance History Review/Civil Penalty Assessment Procedure
273-4130-001	DEP/EPA Asbestos Demolition/Renovation Civil Penalty Policy
273-4130-003	Guidance for Application of Regional Civil Assessment Procedure
273-4130-004	Compliance Docket Procedure
273-4130-006	Stage I Penalty Assessment Guidance
273-4130-007	Stage II Enforcement Strategy
273-5401-001	Compliance Strategy for Mushroom Composting Operations
274-0300-001	Continuous Source Monitoring Manual
274-0300-002	Source Testing Manual
274-0300-003	Continuous Emissions Monitoring Manual
274-0300-004	Applicability Determination for Continuous Source Monitoring Manual Revision No. 7
274-3100-001	Policy for Stage II Vapor Recovery Testing Requirements
274-3100-002	Interim Procedures Pertaining to Continuous Source Monitoring System Quarterly Data Reports
275-2101-001	Air Quality Operating Permit—Protocol

275-2101-002	AQ Operating Permit—Permitting Procedures
275-2101-003	Air Quality Permit Exemptions
275-2101-004	AQ Operating Permit—Modification/Reactivation
275-2101-005	AQ Operating Permit—Delegation Conditions & Policy Performance Test Waivers
275-2101-006	AQ Operating Permit—Requirements
275-2101-007	AQ Operating Permit—Best Available Technology & Other Permitting Criteria
275-2101-008	AQ Operating Permit—Hazardous Waste Incineration
275-2101-009	AQ Operating Permit—Waste Derives Liquid Fuel Policies
275-2101-010	AQ Operating Permit—Air Toxics Policies
275-2101-011	AQ Operating Permit—Public Notification
275-2101-014	AQ Operating Permit—Prevention of Significant Deterioration
275-2101-015	Q Operating Permit—Volatile Organic Compounds
275-2101-016	AQ Operating Permit—Continuous Source Monitors
275-2101-017	Proposed Policy Concerning the Alternative Analysis Required for Major New or Modified Facilities

**Bureau of Radiation Protection Ben Seiber, 717-787-2489**

291-0400-001	P & P Summary, Radiation Control Division
291-4100-001	Compliance and Enforcement Policy
292-0400-002	Nuclear Power Generating Station Incident Manual
293-0400-001	Policy and Procedures, Nuclear Safety Division
293-0400-002	Low Level Radioactive Waste Section Policies and Procedures
293-2400-001	Conducting Radiological Performance Assessments For LLRW Disposal in PA
293-2400-003	Requirements for LLRW Minimization Plan
294-2309-001	Radon Certification Policy
294-2309-002	Radon Mitigation Standards
294-2309-003	Pennsylvania Radon Certification Guide
294-2309-004	Schematic Radon Mitigation Installation for New Construction
294-2309-005	Radon Reduction Techniques for Existing Detached Houses
294-2309-006	Application of Radon Reduction Techniques
294-2400-002	Enhanced Containment through Engineered Barriers Staff Technical Report

**Bureau of Waterways Engineering Dennis Dickey, 717-772-5951**

310-0600-002	Interagency Agreement with the Susquehanna River Basin
310-2139-002	Land Acquisition Policies
310-2140-001	Criteria and Fees for Dam Safety Limited Power Permits
310-3120-001	Annual Dam Inspection Report Policy
310-3140-002	Category 3 Dam Inspection Program
310-4000-001	Compliance Assistance and Enforcement Manual

**Bureau of Watershed Mgt/ Bur of Water Supply and Wastewater Management Trudy Troutman, 717-783-3795**

361-0100-001	Conservation District Fund Allocation Program
361-0100-002	Chesapeake Bay Nonpoint Source Pollution Abatement Program
361-0100-003	Water Quality Toxics Management Strategy
361-0300-001	Manure Management for Environmental Protection
361-0300-002	Field Application of Manure
361-5500-004	Chesapeake Bay Financial Assistance Funding Program Guidelines
362-0300-001	Domestic Wastewater Facilities Manual
362-0300-002	Guidelines for Design, Installation and Operation of Small Flow Treatment Facilities
362-0300-003	Sewage Facilities Planning: Preparing Act 537 Update Revisions
362-0300-004	A Guide To Requirements and Procedures For Obtaining Permits etc for Industrial Wastewater Mgt System
362-0300-005	Handbook—NPDES Permit for POTW and Non-Municipal Wastewater Dischargers

362-0300-006	Handbook—NPDES Permit for Industrial Wastewater Dischargers
362-0300-007	Alternate Systems Guidance
362-0300-008	Experimental Systems Guidance
362-0400-001	NPDES Program Implementation—MOU Concerning WQM, NPDES Program Implementation, and Related Matters
362-0600-001	National Pollutant Discharge Elimination System Program Implementation
362-0600-002	Agreement Between Oil/Gas Mgmt and Water Quality on Pollution Discharge
362-0830-001	Locational Data Policy for the Wastewater Management Program
362-2000-001	Guidelines for the Development and Implementation on Writing Emergency Response Plans
362-2000-001	Permitting Policy and Procedure Manual
362-2000-003	Policy for Permitting Surface Water Diversions
362-2000-005	Subsurface Disposal of Carwash Waste
362-2000-007	Conducting Technical Reviews of Water Quality Management (Part II) Permit
362-2000-008	Conducting Technical Reviews of Minor NPDES Renewal Applications
362-2000-009	Manual for Land Application of Treated Sewage and Industrial Wastewaters
362-2000-010	Interim CAFO Policy
362-2183-001	Technical Guidance for Permitting Landfill Leachate Discharges
362-2183-003	Technology-Based Control Requirements for Water Treatment Plant Wastes
362-2183-004	Technical Guidance for Development of NPDES Permit Requirements Steam Electric Industry
362-2192-001	Biosolids Program Implementation Guidance
362-2192-002	Biosolids Odor Control Plan Guidance
362-2192-003	Guidelines for Agricultural Utilization of Sewage Sludge
362-2206-001	Review and Coordination of Chapter 94 Reports and Act 537 Planning
362-2206-007	Policy Establishing New Program Direction for Act 537 Comprehensive Planning
362-2207-004	Impact/Subsurface Disposal on Ground Water Nitrate-Nitrogen Levels
362-2207-008	Administration of Fee Collection for Planning Module Reviews
362-2208-002	Municipal Guidance—Reconstructive Planning
362-2208-003	Technical Decision Making and the Use of Conventional Technology, Alternate Technology, Experimental Technology, and Best Technical Guidance (BTG) in Onlot Sewage System Repair Situations
362-4000-001	Calculation of Contingent Penalties for Effluent Violations
362-4000-002	Field Manual for Compliance Orders
362-4180-001	Guidance for Civil Penalty Calculation for Effluent Violations
362-4180-002	Civil Penalty Assessment Procedures for Pollution Incidents
362-4180-003	Calculation of Civil Penalties for Willfulness
362-5512-001	PA Sewage Facilities Act 537, Enforcement Reimbursement
362-5512-002	Act 537 Sewage Facilities Planning Grants
362-5512-003	Recognition of Selected Cost Items Associated with “Inflow and Infiltration Studies”
363-0200-002	Delegation of Authority for Chapters 105-106
363-0200-003	Pennsylvania Wetland Replacement Project
363-0300-001	Design Criteria—Wetland Replacement/Monitoring
363-0400-001	Chapter 105 Program Manual
363-0600-001	Delegation of Chapter 105 Functions to County Conservation Districts
363-0600-003	Agreement with the U.S. Army Corps of Engineers
363-2100-002	Delegation of Chapter 105 Functions to Oil & Gas and Field Operations
363-2134-008	Erosion and Sedimentation Pollution Control Manual
363-2134-010	Earth Disturbance Permit Policies and Procedures
363-2134-013	Permit Guidelines for Phased Projects for NPDES Strmwtr Discharges, w/ Erosion and SPC &WRP Permits
363-2140-001	Criteria and Fees for Waterways Management Limited Power Permits

363-2141-001	Chapter 105 General Permits
363-2191-014	NPDES Permit: Discharge of Storm Water from Construction Activities
363-2316-001	Certification for Corps Nationwide Permits (Wetlands)
363-2505-001	Guidelines for Determining Bonds
363-3000-013	Inspection of Earth Disturbance Sites
363-4000-001	Compliance Assistance and Enforcement Manual
381-2208-001	Experimental Onlot Wastewater Technology Verification Program
381-5500-001	Guidance for Reviewing Capital Grants for Construction
381-5511-012	DEP and Pennsylvania Infrastructure Investment Authority Agreement
381-5511-014	Guidance on the Utilization of Minority and Women's Business Enterprise Firms
381-5511-111	Guidelines for the Uniform Environmental Review Process
381-5511-113	Handbook for PennVest Wastewater Projects
381-5513-001	Guidance for the Review and Processing Act 339 State Grants for Operation of Sewage Treatment Works
383-0300-001	Ground Source Heat Pump Manual
383-0300-107	Working Guide to the Lead and Copper Rule
383-0400-104	Health Effects and Risk Management Staff Handbook
383-0400-110	Safe Drinking Water Program Compliance Strategy
383-0400-114	Pennsylvania's Capacity Enhancement Program
383-0800-001	Principles for Ground Water Pollution Prevention and Remediation
383-0810-101	Summary of Key Requirements, Community Water Systems
383-0810-102	Summary of Key Requirements for Total Coliform Rule
383-0810-105	Summary of Key Requirements for Phase 2 & Phase 5 Wellhead Protection Rule
383-0810-106	Summary of Key Requirements for Surface Water Filtration Rule
383-0810-107	Summary of Key Requirements for Lead and Copper Rule
383-0810-201	Summary of Key Requirements for Transient Noncommunity Water Systems
383-0810-203	Summary of Key Requirements for Bottled Water Systems
383-0810-206	Summary of Key Requirements for Surface Water Identification Protocol
383-0810-301	Summary of Key Requirements for Nontransient/Noncommunity Water Systems
383-0810-303	Summary of Key Requirements for Vended/Bulk Water Hauling
383-0810-401	Summary of Key Requirements for Consecutive Water Systems
383-0830-001	Quality Management Plan for the Bureau of Water Supply and Wastewater Management
383-2000-030	Comprehensive State Ground Water Protection Program (CSGWPP)
383-2000-108	Guidance for Construction and Operation Permits Guidance
383-2000-208	Pilot Plant Filtration Studies for Filtration of Surface Sources
383-2100-108	Department of Environmental Protection (DEP) Permit Guide to Public Water Systems
383-2100-208	DEP Approval Guide for Noncommunity Water Systems
383-2125-001	Proposal to Add or Remove Fluoridation Treatment by a Community Water System
383-2125-108	Public Water Supply Manual, Part 2—Community Water System Design Standards
383-2126-103	Permitting of Vended Water Systems
383-2126-203	Permitting of Retail Water Facilities
383-2126-303	Public Water Supply Manual, Part III
383-2127-103	Permitting of Bulk Water Hauling Systems
383-2128-108	Public Water Supply Manual, Part IV—Noncommunity System Design Standards
383-2129-001	Enhanced Coagulation Calculator Spreadsheet
383-2131-001	Screening Criteria on Water Quality/Quantity Impacts for Drinking Water Permits
383-2200-108	Guidance for the Review & Approval of an Existing Well Water Source for Use at a Public Water System
383-2300-001	Pennsylvania's Interim Program for Operator Certification
383-2300-002	Training Provider Manual for the PA Water and Wastewater System Operator Training Program

383-3000-001	Groundwater Monitoring Guidance Manual
383-3000-101	Safe Drinking Water Program Field-Related Compliance
383-3000-102	Program Guidance on the Total Coliform Rule Guidance
383-3000-307	Corrosion Control Treatment—Basic Feasibility Study
383-3100-111	Public Water Supply Manual, Part 7
383-3110-111	Public Water Supply Manual—Part 5, Sections 1 & 2
383-3110-211	Public Water Supply Manual, Part 5, App A
383-3120-101	Surveillance Strategy and Implementation Guidelines
383-3120-106	Filter Plant Performance Evaluations and Response
383-3130-106	Giardia Sampling and Response
383-3130-108	New Source Sampling Requirements for Surface Water Sources
383-3130-208	Community and Nontransient Noncommunity Water Systems: New Source Sampling for Groundwater Sources
383-3130-308	Transient Noncommunity Water Systems: New Source Sampling Requirements for Groundwater Sources
383-3200-009	Pennsylvania's Ground Water Quality Monitoring Network: Ambient and Fixed Station Network
383-3200-009	Ground Water Quality Monitoring Network: Ambient and Fixed Station Network (FSN)
383-3200-016	Quality Assurance Work Plans for Groundwater Monitoring Stations
383-3301-102	Laboratory Reporting Instructions for Total and Fecal Coliform Bacteria
383-3301-103	Guide to Laboratory Reporting Instructions for BVRBs
383-3301-105	Laboratory Reporting Instructions for Chemical Contaminants
383-3301-106	Filter Rule Reporting Instructions/Public Water Systems Using Filtered Surface-Water
383-3301-107	Laboratory Reporting Instructions, Lead and Copper Rule
383-3301-205	Laboratory Reporting Instructions/ Radiological Contaminants/ Drinking Water Distribution
383-3301-206	Filter Rule Reporting Instructions for Public Water Supply Systems Using Unfiltered Surface Water
383-3301-305	Laboratory Reporting Procedures for Total Trihalomethanes
383-3310-109	Pennsylvania Drinking Water Information System (PADWIS) Inventory User's Manual
383-3310-209	PADWIS Inventory Reports by PWSID
383-3310-409	Pennsylvania Drinking Water Information System (PADWIS) Violation and Enforcement Users Manual
383-3310-609	PADWIS Reporting
383-3500-105	Pennsylvania Vulnerability Assessment Summary
383-3500-106	Guidance for Surface Water Identification
383-3500-112	Surface Water Identification Protocol—NCWS
383-5000-001	Source Water Assessment and Protection Program
383-5500-113	PENNVEST Guidance
383-5500-613	Small Water Systems Consolidation Construction Grant Program
383-5900-111	Public Water Supply Manual, Part VI
385-2000-011	Pennsylvania Combined Sewer Overflow Policy
385-2000-012	Pa's Phase II NPDES Stormwater Permitting Strategy / MS4 Municipal Separate Storm Sewer—Industrial
391-0300-002	Pa's Water Quality Antidegradation Implementation Guidance
391-2000-002	Establishment of Alternate Thermal Effluent Limitations
391-2000-003	Determining Water Quality Based Point Source Effluent Limits
391-2000-006	Implementation Guidance Design Conditions
391-2000-007	Technical Reference for the Water Quality Model 6.3 for Windows (WQM63W)
391-2000-008	Implementation Guidance for the Sampling and Analysis of Osmotic Pressure
391-2000-010	Implementation Guidance for Phosphorus Discharges to Lakes, Ponds, and Impoundments
391-2000-011	Technical Reference Guide for the Pennsylvania Single Discharge Toxics Model
391-2000-012	Users Guide for the Pennsylvania Single Discharge Toxics Model

391-2000-013	Implementation Guidance of Section 93.7 Ammonia Criteria
391-2000-014	Implementation Guidance for Evaluating Wastewater Discharges to Drainage Ditches and Swales
391-2000-015	Implementation Guidance for Total Residual Chlorine (TRC) Regulation
391-2000-017	Implementation Guidance for Temperature Criteria
391-2000-018	Implementation Guidance for Section 95.9 Phosphorus Discharges to Free Flowing Streams
391-2000-019	Implementation Guidance for Application of Section 93.5 (e)
391-2000-020	Protocol/Estimating First Order Pollutant Fate Coefficients/ Volatile Organic Substances
391-2000-021	Field Data Collection & Evaluation Protocol/Determining Stream & Point Source Discharge Hardness
391-2000-022	Ambient Water Quality in the Determination of Wasteload Allocations and NPDES Effluent Limitations
391-2000-023	Design Stream Flows
391-2000-024	Field Data Collection and Evaluation Protocol for Deriving Daily and Hourly Discharge Coefficients
391-3200-003	Quality Assurance Work Plan: Cause/Effect Surveys
391-3200-004	Aquatic Life Use Attainability Studies—Flow Water & Impoundment
391-3200-005	Aquatic Life Special Water Quality Protection Survey
391-3200-006	Quality Assurance Work Plan: Toxics Surveys
391-3200-007	Stream Enrichment Risk Analysis
391-3200-008	Quality Assurance Work Plan: Advanced Treatment Model —Calibration/Verification Surveys
391-3200-010	Standardized Biological Field Collection & Laboratory Methods
391-3200-013	Evaluation of Phosphorus to Lakes, Ponds & Impoundments
392-0300-001	Stormwater Management Guidelines and Model Ordinances
392-0300-002	Comprehensive Stormwater Management Policy
392-0300-003	Guidance on MS4 Ordinance Provisions
392-2130-001	General Policy and Procedures for the Review of Water Allocation Permit Applications
392-2130-002	Subsidiary Water Allocation Permit Requirement
392-2130-003	Attorney General Opinion 361 re: 1939 Water Rights Act
392-2130-004	Rescission of Water Rights
392-2130-005	Policy for Regulation of Interbasin Transfers
392-2130-006	Metering of Withdrawals under Orders of Confirmation
392-2130-007	Constant Gallons per Capita per Day (GPCD)
392-2130-008	Permit Life
392-2130-012	Recognizing Succession to Water Rights as a Result of Changes of Ownership
392-2130-013	Protecting Aquatic Resources & Related Stream Uses In Processing Approvals For Water Rights etc.
393-0900-006	Stationary/Nonstationary Tanks
393-0900-009	Exemption from Reg Fees for Volunteer Fire Cos/Volunteer EMS Orgs
393-0900-011	Modification and Maintenance Issues
393-0900-012	Storage Tank Cleaning Activities
393-0900-014	Applicability of 40 CFR, Subpart 280, Sub G to Previously Closed Tanks
393-0900-015	Implementation of Act 16
393-0900-016	Implementation of Act 34
393-0900-018	Summary of the Technical Requirements for Aboveground Storage Tanks
393-0900-019	Summary of the Simplified Program for Small Aboveground Storage Tanks
393-0900-020	Summary of the Technical Standards for Underground Storage Tanks
393-0900-021	UST/AST System Variances
393-0900-022	Verification of Emergency Containment Structures for Aboveground Storage Tanks
393-2300-001	Storage Tanks Certification Program (Chapter 245, A and B)
393-2318-001	ASNT Level II Certification

393-2318-002	PE Certification for Aboveground Storage Tanks (ASTs)
393-2318-003	Upgrade Requirements/Substantial Modification of Underground Storage Tanks
393-2318-004	Summary of the Permitting of Underground and Aboveground Storage Tank Systems and Facilities
393-2320-001	Statement of Policy—Definition of Underground Storage Tank
393-3300-002	Permeability of Secondary Containment & Emergency Containment
393-4180-001	Penalty Assessment Matrix
393-4180-003	Strategy for Addressing the 1998 Federal and State Deadline for Upgrading Existing USTs
394-0300-001	Commonwealth of Pennsylvania Coastal Zone Management Program and Final Environmental Impact Statement
394-0810-001	PA's Continuous Planning Process (CPP) for Water Quality Management 1999 Update
394-2000-001	Municipal Reference Document- Department Guidance for the Bluff Recession and Setback Act
394-2000-002	PA's Nonpoint Source Mgt. Program
<b>Field Operations</b>	<b>Kris Lutz, 717-787-9240</b>
400-0200-001	Policy for PA Natural Diversity Inventory (PNDI) Coordination During Permit Review and Evaluation
400-2000-300	Policy for Model Permit Application Process
400-2200-001	Guidelines for the Development and Implementation of Environmental Emergency Response Plans
400-5900-101	Emergency Operations Plan
400-5900-102	Policy for Authorizing Emergency Response Expenditure
400-5900-103	Policy for Emergency Response Critiques
400-5900-104	Policy for Authorities of DEP On-Scene Coordinators
400-5900-105	Policy for Emergency Response Contracting
400-5900-107	Policies for Authorities of DEP's Director of Emergency Response
400-5900-108	Policy for Contracting with Fire Companies or HAZMAT Teams
400-5900-109	Policy for Authorization of Emergency Transport/Storage of Hazardous Waste
400-5900-110	Policy for Field Order Authorization of Emergency Response Team
400-5900-111	Procedures for Emergency Contracting to Extinguish Mine Fire
400-5900-112	Policy for Gasoline Fume Emergency Criteria
400-5900-113	Chlorine Safety Procedures
400-5900-114	Hazardous Material and Hazardous Atmosphere Safety Policy
400-5900-115	Confined Space Safety Policy
400-5900-116	Policy for Electrofishing Personnel and Equipment Safety
400-5900-117	Standard Operating Procedures for the Acceptance, Collection, Transport etc of Elemental Mercury
<b>Bureau of Oil and Gas Management</b>	<b>Joyce Williams, 717-787-4817</b>
550-0300-001	Oil and Gas Operators Manual
550-0800-001	PA's Plan for Addressing Problem Abandoned Wells and Orphaned Wells
550-2000-001	Administrative Policies and Procedures Manual
550-2100-002	Oil and Gas Wastewater Permitting Manual
550-2100-003	Oil and Gas Well Drilling Permit Applications and Related Approvals through 007
550-2100-008	Interim Policy for NPDES Permits for Stormwater Discharges Assoc'd w/ Constr Activities @ O & G Wells
550-2100-009	Oil and Gas Locational Guidance
550-2500-001	Interim Technical Guidance For Attachments to Electronic Submissions—Oil and Gas Program
550-2501-101	Guidelines for Submitting Oil/Gas Bonds
550-3000-001	Compliance Monitoring of Oil and Gas Wells and Related Facilities and Activities
550-4000-001	Enforcement Actions by DEP's Oil and Gas Management Program
550-4180-001	Civil Penalty Assessments in the Oil and Gas Program
550-5600-001	Waste Minimization in the Oil and Gas Exploration and Production Industry

**Bureau of Mining and Reclamation    Nevin Strock, 717-787-6842**

560-0600-101	Interagency Agreement with the Fish and Boat Commission
560-0600-102	MOU Between PA Game Commission and DEP
560-0600-104	Interagency Agreement, Historical Museum Commission
560-0600-105	Interagency Agreement, Waste Management
560-0600-204	Office of Surface Mining MOU
560-0700-302	Fish and Boat Commission Coordination
560-0700-303	Game Commission Coordination
560-0700-304	Review of Surface Mine Applications on High Quality Waters
561-2305-201	SOAP and ROAP Application Processing and Preassignment Field Conference
561-2305-203	Small Operator and Remining Operator Assistance Programs (SOAP & ROAP) Report Review
561-2305-601	SOAP and ROAP Applicant Liability and Reimbursement Procedure
561-5300-101	Mine Subsidence Insurance (MSI) Coverage Issuance Procedures
561-5300-201	Mine Subsidence Insurance (MSI) Damage Claim Processing Procedures
562-2000-001	Projects and Activities under the Environmental Good Samaritan Act
562-2000-703	Licensing, Name Changes
562-2100-001	Blasting Activity Permits and Permits by Rule
562-2100-002	Alternative Peak Particle Velocity or Airblast Level
562-2100-704	Municipal Mining Licenses, Permits and Bonds
562-2112-315	Prompt Closure of Abandoned Underground Mine Openings
562-2112-316	Sealing Mine Openings, Bituminous
562-2112-317	Sealing Anthracite Underground Mine Openings
562-2112-503	Bituminous Coal Surface Mining/Blasting near Utilities and Pipelines
562-2112-504	Blasting Complaint Protocol
562-2402-501	Blaster's License Suspension and Revocation Procedure
562-2403-505	Drop Trailer and Tanker Guidelines
562-2500-702	Insurance Requirements and Water Supply Replacement Assurance
562-2504-312	Surety Reclamation of Bond Forfeiture Sites
562-3000-102	Inspections
562-3000-105	Field Evaluation of Pit Size Variances
562-3000-110	Applicant Violator System (AVS) Inspections
562-3000-802	Applicant Violator System (AVS) Compliance
562-3200-203	Fixing Water Samples
562-3200-205	Normal/Favorable Planting Season
562-3900-402	Citizens' Requests: Receiving, Tracking, Investigating, Appealing and Filing
562-4000-101	Water Supply Replacement and Compliance
562-4100-301	Compliance/Enforcement Procedures
562-4100-307	Enforcement, Alternative
562-4100-311	Enforcement Procedures for Non-Mining Blasting Operations and Explosives Storage Sites
562-4170-308	Bond Forfeiture
562-4180-101	Noncoal Civil Penalty Assessments
562-4180-306	Civil Penalty Assessments
562-4180-309	Reclamation in Lieu of Cash Payment for Civil Penalties
562-4180-310	Bankrupt Surety Company Bond Replacement Requirements and Civil Penalty Calculations
562-4180-311	Civil Penalty Collections
562-5900-001	Surface Mine Accident Investigations
563-0300-101	Engineering Manual for Coal
563-2000-001	Government Financed Construction Contracts
563-2000-102	Coal Exploration



563-2000-105	Coal Exploration by Slope Development
563-2000-203	Noncoal Underground Mine Permit Applications
563-2000-204	Homeowner Notification of Right to Pre-Blast Survey (Industrial Minerals)
563-2000-208	Right of Entry
563-2000-223	Review Process, Bituminous Coal Blast Plan
563-2000-602	Beneficial Use of Sewage Sludge at Active Mine Sites
563-2000-609	Technical Review, Coal Mining
563-2000-610	Validating Abandoned Underground Mine Maps and Establishing Barrier Pillars
563-2000-655	Stream Protection—Bituminous Underground Mining Operations
563-2100-216	Permit Renewals
563-2111-101	Noncommercial Exemption from Requirements of the Noncoal SMCRA
563-2111-102	Building Construction Exemption from Requirements of the Noncoal SMCRA
563-2111-111	Noncoal Operations
563-2111-112	Highwall Stability In Long-Term Multiple Bench Quarries
563-2112-203	Insignificant Boundary Corrections for Surface Mining Activities
563-2112-205	Application Review, Mining Permit
563-2112-206	Beneficial Use of Coal Ash at Active Coal Mine Sites
563-2112-211	Application Review, Coal Mining Activity Completeness
563-2112-212	Evaluation and Approval of Land Use Changes for Surface Water Coal Mine Operations
563-2112-214	Application Review, Coal Mining Activity Preapplication
563-2112-215	Application Review, Accepted Coal Mining Activity
563-2112-217	Alkaline Addition for Surface Coal Mines
563-2112-218	Permit Transfers
563-2112-219	Cumulative Hydrologic Impact Assessments (CHIAs)
563-2112-222	Coal Surface Mining—Oil and Gas Barriers
563-2112-224	Certification Guidelines for Beneficial Uses of Coal Ash
563-2112-225	Beneficial Uses of Coal Ash
563-2112-603	Evaluation and Approval of Innovative Mining and Reclamation Techniques
563-2112-604	Auger Mining
563-2112-605	Water Supply Replacement and Permitting
563-2112-607	Marketing of Anthracite Coal Reject Materials
563-2112-608	Contracted Wetlands for Mine Drainage Treatment
563-2112-610	Determining Eligibility of Pre-Existing Pollutational Discharges
563-2112-611	Technical Review, Permitting Pre-existing Pollutational Discharges
563-2112-616	Effluent Limits for Postmining Discharges
563-2112-652	Underground Mining near Oil and Gas Wells
563-2112-653	Permitting Ventilation Boreholes for Underground Coal Mines
563-2112-654	Technical Review, Mine Stability
563-2112-656	Liners—Impoundments and Storage Areas
563-2112-657	Technical Review, Public Water Protection Zones
563-2112-658	Imminent Hazards Associated with Subsidence from Active Mining
563-2113-660	Coal Refuse Disposal—Site Selection
563-2500-401	Noncoal Surface Mining Payment in Lieu of Bond
563-2504-001	Conventional Bonding for Land Reclamation
563-2504-101	Procedures for Calculating Mine Subsidence Bonds
563-2504-405	Anthracite Mine Operator's Emergency Bond Loan (A.E.B.L.) Program
563-2504-407	Bonding, Direct Submittal of Bonds
563-2504-409	Phased Deposit of Collateral Coal and Noncoal Mining
563-2504-411	Processing Completion Reports

563-2504-412	Evaluating Postmining Discharges
563-2504-451	Bonding, Anthracite Underground Mines
563-2504-501	Qualifying, Processing and Tracking Financial Guarantees and Bond Credits
563-2504-612	Monitoring and Compliance and Bond Release for Subchapters F and G Permits
<b>Bureau of Deep Mine Safety Allison Gaida, 724-439-7469</b>	
580-2200-003	Section 316(h): Use of Electronic Atmospheric Detectors in lieu of Approved Flame Safety Lamps
580-2200-004	Procedures for Processing Requests to Adopt New Items or Methods
580-2200-008	Guidelines for Use of Internal Combustion Motors in Underground Mines other than Coal
580-2200-009	Use of Electronic Methane/Oxygen Detectors in Lieu of Approved Flame Safety Lamps
580-2200-010	Underground Storage of Explosives
580-2219-002	Section 247—Guidelines to Approve Ventilation Plans for Abandoned and Unused Mine Areas
580-2219-003	Section 253(b)—Guidelines for Approving Roof Bolts as Primary Support
580-2219-004	Alternate Method of Test Drilling
580-2219-008	Submission of Mine Maps when a Mine is Abandoned
580-3000-001	Deep Mine Safety Program Guidance Manual
580-3000-005	Clarification of Pertinence of DEP Statutes re: Coal Processing Facilities
580-3300-001	Underground Mine Accident and Production/ Manhour Reporting
<b>Office of Energy &amp; Technology Development Eric Thumma, 717-783-0540</b>	
700-0200-001	Technology Management Process
700-5600-001	Guidance for Pollution Prevention and Energy Efficiency Site Visits

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**GENERAL SERVICES**


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**POLICY STATEMENTS:**

**Deputy Secretary for Property Management** (Contact: Daniel Wheeler, 783-5028)

—Use of the Public Areas of the Capitol Complex, 4 Pa. Code § 86.1 et seq.

**Bureau of Minority and Women Business Opportunities** (Contact: Tyrone Powell, 783-3119) [www.dgs.state.pa.us](http://www.dgs.state.pa.us),  
Keyword: BMWBO

—Contract Compliance—Pre-qualification of Vendors and Nonconstruction Contractors, 4 Pa. Code § 68.1, et seq.

—Contract Compliance—Construction Contracts, 4 Pa. Code § 68.101, et seq.

—Internal Guidelines for MBE/WBE Certification, 4 Pa. Code § 68.201, et seq.

**GUIDANCE MATERIALS:**

**Bureau of Construction** (Contact: David McCarty, 787-6330)

—Administrative Procedures (1999)

**Bureau of Minority and Women Business Opportunities** (Contact: Tyrone Powell, 783-3119) [www.dgs.state.pa.us](http://www.dgs.state.pa.us),

Keyword: BMWBO

—Contract Compliance Orientation and Training Manual

**Bureau of Engineering and Architecture** (Contact: Robert Glenn, 787-3709)

—Bureau of Engineering and Architecture Procedure Manual

**Bureau of Police and Safety** (Contact: Richard Shaffer, 787-9013)

—Building Evacuation—Emergency Action Plan

—Capitol Police Duty Manual

**Bureau of Publications & Paperwork Management** (Contact: Audrey Marrocco, 787-3707)

—M210.4 Forms Managements (8/16/83)—Rev. 1-2 (8/1/84 & 10/27/86)

—M210.5 Standard (STD) Forms Management (9/15/98)

—M210.6 Publications Management (8/1/84)—Rev. 1 (10/17/86)

**Bureau of Purchases** (Contact: John Troxel, 787-4719)

—Field Procurement Handbook (3/20/01)—Rev. 1-4 (6/21/01, 10/5/01, 3/25/02 & 4/17/03)

**Bureau of Supplies and Surplus Operations** (Contact: Joseph Gurzenda, 787-5940)

—State Surplus Property Manual (2/3/98)

—M610.1 Commodity Distribution Center Catalog (8/8/00)

**Bureau of Vehicle Management** (Contact: Josie Sharp, 787-3162)

—Automotive Service Facilities

**Bureau of Professional Selections and Administrative Services** (Contact: Gary Lee, 787-4479)

—Instructions to Bidders

**Bureau of Real Estate** (Contact: James Hickey, 787-0274)

—M260.1 Manual for Space Utilization (3/11/04)

**INTERNAL GUIDELINES****MANAGEMENT DIRECTIVES AND ADMINISTRATIVE CIRCULARS:****Property Management** (Contact: William Dempster, 787-5240)

—205.19 Smoking in Commonwealth Facilities (7/1/97)

—625.10 Card Reader and Emergency Response Access to Certain Capitol Complex Buildings and Other State Office Buildings (4/21/04)

**Bureau of Facilities Management** (Contact: Todd Garrison, 787-3893)

—625.8 Contracting for Bargaining Unit Work (2/25/94)

—03-28 Live Christmas Trees and Decorations (11/19/03)

**Bureau of Financial and Management Services** (Contact: Barbara Seiler, 787-5051)

—220.10 Processing Automated Mail (2/21/91)

—240.7 Submission of Changes to the Commonwealth Telephone Directory, Agency Organization &amp; Functional Listings, and Employee Locator File (9/26/97)

**Bureau of Police and Safety** (Contact: Richard Shaffer, 787-9013)

—205.2 Powers and Duties of Policing Forces (2/9/77)

—625.4 Enforcement of Fire and Panic Regulations (3/27/91)

—720.3 Guidelines for Preparing for, and Reporting Emergencies at State Offices (6/28/02)

**Bureau of Publications and Paperwork Management** (Contact: Audrey Marrocco, 787-3707)

—220.9 Graphic Design, Typesetting, Reproduction, and Printing Services (6/4/87)

**Bureau of Purchases** (Contact: John Troxel, 787-4719)

—215.9 Contractor Responsibility Program (4/16/99)

—620.1 Coal Sampling and Reporting (2/6/02)—Rev 2 (5/28/02)

**Commonwealth Agency Recycling Office** (Contact: John Rarig, 772-2300)

—205.22 Implementation of Act 1998-101, Municipal Waste Planning, Recycling &amp; Waste Reduction Act (8/7/89)

**Bureau of Risk and Insurance Management** (Contact: Kenneth Love, 787-2492)

—630.1 Agency Insurance Coordinators (10/2/87)

—630.2 Reporting of Employee Liability Claims (4/28/98)

—720.4 Safety and Loss Prevention Program (10/2/87)

**Bureau of Minority and Women Business Opportunities** (Contact: Tyrone Powell, 783-3119) [www.dgs.state.pa.us](http://www.dgs.state.pa.us), Keyword: BMWBO

—215.16 Contract Compliance Program (6/30/99)

**Bureau of Professional Selections & Administrative Services** (Contact: Gary Lee, 787-4479)

—625.9 Payment of Contractors and Design Professionals for Agency Funded Construction Projects Undertaken by the Department of General Services (3/9/01)

**Commonwealth Media Services** (Contact: Kristin Snow, 787-9777)

—220.1 Commonwealth Media Services (6/21/90)

**Bureau of Real Estate** (Contact: James Hickey 787-2834)

—615.15 Vehicle Parking License Agreements (7/19/01)

—625.1 Repairs, Alterations, and Improvements to Commonwealth Buildings Under the Direct Supervision of the Department of General Services (6/20/03)

—625.2 Inventory of Commonwealth Property (6/3/96)

—625.5 Reporting Surplus Real Property (5/6/96)

—625.6 Lease Amendment Exceptions for Leasehold Improvements Costing Less than \$5,000 (2/28/01)

—625.7 Use of STD-291, Request for Lease Action and Budget Approval (11/6/97)

—03-21 Availability of State Surplus Real Property for Transfer to Commonwealth Agencies

—Lackawanna County (8/20/03)

—03-22 Availability of State Surplus Real Property for Transfer to Commonwealth Agencies—Venango County (8/20/03)

**Bureau of Supplies and Surplus Operations** (Contact: Joseph Gurzenda, 787-5940)

—03-17 Availability—Commonwealth Telephone Directory (7/11/03)

**Bureau of Vehicle Management** (Contact Josie Sharp, 787-3162)

—615.1 Temporary Assignment of Commonwealth Automotive Fleet (12/2/92)

—615.2 Motor Vehicle Liability Insurance and Accident Reporting (6/17/96)

—615.3 Rates and Billing for Motor Vehicles of the Commonwealth Automotive Fleet (5/6/04)

—615.6 License Plates for Commonwealth-Owned Vehicles (6/30/97)

—615.7 Commonwealth Vehicle Invoices (7/3/97)

—615.8 Use of State Automobile (3/26/80)

—615.9 Permanent Assignment of Commonwealth Automotive Fleet Vehicles (11/20/02)

—615.11 Use and Condition Inspections of Commonwealth-Owned Motor Vehicles (4/21/82)

—615.12 Motor Vehicle Authorization List (8/11/83)

—615.13 Emission Control Test Program—Commonwealth Automotive Fleet (9/26/97)

—615.14 Repairs and Maintenance, Commonwealth Automotive Fleet (6/25/97)

—04-7 Refueling of Commonwealth Automotive Fleet Vehicles (4/9/04)

—04-9 State Employees Purchasing Vehicles at the Commonwealth Auction (5/6/04)

—04-10 Placing of Decals and Logos on Commonwealth Vehicles (5/6/04)

**Press Secretary** (Contact: Frank Kane 787-3197)

—720.5 Personal Electrical Devices in Commonwealth-Owned or Leased Building (10/14/03)

**EXTERNAL GUIDELINES****Bureau of Engineering and Architecture** (Contact: Robert Glenn, 787-3709)

—Professional Agreement and General Conditions to that Agreement

**Bureau of Minority and Women Business Opportunities** (Contact: Tyrone Powell, 783-3119) www.dgs.state.pa.us,  
Keyword: BMWBO

—The Pennsylvania Minority and Women Business Enterprise Program

—Application and Instruction Guide for Certification as a Minority/Women Business Enterprise

—Disadvantaged Business Program

—Socially and Economically Restricted Business Program

—Commonwealth Construction Contracts (11/03)

—Finding States Bids on the Internet (11/03)

—Selling Computer Services to the Commonwealth (11/03)

—Ensuring Timely Payments (11/03)

—You have a Right to Know! (11/03)

**Bureau of Supplies and Surplus Operations** (Contact: Joseph Gurzenda, 787-5940)

—Drug Reduction Property Program

—State Surplus Property Program

—Federal Surplus Property Program

**Bureau of Purchases** (Contact: John Troxel, 787-4719)

—Cooperative Purchasing Program

**Executive Office** (Contact: Anne Rung, 705-3896)

—Doing Business with the Department of General Services

**HEALTH****POLICY STATEMENTS****Bureau of Chronic Diseases and Injury Prevention**

- Position Statement on Colorectal Cancer Screening (Revised 3/04)
- Position Statement on Prostate Cancer Screening (Revised 3/04)
- Position Statement on Cervical Cancer Screening (Revised 3/04)
- Position Statement on Sun Safety (9/99) (Revised 5/03)
- Policy Statement on Clinical Trials (3/04)
- Policy Statement on Unsolicited Proposals Requesting Funding From the Cancer Control Program (10/03)
- Position Statement on Breast Cancer Screening (Revised 5/04)

Contact: Leslie A. Best, (717) 787-6214

**Bureau of Drug and Alcohol Programs**

- Confidentiality and Student Assistance Programs (1/92)
- Disclosure of Confidential Information to the Criminal Justice System (10/92)
- Oral Polio Vaccine (12/91)
- Provision of Outpatient Treatment Services Within the School Setting (11/94)
- Reporting of Communicable Diseases (12/92)
- Requests for Exceptions to Regulations and Requirements in State Plan
- Single County Authorities Subcontracts with Providers (1/97)
- Tuberculosis Testing (9/92)

Contact: Hector Gonzales, (717) 783-8200

**GUIDANCE MANUALS****Bureau of Community Health Systems**

- Bathing Place Manual, Part I: Swimming Pools
- Bathing Place Manual, Part II: Bathing Beaches
- Bathing Place Manual, Part III: Hot Tubs and Spas
- Local Health Officer Handbook (revised 04/2004)

Contact: Dennis Wilson, (717) 787-4366

- Guidelines for Documentation & Maintenance of School Health Records (1988)
- Request for Reimbursement and Report of School Health Services Instruction Manual (1997)
- Guidelines for School Based Program for Control of Lice, Scabies and Ringworm (1986)
- Procedures for the Growth Screening Program for Pennsylvania's School-Age Population
- Procedures for the Scoliosis Screening Program for Pennsylvania's School-Age Population (2001)
- Procedures for the Hearing Screening Program for Pennsylvania's School-Age Population (2001)
- Guidelines for School Tuberculin Testing Program (1986)
- Procedures for the Vision Screening Program for Pennsylvania's School-Age Population (2002)
- Guidelines for School Dental Health Program (1986)
- Guidelines for Care: Children Assisted by Medical Technology in Education Settings (1989)
- Indoor Air Quality Guidelines for Pennsylvania Schools (1999)

Contact: Heather Vaught, (717) 787-2390

**Bureau of Community Program Licensure and Certification**

- Free Standing Treatment Facility Guidelines
- Health Care Treatment Facility Guidelines
- Inpatient Hospital Activities Detoxification, Treatment and Rehabilitation Activity Guidelines
- Prevention and Intervention Facility Guidelines
- Staffing Requirements for Drug and Alcohol Activities Guidelines
- Protocol for Sharing Drug & Alcohol Information

Contact: Cheryl Williams, (717) 783-8765

**Drug and Alcohol Licensing Interpretive Guidelines**

- Chapter 157. Inpatient Hospital Activities Detoxification and Treatment and Rehabilitation
- Chapter 704. Staffing Requirements for Drug and Alcohol Treatment Activities
- Chapter 705. Physical Plant Standards
- Chapter 709. Free-Standing treatment facilities
- Subchapter C. General Standards for Free-Standing Treatment Activities
- Subchapter D. Standards for Intake, Evaluation and Referral Activities
- Subchapter E. Standards for Inpatient Non-Hospital Activities—Residential Treatment and Rehabilitation
- Subchapter F. Standards for Inpatient Non-Hospital Activities—Short-Term Detoxification
- Subchapter G. Standards for Inpatient Non-Hospital Activities—Transitional Living Facilities (TLFs)
- Subchapter H. Standards for Partial Hospitalization Activities
- Subchapter I. Standards for Outpatient Activities
- Subchapter K. Standards for Inpatient Hospital Drug and Alcohol Activities Offered in Free-Standing Psychiatric Hospitals
- Chapter 711. Health Care Facilities treatment facilities
- Subchapter D. Standards for Intake, Evaluation and Referral Activities
- Subchapter E. Standards for Inpatient Non-Hospital Activities-Residential Treatment and Rehabilitation
- Subchapter F. Standards for Inpatient Non-Hospital Activities-Short-Term Detoxification
- Subchapter G. Standards for Inpatient Non-Hospital Activities-Transitional Living Facilities (TLFs)
- Subchapter H. Standards for Partial Hospitalization Activities
- Subchapter I. Standards for Outpatient Activities
- Chapter 715. Standards for Approval of Narcotic Treatment Program
- Chapter 715. Standards for Approval of Narcotic Treatment Program-Modified by Exception
- Letter dated May 2004 concerning availability of Chapter 715 Modified Narcotic Addiction Treatment Regulations and Guidelines for the Development of Standard Operating Procedures

Contact: Cheryl D. Williams, (717) 783-8675

**Bureau of Epidemiology**

- Guidelines on Bloodborne Pathogens for the Public Sector

Contact: Judy Gostin, (717) 787-1708

**Emergency Medical Services Office**

- Overview of Pennsylvania Department of Health Ambulance Licensure Program
- EMS Continuing Education Manual
- EMS Training Manual—Guidelines for Medical Command Authorization for Prehospital Personnel
- Emergency Medical Services Study Guide (Basic Life Support and Advanced Life Support)
- Medical Command Accreditation Manual
- Medical Command Course
- Pennsylvania Emergency Medical Services Continuing Education Handbook for Prehospital EMS Personnel
- Prehospital Personnel Manual
- Overview of Pennsylvania Department of Health Quick Response Service Recognition Program
- Trauma Patient Triage Protocols
- Pennsylvania EMS Information Management System Patient Encounter Form Instruction Manual
- Statewide Basic Life Support Protocols
- Out-of-Hospital Do-Not-Resuscitate Questions and Answers

Contact: Margaret E. Trimble, (717) 787-8740

**Bureau of Family Health**

- Case Management and Tracking Protocol for Community Health Nurses, Including Protocols for Early Intervention Referrals (Revised 8/95)
- Pennsylvania Lead Lab Data Management System (PALL) Blood Lead Level Reporting Manual (11/97)

Contact: Frank Maisano, (717) 787-7192

**Bureau of Health Planning**

- Primary Health Care Practitioner Loan Repayment Program Brochure (Revised 12/06/01)
- Primary Health Care Practitioner Loan Repayment Program, Policies and Guidelines (Revised 1/02)
- Loan Forgiveness for Primary Care Practitioners Fact Sheet (Revised 1/03)
- Commonwealth of Pennsylvania Appalachian Regional Commission J-1 Visa Waiver Application Procedure (Revised 2/03)
- J-1 Visa Waiver Program Appalachian Regional Commission Fact Sheet (Revised 2/03)
- State 30 J-1 Visa Waiver Program Application Policy and Procedure (Revised 10/02)
- State 30 J-1 Visa Waiver Program Fact Sheet (Revised 2/03)
- Guidelines for Federally Designated Health Professional Shortage Areas (HPSAs)

- Guidelines for Federally Designated Medically-Underserved Shortage Area
  - Guidelines for Development of a Rural Health Clinic
- Contact: Marina Matthew, (717) 772-5298

#### **Bureau of Health Statistics and Research**

- Application for Access to Protected Data (Revised 5/02)
  - User's Guide for Access to Protected Data, (Revised 5/02)
- Contact: Craig Edelman, (717) 783-2548

#### **Bureau of Managed Care**

- Technical Advisory: Sample Enrollee Consent Form (6/26/04)
  - Technical Advisory: Enrollee Consent for Provider-Initiated Grievances (6/19/04)
- Contact: Stacy Mitchell, (717) 787-5193

#### **Division of Immunizations**

- School Immunization Catch Up Booklet
  - Adolescent and Adult High-Risk Immunization Program Manual
  - Standards for Adult Immunization Practices
  - Mass Immunization Liability Protection Guidelines
  - Vaccine Preventable Disease Protocols
  - Vaccines for Children Provider Handbook (for public providers)
  - Vaccines for Children Provider Handbook (for private providers)
  - 2004 List of Immunizing Agents and Average Wholesale Prices
- Contact: Alice Gray, (717) 787-5681

#### **STD Program**

- Participating Provider Agreement (PPA) Providers Information Manual
  - STD Annual Report, Pennsylvania 2002
  - Region III Infertility Prevention Project Service Protocols
  - Region III Infertility Prevention Project Data Manager's Manual
- Contact: Steve Kowalewski, (717) 787-3981

#### **INTERNAL GUIDELINES**

##### **Bureau of Health Statistics and Research**

- Policy and Procedures for Assisted Conception Birth Registrations (10/03)
- Contact: Frank Yeropoli, (724) 656-3113

##### **Immunization Program**

- Perinatal HB Protocols
  - Biological Room Standard Operating Procedures
- Contact: Alice Gray, (717) 787-5681

##### **STD Program**

- Guidelines: Use of the Internet to Perform Partner Service and Health Education Activities
- Contact: Steve Kowalewski, (717) 787-3981

##### **Institutional Review Board**

- Institutional Review Board Policies and Procedures (03/04)
- Contact: Deborah Blackburn, (717) 705-6740

#### **OTHER**

##### **Bureau of Community Program Licensure and Certification**

- Abortion Control Act (footnoted)
  - Ambulatory Gynecological Surgery in Hospitals and Clinics Regulations (footnoted)
  - Abortion: Making a Decision
  - A Guide to Services for Pregnant Women
  - Application of Abortion Control Act to Abortions Induced by Drugs
- Contact: Carol Williams, (717) 783-8665

##### **Licensing Alerts**

- Complaint Investigations (Licensing Alert 2-96)
- Distinction between Outpatient and Partial Hospitalization Services (Licensing Alert 3-97)
- Drought Emergency (Licensing Alert (3-99))
- Drug and Alcohol Staffing Regulations Interpretive Guidelines (Licensing Alert 6-96)
- Facility Closures (Licensure Alert 5-98)
- Group Counseling (Licensing Alert 2-94 )
- Licensed Capacity (Licensing Alert 1-94 )
- Minimum Content Requirements for Pennsylvania Department of Health Approved Curriculum for Tuberculosis and Sexually Transmitted Diseases (Licensing Alert 6-97)
- Minimum Content Requirements for Pennsylvania Department of Health Approved HIV/AIDS Curriculum (Licensing Alert 1-97)
- Older Adult Protective Services Act not Applicable to D&A Treatment Programs (Licensing Alert 1-02))
- Physical Examinations (Licensing Alert 1-96 )
- Physical Plant Standards (Chapter 705) (Licensing Alert 1-02)
- Psychosocial Histories (Licensing Alert 4-96)

- Relocation (Licensing Alert 3-94 )
  - Reporting of Unusual Incidents (Licensing Alert 5-97)
  - Request for Exceptions to Regulations (Licensing Alert 4-97)
  - Rescheduling of LAAM (Licensing Alert 2-98)
  - Rescission of Shelter, Drop-in and Hot-line Regulations (Licensing Alert 1-98)
  - Restrictions on Licenses/Certificates of Compliance/Approval (Licensing Alert 2-97)
  - Scheduling of Licensing Inspections (Licensing Alert 3-96)
  - Scheduling of Licensing Inspections (Licensing Alert 6-98)
  - Staffing Regulations—Requirements for Direct Observation and Close Supervision of Counselor Assistants (Licensing Alert 4-02)
  - Staffing Regulations—Primary Care Hours and Detoxification Activities (Licensing Alert 3-02)
  - Staffing Regulations—Qualifications/Degree in a Related Field (Licensing Alert 2-02)
  - Staffing Regulations—Qualifications/Degree in a Related Field (Licensing Alert 4-98)
  - Staffing Qualifications for Clinical Supervisors & Counselors Hired Prior to 3/4/96 (Licensing Alert 5-99)
  - Staffing Regulations Qualifications/Degree from a Foreign Non- Accredited University/College (Licensing Alert 1-00)
  - Staffing Regulations—Qualifications/Degree from a Foreign Non-Accredited University College (Licensing Alert 3-98)
  - 1998 Standards Deficiencies (Licensing Alert 4-99)
  - Unannounced Visits (Licensing Alert 5-96)
  - Verification of Training, Experience and Professional Licensure or Certification (Licensing Alert 2-99)
- Contact: Cheryl Williams, (717) 783-8765

#### **Bureau of Health Planning**

- State Health Improvement Plan
  - State Health Improvement Plan Special Report and Plan to Improve Rural Health Status
  - State Health Improvement Plan Special Report on the Health Status of Minorities in Pennsylvania
- Contact: Joseph B. May, (717) 772-5298

#### **Emergency Medical Services Office**

- Prehospital Care Response Report
  - State Emergency Medical Services System Development Plan
- Contact: Margaret E. Trimble, (717) 787-8740

#### **Information Bulletins**

- EMS Information Bulletin #1—Active Military Duty (8/5/03)
  - EMS Information Bulletin #2—Epinephrine Auto Injector Administration by EMTs (8/13/03)
  - EMS Information Bulletin #4—EMS Instructor Update Requirement (Revised 3/2/04)
  - EMS Information Bulletin #5—Cyanide Compound Exposure Protocol (9/9/03)
  - EMS Information Bulletin #6—Continuing Education Requirement—ALS Medical Command (11/5/03)
  - EMS Information Bulletin #7—On-Line Continuing Education (11/6/03)
  - EMS Information Bulletin #8—Distribution of Continuing Education Handbook (12/9/03)
  - EMS Information Bulletin #9—Statewide Trauma Patient Destination Air Ambulance Transport Protocol (Revised 3/10/04)
  - EMS Information Bulletin #10—EMS License Plates (2/11/04)
  - EMS Information Bulletin #11—Public Access AED (2/13/04)
  - EMS Information Bulletin #12—Suspension of Driver's License and Operation of an Ambulance (3/24/04)
  - EMS Information Bulletin #13—EMS Vehicle Collision and Personal Injury Form (Revised 4/1/04)
  - EMS Information Bulletin #14—Epinephrine Auto-Injector Administration (Revised 3/10/04)
  - EMS Information Bulletin #15—Emergency Response Employees (ERES) (4/30/04)
  - EMS Information Bulletin #16—Electronic Ambulance Licensure Application Amendment Procedure (4/30/04)
  - EMS Information Bulletin #17—Statewide BLS Medical Treatment Protocols and Guidelines (5/6/04)
  - EMS Information Bulletin #18—Accelerated Rehabilitative Disposition (ARD) (6/7/04)
  - EMS Information Bulletin #19—CD and Web-Based ACLS Programs (6/18/04)
  - EMS Information Bulletin #20—Certificates, Wallet Cards and Patches (6/8/04)
- Contact: Margaret E. Trimble, (717) 787-8740

#### **Bureau of Facility Licensure and Certification (Long Term Care Provider Bulletins)**

- Influenza in Nursing Homes—LTC PB No. 4 (Revised 10/25/99)
- Physicians Participation in Resident Care Planning—LTC PB No.12 (Revised 7/1/99)
- MRSA Guidelines—LTC PB No.16 (Updated 7/1/99)
- Resident Assessment State Designated Instrument—LTC PB No. 19 (Effective 1/31/91) (Updated 9/17/97)
- Admission/Treatment of Persons with AIDS or AIDS Related Conditions—LTC PB No. 21 (Revised 7/99)
- Abuse, Neglect, Misappropriation of Property by Nurse Aides or Others—LTC PB No. 22 (Revised 2/2/01)
- Securing Copies of Nurse Aide-Enrollment Information—LTC PB No. 24 (Revised 7/1/99)
- Potential Hazards of Restraint Devices-FDA Alert—LTC PB No. 28 (Revised 7/1/99)
- Nurse Aide Registry Update—LTC PB No. 29 (Revised 7/1/99)
- Training of Companions/Sitters in T18 or 19 Facilities—LTC PB No. 31 (Revised 7/1/99)
- Adjustment of Licensure Fees—LTC PB No. 34 (Revised 7/1/99)
- Disposition of Patient Medications—LTC PB No. 35 (Revised 7/1/99)
- Advance Directives for Health Care/Durable Power of Attorney/Do Not Resuscitate Orders—LTC PB No. 36 (Revised 7/1/99)
- Exception/Waiver Requests—LTC PB No. 37 (Revised 7/1/99)
- Federal Clarification of RAI Issues-Amended—LTC PB No. 38 (Revised 7/1/99)
- Incident/Accident Reporting Procedures—LTC PB No. 41 (Revised 7/1/99)

- Taping of Exit Conference—LTC PB No. 42 (Revised 7/1/99)
  - Precautions for Excessive Temperatures—LTC PB No. 43 (Revised 7/1/99)
  - Informal Dispute Resolution—LTC PB No. 44 (Revised 5/30/00)
  - Ban on Use of Egg Breaking Centrifuges—LTC PB No. 46 (6/28/96)
  - Surety Bond Requirements—Clarification of "Obligee"—LTC PB No. 48 (6/16/97)
  - Department Access to Records at Nursing Homes Pursuant to 35 P. S. § 448.813—LTC PB No. 49 (6/16/97)
  - Consumer Hotline—LTC PB No. 50 (3/24/98)
  - Ninety-Day Advance Notice Requirement for Changes in Ownership, Structure, or Name—LTC PB No. 51 (7/1/99)
  - Federal Requirements Regarding Use of the Comprehensive Resident Assessment—LTC PB No. 52 (6/12/98)
  - Resident Choice of Pharmacy Provider—LTC PB No. 53 (1/9/98)
  - Vancomycin Resistant Enterococci (VRE) Recommendations—LTC PB No. 54 (11/12/97)
  - Nursing Hours—LTC PB No. 55 (6/4/00)
  - Metallic Mercury Precautions—LTC PB No. 56 (6/13/00)
  - Nurse Aide Registry Information—LTC PB No. 57 (Revised 2/11/03)
  - Advance Directives Requirements—LTC PB No. 58 (11/8/01)
  - Elopement, Resident Smoking and Water Temperatures—LTC PB No. 59 (1/23/03)
  - MPPS Assessment Form—LTC PB No. 60 (9/17/02)
  - Single Licensure for Multiple Nursing Care Facilities—Interim Policy (2/01)
- Contact: William Bordner, (717) 787-8015

#### **Division of Acute and Ambulatory Care**

- Inpatient Care in Outpatient Settings
  - Resident Choice of Pharmacy Provider
  - Vancomycin Resistant Enterococci (VRE) Recommendations
  - Director of Nursing
  - Hospital Bed Count Clarification
  - Guidelines to Determine the Issuance of Single or Multiple Hospital Licenses(s)
  - Hospital Diversion Policy
  - Chapter 51 Event Notification Form
  - On-Line/WebSite Based Process for Reporting of Statements of Deficiency and Plans of Correction With Public Access
  - EMTALA during a bio-terrorism event (CMS)
  - Provider Bulletin No. 2001-1 HOSPITAL DIVERSION POLICY
  - Division staff changes and Chapter 51 event reporting form
  - Patient Safety Plan Guidance
  - On-line Event Reporting System
  - Recall of smoke/fire damper actuating devices
  - CMS-Physician Orders for Influenza and Pneumonia Vaccine
  - MedWatch Safety Alert
  - Safe Haven Act
  - Email to hospital administrators on SARS
  - Patient Safety Plan-Psychiatric Hospitals
  - Letter on use of non-licensed beds from DSQA
  - DAAC Hospital Alert Dialysis Blood Sets
  - Enhancements to the Events Reporting System
  - Pa. Bulletin Notice-Specified Professional Personnel
- Contact: Sandra Knoble, (717) 783-8980

#### **Bureau of Family Health**

- Screening Young Child For Lead Poisoning: Guidance for State and Local Public Health Officials, Statement by the Centers for Disease Control—11/97 (Federal guidelines adopted by Department)
  - Application for Chronic Renal Disease Transportation Services
  - Application for Services (Division of Program Support and Coordination-Form #HD1072F)
  - Universal Newborn Hearing Screening Program Guidelines for Infant Hearing Screening
- Contact: Frank Maisano, (717) 787-7192
- WIC State Plan of Operations
- Contact: Frank Maisano, (717) 783-1289
- Traumatic Brain Injury Needs Assessment (2003)
  - Traumatic Brain Injury State Action Plan (2003)
- Contact: Carolyn Cass, (717) 783-5436

#### **TB Program**

- TB In the Commonwealth, 2003 (annual report)
  - TB Control Manual
  - TB Outbreak Response Plan
- Contact: Donna Murray, (717) 787-6267

#### **STD Program**

- STD Outbreak Response Plan
  - STD Electronic Resource Guide, 2003 (CD-ROM)
  - PA NEDSS STD Program Reference Guide
  - PA's Strategic Plan for STD's, 2002-2005
- Contact: Steve Kowalewski, (717) 787-3981



**Bureau of Health Statistics and Research**

- Application for Certified Copy of Birth or Death Record, Form H105.102.
- Form Utilized for Birth Corrections, Form H105.133
- Death Correction Statement, Form H105.135
- Application for Multi-Year Search of Birth Record, Form HD1124F.
- Application for Multi-Year Search of Death Record, Form HD 1125F.
- Biological Parent Registration Identification Form, Form H105.700.
- Withdrawal of Biological Parent Consent Form, Form H105.702.

The following forms are electronically available at [www.health.state.pa.us/vitalrecords](http://www.health.state.pa.us/vitalrecords):

- Application for Certified Copy of Birth Record—Mail Requests, Form HD1105F
  - Application for Certified Copy of Birth Record—FAX Request, Form HD1106F
  - Application for Certified Copy of Death Record—Mail Requests, Form HD1107F
  - Application for Certified Copy of Death Record—Fax Request, Form HD1108F
  - Form Utilized for Birth Corrections, Form HD1104F
  - Death Correction Statement, Form HD1109F
  - Application for Multi-Year Search of Birth Record, Form HD1131FW
  - Application for Multi-Year Search of Death Record, Form HD1132FW
- Contact: Donna Ritchie, (724) 656-3114

The following order form (as well as various publication) is available at [www.health.state.pa.us/stats](http://www.health.state.pa.us/stats):

- Order Form for Health Statistics Publications, Form HD1033F
- Contact Donna Livering, (717) 783-2548)

**Bureau of Laboratories**

- Submission of Rabies Specimens
  - General Specimen Submission
  - Compliance with Shipping of Diagnostic Specimen/Etiologic Agent
  - Laboratory Submission Form for Viral Encephalitis/Meningitis
- Contact: Nancy Warren, Ph.D., (610) 280-3464, Ext. 3283
- Postmortem Blood Testing on Motor Vehicle Accident Victims-Specimen Submittal Requirements
  - Blood Lead Analysis-Specimen Submittal Requirements
  - Environmental Lead Analysis-Specimen Submittal Requirements
  - Neonatal Testing for Genetic Disorders-Specimen Submittal Requirements
  - Blood Alcohol Proficiency Testing Program Requirements
  - Blood Lead Proficiency Testing Program Requirements
  - Erythrocyte Protoporphyrin Proficiency Testing Program Requirements
  - Abused Drugs in Blood Proficiency Testing Program Requirements
  - Abused Drugs in Urine Proficiency Testing Program Requirements
- Contact: M. Jeffrey Shoemaker, Ph.D., (610) 280-3464

- Clinical Laboratory Application Procedure
  - Glucose/Cholesterol Screening Procedure
  - Multiphasic Screening Procedure
  - Out-of-State Laboratory Licensure/Certification Procedure
  - Understanding State Clinical Laboratory Regulation
  - Nursing Home Laboratory Licensure Procedure
  - Proficiency Testing Evaluation Procedure
- Contact: Marianne Porter, (610) 280-3464, Ext. 3233

**Bureau of Chronic Diseases and Injury Prevention**

- Why We Recommend Community Water Fluoridation
  - Policy for Determining Eligibility and Compliance of Service Providers Currently Receiving Funding From a Tobacco Company, a Tobacco Company Subsidiary, or Their Agent (6/04)
- Contact: Leslie A. Best, (717) 787-6214

Many of these documents are also available on the Department of Health's website, [www.health.state.pa.us](http://www.health.state.pa.us)

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**INSURANCE**


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**I. NOTICES:****Executive Office***Insurance Department Notices*

<i>No.</i>	<i>Date Published</i>	<i>Description</i>
2004-06	07/24/2004	Repeal of Outdated Bulletins and Notices
2004-05	06/19/2004	Per Diem Charges for Market Conduct Examinations of Insurance Companies
2004-04	06/19/2004	Per Diem Charges for Financial Examinations Conducted by the Department
2004-03	04/24/2004	Officers Required to Certify Financial Statements

<i>No.</i>	<i>Date Published</i>	<i>Description</i>
2004-02	04/17/2004	Medical Care Availability and Reduction of Error Fund; Calculation of Podiatrist Liability
2004-01	01/17/2004	Reserve and Surplus Levels of Hospital Plan and Professional Health Services Plan Corporations; Application
2003-11	11/29/2003	Coverage for Chiropractic Care
2003-10	11/29/2003	Disclosure of Departures from Statutory Accounting Principles
2003-09	11/01/2003	Medical Care Availability and Reduction of Error Fund; Notice of and Amount of Assessment Action
2003-08	09/27/2003	List of Approved Guide Source Method Vendors
2003-07	09/20/2003	Notice to Companies Writing Private Passenger Auto Insurance in Pennsylvania
2003-06	08/09/2003	Drug and Alcohol Use and Dependency Coverage
2003-02	01/19/2003	Federal Terrorism Risk Insurance Act of 2002
2003-01	01/04/2003	Procedures Applicable to Right-to-Know Request
2002-13	11/02/2002	Notice of and Amount of Assessment Action
2002-10	10/19/2002	Proper Reporting of Uncovered Medical Liabilities and Expenses (Uncovered Claims)
2002-09	09/21/2002	Medical Care Availability and Reduction of Error Fund's Assessment
2002-08	09/14/2002	Medical Care Availability and Reduction of Error Fund Administrative Hearings Process
2002-07	09/07/2002	2003 MCare Fund Assessment
2002-01	01/12/2002	Limit on Cancellations, Refusals to Renew, Refusals to Write, Surcharges, Rate Penalties and Point Assignments
2001-08	09/29/2001	Arson and Insurance Fraud Reporting
2001-07	06/30/2001	Deregulation of Life Insurance Forms
2001-04	04/21/2001	Book Transfers
2000-07	06/10/2000	Record Retention
2000-04	02/26/2000	The Violent Crime Control and Law Enforcement Act of 1994, 18 U.S.C., Sections 1033 and 1034
2000-03	02/19/2000	Federally Mandated Health Care Fraud and Abuse Reporting
2000-02	02/12/2000	Codification of Statutory Accounting Principles
1998-04	07/25/1998	Codification of Statutory Accounting Principles
1997-03	08/09/1997	Mutual to Stock Notices
	06/28/1997	Deregulation of Accident and Health Forms
	04/12/1997	Deregulation of Accident and Health Forms
	03/20/1996	Deregulation of Accident and Health Forms
1995-09	08/23/1995	Deregulation of Commercial Lines Property and Casualty Forms
1995-07	07/19/1995	Modification of Contract for Use When an Annuity Premium Tax is Not Applicable
1994-14	10/03/1994	Separate Account Modified Guaranteed Life Insurance
1994-13	10/03/1994	General Account Modified Guaranteed Life Insurance
1994-12	10/03/1994	Separate Account Modified Guaranteed Annuity
1994-11	10/03/1994	General Account Modified Guaranteed Annuity
1994-09	07/07/1994	Approval and Solicitation of Long Term Care Policies for Continuing Care Retirement Communities

*Statements of Policy*

31 Pa. Code, Chapter 67, Sections 67.41-67.45 and Appendix A, Motor Vehicle Financial Responsibility Law, Subchapter D. Adopted 05/19/1989.

31 Pa. Code, Chapter 89, Sections 89.451-89.474, Approval of Life, Accident and Health Insurance. Subchapter H. Statements of Policy. Adopted 02/05/1982.

31 Pa. Code, Chapter 90c, Sections 90c.1-90c.25, Individual Applications. Adopted 01/18/1991.

- 31 Pa. Code, Chapter 90d, Sections 90d.1-90d.9, Individual Accidental Death Benefits; Provided by Riders or Built into Policies. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90e, Sections 90e.1-90e.13, Individual IRA Endorsements for Life Insurance and Annuities. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90f, Sections 90f.1-90f.16, Individual Imminent Death/Lifetime Health Care Facility Confinement Benefits Provided as Accelerated Death Benefit or Settlements of Death Benefit; Provided by Riders or Built into Policies. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90g, Sections 90g.1-90g.16, Individual Health Care Facility Benefits Provided as Accelerated Death Benefit or Settlement of Death Benefit; Provided by Riders or Built into Policies. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90h, Sections 90h.1-90h.11, Individual Waiver of Surrender Charges for Life and Annuity Contracts Resulting From Health Care Facility Usage; Provided by Riders or Built into Policies. Adopted 01/18/1991.
- 31 Pa. Code, Chapter 90i, Sections 90i.1-90i.3, Certificates of Assumption. Adopted 03/05/1993.
- 31 Pa. Code, Chapter 119, Sections 119.1-119.26, Anti-Fraud. Adopted 08/27/1993.
- 31 Pa. Code, Chapter 120, Sections 120.1-120.5, Loss Cost Adjustment Filing. Adopted 08/27/1993.
- 31 Pa. Code, Chapter 150, Sections 150.1-150.5, Uniform Health Insurance Claim Form. Adopted 07/02/1993.
- 31 Pa. Code, Chapter 152, Sections 152.101-152.105, Preferred Provider Organizations, Primary Care Gatekeeper PPO Products. Adopted 09/27/1991.
- 31 Pa. Code, Chapter 153, Section 153.2, Permission to file accident and health, life and annuity insert pages. Adopted 10/19/1990.
- 31 Pa. Code, Chapter 153, Section 153.3, Simplified review of company merger, assumption or name change form and rate filing. Adopted 06/28/1991.
- 31 Pa. Code, Chapter 301, Sections 301.201-301.204, Health Maintenance Organization, Subchapter H. Point-of-Service Products Group Specific Community Rating. Adopted 09/27/1991.
- 31 Pa. Code, Chapter 301, Sections 301.301-301.321, Health Maintenance Organization, Subchapter I. Contractual Arrangements Between HMOs and IDSs. Adopted 04/05/1996.
- 31 Pa. Code, Chapter 303, Section 303.1, Out-of-State Health Maintenance Organization Investments. Adopted 03/25/1988.

Contact: Peter J. Salvatore, Regulatory Coordinator, Special Projects Office, 717-787-4429; fax 717-772-1969

## II. OTHER:

### Special Projects Office

*Regulatory Procedures Manual*

Internal procedures regarding drafting of regulations

Contact: Peter J. Salvatore, Regulatory Coordinator, Special Projects Office, 717-787-4429; fax 717-772-1969

### Administrative Hearings Office

*Digest of Automobile Policy Terminations (Act 68 and 78)*

Insurance Commissioner Decisions on Automobile Insurance Administrative Hearings

*Digest of CAT Fund Adjudications*

Insurance Commissioner Decisions on Automobile CAT Fund Administrative Hearings

*Digest of Homeowners Policy Terminations (Act 205)*

Insurance Commissioner Decisions on Homeowners Insurance Administrative Hearings

*Digest of Agency Terminations (Act 143)*

Administrative Hearing Officer Decisions on Insurance Agency Administrative Hearings

*Practice and Procedure Digest*

Describes the Administrative Hearing Process

Contact: K. Bernhard, Docket Clerk, Administrative Hearings Office, 717-783-2126; fax 717-787-8781

### Bureau of Administration

*Public Documents Room Procedures*

Procedures to review public documents at the Insurance Department

Contact: Jeffrey Wallace, Director, Bureau of Administration, 717-787-4298; fax 717-705-3873

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## LABOR AND INDUSTRY

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### POLICY STATEMENTS:

Secretary Stephen M. Schmerin

- Equal Opportunity Policy Statement
- Labor and Industry Contract Compliance Policy Statement
- Weapons Policy Statement
- Disability—Related Employment Policy Statement
- Commonwealth's Policy of Sexual Harassment and Procedures for Distribution

- Health Policy Statement
- Security Policy Statement
- Workplace Violence Statement

**Office of Equal Opportunity**

- Equal Employment Opportunity Policy Statement
- Contact: Merry-Grace S. Majors (717-787-1182)

**Bureau of Occupational and Industrial Safety**

- Universal Accessibility Interpretation
  - 1) November 8, 1999
  - 2) March 15, 2002

Contact: Jerry Seville (717-787-3329)

**Bureau of Workers' Compensation**

- Guidelines for Employment Screening Programs under Act 115 of 2001
- Contact: George W. Knehr, Acting Director and Chief, Self-insurance Division, BWC (717-783-5421)

- Health Care under the Workers' Compensation Act

Contact: Eileen K. Wunsch, Chief, Health Care Services Review Division, BWC (717-772-1912)

- Vocational Experts

Contact: John T. Kupchinsky (717-783-5421)

- Health Care Under Workers' Compensation Act

Contact: Eileen Wunsch (717-772-1912)

- Guidelines for employment screening programs under Act 115 of 2001

Contact: John T. Kupchinsky (717-783-5421)

**GUIDANCE MANUALS:**

**Office of Vocational Rehabilitation**

- OVR Counselor Policy Manual

Contact: Roger Barton (717-772-3511) Bureau of Workers' Compensation

- PA Workers' Compensation Employer Information Pamphlet (Workers' Compensation guidelines for employers.)

Contact: Employer Information Services (717-772-3702)

- Workers' Compensation and the Injured Worker Pamphlet (Workers' Compensation Guidelines for injured workers.)

Contact: Employer Information Services—long distance within PA: 1-800-482-2383, local or outside PA: 717-772-4447, TTY 1-800-362-4228

- Section 305 Prosecutions

Contact: Dan Pugh (717-787-3567)

- BWC Forms Tip Sheets

Contact: Claims Information Services—long distance within PA: 1-800-482-2383, local or outside PA: 717-772-4447, TTY 1-800-362-4228

- Procedures for Completing an Application for Fee Review

Contact: Eileen K. Wunsch, Chief, Health Care Services Review Division, BWC (717-772-1912)

- Employer's Guide to Self-Insuring Workers' Compensation

Contact: George W. Knehr, Acting Director and Chief, Self-insurance Division, BWC (717-783-4476)

**INTERNAL GUIDELINES:**

NONE

**OTHER:**

**Center for Workforce Information and Analysis**

- New Hire Program booklet guidelines and form for businesses to use to report new hires-found at [www.panewhires.com](http://www.panewhires.com).

**Bureau of Employer and Career Services**

- Workforce Investment Information Notice 2-01 dated July 13, 2001—regarding Team PA CareerLink Employment Services Registration Policy—can be found on the PA Workforce website at [www.paworkforce.state.pa.us](http://www.paworkforce.state.pa.us).

- Workforce Investment Information Notice 3-01 dated July 17, 2001—can be found on the PA Workforce website at [www.paworkforce.state.pa.us](http://www.paworkforce.state.pa.us)

**Office of Vocational Rehabilitation**

- OVerVIEW—The OVR Online Newsletter

- The OVR Annual Report Chris Forbrich (717-787-3940)

- OVR Combined Agency State Plan Update—Chris Forbrich (717-787-3940)

- OVR Program Brochure Carl Marshall (717-783-3129)

- Employment Services for Persons with Disabilities—Carl Marshall (717-787-3940)

- The OVR Rehabilitation Services Handbook—Carl Marshall (717-787-3940)

- OVR Transition Pamphlet—Joan Kester

- Disability Management (OVR Ability Management) Carl Marshall (717-787-3940)

- OVR—Transition From Substance Abuse to Recovery and Work (A Guide for Vocational Rehabilitation) Carl Marshall (717-787-3940)

- Getting Your Business Ready for ADA—Carl Marshall (717-787-3940)

- ICAN Program Guidelines—Raymond Walker (717-787-5735)

- ICAN Application—Raymond Walker (717-787-5735)

- ICAN Application Checklist Raymond Walker (717-787-5735)

**State Workers' Insurance Fund**

- Injury Hotline Reporting Sticker
- Employee Information for reporting of Work Related Injuries
- Workers' Compensation Employee Notice
- SWIF District Office Map and Directory
- Notice of Employer W/C coverage with SWIF (English & Spanish)
- SWIF Information Pamphlet
- "You as a Witness" in a Workers' Comp. Proceeding
- Benefits of Early Reporting of Injuries
- State Workers' Insurance Fund "Checklist"
- SWIF's Early Return to Work Program
- Telephonic Reporting Questionnaire
- "21 day rule" Reporting guideline letter
- SWIF Safety Policy and Program Outline
- Certified Safety Committee Addendum
- Governor's Initiative on Workplace Safety, Pennsafe
- Drug Free Pennsylvania Packet
- Claimant Authorization for Direct Deposit of SWIF Benefits

**Team Pennsylvania CareerLink**

- Workforce Investment Information Notice 5-01—dated September 14, 2001 regarding Governance Agreement Revision/Cost Allocation Agreement Plan and Resource Sharing Agreement—found on the PA Workforce website at [www.paworkforce.state.pa.us](http://www.paworkforce.state.pa.us).
- Workforce Investment Information Notice 5-01, change 1—dated February 8, 2002—regarding Governance Agreement Revision/Cost Allocation Agreement Plan and Resource Sharing Agreement found on the PA Workforce website at [www.paworkforce.state.pa.us](http://www.paworkforce.state.pa.us).
- Workforce Investment Information Notice 6-01 dated February 8, 2002—regarding Combined Business Plan/Agreement Process—found on the PA Workforce website at [www.paworkforce.state.pa.us](http://www.paworkforce.state.pa.us).

**Bureau of Workers' Compensation**

- Questions and Answers about Funded Employment

Contact: Claims Information Services—(long distance within PA: 1-800-482-2383, local or outside PA: 717-772-4447, TTY 1-800-362-4228)

- Maximum Pennsylvania Workers' Compensation Payable

Contact: Nathaniel Holmes, Chief, Claims Management Division, BWC (717-772-0621)

- Range of Fees Charged by Utilization Review Organizations and Peer Review Organizations for Services Performed under the Workers' Compensation Act

Contact: Eileen K. Wunsch, Chief, Health Care Services Review Division, BWC (717-772-1912)

- Claim Petition for Additional Compensation from the Subsequent Injury Fund pursuant to section 306.1 of the Workers' Compensation Act

Contact: Claims Information Services—long distance within PA: 1-800-482-2383, local or outside PA: 717-772-4447, TTY 1-800-362-4228)

**Bureau of Workforce Investment**

- Workforce Investment Information Notice 1-00, change 2 dated April 2, 2002—regarding WIA Performance Requirements for the Subsequent Eligibility Certification Process of Eligible Training Programs/Providers—found on the PA Workforce website at [www.paworkforce.state.pa.us](http://www.paworkforce.state.pa.us)
- Workforce Investment Information Notice 7-01 dated November 2, 2001 regarding Clarification of Federal Interpretation of Reasonable Cost of Training and Transportation Payments for the TAA/Nafta-TAA Programs—found on the PA Workforce website at [www.paworkforce.state.pa.us](http://www.paworkforce.state.pa.us)

**Bureau of Unemployment Compensation Benefits and Allowances**

- UCP-7 The Problem of "Localized" and "NonLocalized" Employment"
- UCP-25 Employee Contributions
- UCP-33 UC Services, Unemployment Compensation Service Centers
- UCP-36 Employers' Reference Guide to Unemployment Compensation
- UCP-37 A Guide For Setting Up a Claim By Telephone or Internet

**Bureau of Unemployment Compensation Benefits and Allowances—Discontinued Non-Regulatory Documents**

- Form UCP-1(SC), Pennsylvania Unemployment Compensation Handbook
- UCP-1 (Insert) How to Figure Your Weekly Benefit Rate
- UCP-3 Unemployment Compensation Information for Contributing Employers
- UCP-6 Unemployment Compensation for Federal Civilian Employees
- UCP-10 Unemployment Compensation for Ex-Servicemen
- UCP-19 Unemployment Compensation in Pennsylvania
- UCP-27 (Cert) Transitional Adjustment Assistance Benefits
- UCP-28 Services Provided By Pennsylvania Teleclaims (PAT)
- UCP-28Z Services Provided by Pennsylvania Teleclaims (PAT) For Interstate
- UC-87Z How to File Pennsylvania Interstate Claims on the Internet System

**Bureau of Employer Tax Operations**

- UCP-29 Pennsylvania Unemployment Compensation (UC) Tax Appeals
- UCP-32 Employee or Independent Contractor?
- PA- 100 Pennsylvania Enterprise Registration Form and Instructions

**Unemployment Compensation Board of Review**

- UC-53 Notice of Hearing
- UC-53BR Notice of Board Hearing
- UC-53C Notice of Continuance of Hearing
- UC-59 Referee's Decision/Order
- UC-59RFC Referee's Decision/Order—Relief from Charges

**Bureau of Labor Law Compliance**

- Updated procedures for workers' protests of prevailing wage settlements.

Contact: Robert V. O'Brien, Director (717-787-3681)

**Bureau of Occupational and Industrial Safety**

- Notification of applicants for new liquefied petroleum gas facilities or for expansion of facilities.

Contact: Edward Leister (717-787-3323)

**MILITARY & VETERANS AFFAIRS****POLICY STATEMENTS:**

- ADA Policy Statement
- HIV/AIDS Policy
- Sexual Harassment Policy
- Substance Abuse in the Workplace Policy
- Workplace Violence Policy

Contact: Jeff Thomas (717) 861-8849

- Equal Opportunity Statement

Contact: Kristi Smith (717) 861-8796

- Emergency Fire Evacuation Plan
- Operation of Clubs within National Guard Facilities
- Privately Owned Weapons on National Guard Facilities

- Smoking Policy

Contact: Jeff Thomas (717) 861-8849

- Emergency Fire Evacuation Plan, Veterans' Homes

Contact: Cecil Hengeveld (717) 861-8903

- Public Affairs Airlift Policy

Contact: Colonel Latchford (717) 861-8825 LtCol Cleaver (717) 861-8468

- Resident Abuse Policy and Procedures
- Staff/Resident Fraternalization Policy, Veterans' Homes

Contact: Cecil Hengeveld (717) 861-8903

- Standard Operating Procedure for Armory Rentals

Contact: Duke Munford (717) 861-8580

**INTERNAL GUIDELINES:**

- Adherence to Work Hours/Wear of Military Uniform
- Bomb Threat Plan—DMVA contains classified information
- Curtailment of Activities at FTIG Due to Inclement Weather
- Discipline Manual
- Photo ID Cards for State Civilian Employees at FTIG
- Political Activity
- Reporting Procedures for Workplace Violence
- Retired Guardsmen Involvement
- Notification of VIP Visits for FTIG and DMVA Organizations
- Overtime/Compensatory Leave Policy
- Work Schedule

Contact: Jeff Thomas (717) 861-8849

- Discrimination Complaint Process

Contact: Kristi Smith (717) 861-8796

- Employee Orientation Checklist
- Employee Orientation Checklist
- Review of Procedures for Responding to PHRC/EEOC Complaints
- Sexual Harassment: Your rights and responsibilities
- Work Rules/Standards of Conduct

Contact: Jeff Thomas (717) 861-8849

**OTHER/GUIDANCE/INSTRUCTIONAL MANUALS:**

- Personnel Manual
- DMVA Guide to Classification
- Employee Handbook
- Guide to Managing the Official Personnel Folder
- Leave Manual for the DMVA
- Employee Safety Handbook
- DMVA Guide for Controlling Sick Leave Abuse and Time and Attendance Problems
- PA Worker and Community Right to Know Training Booklet
- Partial and Full-Day Closings for State Employees at Ft. Indiantown Gap

- Training Guidelines Manual
  - Work-Related Disability Leave and Modified Light Duty Manual
- Contact: Jeff Thomas (717) 861-8849
- Equal Opportunity Plan
  - Contract Compliance Plan for DMVA
  - DMVA Workforce Profile 2003
  - Training Plan and Report
- Contact: Kristi Smith (717) 861-8796
- Organizational and Functional Statement for the DMVA
  - Index of Administrative Publications (contains classified information) Pamphlet 310-1
  - Military Publications Index of Blank Forms (contains classified information) Pamphlet 25-32
- Contact: Jeff Thomas (717) 861-8849
- Patient Care Policy Manual, Veterans' Homes
  - State Home Construction Grant Program
  - Veterans Administration Guidelines for State Veterans' Homes
- Contact: Cecil Hengeveld (717) 861-8903
- Adjutant General's Biennial Report
- Contact: LtCol Cleaver (717) 861-8468
- Directory of Agencies Providing Information to Veterans
  - PA Veterans' Memorial
  - Telephone Directory for Veterans Organizations
  - Scotland School's Admission Packet
- Contact: Cecil Hengeveld (717) 861-8903
- Hollidaysburg Veterans' Home
  - PA Soldiers' and Sailors' Home
  - Delaware Valley Veterans' Center
  - Northeastern Veterans' Center
  - Southeastern Veterans' Center
  - Southwestern Veterans' Center
- Contact: Cecil Hengeveld (717) 861-8903
- Standard Operating Procedure for Armory Rentals
- Contact: Duke Munford (717) 861-8580
- PA Air National Guard Fact Sheet
  - PA Army National Guard Fact Sheet
- Contact: LtCol Cleaver (717) 861-8468

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#### PENNSYLVANIA BOARD OF PROBATION AND PAROLE

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##### **Publications available through the Pennsylvania Board of Probation and Parole**

Parole in Pennsylvania Parole in Pennsylvania (Spanish version)

Pre-Parole Information Bulletin (for parolees)

Parole Plan Investigations (info for potential home plan provider with district-by-district domestic violence resources)

SAVE: Substance Abuse Violators Effort (general public)

SAVE: Substance Abuse Violators Effort (for parolees) County

SAVE: County Substance Abuse Violators Effort

Triennial Report: PA Board of Probation and Parole (FY1997-2000)

Biennial Report: PA Board of Probation and Parole (FY-2000-2002)

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#### PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

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##### **Bureau of Training Services**

- Constables' Training Bulletins, August 1994 to present.
- Deputy Sheriffs' Training Bulletins, April 1990 to present.
- Criteria for instructors as listed on constables' certification application.
- Constables' Education and Training Board (CETB) instructor information, produced solely for contractor schools.
- Code of Conduct for deputy sheriffs training, distributed by training contractor to trainees in each basic training and waiver class.
- DARE Officers Policy and Procedures Manual.

##### **Office of Criminal Justice System Improvements**

- U.S. Department of Justice, Bureau of Justice Assistance, "Byrne Formula Grant Program Guidance."
- U.S. Department of Justice Bureau of Justice Assistance, State and Local Assistance Division (SLAD) Information Memorandums.
- U.S. Department of Justice, Bureau of Justice Assistance, Fact Sheets.
- Drug Education and Law Enforcement Grant Program Guidelines and Application (Drug Abuse Resistance Education—D.A.R.E.—grants)

##### **Office of Financial Management and Administration**

- PCCD Applicant's Manual on PCCD website, revised May 2001.
- U.S. Department of Justice, Office of Justice Programs, Office of the Comptroller, Financial Guide.
- Commonwealth of Pennsylvania, Governor's Office, Management Directive 305.20, Grant Administration.
- Funding guidelines disseminated as needed by various divisions.
- PCCD Grant Procedures Manual, June 2001.

**Office of Juvenile Justice and Delinquency Prevention**

Funding announcements that provide guidelines and requirements for applicants:

- Post Traumatic Stress Disorder (PTSD)/Gender Specific Services Coordinator Positions, March 14, 2003.
- Prevention and Intervention for Juvenile Offenders, April 29, 2002.
- System Planning, Coordination and Enhancement, April 29, 2002.
- Juvenile Prosecution and Defense Capacity Building, April 15, 2002.
- Gender Specific Services Funding, February 19, 2002.
- Research -Based Delinquency and Violence Prevention Program Funding, February 19, 2002.
- Nurse Family Partnership Program Funding, February 19, 2002.
- Juvenile Prosecution and Defense Capacity Building, Dec. 12, 2003.
- Juvenile Accountability and Incentive Block Grant (JAIBG), Oct. 1, 2003.
- JJDP Category 3 Research-Based Funding Announcement, Sept.8, 2003.
- Post Traumatic Stress Disorder (PTSD)/Gender Specific Services Coordinator, Dec. 22, 2003.
- State Partnership and federal Title V Funding, June 18, 2004.

**Center for Research, Evaluation and Statistical Analysis**

- Funding guidelines for research/evaluation projects, April 15, 2004.

**Office of Victims' Services****Victims Compensation**

- Victims Compensation Claim Form. (Standard)
- Victims Compensation Claim Form. (One Page)
- Claim Form Instruction Booklet.
- Financial Assistance for Victims of Crime pamphlet.
- Compensation Resource Guide for Victim Service and Allied Professionals brochure.
- Rights and Services Available to Victims of Crime in PA booklet.
- Victim Advocate Manual—revised February 27, 2003.
- Victims Compensation Assistance Program Procedure Manual.
- Victims Compensation Assistance Program Standard Operating Guidelines.
- Annual Report for FY 2002-2003.
- Compensation Fact Sheet—Information for Law Enforcement.
- Compensation Instruction Sheets: Counseling Claims; Crime-Scene Cleanup Claims; Death Claims and Funeral Expenses; Loss of Earnings Claims; Loss of Support Claims; Motor Vehicle Related Claims; Personal Injury Claims; Relocation Expense Claims; and Stolen Benefit Cash Claims.

**Victims Services**

- Local Policy Board Requirements, revised December, 2001.
- Federal STOP Funding Guidelines relating to domestic violence.
- STOP Funding Announcement, revised February 2004.
- Rights and Services Act (RASA) Funding Announcement, revised June 2004.
- State Victim/Witness Standards and Procedures Manual, April 1999.
- Victims of Juvenile Offenders (VOJO) Standards and Procedures, effective December 2000.
- VOJO Funding Announcement, revised June, 2004.
- Comprehensive Victim Service Center Standards, Revised February 2001.
- Monitoring tools for Drug Control and System Improvement (DCSI), VOJO, revised July 2001; RASA, revised June 2001; Victims of Crime Act (VOCA), revised April 2001.
- Subgrantees' Training Guide published by U.S. Department of Justice, Office of Victims of Crime, September 1999.
- Concept paper formats.
- VOCA Funding Announcement January, 2004.

**Pennsylvania Weed and Seed Program**

- Operations Manual, current for 2003-2004.

**PENNSYLVANIA HOUSING FINANCE AGENCY****POLICY STATEMENTS****Rental Housing Program**

12 PA. Code, Section 31.11-31.25

Contact: William Koons (717-780-3882)

**Owner-Occupied Residential Housing Program**

12 PA. Code, Section 31.101-31.105

Contact: Donald Plunkett (717-780-3871)

**Programs Generally**

12 PA. Code, Section 31.111-31.117

Contact: Donald Plunkett (717-780-3871)

**Policy Statement on Homeowners' Emergency Mortgage Assistance Program (including Program Guidelines, Act 91 Notice, and list of counseling agencies)**

12 PA. Code, Section 31.201 et. seq.

Contact: Daryl Rotz (717-780-3922)



**GUIDANCE MANUALS****Development Division**

PHFA Multifamily Housing Application and Guidelines (contains PennHOMES, Taxable and Tax-Exempt Financing and Low Income Housing Tax Credit Guidelines)  
 PHFA Preprocessing Manual for Projects with Agency Federal HOME Funds  
 PHFA Preprocessing Manual for Projects with Agency Reserve Funds  
 Contact: Kristina Avery (717-780-3876)

**Technical Services Division**

Architectural Submission Guide  
 Submission Guide for Small Projects  
 PHFA Preconstruction Meeting Guide  
 General Payout Procedures for Mortgagees & Contractors  
 Contact: Dottie Shipley (717-780-3860)

**Housing Management Division**

PHFA Policies, Procedures and Compliance Manual (PennHOMES Program)  
 PHFA Management Office Policies and Procedures Manual-Section 8 New Construction and Substantial Rehabilitation Programs  
 PHFA Low-Income Housing Tax Credit Compliance Manual  
 Contact: Donna Farnham (717-780-3814)  
 PHFA PennHOMES Financial Reporting Manual  
 Contact: Maggie McCutcheon (717-780-3819)

**Housing Services Division**

Seniors Supportive Services Program Operating Manual  
 Family Supportive Services Program Manual  
 Contact: Sandy Klunk (717-780-3874)

**Single Family Housing Division**

PHFA Seller's Guide  
 HOMESTEAD Program Guidelines  
 Individual On-Lot Sewage Disposal System Loan Program Guidelines  
 PHFA Servicing Manual  
 Contact: Donald Plunkett (717-780-3871)

**INTERNAL GUIDELINES**

Homeowners' Emergency Mortgage Assistance Program Policies and Procedures  
 Contact: Daryl Rotz (717-780-3922)  
 PHFA Board Minutes and Resolutions  
 PHFA Employee Manual  
 Bylaws of the Pennsylvania Housing Finance Agency  
 PHFA Right To Know Act Policy  
 Contact: Carrie Barnes (717-780-3846)

**OTHER**

PHFA Annual Report  
 Pennsylvania Housing Study (available only on website at [www.phfa.org](http://www.phfa.org))  
 Inventory of Assisted Rental Housing  
 Funding Affordable Housing (resource guide)  
 PHFA Homebuyer Workbook  
 Doable Renewable Home (Accessibility Workbook)  
 Report on the Economic Benefits of Affordable Housing Development in Pennsylvania  
 Report on the Use of Act 137—Implementation of Pennsylvania's County Housing Trust Fund Legislation  
 PHFA Possibilities (newsletter)  
 PHFA Service Connections (supportive services newsletter)  
 Answers to Common Questions about the Homeowners' Emergency Mortgage Assistance Loan Program (fact sheet)  
 Home Equity Conversion Mortgage Lenders List (reference sheet)  
 List of Counseling Agencies for Mortgage Bankers and Brokers and Consumer Equity Protection Act (Act 55 of 2001)  
 Contact: Paula Brightbill (717-780-3915)

**PHFA Brochures**

Programs of the Pennsylvania Housing Finance Agency  
 Keystone Home Loan Program (English & Spanish)  
 Keystone Home Loan PLUS Program (English and Spanish)  
 Homeownership Opportunities for Persons with Disabilities  
 Important Information About the Federal Recapture Tax  
 Home Energy Efficiency and Home Buying  
 Homeowners' Emergency Mortgage Assistance Program (English & Spanish)  
 Future Homebuyer Education  
 Homebuyer Tips  
 Housing Services  
 PennHOMES Multifamily Rental Development Funding Program

Business Opportunities with the Pennsylvania Housing Finance Agency  
Tax Credit Program  
Contact: Paula Brightbill (717-780-3915)

Additional information is available on PHFA's website ([www.phfa.org](http://www.phfa.org)) from time to time (including funding notices, Requests for Proposals, and news and public notices)

**PENNSYLVANIA INFRASTRUCTURE INVESTMENT AUTHORITY—PENNVEST**

**Guidelines:**

- PENNVEST: Financing Clean Water for Pennsylvania, 2004.
- On-Lot Sewage Disposal System for the Individual Homeowner Funding Program January 2004.
- A Water, Sewer and Stormwater Utility's Guide to Financial and Technical Assistance Program, January 2003.
- PENNVEST Annual Report, November 2003.
- Liquid Assets/ Newsletter; Spring '04 & Fall '03
- PENNVEST—How to Apply—June 2004
- PENNVEST ON-LINE—2003
  - Mission
  - PENNVEST Process
  - How to Apply
  - Loan Calculator
  - Cap Rates by County
  - Guide to Uniform Environmental Review Process
  - Single Audit Process Pamphlet
  - Continuing Education Guidelines & Forms
  - Frequently Asked Questions
  - Legislation & Regulations
  - Financial Assistance Simulator
  - Compare Subsidy Calculator
  - Utility Guide

Contact: Lou Ann Buffington (717) 787-8138.

**Public Procedure:**

- PENNVEST Right to Know Policy
- Contact: Elaine Keisling (717) 783-4494.

**Internet Policy:**

- PENNVEST Privacy Policy
  - PENNVEST Site Security
- Contact: Laura A. Lewis (717) 783-4491.

**PUBLIC SCHOOL EMPLOYEES' RETIREMENT SYSTEM  
PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM**

**Public School Employees' Retirement System**

**POLICY STATEMENTS (BENEFITS):**

Paying of Benefits when PSERS has been Notified of Pending or Completed Divorce Action  
Purchase of Service Waiving of Payroll Deductions  
Paying Death Benefits when Ex-Spouse is Last Named Beneficiary  
Contested Death Benefits  
Maternity Leave of Absence  
Elimination of Frozen Present Value  
Crediting Service For Lockouts  
Method of Payment For Purchase of Service  
Return to School Service for an Emergency Annuitant  
Direct Rollover Limitations  
Overpayments and Direct Rollovers  
Alternate Retirement Dates and Termination Date  
Special Retirement Incentive 30-Year Window  
Inactive Interest  
Employment and Income Restrictions for Disability Annuitants  
Interpretation of Declaration of Intent to Retire Under Mellow  
Multiple Service Election  
Leaving Service Before Age 62 With Less Than Ten Years of Service  
Converting Hours to Days  
Crediting Purchases of Service during a Non-Qualifying Year  
Definition of "School Year"  
Rate of Contribution  
Paying Death Benefits and Collecting Overpayments from Deceased Members' Accounts  
Activated Military Leave (Approved Military Leave of Absence)  
Paying Death Benefits and Collecting Overpayments from Deceased Members' Accounts  
Cadet Nurse Service

Birthday Rule for Determining Eligibility for Retirement Benefits  
 Designation of Primary and Contingent Alternate Payees in an Approved Domestic Relations Order

- Processing Faxed Documents
- Contested Death Benefits
- Purchase of Service Payment Plan
- Purchase of Previous Non-Qualifying School Service
- Worker's Compensation Offset Under Act 57

Contact: Evelyn Tatkovski (717) 720-4734

**GUIDANCE MANUALS:**

PSERS Active Member Handbook (Current Ed. 2002)  
 PSERS Retired Member Handbook (Current Ed. 2000)  
 PSERS Update

**PSERS Pamphlets:**

- Let's Talk About: Leaving Employment & Your PSERS Benefits
  - Let's Talk About: Taxes on Your Retirement Benefits
  - Let's Talk About: Disability Retirement Benefits
  - Let's Talk About: Being Retired
  - Let's Talk About: Your Retirement Benefit and Divorce
  - Let's Talk About: Death Benefits During Employment
  - Let's Talk About: Death Benefits During Retirement
  - Let's Talk About: Purchasing Credit for Service
  - Sample Domestic Relations Order and Instruction Memo
  - PSERS Retirement Chalkboard (Active Members Newsletter)
  - PSERS Benefits Hotline (Retired Members Newsletter)
  - The Employer Bulletin
  - PSERS Employer Reference Manual
- Contact: Evelyn Tatkovski (717) 720-4734

**DECISIONS:**

- PSERS Board of Trustees Adjudications Topics:
    - Accelerated Option
    - Act 1991-23 ("Mellow Bill")
    - Beneficiary Change
    - Change Employment Status
    - Change of Option
    - Change Retirement Date
    - Class T-D Election
    - Cost of Living Increase
    - Credited Years of Service
    - Death Benefit
    - Disability
    - Divorce Effective
    - Date of Retirement
    - Final Average Salary
    - Frozen Present Value
    - Forced Maternity Leave
    - Full-Year Service
    - Health Care Premium Assistance
    - Mandatory Membership
    - Membership Eligibility
    - Merchant Marine
    - Military Service (purchase of)
    - Multiple Service Credit
    - Overpayment
    - Payment of Interest
    - Pension Forfeiture
    - Purchase of Service
    - Recalculation of Benefit
    - Reinstatement
    - Retirement-Covered Compensation
    - Tax Collector
    - Miscellaneous
- Contact: Evelyn Tatkovski (717) 720-4734

**INTERNAL POLICY STATEMENTS and GUIDELINES:**

- PSERS Board Automation Policy
- PSERS Bylaws
- PSERS External Board Appointment and Attendance Policy
- PSERS Election Procedures and Guidelines
- PSERS Domestic Proxy Voting Guidelines
- PSERS ISS Domestic Proxy Voting Guidelines Summary

- PSERS International Proxy Voting Guidelines
- PSERS ISS International Proxy Voting Guidelines Summary
- PSERS Investment Policy Guidelines
- PSERS Public Information Policy
- PSERS Securities Litigation Policy
- PSERS Travel and Education Policy

Contact: Evelyn Tatkovski (717) 720-4734

**OTHER:**

- PSERS Website: [www.psers.state.pa.us](http://www.psers.state.pa.us)
- PSERS Comprehensive Annual Financial Report (Includes Mission Statement)
- PSERS Board Minutes and Resolutions
- PSERS Asset Allocation Plan
- Actuarial Report (annual and 5 year)
- Actuarial Tables and Computational Procedures, Pa. Bulletin, Vol. 31, No. 14, pp. 1930-1945, April 7, 2001
- Health Options Program Enrollment Package

Contact: Evelyn Tatkovski (717) 720-4734

**Pennsylvania Municipal Retirement System**

**POLICY STATEMENTS:**

- Calculation of Withdrawing Plan's Portion of Retired Member's Reserve
- Allocation of Excess Interest to Municipal Account, Member's Accounts, and Retired Member's Reserve Accounts
- Portability: Individual Member
- Portability: Plan Spin-offs
- Business and Educational Travel Policy
- Y2K Statement
- Return to Work Policy Statement
- Actuarial Tables
- Disposition of Surplus Equipment
- Public Information
- PMRS Indemnification
- Permanent Employee

Contact: James B. Allen (717) 787-2065

**GUIDANCE MANUALS:**

- PMRS Notes & News
- PMRS Pamphlets:
  - Plan Benefit Summary (individualized for each municipality)
  - Evaluating Your Pension Plan
  - Pennsylvania Municipal Retirement System
- Individual Municipality Plan Benefit Agreements
- PMRS Procedures Manual (1984)

Contact: James B. Allen (717) 787-2065

**DECISIONS:**

- PMRS Board of Trustees Adjudications Topics:
  - Death Benefit
  - Pension Forfeitures
  - Purchase of Service
  - Vesting
  - Disabilities
  - Miscellaneous

Contact: James B. Allen (717) 787-2065

**INTERNAL GUIDELINES:**

- PMRS Investment Guidelines and Proxy Voting
- Investment Consultant Quarterly Reports
- Comprehensive Annual Financial Report
- Annual Report Summary
- Actuarial Reports (Annual Evaluation and 5 year Experience Study Report)
- Actuarial Tables
- Sample Domestic Relations Order and Instruction Memo
- PMRS Board Minutes and Resolutions
- PMRS Policy on Public Information

Contact: James B. Allen (717) 787-2065

## PUBLIC WELFARE

(Editor's Note: Statements of Policy are in upper and lower case. Notices of Rule Change are in all capitals. Notices of Rule Change adopted more than 180 days before deposit are starred (\*).

**Office of Income Maintenance—Contact: Edward J. Zogby (717) 787-4081**

**POLICY STATEMENTS:**

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1983	Ch. 166	Computation of CWEP Hrs.	10/25/83	166-83-57
	Ch. 275	Postmark Date as the Receipt Indicator for Appeals and for Requests for Reconsideration	03/15/84	275-84-10
1984	Ch. 297	Change in Reimbursement Policy for AFDC/SSI	03/15/84	297-84-1
1991	*CH. 140	MANDATORY CONTINUATION OF MA THROUGHOUT PREGNANCY AND POSTPARTUM PERIOD	08/20/91	0140-91-01
1993	*CH. 166	PROVIDING SUPPORTIVE SERVICES TO PARTICIPANTS IN THE COMMUNITY WORK EXPERIENCE PROGRAM	08/21/93	166-93-01
1994	*CH. 257	REVISIONS TO 55 PA. CODE CHAPTER 177 (RESOURCES) AND 257 (REIMBURSEMENT)	06/24/94	257-94-01
1995	*CH. 257	MA ESTATE RECOVERY—CHAPTER 178—MEDICAL ASSISTANCE RESOURCES; CHAPTER 257—REIMBURSEMENT	06/01/95	257-95-01
1996	CH. 125	ACT 1995-20 PROVISIONS RELATING TO PERSONS SENTENCED OR CHARGED FOR A FELONY OR MISDEMEANOR	04/05/96	125-96-01
2000	CH. 187	REVISION TO CHAPTER 187, SUPPORT FROM RELATIVES NOT LIVING WITH THE CLIENT, TO SUPPORT IMPLEMENTATION OF THE FAMILY VIOLENCE OPTION	06/10/00	187-00-01
	CH. 285	INCREASES IN PAYMENT FOR BURIAL AND/OR CREMATION AND MAXIMUM AMOUNT OF EXCLUDED CONTRIBUTIONS	06/10/00	285-00-01

**GUIDANCE MANUALS:**

- Cash Assistance Handbook
- Food Stamp Handbook
- Medical Assistance Eligibility Handbook
- Nursing Care Handbook
- Supplemental Handbook
- Medicaid in Pennsylvania
- Low-Income Home Energy Assistance Program Final State Plan
- Actions for Support
- TANF State Plan

**Office of Medical Assistance—Contact: Donald Yearsley (717) 772-6341****POLICY STATEMENTS:**

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1981	Ch. 1251	Clarification of M.A. Bulletin # 22-80-01	08/19/81	22-81-01
	Ch. 1121	Info. Concerning Claims Submitted as Compounded Prescriptions	06/30/82	19-82-02
1984	Ch. 1101	Third Party Resource and Copay	11/01/84	99-84-15
1985	Ch. 1141	Decision Concerning Prof. Component Billing	01/25/85	01-85-01
	Ch. 1141	Physician Assistant Use	04/22/85	01-85-05
	Ch. 1245, 1163	Ambulance Transportation	04/22/85	11-85-08
	Ch. 1163	Psych. Inpatient Adm of Patients with D/A and Psychiatric Diagnoses	05/31/85	13-85-04
	Ch. 1101	Copayments/Guidelines/ Exemption for Pregnancy & Ability to Pay	10/17/85	99-85-12
	Ch. 1153	Requirements for Treatment Plans & Doc. of Treatment	10/31/85	29-85-01 33-85-02
	Ch. 1149	Clarification of Treatment Plan Requirements for Orthodontists	02/11/86	03-86-1
	Ch. 1163 Ch. 1151	Offset of Investment Income	02/21/86	11-86-04 12-86-02 13-86-01
1986	Ch. 1101.75 (a)(5)	Policy Clarification	07/23/86	19-86-06
	Ch. 1101	Policy Clarification Re: Provider's Signature	09/19/86	99-86-06
	Ch. 1101	Professional License No.	10/13/86	11-86-12 12-86-05
	Ch. 1101	Preclusion of Convicted Persons, Not Providers, from Participation or Involvement in the MA Program	10/24/86	99-86-09
	Ch. 1123	Durable Medical Equipment Warranties	10/28/86	05-86-02 19-86-07
	Ch. 1101	Records Maintenance and Avail. Requirements	11/05/86	23-86-02
1987	Ch. 1101	Physicians' Response. Home Health Services	01/12/87	01-87-01
	Ch. 1223	Letter of Agreement—D&A Single County Authorities	01/23/87	11-87-01 12-87-01 13-87-01
	Ch. 1223	Contractual Agreement Single County Authority	02/12/87	28-87-01

## NOTICES

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<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1149	Palliative Emerg. Treat.	04/24/87	03-87-02 27-87-01
	Ch. 1101	Records Maint. and Avail. Require. for Chiropractors	04/27/87	07-87-01
	Ch. 1249	Reimbursement—Home Health Services in PCH	05/22/87	23-87-01
	Ch. 1101	Professional Lic. No.	06/10/87	10-87-01
	Ch. 1223	Nonrecompensable Services Drug Screens	07/29/87	11-87-05 12-87-04 16-87-01 28-87-02
	Ch. 1101/ Ch. 1123	Coverage for Motorized Wheelchairs	07/30/87	05-87-02 01-87-08 19-87-06
	Ch. 1101	Policy Relating to Apnea Monitors	09/02/87	01-87-15 05-87-04 19-87-09
	Ch. 1150	Spec. Enroll. Req. to Bill Tech. Comp. of Ped. Pneumograms	10/07/87	05-87-05 19-87-10
1988	Ch. 1101	Policy Clarification Regarding Physician License	07/01/88	1101-88-01
	Ch. 1249	Clarification of Condition Under Which MA Recipients Are Considered Homebound	09/26/88	1249-88-01
1989	Ch. 1101	Policy Reminder Regarding Practitioner License Requirements	09/09/89	1101-89-02
	Ch. 1163	Assignment of DRG (Neonate)	11/18/89	1163-89-01
1990	Ch. 1150	Payment Policy for Consultations	04/27/90	1150-90-01
	Ch. 1249	Use of Medicare Form HCFA-485	06/08/90	1249-90-01
1991	*CH. 1101 CH. 1121 CH. 1123 CH. 1241	EPSDT—OBRA '89	08/02/91	1101-91-01 1121-91-02 1123-91-01 1241-91-01
1992	*CH. 1141 *CH. 1153	CLOZAPINE SUPPORT SERVICES	01/31/92	1141-92-01 1153-92-01
	Ch. 1241	Revised EPSDT Immunization Guidelines	12/11/92	1241-92-01
1993	*CH. 1165	PAYMENT FOR MENTAL HEALTH SERVICES PROVIDED IN A RESIDENTIAL TREATMENT FACILITY FOR ELIGIBLE INDIVIDUALS UNDER 21 YEARS OF AGE	01/01/93	1165-93-01
	*CH. 1121	CHANGES IN THE MEDICAL ASSISTANCE PHARMACEUTICAL BENEFITS	07/09/93	1121-93-01
	*CH. 1149	DENTAL SERVICES FOR ADULTS	07/09/93	1149-93-01

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	*CH. 1101	BASIC HEALTH CARE FOR ADULT GENERAL ASSISTANCE RECIPIENTS (FELIX ET. AL. V. CASEY ET. AL.) STIPULATION OF SETTLEMENT	07/21/93	1101-93-03
	*CH. 1101	UPDATE TO EXCEPTIONS PROCESS AND CRITERIA UNDER THE GENERAL ASSISTANCE BASIC HEALTH CARE PACKAGE	07/21/93	1101-93-04
	Ch. 1241	Centers for Disease Control Blood Lead Testing	09/03/93	1241-93-01
	Ch. 1101	Business Arrangements Between Nursing Facilities and Pharmacy Providers	10/08/93	1101-93-05
1994	Ch. 1241	Update to Blood Lead Testing Guidelines	04/08/94	1241-94-01
	*CH. 1239	M.A. CASE MANAGEMENT SERVICES FOR RECIPIENTS UNDER THE AGE OF 21	05/17/94	1239-91-01
	*CH. 1121	PHARMACEUTICAL SERVICES DRUG COVERAGE FOR MEDICALLY NEEDY IN NURSING FACILITIES	06/24/94	1121-94-01
	*CH. 1249	PRIOR AUTHORIZATION OF HOME HEALTH SERVICES (REVISED)	07/01/94	1249-94-02
	*CH. 1121	PHARMACEUTICAL SERVICES PRIOR AUTHORIZATION REQUIREMENT MULTISOURCE BRAND NAME DRUGS	08/26/94	1121-94-02
	*CH. 1121 CH. 1126 CH. 1129 CH. 1141 CH. 1163 CH. 1221 CH. 1225 CH. 1242	TREATMENT OF INFERTILITY— DISCONTINUED COVERAGE FOR DRUGS AND RELATED SERVICES	08/30/94	1121-94-03 1126-94-01 1129-94-01 1141-94-01 1163-94-01 1221-94-01 1125-94-01 1242-94-01
	*CH. 1101	GENERAL ASSISTANCE RESTRUCTURE AS A RESULT OF ACT 49	09/02/94	1101-94-01
1995	CH. 1153	ACCESSING OUTPATIENT WRAPAROUND MENTAL HEALTH SERVICES	09/08/95	1153-95-01
	CH. 1157	MENTAL HEALTH SERVICES PROVIDED IN NON-JCAHO	09/08/95	1157-95-01
	CH. 1165	UPDATE-JCAHO-ACCREDITED RTF SERVICES	09/08/95	1165-95-01
	*CH. 1153	PRIOR AUTHORIZATION OF PARTIAL HOSPITALIZATION	12/30/94	1153-95-01
	CH. 1163	PAYMENT POLICY FOR ABORTION SERVICES	12/15/95	1163-95-02
1996	CH. 1101	LIMITS ON OFFICE VISITS UNDER THE GENERAL ASSISTANCE (GA) BASIC HEALTH CARE PACKAGE	03/18/96	1101-96-01
	Ch. 1101	Medical Assistance Deductible	09/20/96	1101-96-02



## NOTICES

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<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1997	Ch. 1141	Revision to Physician Assistant and Nurse Midwife Supervision Requirement	07/30/97	1141-97-01
1998	Ch. 1101 Ch. 1141 Ch. 1150 Ch. 1221	Regulation Changes Regarding "Emergency Medical Condition"	07/01/98	1101-98-01 1141-98-01 1150-98-01 1221-98-01
	Ch. 1163	Revision of Utilization Guidelines for Inpatient Hospital Drug and Alcohol Services Under the Medical Assistance Program	05/18/98	1163-98-01
1999	Ch. 1187	Capital Component Payments for Post-Moratorium Beds	04/17/99	1187-99-01
	Ch. 1101	"Payment in Full"	09/17/99	99-99-06
2001	Ch. 1101	Clarification of Coverage for Motorized Wheelchairs and Other Durable Medical Equipment	02/16/01	01-01-02 05-01-01 17-01-01 19-01-02 49-01-02 50-01-01 1101-01-01 1123-01-01
	Ch. 1241	Revision to the Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Program	7/1/01	01-01-10 10-01-03 11-01-05 17-01-04 26-01-03 49-01-07
		Breast and Cervical Cancer Prevention and Treatment Program	12/26/01	99-01-12
2002	Ch. 1223	Drug and Alcohol Clinics with Provisional Licenses	10/26/02	28-02-02
	Ch. 1241	Revision to the Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Program	1/22/02	01-02-01 10-02-01 11-02-01 17-02-01 26-02-01 49-02-01
		Breast and Cervical Cancer Prevention and Treatment Program	5/3/02	99-02-06
	Ch. 1241	Addition of Procedure Code 90732 to Medical Assistance Fee Schedule for Administration of Pneumococcal Vaccine	11/18/02	01-02-13 10-02-04 11-02-06 17-02-07 26-02-04 49-02-06
2003	Ch. 1241	2003 Recommended Childhood Immunization Schedule	3/31/03	01-03-04 10-03-01 11-03-01 17-03-01 26-03-01 49-03-01

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 1241	Coverage of Pediarix and Addition of Procedure Code 90723 to Medical Assistance Fee Schedule for Administration of Pediarix Vaccine	5/15/03	01-03-06 10-03-02 11-03-02 17-03-03 26-03-02 49-03-03
	Ch. 1241	Elimination of the Pennsylvania Children's Check-up (EPSDT) Form (MA-517)	9/5/03	01-03-08 10-03-03 11-03-05 17-03-04 26-03-03 49-03-05
	Ch. 1223	Elimination of the Requirement for the Outpatient Drug and Alcohol Clinic's Supervisory Physician to Perform a Comprehensive Medical Examination Within 15 days following the Intake and Before the Provision of Treatment	10/1/03	28-03-02
	Ch. 1101	Liability for Cost Sharing for Recipients Enrolled in Medical Assistance through Fee for Service or Managed Care and a Private Third Party Insurer	9/1/03	99-03-12
		Continuity of Care for Recipients Transferring Between and Among Fee for Service and Managed Care Organizations	9/1/03	99-03-13
2004	Ch. 1223	Methadone Take-Home Services	2/1/04	28-04-01

**GUIDANCE MANUALS:**

- Provider Handbook 01—Physician
- Provider Handbook 03—Dentist
- Provider Handbook 04—Podiatrist
- Provider Handbook 05—Medical Supplier
- Provider Handbook 06/08—Short Procedure Unit/Ambulatory Surgical Center
- Provider Handbook 07—Chiropractor
- Provider Handbook 09—Birth Centers
- Provider Handbook 10-I—Independent Medical/Surgical Clinic
- Provider Handbook 11-I—Inpatient Hospital (Encompasses provider types General Hospital, Rehabilitation Hospital, Private Mental Hospital, State Mental Hospital and Extended Acute Psychiatric Care)
- Provider Handbook 11-O—Outpatient Hospital (Encompasses provider types General Hospital, and Rehabilitation Hospital)
- Provider Handbook 15—Optometrist
- Provider Handbook 16—Independent Laboratory
- Provider Handbook 18—Ambulance Company
- Provider Handbook 19—Pharmacy
- Provider Handbook 20—Portable X-Ray Provider
- Provider Handbook 21—Renal Dialysis Center
- Provider Handbook 22—Funeral Director
- Provider Handbook 23—Home Health Agency
- Provider Handbook 26—Rural Health Clinic
- Provider Handbook 28—Drug and Alcohol Clinic
- Provider Handbook 29—Outpatient Psychiatric Clinic
- Provider Handbook 30—Family Planning Clinic
- Provider Handbook 31—Midwives
- Provider Handbook 33—Psychiatric Partial Hospitalization Facility
- Provider Handbook 36L—Nursing Facility Services only applies to County Nursing Facilities and Private Nursing Facilities. Nursing facility case mix regulations implemented in 1996 (Pa. Code Chapter 1187) do not encompass provider types State Mental Retardation Center, Private ICF/MR, or State Restoration Center
- Provider Handbook 37—Hospice
- Provider Handbook 41—Psychologist

- Provider Handbook 42—Comprehensive Outpatient Rehabilitation Facility
- Provider Handbook 43—Physical Therapist
- Provider Handbook 44—Certified RN Anesthetist
- Provider Handbook 49—Certified RN Practitioner
- Provider Handbook 50—Early Periodic Screening, Diagnosis and Treatment (EPSDT) Provider
- Provider Handbook 54—Nutritionist
- Provider Handbook 55—PA Department of Aging (PDA) Waiver
- Provider Handbook 59—COMMCARE Waiver

**Office of Social Programs—Contact: David Kauffman (717) 705-7744**

**POLICY STATEMENTS:**

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1993	Ch. 2620	Increase in Personal Needs Allowance for Residents of Personal Care Homes	08/16/93	2620-93-02
1998	Ch. 2620	Licensing Compliance Prediction System for the Personal Care Home Regulations	06/30/98	99-98-01
1999	Ch. 2620	Office of Social Programs Bulletin Clarifying Permissibility of Electronic Monitoring/Recording In Personal Care Homes	10/30/99	99/99/01
2000	Ch. 2620	Personal Care Home Planned, Intermittent, or Holiday Closures	03/01/00	99-00-01

**GUIDANCE MANUALS:**

**Bureau of Home and Community Based Services**

- Attendant Care Program Requirements
- Attendant Care Medicaid Waiver #0277
- Attendant Care Program Updates
- Community Services Program for Persons with Physical Disabilities (CSPPPD) Program Requirements—In Draft
- OBRA Medicaid Waiver #0235
- Independence Medicaid Waiver #0319
- COMMCARE Waiver #0386
- Community Services Program for Persons with Physical Disabilities Program Directives
- Interpretive Guidelines for Personal Care Home Regulations—Chapter 2620
- Operating A Personal Care Home
- Personal Care Home Administrator Training Requirements
- HCBS Management Directives

**Bureau of Supportive Services**

- Homeless Assistance Program—Instructions and Requirements
  - (Note: Revised/Reissued Annually)
- Human Services Development Fund—Instructions and Requirements
  - (Note: Revised/Reissued Annually)
- Human Services Development Fund (HSDF)—Instructions and Requirements Supplements:
  - Supplement A—Eligibility for Adult Services Funded Through the HSDF
  - Supplement B—Services Definitions—Adult Services
  - Supplement C—Services Definitions—Generic Services
- Medical Assistance Transportation Program—Instructions and Requirements (Note: Revised/Reissued Annually)

**Office of Children, Youth & Families—Contact: Brian G. Kahler (717) 787-5199**

**POLICY STATEMENTS:**

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1980	Ch. 3140	Funding of Basic Ed. Components of Private Day Treatment Center Programs	10/29/80	99-80-22
1981		OCYF Licensing Procedures: Clarification of Provider's Right to Appeal DPW Issuance of a Provisional Certification of Compliance	10/29/81	99-81-38
1983	Ch. 3130	Clarification of the Definition of "Accept for Service"	02/04/83	3130-83-03

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 3700	Waiver for Foster Family Homes by Foster Family Care Agencies	02/04/83	3700-83-01
	Ch. 3130	Clarification of County C & Y Agency Requirements with Respect to Fee Setting	02/04/83	3130-83-04
	Ch. 3130	Participation on Agency Administrative Review Panel	02/04/83	3130-83-06
	Ch. 3130	Clarif. on Caseworker-to- Family Case Load Ratio & Case Management Functions	02/04/83	3130-83-07
	Ch. 3130	Case Management Responsibilities When a Report of Suspected Child Abuse is Received Involving a Case Already Accepted for Service	02/04/83	3130-83-01
	Ch. 3140	Clarif. of Adoption Asst. to Relatives in Adoption Cases	05/02/83	3140-83-07
	Ch. 3140	Responsibility of the Co. for Legal Representation for Children and Parents	06/10/83	3140-83-09
	Ch. 3140	Chapter 3140.22 Reimbursement Regulations Alternative Programs 3140.22(e)	02/04/83	3140-83-02
	Ch. 3140	Chapter 3140.22 Reimbursement Regulations Community Residential Service 3140.22(d)(3)	02/04/83	3140-83-03
	Ch. 3140	3130.64(b)(2), 3130.67(9), 3140.131(7), 3700.35(b)(1) Reimbursement to Parents for the Cost of Child Visits	08/15/83	3130-83-11 3140-83-13 3700-83-03
1984	Ch. 3140	Reimbursement Rates for Placements in VisionQuest Wilderness & Wagon Train Programs	01/12/84	3140-84-01
	Ch. 3001	Transmittal of Interdpt. Memo. on Nonimmunized Students Excluded from Attending School	07/08/84	99-84-13
	Ch. 3490	Release of Child Abuse Info. to the Media	08/15/84	99-84-20
	Ch. 3140	VisionQuest Policy	09/07/84	3140-84-05
1985	Ch. 3001.5	Unannounced Visits to Licensed & Approved Facilities/Agencies	08/20/85	99-85-18
	Ch. 3130	Interstate Compact on Juveniles	09/30/85	99-85-27
	Ch. 3490	Providing Copies of Child Abuse Reports to Subjects	11/20/85	99-85-28
1986	Ch. 3490	Law Enforcement Officials as Perpetrators of Suspected Child Abuse	07/15/86	3490-86-04
	Ch. 3490	Policy Clarifications Regarding Child Protective Services Law and Regulations as Related to Act 33	04/01/86	3490-86-02

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<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 3490	Policy Clarifications Regarding Child Protective Services Law and Regulations as Related to Act 33—Part II	06/16/86	3490-86-05
	Ch. 3490	Policy Clarifications Regarding Child Protective Services Law and Regulations as Related to Act 33—Part III	11/01/86	3490-86-08
	Ch. 3350	Screening Prospective Adoptive Parents Pursuant to Act 33 of 1985	09/02/86	3350-86-01
1987	Ch. 3490	Implementation of Child Protective Service Policies Relating to Alleged Medical Neglect of Disabled Infants	05/01/87	3490-87-01
	Ch. 3490	Sharing Child Abuse Info Among DPW Offices	09/01/87	3490-87-03
	Ch. 3490	Policy Clarification of the Child Protective Services Law and Regulations	06/01/87	3490-87-02
	Ch. 3140	Personal Incident Costs	10/01/87	3140-87-05
	Ch. 3140	OCYF Financial Participation in Costs of County Human Service Departments	08/31/87	3140-87-02
1988		Special Medical Assistance—Healthy Beginnings—for Pregnant Women and Qualified Children	11/02/88	99-88-08
	Ch. 3490	Screening Student Interns	05/88	3490-88-01
1989	Ch. 3350	Adoption Record Disclosure	06/06/89	3350-89-01
	Ch. 3130	Statements of Policy—Amendments to Chapter 3130 Due Process Protections for Parents and Children	10/10/89	3130-89-01
1991	Ch. 3130	Regulatory Interpretation Guidelines for Revisions to Chapter 3130		3130-91-03
1992	Ch. 3140	Title XX Invoicing Procedures for the Youth Development Centers and Youth Forestry Camps (YDCs/YFCs)	09/25/92	99-92-02
1994		Site Visits and Access to Records by PA Protection and Advocacy, Inc.	08/22/94	00-94-19
1995	Ch. 3270 Ch. 3280 Ch. 3290	Certified Childcare Professional Credential	11/01/95	3001-95-01
	Ch. 3490	Amendments to the Child Protective Services Law that Become Effective July 1, 1995	09/95	3490-95-02
1996	Ch. 3001	Day Care—Supervision of Children		3001-96-01
	Ch. 3001	Day Care—Posting DPW Inspection Summaries		3001-96-02
	Ch. 3001	Day Care—Inaccessibility of Above Ground Swimming Pools		3001-96-03

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 3001	Day Care—Departmental Access to the Facility Premises		3001-96-04
	Ch. 3490	Certification and Training for Children and Youth Workers		3490-96-03
	00	Update of Policies and Procedures for Juveniles in Detention		00-96-03
	00	Maximization of the OCYF's Grant Funds		00-96-04
	00	Surveying and Evaluating Child Welfare Agencies Implementation and Compliance with MEPA		00-96-06
1997	Ch. 3001	Day Care—Exemption from Immunization Requirements	03/29/97	3001-97-01
	Ch. 3001	Day Care—Ground Surface Requirements	06/01/97	3001-97-02
	Ch. 3140	Availability of Federal Financial Participation For Profit Residential Child Care Facilities		3140-97-02
	Ch. 3140	AFCARS/SACWIS		3140-97-03
	Ch. 3140	Instructions—Random Moment Time Study	12/01/97	3140-97-11
		Access to Pennsylvania State Police Records	10/01/97	00-97-09
		Priority Placement Request Procedures for the Interstate Compact on the Placement of Children	12/01/97	00-97-12
1998	Ch. 3140	NMEPA 1994—Small Business	02/07/98	3140-98-03
		1997 Association of Juvenile Compact Administrators Rules and Regulations Amended Travel Permit	06/01/98	00-98-06
1999	Ch. 3001	Release of Children	09/07/99	3001-99-01
	Ch. 3140	Adoption Assistance Questions and Answers		3140-99-01
	Ch. 3490	Drug Convictions Prohibiting Hiring and Approving Foster/Adoptive Parent Applications	02/03/99	3490-99-01
	Ch. 3490	Implementation of Revisions to the Child Protective Services Law as Amended by Act 127 of 1998	10/01/99	3490-99-02
2000	Ch. 3140	YDC/YFC Interim Per Diem Rate	03/31/00	00-00-01
	Ch. 3140	TANF—Retroactive Eligibility Determinations	04/15/00	3140-00-01
	Ch. 3140	Invoicing Procedures—Child Welfare TANF	04/15/00	3140-00-03

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<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 3140	Needs-Based Instructions— FY 2001-02 Plan and FY 2000-01 Implementation Plan	05/09/00	3140-00-04
	Ch. 3140	Federal Financial Participation Rate Change for Title IV-E Placement Maintenance and Adoption Assistance Costs	12/29/00	00-00-05
	Ch. 3140	AFCARS Planning, Budgeting and Invoicing Procedures	08/15/00	3140-00-02
	Ch. 3140	Youth Development Centers/ Youth Forestry Camps—Interim Per Diem Rates	05/18/01	00-01-02
	Ch. 3270 Ch. 3280	Overpopulation of Indoor Child Care Space	06/01/00	3001-00-01
	Ch. 3490	Child Death Review and Report Protocols	10/10/00	3490-00-01
	Ch. 3490	Safety Assessment and Safety Planning Protocol and Format	11/13/00	3490-00-02
	Ch. 3800	Child Residential and Day Treatment Facilities Licensing Measurement Instrument Revisions	05/30/00	3800-00-01
2001	Ch. 3130	The Second Revised Interim Guidelines for the Adoption and and Safe Families Act of 1997	01/02/01	3130-01-01
	Ch. 3140	Youth Development Centers/ Youth Forestry Camps— Interim Per Diem Rates	5/18/01	00-01-02
	Ch. 3140	Revised Policies and Procedures: Title IV-E Placement Maintenance Eligibility and Reimbursability, Title IV-E Adoption Assistance Eligibility and Title XX Medicaid Eligibility	04/09/01	3140-01-01
	Ch. 3490	Revised Certification and Training Requirements for Children and Youth Supervisors	09/25/01	3490-01-02
2002	Ch. 3140	YDC/YFC Interim Per Diem Rates July 2002	05/18/01	00-02-02
	Ch. 3140	YDC/YFC Interim Per Diem Rates July 2003	05/18/01	00-02-05
	Ch. 3140	Children, Youth and Families Fiscal Year 2003-2004 Needs-Based Plan and Fiscal Year 2002-2003 Implementation Plan Instructions	07/01/02	3140-02-02
2003		Kinship Care Policy	06/30/03	00-03-03
		Megan's Law	04/13/03	00-03-02
	Ch. 3130	Permanent Legal Custodianship Policy	06/30/03	3130-03-01 3140-03-07

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 3140	YDC/YFC Interim Per Diem Rates Effective July 1, 2004	06/30/03	00-03-05
	Ch. 3140	Act 148 Invoicing Procedures for County Child Welfare Service	07/01/03	3140-03-00
	Ch. 3140	Interstate Compact on Adoption and Medical Assistance	06/30/03	3140-03-02
	Ch. 3140	Children, Youth and Families Fiscal Year 2004-2005 Needs-Based Plan and Fiscal Year 2003-2004 Implementation Plan Instructions	07/01/03	3140-03-03
	Ch. 3140	Title IV-E Invoicing Procedures	07/01/03	3140-03-05
	Ch. 3350	Statewide Adoption Network Policies and Procedures	01/01/03	3350-03-01
	Ch. 3490	<i>A. Y. v. DPW</i> Allegheny County	03/10/03	3490-03-01
	Ch. 3490	Federal Criminal History Clearances for PA Residents	04/25/03	3490-03-02
	Ch. 3001	Emergency Plan	12/27/03	3001-03-01
2004	Ch. 3140	Approval/Licensing of Foster Family Homes	4/1/04	3140-04-02
	Ch. 3140	Child Welfare TANF Services Policies and Procedures	5/17/04	3140-04-06
	Ch. 3140	Independent Living	7/1/04	3140-01-04

**GUIDANCE MANUALS:**

- Clearance Statements for School Employees
- Office of Children, Youth and Families Bulletin Board System
- Education Portions of "Non-Educational" Residential Placements
- Federal Regulations Affecting Children's Eligibility for Supplemental Security Income (SSI) Benefits
- Children Living on Their Own: Referrals from School Districts
- Title IV-E Placement Maintenance and Adoption Assistance Invoicing
- Indirect Costs Guidelines for County Children and Youth Agencies
- Continuity of Health Care for Children in the Custody of County Children and Youth Agencies
- Revised Waiver Procedure for Regulations Governing Children and Youth Social Service Programs
- EPSDT Protocol for Children in Placement
- Consent to EPSDT Child Screening
- Medical Assistance for Children
- Planning Permanent Families for Children Residing in Mental Retardation Residential Facilities
- County Children and Youth Agency Responsibility for Juveniles in Police Custody
- Audit Clause Language for Use in All County Child Welfare Service Provider Contracts
- Interagency and Intergovernmental Agreements
- Coordination of Child Support Collections Between County Children and Youth Agencies and County Domestic Relations Sections
- County Claiming for Child Welfare Training Costs
- Title IV-D Collections/Title IV-E Invoicing
- Submission of Title IV-E Invoices and Quarterly Expenditure Reports
- COBRA (P. L. 99-272) Changes to Title IV-E Adoption Assistance and Placement Maintenance Costs Incident to Special Needs Adoption
- Early Intervention Services and Referrals by County Children and Youth Agencies for Handicapped or "At Risk" Preschool Children
- County Children and Youth Advisory Committee Guidelines
- Indirect Costs Under the County Costs Allocations Plan Guidelines
- Interstate Compact on the Placement of Children
- Reporting of Indirect Costs—County Children and Youth Services
- Interstate Compact on Juveniles
- Instruction for Completing the Revised Child Protective Services Investigation Report



- PA Adoption Cooperative Exchange Standard Operating Procedures Manual
- Jurisdiction of Office of Hearing and Appeals in Family Service Plans Cases
- Model Case Plan Forms and Instructions
- Application of Chapter 3700 Regulations When Relatives Provide Substitute Family Care
- Implementation of Allowable Costs for Title IV-E Placement Maintenance and Adoption Assistance Program
- Audit Requirements for the County Children and Youth Audit Reports
- Clarification of Eligibility Requirements Re: Adjudicated Delinquent Youth Under Title IV-E Placement Maintenance Program
- Notice of Right to Appeal for Spanish Speaking Clients
- Release of Inspection/Monitoring Reports
- Guidelines for Approving Foster Families to Have More than Six Children in a Home
- Local Management Agency Policy and Procedures Manual
- "Dear Contractor Letters"—a series of letters providing contract clarifications for subsidized child day care
- PA Standards for Child Welfare Practice
- Audit Requirements for the County Children and Youth Audit Reports
- Licensing Indicator System for Child Day Care Centers
- Licensing Indicator System for Group Day Care Homes
- Supervised Independent Living Guidelines
- 1999-2000 Title IV-E Independent Living Program Application Guidelines
- Policy Clarifications Regarding Child Protective Services Regulations as Related to Act 33
- Policy Clarifications Regarding Child Protective Services Regulations as Related to Act 33—Part II
- Policy Clarifications Regarding Child Protective Services Regulations as Related to Act 33—Part III
- Compliance with Conflict of Interest Provisions of Chapter 3680—Administration of Private Children and Youth Social Service Agencies
- Child Residential Facilities and Child Day Treatment Facilities Potential Training Sources
- Reporting Unusual Incidents at Facilities and Agencies Licensed or Approved by the Office of Children, Youth and Families—Chapter 3130
- Reporting Unusual Incidents at Facilities and Agencies Licensed or Approved by the Office of Children, Youth and Families—Chapter 3680
- Reporting Unusual Incidents at Facilities and Agencies Licensed or Approved by the Office of Children, Youth and Families—Chapter 3700
- Federal Criminal History Clearance of PA Residents
- Act 151 Amendments
- Revised Certification and Training Requirements for Children and Youth Services
- Medication Administration Training for Child Residential and Day Treatment Facilities
- HealthChoices Information Sharing Policies and Procedures
- Interim Policies and Procedures for Subsidized Permanent Legal Custodianship (SPLC)
- CYF Fiscal Year 02-03 Implementation Plan Instructions for FY 03-04 Needs-Based Plan and Budget
- Revised Policies and Procedures: Title IV-E Placement Maintenance Eligibility and Reimbursability, Title IV-E Adoption Assistance Eligibility and Title XIX Medicaid Eligibility
- Costs Incident to Special Needs Adoption
- Protocol for Sharing Drug & Alcohol Information
- County Children and Youth Risk Assessment Policies and Procedures

#### INTERNAL GUIDELINES:

- Application of Child Day Care Service Regulations 10/21/94, Class I Bulletin, 00-94-10
- Procedures for the Regulation of Child Day Care Facilities 2/13/95, Class I Bulletin, 00-95-03
- Waivers of Child Day Care Service Regulations 7/3/95, Class I Bulletin, 00-95-07
- Youth Development Center/Youth Forestry Camp Policy Manual
- Child Residential and Day Treatment Facilities Licensing Measurement Instrument Revisions
- Model Petitions and Court Orders
- Report on Recommended Best Practices for IV-E & TANF Programs
- Foster Care Visitation Manual
- Statewide Adoption Network (SWAN) Adoption Manual
- SWAN Adoption Technical Guide

**Office of Mental Health and Substance Abuse Services/Mental Retardation—Contact: Amanda Lee (717) 772-7935**

#### POLICY STATEMENTS:

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1981		Collecting of Tuition Expenses for School-Age Residents in MR & MH Residential Facilities	9/2/81	199-81-01
1982	Ch. 4000	Respon. for Collection of Tuition Exp. Under Act 199 of 1980 for Out-of-State Residents	03/17/82	199-82-01

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 4000	Notice of Assessments (Joint MH/MR Bulletin)	04/16/82	99-82-15
1985	Ch. 4000	County Indirect Cost Allocation Plan Guideline Update—Maintenance In Lieu of Rent as a Direct Cost (Joint MH/MR Bulletin)	8/22/85	99-85-17
1986	Ch. 6000	Procedures for Review of Service Eligibility and Termination Decisions	01/17/86	99-86-01
1987	Ch. 4305	Community MH/MR Liability	05/21/87	4305-87-2
1988	Ch. 4305	Quarterly Liability Summaries	01/29/88	4305-88-01
2000		Guidelines for Identifying Persons with Mental Retardation and Mental Illness for State Mental Health Hospital Discharge	5/15/00	00-00-04
	Ch. 4300	The Roles and Responsibilities of County Mental Health/Mental Retardation Programs in the Development of a Child's Individual Education Program	10/04/00	OMHSAS- 00-04
2002		Coordination of treatment and support for people with a diagnosis of serious mental illness who also have a diagnosis of mental retardation		00-02-16

**Office of Mental Health and Substance Abuse Services—Contact: Amanda Lee (717) 772-7935**

**POLICY STATEMENTS:**

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1983	Ch. 5001	Expiration of 4th Provisional Cert. of Compliance	12/15/83	99-83-49
1984	Ch. 5250	Guidelines for Delivery of MH Forensic Svs. to Persons in Co. Jails & Persons on Prob. or Parole	08/27/84	99-84-38
1985	Ch. 4210	Readmission from Community Placement Within 30 Days of Discharge	05/30/85	99-85-21
	Ch. 5001	Administration of Psychotropic Medication to Protesting Patients	03/11/85	99-85-10
1986	Ch. 5001	Implementation of Act 33 of 1985	03/19/86	99-86-11
	Ch. 5100	Involuntary Outpatient Commitment	05/08/86	99-86-14
1987	Ch. 4210	Dis. Plan. Response. for SMH Child/Adolescent Program & County MH/MR Program	01/16/87	99-87-10
	Ch. 5100	Guidelines for Assessing & Documenting the Dangerousness of Mentally Ill Adults	01/16/87	99-87-07

## NOTICES

4311

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 5100	Not. of Grievance & Appeal Proc. Involuntary Outpatient Commitment	09/08/87	99-87-23
1993	Ch. 5221	Intensive Case Management Record Requirements	09/21/93	5221-93-01
1998		Reporting Requirements for services funded through county base and CHIPF funds.	02/17/98	OMH-98-01
	Ch. 5310	Licensing Compliance Prediction Instrument Application in the Licensing of Community Residential Rehabilitation Services	08/01/98	OMH-98-02
	Ch. 4300	Revised Procedure for Waiver of Office of Mental Health and Substance Abuse Services (OMHSAS) Program Regulations	10/01/99	OMHSAS-99-08
		<i>Emerich v. Philadelphia Center for Human Development</i> 720 A.2d 1032 (Pa. 1998) (Duty to Ward Third Parties—Tarasoff in Pennsylvania)	09/15/99	OMHSAS-99-09
2001		Nursing Home Reform Implementation	02/01/01	OMHSAS-01-01
	Ch. 13	Use of Restraints, Seclusion and Exclusion in State Mental Hospitals and Restoration Center	06/01/01	SMH-01-02
	Ch. 5100	Age of Consent for Voluntary Outpatient Mental Health Treatment	06/18/01	OMHSAS-01-04
		Accessibility of Community Mental Health and Substance Abuse Services For Persons Who are Deaf, Hard of Hearing, Late Deafened, or Deaf-Blind	10/01/01	OMHSAS 01-06
	Ch. 5100	Procedures for Client Rights, Grievances and Appeals	8/10/01	SMH-01-03
		Accessibility of State Mental Health Facilities for Persons who are Deaf, Hard of Hearing, or Deaf-Blind	6/18/01	SMH-01-01
2002	Ch. 5100	Interpretation of Pennsylvania Law Related to 402(b) Commitment	9/12/02	OMHSAS 02-04
		The Use of Seclusion and Restraint in Mental Health Facilities and Programs	04/08/02	OMHSAS 02-01
		Performance Expectations and Recommended Guidelines for the County Child and Adolescent Service System Program (CASSP)	06/06/02	OMHSAS-02-02
		Generic Drugs	4/1/02	SMH-02-01
2003	Ch. 4300	Cost Settlement Policy and Procedures for Community-Based Medicaid Initiatives	8/12/03	OMHSAS 03-02

**GUIDANCE MANUALS:**

- County Mental Health Plan Guidelines
- Community Mental Health Services Block Grant

**Office of Mental Retardation—Contact: Mel Knowlton (717) 783-5764**

**POLICY STATEMENTS:**

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1981	Ch. 6000	Policies and Procedures Governing Admissions, Commitment, Transfers, and Discharges at State-Operated Mental Retardation Facilities	12/01/81	99-81-51
1984	Ch. 6000	Therapeutic Leave Guidelines for 2176 Waiver Facilities & State/Non-State ICFs/MR	08/01/84	99-84-08
	Ch. 6000	Community Residential Program Slot & Funding Adjustment	12/27/84	99-84-20
	Ch. 6000	Supplement & Amendment to DPW Policy on Support Services for Persons with MR and Their Families	12/27/84	99-84-21
1987	Ch. 6000	Revised Fair Hearing Proc. Related to Services Under 2176 Waiver Program	06/10/87	99-87-08
	Ch. 6000	Doc. Requirements—Waiver Requests Increases for Workers' Comp. Costs	09/25/87	99-87-15
	Ch. 6000	Submission of Cost Reports (MA-11s) to OMR	10/09/87	99-87-16
	Ch. 6000	Conversion of Comm. Res. MR Facilities to ICF/MR	10/23/87	99-87-17
1988	Ch. 6000	Mandatory Child Abuse and Criminal History Clearances	05/31/88	6000-88-02
	Ch. 6000	Licensing Policy & Procedure Manual	08/30/88	6000-88-03
	Ch. 6000	Administration and Management of Client Funds	10/05/88	6000-88-08
1989	Ch. 6000	Guidelines for Enhancing and Conducting Direct and Independent Assessment	10/16/89	6000-89-01
	Ch. 6000	Abatement of Liability for Psychological Evaluations	9/14/89	00-89-17
1990	Ch. 6000	Provider Agreements Under the 2176 Waiver	09/18/90	6000-90-04
	Ch. 6000	Family-Driven Family Support Services	12/12/90	6000-90-01
	Ch. 6000	Support for Independent Living	12/12/90	6000-90-02
	Ch. 6000	Therapy and Other Specialized Services	12/18/90	6000-90-05
	Ch. 6000	Policy on Employment for Persons with Mental Retardation	12/26/90	6000-90-06

## NOTICES

4313

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1991	Ch. 4000	Services for Children in Foster Family Care Who Are Placed Out-of-County	11/22/91	4000-91-01
1994	Ch. 6000	Closure of Admissions of Children to State-Operated Intermediate Care Facilities for the Mentally Retarded	12/14/94	SC-94-01
1996	Ch. 6000	Criteria for Approval of New Intermediate Care Facilities for People with Mental Retardation	04/06/96	6000-96-01
	Ch. 6000	Procedures for Funding Reserved Hospital and Leave Days Under 2176 Waiver	04/15/96	6000-96-02
1998	Ch. 6000	Guidelines To Supporting People Moving From State Centers Into The Community	03/27/98	00-98-03
	Ch. 6000	Waiver Funding For Prevocational, Supported Employment And Educational Services	04/07/98	00-98-04
	Ch. 6000	Supplemental Grant Agreement Medicaid Waiver For Infants, Toddlers and Families	05/07/98	00-98-05
	Ch. 6000	Eligibility & Freedom of Choice in Medicaid Waiver for Infants Toddler & Families	8/2/99	00-98-07
1999	Ch. 6000	Natural Environments	8/2/99	00-99-08
	Ch. 6000	Acceptable Signers of the Beneficiary Choice Form for the Infant/Toddler/Family Waiver	9/15/99	00-99-13
	Ch. 6000	Individual Eligibility for Medicaid Waiver Services	12/10/99	00-99-14
2000	Ch. 6000	Service Preference in Medicaid Waivers for Individuals with Mental Retardation	08/04/00	00-00-09
	Ch. 6000	Person/Family Directed Support Waiver Supplemental Grant Agreement for 1999-2002	04/06/00	04-06-00
2001	Ch. 6000	Incident Management	8/7/01	00-01-05
	Ch. 6000	Statement of Policy—Incident Management (55 Pa. Code Ch. 6000)	3/28/02	00-01-05A
2002		Incident Management	04/27/02 (Effective 3/25/02)	
		Clarifying Eligibility for Mental Retardation Services and Supports	05/31/02	4210-02-05
	Ch. 6000	Revision of Definition of Conflict Free Providers for Targeted Service Management	4/12/02	00-02-06

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
	Ch. 6000	Need for ICF/MR Level of Care	8/7/02	00-02-13
2004	Ch. 6000.901-985	Incident Management	2/18/04	6000-04-01

**GUIDANCE MANUALS:**

- Obtaining Criminal Clearances on Prospective Employees
- Substitute Decision-Making for Medical Treatment
- Positive Approaches
- Licensing Policies and Procedures for ICFs/MR
- Applicability of OMB Circular A-133 for Non-State ICFs/MR
- Issuance of Audit Guidelines for Non-State Operated ICFs/MR County Responsibilities for Waiver Case Management
- County Responsibilities for Waiver Funded Habilitation in a Private Home
- Supporting People in the Community
- Amendments to Licensing Policy and Procedure Manual
- Licensing Weighting System for Community Homes for Individuals with Mental Retardation
- Domiciliary Care for Persons with Mental Retardation
- Licensing Weighting System for Family Living Homes
- Early Intervention Program Issues for Children Who Are Deaf or Hard of Hearing
- Community Resource Development in Family Support Services Projects
- Targeted Service Management and Third Party Liability
- Movement of Funds in ICFs/MR
- Early Intervention Medical Assistance Eligible Service Coordination
- Early Intervention Reporting System Roles and Responsibility
- Payment for Sign Language Interpreters
- Assessments: Lifetime Medical Histories
- Facilitated Communication—Best Practices and Guidelines
- Educational and Vocational Training in ICFs/MR
- Early Intervention Principles
- Licensing Inspection Instrument for Family Living Homes Regulations
- Licensing Inspection Instrument for Community Homes Regulations
- Licensing Inspection Instrument for Adult Training Facilities Regulations
- Licensing Inspection Instrument for Vocational Facilities Regulations
- Coordination of Vocational Training and Supported Employment Under the 2176 Waiver
- Early Intervention Due Process System
- Guidelines for Identifying Persons with Mental Retardation and Mental Illness for State Mental Health Hospital Discharge
- Office of Mental Retardation's Monitoring of Counties
- Principles for the Mental Retardation System
- Accessing Public Transportation for Individuals Enrolled in the Consolidated or Person/Family Directed Support Waivers
- Foster Care Tax Reform as it Relates to the Lifesharing/Family Living Program
- Announcement: Step-By-Step Guide to Ready Providers for the Reporting of Incidents through HCSIS
- Revision of Definition of Conflict Free Providers for Targeted Service Management
- OBRA Time Limited Determinations
- Clarifying Waiver Funding and Domiciliary Care Payments
- Site Visits and Access by Pennsylvania Protection and Advocacy, Inc.
- Passage of Act 171 relating to the Older Adults Protective Services Act (OAPSA)
- Coordination of treatment and support for people with a diagnosis of serious mental illness who also have a diagnosis of mental retardation
- Guidelines Concerning Sexuality
- Regulation Interpretation—Family Living Medication Administration Training
- Survey Guidelines and Procedures Intermediate Care Facilities for the Mentally Retarded (ICFs/MR)
- Regulation Interpretation Unobstructed Egress
- Signature Requirement for Medical Assistance Case Management Services
- Claiming Federal Reimbursement for Targeted Service Management Administration Costs
- State Match Verification Signatures
- Revised Intermediate Care Facility for the Mentally Retarded (ICF/MR) Guidelines
- Coordination of Vocational Training and Supported Employment Under the 2176 Waiver
- Licensing Weighting System for Adult Training Facilities
- Part H/A Act 212-1990 Non-Compliance Resolution Process
- Agreement Between the Office of Mental Retardation and PP&A
- DPW Policy on Support Services for Persons with MR and Their Families
- Medication Administration Training Program
- Procedure Codes for Electronic Transfers of Health Care Services
- Clarifying the "30 Hour Rule"
- Payments for Psychological Testing to Diagnose Mental Retardation in Children and Adults

- Medical Assistance for Workers with Disabilities in the Community Mental Retardation Program
- Service Definitions and Procedure Codes for Healthcare and Non-Healthcare Waiver and Base Services
- Intermediary Service Organizations (ISOs)
- Procedure Codes for Medical Assistance Early Intervention Service FY 2003-2004
- Procedure Codes for Early Intervention Waiver Services FY 2003-2004 Early Intervention Services FY 2003-2004
- Procedure Codes for Early Intervention Base Services FY 2003-2004
- County MH/MR Programs
- Clarifying Procedures for Individual and Provider Appeals

**INTERNAL GUIDELINES:**

- Choking Prevention and Management
- State Employees Acting in Voluntary Capacity to Control Client Funds
- Maintenance of Resident Abuse Files
- Search of Visitors and Residents at State Centers and Mental Retardation Units
- Model Bylaws for State Center Boards of Trustees
- Guardianship Petitioning Process at State Centers
- Guidelines for State Center Boards of Trustees—Revision
- Changes in Reimbursement Method for Hospital Reserved Bed Days
- CRF-Reporting-Revised Procedures for 2176 Waiver Recipients
- Residential Data System Instruction Manual
- Correction to Residential Data System Instruction Manual
- Licensing Policies and Procedures for Intermediate Care Facilities for Mentally Retarded
- Amendments to Licensing Policy and Procedure Manual
- Pro Re Nata Medication Usage for Psychiatric Treatment—Clarification of Interpretation

**OTHER:**

- New Federal ICF/MR Regulations
- Childhood Lead Poisoning Prevention Program
- SSI Benefits for Children
- Resources for Children with Sensory Impairments
- Joint Statement by the Department of Public Welfare and the Department of Aging
- Opportunities and Supports for Older Persons with Mental Retardation
- Special Innovative Services Expenditures Under Family Support Services
- Medical Assistance for Children
- Providing Services to Persons with Autism/Pervasive Developmental Disorder
- Facilitated Communication
- Medical Assistance Funded Services for Children
- Act 28 of 1995
- Reorganization of the Office of Mental Retardation
- Medicaid Waiver for Infants, Toddlers and Families
- Announcement of Certified Investigator Training
- Medicaid Waiver for Infants, Toddlers and Families Renewal
- Guidelines for Identifying Persons with Mental Retardation and Mental Illness for State Mental Health Hospital Discharge
- Person/Family Directed Support Waiver Renewal
- Approved Consolidated Waiver
- Children's Cardiac Program
- Department of Health Programs for Young Children
- Federal Regulations on Occupational Exposure to Bloodborne Pathogens

**Office of Administration—Contact: Charles Jones (717) 772-6247**

**POLICY STATEMENTS:**

<i>Year</i>	<i>Code Citation</i>	<i>Subject</i>	<i>Date Issued</i>	<i>Bulletin Number</i>
1998	Ch. 259	Statement of Claim, Managed Care Organization	07/11/98 (effective 2/1/97)	

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**REVENUE**


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**PLEASE ORDER FROM SPECIFIED BUREAU. THERE IS NO CHARGE UNLESS NOTED.**

**BUREAU OF ADMINISTRATIVE SERVICES, TAX FORMS DISTRIBUTION UNIT, 711 GIBSON BLVD., HARRISBURG, PA 17104-3200 OR TELEPHONE: 1-800-362-2050 (Toll-free number), or FAX requests to (717) 985-3234.**

- PA-100 PA Enterprise Registration Forms and Instructions Booklet
- PA-40 Personal Income Tax Inst. Book-Resident/Nonresident/Part-year Res. (order by year needed)
- PAFastFILE—PIT Electronic Book for TeleFile/pa.direct.file.pa/irs e-file (2001 and later—order by year needed)
- PA-40EZ Personal Income Tax Instruction Book (order by year needed—prior to 1998)

- PA-40NR Personal Income Tax Instruction Book/Nonresidents (1995 & prior—order by year needed)
- PA-40T Personal Income Tax TeleFile Book (1998-2000—order by year needed—includes EZ single)
- PA-40EZ KOZ—Keystone Opportunity Zone Tax Return (order by year needed—after 1999)
- PA-40KOZ—Keystone Opportunity Zone Tax Return (order by year needed—after 1999)
- PAKOZ—SCHEDULE KOZ—Keystone Opportunity Zone Schedule (order by year needed—after 1999)
- PAKOZ P-S Schedule for Partnerships/Shareholders (Keystone Opportunity Zone) (order by year needed—after 1999)
- PAKOZPSI—Information for Schedule P-S
- PA-20S/PA-65 Partnership/PA S Corporation Information Return
- PA-65I Partnership/S Corp Information Book (order by year needed)
- PA-41 Fiduciary Income Tax Instruction Book (order by year needed)
- PA-1000 Property Tax/Rent Rebate Instruction Book (order by year needed)
- PA971 Innocent Spouse Relief
- PA8379 Injured Spouse Claim & Allocation
- PA8857 Request for Innocent Spouse Relief
- PA8453 Declaration of Electronic Filing/PIT
- PA12507 Innocent Spouse Statement
- PA12508 Non-requesting Spouse Information
- PA12510 Innocent Spouse Information Request
- PA20S-I S Corporation Tax Instruction Book (order by year needed—prior to 1997—was part of REV1200 book—beginning year 2002 will be part of PA65I book)
- PA-3R Sales & Use Tax Replacement Coupon/Instructions
- PA-4R Public Transportation Assistance Fund Taxes/Fees Replacement Coupon/Inst.
- PA-501R Employer Tax Deposit Statement Replacement Coupon/Instructions
- PA-W3R Employer Quarterly Reconciliation Return Replacement Coupon/Instructions
- PA-40ESR(I) Estimated PIT Replacement Coupon for Individuals
- PA-40ESR(F/C) Estimated PIT Replacement Coupon for Fiduciaries/Corporations
- PA-1 Use Tax Return
- RCT-101KOZ—Keystone Opportunity Zone Instruction Book
- REV-23 Board of Appeals Practices and Procedures Brochure
- REV-181 Application for Tax Clearance
- REV-183 Affidavit of Value Realty Transfer Tax
- REV-221 Sales & Use Tax Rate Chart
- REV-227 Sales & Use Tax Credit Chart
- REV-229 Estate Tax General Information
- REV-238 Out of Existence/Withdrawal Affidavit/Corp Tax
- REV-251 Tax Bulletin 53B and 53F Instructions Foreign Corp Clearance Cert./Withdrawal
- REV-252 Tax Bulletin 53C and 53E Security Clearance Cert./Domestic Out of Existence
- REV-253 Tax Bulletin 53D Instructions for Filing Corp Tax Reports
- REV-260 Petition for Refund Bd. of Finance and Revenue
- REV-276 Application for Extension of Time to File (PIT)
- REV-330 Electronic Filing Program Guide
- REV-331A Authorization for Electronic Funds Transfer Agreement
- REV-346 Estate Information Sheet
- REV-413I Instructions for Estimated Tax/PIT (Individuals)
- REV-413F Instructions for Estimated Tax/PIT (Fiduciaries)
- REV-413P/S Instructions for Estimated Tax/PIT (Partnership/Shareholders)
- REV-414I Worksheet for Estimated Tax/PIT (Individuals)
- REV-414F Worksheet for Estimated Tax/PIT (Fiduciaries)
- REV-414P/S Worksheet for Estimated Tax/PIT (Partnership/Shareholders)
- REV-415 General Information for Withholding PIT (for Employers)



- REV-440 Corp Tax Bulletin 116/Act 48 Changes
- REV-440D Corp Tax Bulletin 117/Act 21 Changes
- REV-443 IFTA Compliance Manual
- REV-459B Consent to Transfer PA Estimated Tax Account
- REV-460 Information Concerning Time Limitations for Filing Refund Petitions
- REV-467 Authorization for Release of Tax Records
- REV-489 Article XI Safe Deposit Box
- REV-502 FACT Line Brochure/ PATAXES
- REV-527 Taxpayer's Bill of Rights Brochure
- REV-552 TeleFile/E-File Information Insert
- REV-554 Disclosure Statement/Taxpayer Rights Advocate
- REV-555I Inheritance Tax General Information
- REV-556 Taxpayer Request for Assistance
- REV-573 CAQ-Property Tax/Rent Rebate Brochure
- REV-577 CAQ-Estimated Tax Payments Brochure
- REV-580 CAQ-Employer Withholding Brochure
- REV-581 CAQ-Personal Income Tax Brochure
- REV-582 CAQ-Corporation Taxes Brochure
- REV-584 CAQ-Inheritance Tax Brochure
- REV-585 CAQ-Sales & Use Tax Brochure
- REV-588 Starting a Business in PA (A Beginner's Guide)
- REV-591 CAQ-IFTA/Motor Fuel Tax Brochure
- REV-610 CAQ-Voluntary Disclosure Program Guidelines Brochure
- REV-611 CAQ-Determining Residency for PA PIT Purposes Brochure
- REV-612 CAQ-Military Pay for PA PIT Purposes Brochure
- REV-617 CAQ-Hiring Household Workers Brochure
- REV-618 CAQ-PA Realty Transfer Tax Brochure
- REV-625 CAQ-Sale of Principal Residence for PA PIT Purposes Brochure
- REV-627 CAQ-Construction Contracts Brochure
- REV-631 CAQ-TAX BACK/Tax Forgiveness
- REV-634 CAQ-Employee Fringe Benefits/Wage & Salary Supplements Brochure
- REV-635 CAQ-S Corp Brochure
- REV-636 CAQ-Roth IRAs Brochure
- REV-637 CAQ-Unreimbursed Employee Business Expenses Brochure
- REV-663 CAQ-Sales Tax Revocation Procedures Brochure
- REV-670 Instructions for Fuel Use Bond
- REV-671 KOZ Brochure-The Benefits of Living in a KOZ
- REV-672 KOZ Brochure-How They Affect Business Owners
- REV-695 KOZ Brochure-How Property Owners Benefit
- REV-696 CAQ-The Difference Between an Employee and an Independent Contractor Brochure
- REV-705 Strategic Planning Update 2000 Brochure
- REV-717 Retailer's Information Booklet
- REV-721 Corp Tax Bulletin 121/Estimated Settlement
- REV-745 Electronic Tax Filing Brochure
- REV-748 Electronic Services for PA Businesses Brochure
- REV-750 Limited Liability Companies Brochure
- REV-758 PA PIT for College Students Brochure
- REV-775 Credit Card Payment Stuffer
- REV-778 Brochure-What are your tax obligations?(for promoters)

- REV-791 Consumer Cig. Excise Floor Tax Return
- REV-816G Corp Tax Bulletin #92, Act 90 of December 1983
- REV-816I Corp Tax Bulletin #94, Shares Tax-Banks & Title Insurance Co.
- REV-816M Corp Tax Bulletin #108, Act 21, 1989 Shares Tax Base Rate
- REV-816N Corp Tax Bulletin #95 Credits/Gross Premiums Tax Liability
- REV-851E PA Inheritance & Estate Tax Act, 1995
- REV-853R Corp Tax Annual Payment/Extension Replacement Coupon
- REV-854R Corp Tax Filing Period/EIN/Address Change Form Replacement Coupon
- REV-857R Corp Tax Estimated Payment Replacement Coupon
- REV-1026 Information on Motor Carriers Road Tax and IFTA
- REV-1026A Information on Motor Carriers Road Tax-PA Only
- REV-1076 Tax Bulletin 53A Instructions for Securing Bulk Sales Certificate
- REV-1200 CT-1 Corporation Tax Instruction Book (order by year needed)
- REV-1220 Certificate of Exemption for Sales & Use Tax
- REV-1250 Realty Tax Act and Regulation
- REV-1501 Instruction Book Inheritance Tax Resident
- REV-1501B Inheritance Tax Life Estate Booklet
- REV-1611 Notice of Interest Rate and Calculation Changes
- REV-1633 PIT Pamphlet No. 2, Taxation of Shareholders
- REV-1640 Shareholders Consent Statement
- REV-1643 Listing of Tax Exempt PIT Obligations
- REV-1716 Employer Withholding Period Ending Due Dates
- REV-1729 Farming Information Booklet
- REV-1730 PA Realty Transfer Tax General Information
- REV-1736 Instruction Book/Inheritance Tax Nonresident
- REV-1737 Nonresident Inheritance Tax Returns/Schedules
- REV-1742 PIT Pamphlet No. 3, Gain or Loss on Property Acquired prior to June 1, 1971/Sch. D-71
- REV-1748 Use Tax & You Brochure
- REV-1799 Information Concerning Appeals/Time Limitations

#### **REGULATIONS/PRONOUNCEMENTS**

All regulations and revenue pronouncements issued by the Department of Revenue are published in Title 61 of the *Pennsylvania Code*. The Department does not reprint all of these documents. If you need to review a regulation or revenue pronouncement that is not included in this list, please consult Title 61 of the *Pennsylvania Code*.

- SEC05.1-05.7 Payments by Electronic Funds Transfer
- SEC06.01-06.22 Tax Amnesty
- SEC08A.1-8A.11 Enforcement
- SEC09.13 Pronouncement/S Corporation Election
- SEC09.17 Pronouncement/Research & Development Tax Credit Implementation Issues
- SEC31.04 Rentals or Leases of Tangible Personal Property
- SEC31.05 Persons Rendering Taxable Services
- SEC31.06 Persons Rendering Nontaxable Services
- SEC31.07 Use Tax
- SEC31.1-31.3 Scope of Taxable and Exempt Transactions
- SEC31.11-31.16 Construction Contractors
- SEC31.21 Advertising Agencies
- SEC31.22 Duplicating
- SEC31.23 Auctioneers
- SEC31.24 Florists
- SEC31.25 Licensing of Club Plan Secretaries
- SEC31.26 Financial Institutions

- SEC31.27 Morticians and Funeral Directors
- SEC31.28 Vending Machines
- SEC31.29 Books, Publications, and Advertising Materials
- SEC31.30 House Trailers and Mobile Homes
- SEC31.41-31.50 Vehicles
- SEC32.02 Exemption Certificates
- SEC32.03 Sales for Resale
- SEC32.04 Isolated Sales
- SEC32.05 Multi-State Sales
- SEC32.06 Wrapping Supplies
- SEC32.21 Charitable, Volunteer Firemen's, Religious Org/Nonprofit Education Inst.
- SEC32.22 Sales to the US Government
- SEC32.23 Sales to Comm. of PA and Political Subdivisions and Sales By Commonwealth
- SEC32.24 Sales to Ambassadors, Ministers
- SEC32.25 Steam, Gas, Electricity, Fuel Oil, Kerosene
- SEC32.31 Dairying
- SEC32.32 Manufacturing/Processing
- SEC32.33 Farming
- SEC32.34 Public Utilities
- SEC32.35 Mining
- SEC32.36 Printing
- SEC32.37 Photographers and Photofinishers
- SEC32.38 Commercial Motion Pictures
- SEC33.02 Purchase Price
- SEC33.03 Cancellations, Returns, Allowances & Exchanges
- SEC33.04 Credit and Layaway Sales
- SEC34.01 Registration
- SEC34.02 Keeping of Records
- SEC34.03 Tax Returns
- SEC34.04 Direct Payment Permit
- SEC35.01 Tax Examinations & Assessments
- SEC35.02 Interest/Additions/Penalties/Crimes & Offenses
- SEC35.03 Lien for Taxes
- SEC36.11 Board of Finance & Revenue
- SEC38.01 Hotel Occupancy/Imposition & Computation of Tax
- SEC38.02 Hotel Occupancy/ Exemptions
- SEC38.03 Hotel Occupancy/Definition
- SEC39.01-39.13 Transient Vendors
- SEC41.02 Concrete Transit Mixing Unit
- SEC41.03 Dry Ice for Packaging Ice Cream
- SEC41.04 Gas Used by a Manufacturer
- SEC41.05 Integrated Plants
- SEC41.06 Processing for Wholesale Distribution
- SEC41.07 Pump Used for Conveying Water Prior to Production Process
- SEC41.08 Recapping & Retreading of Tires
- SEC41.09 Research Exemption
- SEC42.1-42.5 Broadcasting
- SEC43.00 Water Well Drillers
- SEC44.01 Dairy Farm Paper Towels

- SEC44.02 Cooperative Agricultural Associations
- SEC44.03 Farm Water Heaters
- SEC44.04 Guns & Ammunition
- SEC45.01 Exemption of Electric Co-op Corp.
- SEC45.02 Automobiles for Attorneys
- SEC45.03 Street Repairs
- SEC46.01 Construction Contractor Cutting or Bending Steel Beam
- SEC46.02 Construction of Exempt Public Utility
- SEC46.03 Contractors Installing Stained Glass Windows
- SEC46.04 Fixed Price Construction Contract
- SEC46.05 Outdoor Advertising Signs
- SEC46.06 Contractor Renting Equipment to Others
- SEC46.07 Nonresident Contractors
- SEC46.08 Industrialized Housing
- SEC46.09 Financial Institutions Security Equipment
- SEC47.01 Coin Operated Amusement Devices
- SEC47.02 Films for Commercial Exhibitions
- SEC47.03 Frozen Food Lockers
- SEC47.04 Golf Bag Carts and Lockers
- SEC47.06 Miniature Golf Course
- SEC47.10 Riding Academies and Stables
- SEC47.11 Saws and Blades to Butchers
- SEC47.12 Soda Fountains
- SEC47.16 Rental of Equipment Between Affiliated Interests
- SEC47.17 Lease or Rental of Vehicles and Rolling Stock
- SEC47.18 Totalizator Equipment
- SEC47.19 Public Transportation Assistance Taxes and Fees
- SEC47.20 Vehicle Rental Tax
- SEC48.01 Utility Services Used by Exempt Organizations
- SEC48.04 Credit Unions
- SEC49.02 Game, Fish, Animals and Birds
- SEC50.01 Purchases & Sales by Wholesalers
- SEC51.01 Purchases of Replacement Parts
- SEC51.02 Use of Automobile Other than for Resale
- SEC51.04 Remittances for Payment of Sales Tax on Certain Vehicles
- SEC52.01 Purchases of Medicines/Med Supplies, Equipment, Devices, etc.
- SEC52.02 Fabrication of Dental Prothesis
- SEC52.04 Sellers & Repairers of Eyeglasses
- SEC53.01 Clothing
- SEC53.02 Footwear, Footwear Accessories and Footwear Repairs
- SEC54.01 Delivery Charges
- SEC54.02 Sign Painters
- SEC55.01 Automobile Towing Services
- SEC55.04 Taxidermy Service
- SEC55.05 Cleaning of Animals
- SEC55.06 Lawn Care Services
- SEC56.01 Maintaining Place of Business within Commonwealth
- SEC57.01 Carbonator for Soda Fountains
- SEC57.02 Gas Used by Restaurants

- SEC57.03 Icemaking Equipment
- SEC57.04 Merchandising Equipment
- SEC57.05 Sale of Equipment to Restaurants
- SEC57.06 Sales Order Books
- SEC57.07 Purchase of Soft Drinks by Liquor Licensees
- SEC58.01-58.02 Taxable & Exempt Personal Property
- SEC58.03 Timbering Operations
- SEC58.04 Commission Vendors
- SEC58.05 Decorated Cottage Cheese Containers
- SEC58.06 Barbers & Beauticians Supplies, Materials, Tools and Equipment
- SEC58.07 Trading Stamps
- SEC58.08 Commercial Airport and Aircraft Operators
- SEC58.09 School Textbook Exemption
- SEC58.10 Water Softeners & Conditioners
- SEC58.11 Taxes Paid/Purchases Resold
- SEC58.12 Flags
- SEC58.13 Carpeting and Other Floor Coverings
- SEC60.01 Pronouncement/Bldg. Maintenance or Bldg. Cleaning Services
- SEC60.03 Pronouncement/Disinfecting or Pest Control Services
- SEC60.04 Pronouncement/Help Supply Services
- SEC60.05 Pronouncement/Employment Agency Services
- SEC60.06 Pronouncement/Lobbying Services
- SEC60.07 Pronouncement/Sale and Preparation of Food & Beverages
- SEC60.08 Pronouncement/Secretarial & Editing Services
- SEC60.09 Pronouncement/Premium Cable Services
- SEC60.10 Pronouncement/Adjustment and Collection Services
- SEC60.11 Pronouncement/Credit Reporting Services
- SEC60.12 Pronouncement/Self Storage Services
- SEC60.13 Pronouncement/Computer Services
- SEC60.14 Pronouncement/Zero Emission Vehicles
- SEC60.15 Pronouncement/Sales Tax Refund Procedures Regarding Contracts
- SEC60.16 Pronouncement/Local Sale Use and Hotel Occupancy Tax
- SEC60.17 Pronouncement/Sale of Food/Beverages Sold to Nonprofit Associations
- SEC60.18 Pronouncement/ Sale and Installation of Prefabricated Housing
- SEC60.19 Pronouncement/Computer Software, Hardware and Related Transactions
- SEC60.20 Pronouncement/Telecommunications Service
- SEC60.21 Pronouncement/Commercial Racing Activities
- SEC60.23 Pronouncement/Electric Utility Services
- SEC71.04 Cigarette Tax

**BUREAU OF CORPORATION TAXES, DEPT. 280700, HARRISBURG, PA 17128-0700, TELEPHONE (717) 787-8211.**

- E69 Important 1967 Legislative Changes
- E70 Important 1969 Legislative Changes
- E71 Important 1970 Legislative Changes
- E72 Important 1970 Legislative Changes
- E73 Important 1971 Legislative Changes—Tentative Tax—Reports & Payments
- F74 Important 1971 Legislative Changes
- F75 1972 Disaster Relief Policy with respect to CNI/CIT
- F76 1973 CNI/CIT
- F77 1974 CNI/CIT

- F78 1974 Tentative Tax-Reports & Payments Rates/CNI/CIT
  - F79 1975 CNI/CIT
  - F81 1976 Recycling Process
  - F82 1977 New Address for Mailing Tax Reports and Remittances
  - F83 1978 Important 1977 Legislative Changes Tax Rate
  - F84 1979 Addressing Report and Remittances
  - REV-816 Corp Tax Bulletin F-85 1982 CNI/CIT
  - REV-816A Corp Tax Bulletin F-86 1982 CNI Tax, Delays application of depreciation changes in 1981 Federal Economic Recovery Tax Act
  - REV-816B Corp Tax Bulletin F-87 1982 Gilbert Asso. Inc. v. Commonwealth
  - REV-816C Corp Tax Bulletin 88 1983 CNI/Interest Rate/Oil Franchise Rate/Installment Payment of Tentative CNI Tax/Mutual Thrift Inst./PURTA/Employment Incentive Payments Credits
  - REV-816D Corp Tax Bulletin 89 1983 Tentative CNI/Method 2 Election
  - REV-816E Corp Tax Bulletin 90 1983 CNI Tax
  - REV-816F Corp Tax Bulletin 91 1984 Act No. 90/Election to be Taxed as a PA S Corp.
  - REV-816H Corp Tax Bulletin 93 1984 Act No. 29/Reporting and Payment of Public Utility Realty Tax Liability
  - REV-816J Corp Tax Bulletin 96 Fixed Formula-Valuation of Capital Stock/Domestic and Foreign Corporations
  - T-CT-1 Corp Tax Bulletin 98 1985 Gross Premiums Tax-Foreign Fire Insurance Co.
  - T-CT-2 Corp Tax Bulletin 99 1985 Economic Revitalization Tax Credit
  - T-CT-3 Corp Tax Bulletin 100 1985 Estimated CNI System
  - T-CT-4 Corp Tax Bulletin 101 1986 Capital Stock/Franchise Tax Regulated Investment Co.
  - T-CT-5 Corp Tax Bulletin 102 1986 Act No. 77—Reduction in rates for CNI/\$50,000 Deduction Capital Stock Value/Change in Definition of Net Worth
  - T-CT-6 Corp Tax Bulletin 103 1987 Act No. 58—Reduction in Capital Stock/Foreign Franchise/Tentative Capital Stock/Tentative Franchise Tax Rates
  - T-CT-7 Corp Tax Bulletin 104 1988 Notice to Mutual Thrift Institution Taxpayers
  - REV-1743 Corp Tax Bulletin 105 1988 Tentative Capital Stock/Franchise Tax Method 2 Election
  - DCT09 Corp Tax Bulletin 106 Notice to Mutual Thrift Institution Taxpayers
  - REV-816L Corp Tax Bulletin 107 1989 Shares Tax-Banks, Bank & Trust Co., Trust Co.
  - DCT13 Corp Tax Bulletin 109 Notice to Mutual Thrifts Inst./ Change in Base Rate
  - DCT18 Corp Tax Bulletin 110 Major Filing Changes for 1991
  - REV-176 Corp Tax Bulletin 111 1991 Major Changes on or after January 1, 1991
  - REV-173 Corp Tax Bulletin 112A Notice regarding Recomputation of Safe Harbor and Recovery Payments
  - REV-174 Corp Tax Bulletin 112B Notice of PA Corporations Fiscal Years beginning in July 1991 through and including December 1991
  - DCT27 Corp Tax Bulletin 113 1991 Utilities Gross Receipts/PURTA
  - DCT28 Corp Tax Bulletin 115 1991 Tax for Financial Inst. for Shares Tax/Mutual Thrift
  - DCT29 Corp Tax Bulletin 114 1991 Annuities for Gross Premiums Tax Retroactive to July 1, 1991
  - REV-440 Corp Tax Bulletin 116A 1994 Act 48 Changes
  - REV-440A Corp Tax Bulletin 116B 1994 Act 48 Amended Shares Tax/Allowing Apportionment
  - REV-440C Corp Tax Bulletin 116C 1995 Act 48 Concerning Business Trusts
  - REV-440D Corp Tax Bulletin 117 1995 Double Weighted Sales Factor, Tax Rate Changes Fixed Formula, Processing Exemptions, Insurance Gross Premiums Tax, Utilities Gross Receipts Tax Commercial Printers & Tax Amnesty
  - REV-440E Corp Tax Bulletin 118, Limited Liability Companies (LLC's) Reporting Requirements
  - REV-525 Corp Tax Bulletin 119, Motor Vehicle Gross Receipts/Ambulance Services
  - REV-545 PA Research and Development Tax Credit
  - DCT52 PURTA Brochure
  - DCT53 Corp Tax Bulletin 120/Purta Compensating Adjustment
  - DCT54 Corp Tax Bulletin 122/Tax Transition Impact Limitations
- OFFICE OF CRIMINAL TAX, 1854 BROOKWOOD ST., HARRISBURG, PA 17104, TELEPHONE 783-4649**
- DCI02 Guide to Cigarette Law Enforcement

**PRESS OFFICE, DEPT. 281100, HARRISBURG, PA 17128-1100, TELEPHONE (717) 787-6960**

- DPO4 Tax Update
- DPO22 Brochure/Working Together

**BUREAU OF RESEARCH, DEPT. 281100, HARRISBURG, PA 17128-1100, TELEPHONE (717) 787-6300.**

- DOP3 Compendium of Revenue
- DOP4 Personal Income Tax Statistics
- DOP7 Statistical Supplemental to Tax Compendium
- DOP9-Statistical Report—Capital Stock/Franchise Tax/CNI Tax
- DOP11 Strategic Planning Update

**BUREAU OF INDIVIDUAL TAXES, DEPT. 280600, HARRISBURG, PA 17128-0600, TELEPHONE (717) 787-8346**

- DEX42 Property Tax Statistical Report
- PA1345 Handbook for Electronic Filers
- PA1346 Electronic Return Filing Specifications for Individual Tax Forms
- PA1436 Electronic Filing Test Package

**OFFICE OF CHIEF COUNSEL, DEPT. 281061, HARRISBURG, PA 17128-1061, TELEPHONE (717) 787-1382**

- OCCPLR Office of Chief Counsel Private Letter Rulings (Fee Charged)

**PA STATE LOTTERY, 2850 TURNPIKE INDUSTRIAL PARK, MIDDLETOWN, PA, 17057, TELEPHONE (717) 986-4714 (\*Or from Lottery Retailer Outlets)**

- \*Instant Ticket Game Brochure
- \*Winning Numbers Lists
- Lottery Line-Retailer Newsletter
- PA Lottery Game Guide
- Compulsive Gambling Brochure
- Benefits and Rights for Older Pennsylvanians Booklet
- \*RSL-3 Lottery Retailer License Application
- \*RSL-209 Standard Claim Form
- \*RSL-291 On-Line Payout Odds Card
- \*RSL-355 Beneficiary Statement
- \*RSL-400 Lottery Fund Benefits Programs Brochure Comparative Statement of Income and Expenditures

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**PENNSYLVANIA SECURITIES COMMISSION GUIDANCE MANUALS:**

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- Compendium of Commission and Staff Positions, Summary of Significant Commission
  - Orders and Compilations of Staff No-Action Letters
  - Small Company Offering Registration (SCOR) In Pennsylvania
  - Coordinated Equity Review Notebook
- Contact: G. Philip Rutledge (717) 783-5130

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**SEXUAL OFFENDERS ASSESSMENT BOARD**

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**Sexually Violent Predator—Treatment and Management Standards**  
Contact: Diane Dombach (717) 787-5430

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**STATE**

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**POLICY STATEMENTS:****Secretary of the Commonwealth**

- Use of Public Areas Outside the Capitol, 49 Pa. Code, Chapter 61
  - Returned Check Fee, 49 Pa. Code, Chapter 63
- Contact: Peter Dalina (717) 787-3945

**State Athletic Commission**

- Athletic Agents, 58 Pa. Code §§ 41.1-41.3
- Contact: Gregory Sirb (717) 787-5720

**Bureau of Professional and Occupational Affairs****State Board of Dentistry**

- Replacement of Dental Amalgams, 49 Pa. Code § 33.213
  - Disclosure of Financial or Ownership Interest, 49 Pa. Code § 33.214
  - Use of Lasers in the Dental Office, 49 Pa. Code § 33.215
  - Requirement of Anesthesia Permit for Nonparenteral Premedication of Dental Patients, 49 Pa. Code § 33.344
- Contact: Lisa Burns (717) 783-7162

**State Board of Examiners of Nursing Home Administrators**

- Temporary Permits, 49 Pa. Code § 39.17
  - Subordinate Supervision, 49 Pa. Code § 39.18
- Contact: Chris Stuckey (717) 783-7155

**State Board of Examiners in Speech-Language and Hearing**

- Disclosure of Financial or Ownership Interest, 49 Pa. Code § 45.3
- Contact: Cindy Warner (717) 783-1389

**State Board of Medicine**

- Disciplinary Guidelines for Use of Anabolic Steroids, 49 Pa. Code § 16.97
- Contact: Joanne Troutman (717) 783-1400

**State Board of Nursing**

- Scope of Practice Interpretations, 49 Pa. Code § 21.401
  - General Functions of Registered Nurses, 49 Pa. Code § 21.411
  - Venipuncture, Intravenous Fluids, Resuscitation and Respiration, 49 Pa. Code § 21.412
  - Administration of Drugs, 49 Pa. Code § 21.413
  - Functions of Licensed Practical Nurses, 49 Pa. Code § 21.414
- Contact: Ann Steffanic (717) 783-7142

**State Board of Optometry**

- Disclosure of Financial or Ownership Interest, 49 Pa. Code § 23.101
- Contact: Deb Smith (717) 783-7155

**State Board of Osteopathic Medicine**

- Disclosure of Financial or Ownership Interest, 49 Pa. Code § 25.291
- Contact: Gina Bittner (717) 783-4858

**State Board of Pharmacy**

- Radiopharmaceutical Prescriptions, 49 Pa. Code § 27.101
  - Return to Stock of Undelivered Medication, 49 Pa. Code § 27.102
- Contact: Melanie Zimmerman (717) 783-7156

**State Board of Physical Therapy**

- Disclosure of Financial or Ownership Interest, 49 Pa. Code § 40.54
- Contact: Robert Kline (717) 783-7134

**State Board of Psychology**

- Qualified Members of Other Recognized Professions, 49 Pa. Code § 41.7
  - Department of Health Licensing of Substance Abuse Services Provided by Psychology Practices, 49 Pa. Code § 41.8
- Contact: Chris Stuckey (717) 783-7155

**GUIDANCE MANUALS:****Bureau of Professional and Occupational Affairs**

- Case Management Guidelines Manual for Professional Health Monitoring Programs
- Contact: Kevin Knipe (717) 783-4857

**State Board of Barber Examiners**

- Policy Manual
- Contact: Sara Sulpizio (717) 783-3402

**State Board of Certified Real Estate Appraisers**

- Policy Manual
- Contact: Michelle Smey (717) 783-4866

**State Board of Cosmetology**

- Policy Manual
- Contact: Sara Sulpizio (717) 783-7130



**State Board of Medicine**

- Policy Manual
- Contact: Joanne Troutman (717) 783-1400

**State Board of Nursing**

- Staff Suggestions for Nursing Education Curriculum Proposals (2000)
  - Curriculum Guidelines for the Approval of a CRNP Program (1993)
  - LPN and Central Venous Lines (1999)
  - Complying with Pennsylvania Continued Competency Regulations (2003)
  - Nursing Practice Guide RN/LPN (1999)
  - Alternative/Complementary Therapies (1997)
  - Criteria for a Pennsylvania Board Approved Intravenous Therapy Education Program for the Student/Graduate/Licensed Practical Nurse (1995)
- Contact: Ann Steffanic (717) 783-7142

**State Board of Physical Therapy**

- Policy Manual
- Contact: Robert Kline (717) 783-7134

**State Board of Psychology**

- Guidance Manual
  - Guideline: Education Requirements
  - Guideline: Persons Licensed in Other States
- Contact: Chris Stuckey (717) 783-7155

**State Real Estate Commission**

- Guideline: Assistants
  - Guideline: Home Offices
  - Guideline: Team Advertising
  - Guideline: Relationship Between Educational Providers and Real Estate Companies and Brokers
  - Guideline: Continuing Education
- Contact: Deborah Sopko (717) 783-3658

**Bureau of Commissions, Elections and Legislation**

- The Pennsylvania Voter Registration Implementation Manual for County Election Officials
- Contact: Monna Accurti (717) 787-5280
- A Guide to Agency-Based Voter Registration Programs
- Contact: Randy Drais (717) 787-5280

**INTERNAL GUIDELINES:****Bureau of Professional and Occupational Affairs****State Board of Dentistry**

- Probable Cause Screening Committee
- Contact: Lisa Burns (717) 783-7162

**State Board of Examiners of Nursing Home Administrators**

- Guidelines for Continuing Education Audit
- Contact: Chris Stuckey (717) 783-7155

**State Board of Medicine**

- Probable Cause Screening Committee
- Contact: Joanne Troutman (717) 783-1400

**State Board of Optometry**

- Probable Cause Screening Committee
- Contact: Deb Smith (717) 783-7155

**State Board of Osteopathic Medicine**

- Probable Cause Screening Committee
- Contact: Gina Bittner (717) 783-4858

**State Board of Psychology**

- Probable Cause Screening Committee
- Contact: Chris Stuckey (717) 783-7155

**State Board of Veterinary Medicine**

- Probable Cause Screening Committee  
Contact: Robert Kline (717) 783-7134

**State Real Estate Commission**

- Internal Operating Guidelines  
Contact: Deborah Sopko (717) 783-3658

**OTHER:****Bureau of Commissions, Elections and Legislation**

- Secretary's Advisories to County Election and Voter Registration Officials
- Election Calendars
- Becoming a Notary Public in Pennsylvania
- Instructions for Filing as a Candidate of a Minor Political Party
- Instructions for Filing as an Independent Candidate
- Nomination Petitions
- Nomination Papers
- Notice on What Constitutes a Vote  
Contact: Monna Accurti (717) 787-5280
- Campaign Finance Reporting Law Pamphlet  
Contact: Mary Heinlen (717) 787-5280
- Voter Registration Mail Application (English and Spanish)
- 2003 Report to the General Assembly—The Administration of Voter Registration in Pennsylvania
- Your Vote is Your Voice  
Contact: Randy Drais (717) 787-5280
- The Commonwealth of Pennsylvania State Plan (as required by the Help America Vote Act of 2002)
- Elections News Poster (English and Spanish)  
Contact: Gail Borger (717) 787-5280

**Bureau of Charitable Organizations**

- Registration Packets for Charitable Organizations, Professional Solicitors and Professional Fundraising Counsels  
Contact: Elissa Brown (717) 783-1720

**Corporation Bureau**

- A Guide to Business Registration in Pennsylvania  
Contact: Travis Blouch (717) 783-9210

**Bureau of Professional and Occupational Affairs****State Board of Medicine**

- Interpretive Guidelines for Use of Controlled Substances in Treatment of Pain, Winter 1998/1999 Newsletter  
Contact: Joanne Troutman (717) 783-1400

**State Board of Nursing**

- List of Approved Programs for RN, CRNP and LPN Education (updated as needed)
- List of Approved LPN Intravenous Therapy Education Programs (updated as needed)
- NCLEX Jurisdiction Program Summary of All First Time Candidates (updated quarterly)  
Contact: Ann Steffanic (717) 783-7142

**State Real Estate Commission**

- Applications: Experience Requirements and Point System for Applicants for Broker's Licenses
- List of States Willing/Not Willing to Enter Into Reciprocal Agreements  
Contact: Deborah Sopko (717) 783-3658

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**STATE EMPLOYEES' RETIREMENT SYSTEM**


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Pursuant to Executive Order 1996-1 (Regulatory Review and Promulgation), the State Employees' Retirement System (SERS) submits for publication in the *Pennsylvania Bulletin* the following list of the agency's non-regulatory public documents. For additional information on the listed items, contact the SERS Public Information Officer by calling (717) 787-9657.

Eric Henry  
*Executive Director*

- SERS Board of Trustees Adjudications by Topic:
  - Cost of Living Increase
  - Change of Benefit Option
  - Transfer to Alternate Retirement Plan
  - Credited Years of Service
  - Death Benefit
  - Disability
  - Effective Date of Retirement
  - Final Average Salary
  - Fraternal Order of Police
  - Frozen Present Value
  - Membership Eligibility
  - Military Service
  - Multiple Service Credit
  - Overpayment
  - Payment of Interest
  - Pension Forfeiture
  - Purchase of Service
  - Reinstatement
  - Retirement-Covered Compensation
  - Miscellaneous
- SERS Member Handbook (current edition 2002)
- SERS pamphlets
  - Information for Retirees (SERS-149)
  - Special Membership Classes (SERS-150)
  - Social Security Integration Coverage for SERS Members (SERS-151)
  - How to Apply for a Disability Retirement (SERS-152)
  - Retirement Information for Pennsylvania State Police (SERS-153)
  - Retirement Options for SERS Members (SERS-154)
  - Provisions for the Purchase of Service (SERS-155)
  - Domestic Relations and Support Orders (SERS-157)
  - Frozen Present Value: Its Impact on State Pensions (SERS-158)
  - Refund Procedures for those Leaving State Service (SERS-159)
  - Information on Tax Form 1099-R for Tax Year 2003
- Management Directives and Administrative Circulars issued by SERS
- SERS Mission Statement
- SERS Investment Policy
- SERS Investment Guidelines
- SERS current five-year investment plan ("2003 Annual Five-Year Investment Plan")
- SERS Policy on Public Information (current June 2003)
- The FOP Decision: The resolution of the SERS Board of Trustees dated September 26, 1990, implementing the arbitration award issued February 17, 1988, in *Commonwealth of Pennsylvania v. Commonwealth of Pennsylvania State Police Lodges*, American Arbitration Association Case No. 14 390 1611 87 J (Thomas J. DiLauro, Chair)
- The "SERSNews" member newsletter
- SERS Information Bulletins
- SERS 2003 Comprehensive Annual Financial Report
- Sample Domestic Relations Order and Instruction Letter
- Power of Attorney form
- SERS Board Minutes and Resolutions
- Actuarial Reports (annual and five-year)
- Actuarial Tables
- Memoranda of Understanding currently in effect

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 STATE POLICE
 

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**GUIDANCE MANUALS, BROCHURES, FORMS AND OTHER MATERIALS****Bureau of Criminal Investigation, Heritage Affairs Office**

Cultural Awareness Brochure (SP5-344)

**Bureau of Human Resources**

Enlisted Employment Information

Application for State Police Cadet

General Cadet Information (SP5-349)

Pennsylvania State Police: A Challenging Career That Makes a Difference

Pennsylvania State Police General Information SP3-313 (7-2001)

Liquor Enforcement Employment Information

Application for Liquor Enforcement Officer Trainee

General Information Brochure (SP5-348)

Civilian Employment Information

General Information Pamphlet (SP5-346)

Police Communicators Operator Pamphlet (SP5-347)

Personal Data Sheet for Employment (STD-300)

Civil Service Application

**Bureau of Liquor Control Enforcement**

Bureau of Liquor Control Enforcement Brochure

Choices Program Brochure

**Bureau of Patrol**

Emergency Vehicle Designation (SP6-115)

Child Safety Seat Identification Decal (SP6-153)

**Bureau of Professional Responsibility**

Complaint Verification Form (SP1-108)

**Bureau of Records and Identification**

Information for Pennsylvania Firearms Purchasers and Basic Firearm Safety (SP4-135)

Request for Criminal Record Check (SP4-164)

Notice of Crash Investigation and Application to Obtain Copy of Police Crash Reporting Form (SP7-0015)

**Bureau of Research and Development**

Pennsylvania State Police Overview of Department Activities (2-01)

Pennsylvania State Police CALEA Facts About Accreditation (3-98)

Pennsylvania Annual Police Pursuit Report (2002)

Pennsylvania State Police Annual Report (2002)

Crime in Pennsylvania: Uniform Crime Executive Summary (2002)

Pennsylvania State Police Historical Facts and Highlights

**Bureau of Training and Education**

Youngster Protect Yourself from Attacks and Accidents (SP5-330)

Stop Burglary Brochure (SP5-331)

Crimes of Fraud: "The Con-Artist" (SP5-332)

Lady Beware (SP5-333)

Understanding Crime Prevention (SP5-334)

Accessing Your Pennsylvania State Police (SP5-335)

Protect Your Child (SP5-336)

Preventing Child Abduction and Child Runaway (SP5-337)

Drugs Aren't Part of Anyone's Future (SP5-342)

Child Identification Kit (SP5-342)

**Municipal Police Officers Education and Training Commission—Lethal Weapons**

Application for Agent Certification—LWTA (SP8-200)

Physical Examination—LWTA (SP8-200A)

Police Officer Exemption Application—LWTA (SP8-200C)

Active Municipal Office LWTA Verification Procedure for Training Waiver (SP8204)

**Equal Employment Opportunity Office**

Equal Employment Opportunity Plan, Statement of Management Commitment (1-02)

Equal Employment Opportunity Plan (1-02)

All of the non-regulatory compliance-related documents listed above are available from the Pennsylvania State Police by contacting the Department at the following address or phone number:

Pennsylvania State Police  
 Bureau of Research & Development  
 1800 Elmerton Avenue  
 Harrisburg, PA 17110  
 (717) 783-5536

Documents are also available from the State Library, Government Publication Section at 219 Forum Building, Harrisburg, PA 17120 and may be obtained through inter-library loan.

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**TRANSPORTATION**

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**POLICY STATEMENTS:****Bureau of Equal Opportunity**

- Disability-Related Employment Policy for Applicants/Employees with Disabilities, 6/23/2004
- EEO Policy Statement, 6/23/2004
- Harassment/Hostile Work Environment Policy, 6/23/2004
- Sexual Harassment Policy Statement, 6/23/2004
- DBE Policy Statement, 5/21/2004
- Equal Opportunity Title VI Statement of Policy, 7/15/2002 (included in Title VI Compliance and Implementation Plan at pg. 9)
- External Contract Compliance Policy Statement, 5/21/2004
- MBE/WBE Policy 100% State Funded Construction Contracts, 9/21/1999 (This program and document is currently being reviewed by the Department)

**Bureau of Design**

- Standards for Hardware Glulam Bridge Design (Pub. 6M)
- Design Manual Part 1: Transportation Project Development Process (Pub. 10)
- Design Manual Part 1A: Transportation Engineering Procedures (Pub. 10A)
- Design Manual Part 2: Highway Design, Dual Units (Pub. 13M)
- Design Manual Part 3: Plans Presentation, Dual Units (Pub. 14M)
- Pile Load Test Summaries (Pub. 15A)
- Design Manual Part 4: Structures, Dual Units (Pub. 15M)
- Design Manual Part 5: Metric (Pub. 16M)
- Guidelines for Design of Local Roads and Streets, Dual Units (Pub. 70M)
- Roadway Construction Standards, Dual Units (Pub. 72M)
- Standards for Bridge Design, Dual Units (Pub. 218M)
- Standards for Bridge Construction, Dual Units (Pub. 219M)
- Right-of-Way Encroachments and Outdoor Advertising Sign Control (Pub. 266)
- Roadway Specifications (Pub. 408/2000)

**Bureau of Maintenance & Operations**

- Pavement Policy Manual (Pub 242)

**Bureau of Construction & Materials**

- Geo-technical Engineering Manual (Pub. 293, 1/97)

**Bureau of Highway Safety & Traffic Engineering**

- Traffic Signing Standards, TC-8700 Series (Pub. 111M)
- Traffic Signal Standards, TC-7800 Series (Pub. 148)
- Traffic Signal Design Handbook (Pub. 149)
- Guidelines for the Maintenance of Traffic Signal Systems (Pub. 191)
- Engineering and Traffic Studies (metric) (Pub. 201M)
- Work Zone Traffic Control (dual units edition) (Pub. 203M)
- Flagging Handbook (Pub. 234)
- Handbook of Approved Signs (Pub. 236M)
- Sign Blank Specifications (Pub. 306M)
- Statewide Bicycle & Pedestrian Master Plan
- Pennsylvania Bicycle Driver's Manual (Pub. 380)

**Center for Program Development and Management**

- PennPlan MOVES
- PennPlan MOVES—Report of Achievement 2000
- PennPlan MOVES—Report of Achievement 2001

- PennPlan MOVES—Report of Achievement 2002
- PennPlan MOVES—Report of Achievement 2003
- Action Plan Resulting from the 2003 Conference on Transportation and Land Use for Economic Development

#### **Bureau of Municipal Services**

- Mileage Addition Guidelines (Policies concerning adding local road mileage to a municipalities Liquid Fuels Road Inventory.)
- Liquid Fuels Allowable Expenditures (Expenditures that a municipality may make utilizing Liquid Fuels Funds.)
- Policies and Procedures for the Administration of Liquid Fuels Funds (Pub.9)

#### **Strategic Environmental Management Program (SEMP) Office**

- Waste Site Evaluation Procedures for the Highway Project Development Process (Pub. 281)

#### **GUIDANCE MANUALS:**

##### **Bureau of Driver Licensing**

- Pennsylvania Driver's Manual (Updated January 2004)
- Commercial Driver's Manual
- Motorcycle Operator Manual
- New Driver's License and Identification Cards
- A Guide to Obtaining a Pennsylvania Junior Learner's Permit and Junior Driver's License

##### **Bureau of Motor Vehicles**

- Apportioned Manual (Updated April 2004)
- Dealer Manual (Updated December 2003)
- Salvor Manual (Updated August 2003)
- Messenger Manual

##### **Bureau of Equal Opportunity**

- Minority/Female Resource Guide, 3/1999 (Currently under review for revision)
- OJT—Training Manual, 3/1995
- Highway and Bridge Subcontractor's Manual (Pub. 412), 2/2001
- Equal Employment Opportunity Plan, Federal/State (This Program is currently under review)
- Title VI Compliance and Implementation Plan, 7/15/2002
- Contract Compliance Plan (This Program is currently under review)
- Pennsylvania Unified Certification Program 2004

##### **Bureau of Municipal Services**

- Liquid Fuels Annual Qualifying Package (Yearly forms a municipality must complete to receive their annual Liquid Fuels Allocation.)
- Transfer of State Highways Program (Pub. 310)
- Procedures for Administration of Municipal Projects (Pub. 39)
- Dirt & Gravel Roads Manual
- Quality Assurance and Inspection Manual for Timber Bridges
- Municipal Services Guide for Road Construction (Pub 372)
- Approved Products for Lower Volume Local Roads (Pub 447)
- Liquid Fuels Forms & Information Packet

##### **Bureau of Office Services**

- Conducting Business with the PA Department of Transportation (Pub 4)

##### **Bureau of Design**

- Relocation Assistance Information (Pub. 47)
- Contract Proposal Preparation Guide, Dual Units (Pub. 51M)
- When Your Land Is Needed for Highway Use (Pub. 83)
- Local Public Agency Project Guidelines (Pub. 98)
- Surveying and Mapping Manual (Pub. 122M)
- Estimating Manual (Pub. 352)

- Guide to Roundabouts (Pub. 414)
- Specifications for Consultant Engineering Agreements (Form 442)

#### **Bureau of Maintenance & Operations**

- Trucker's Handbook (Pub. 194)
- Posting and Bonding Procedures for Municipal Highways (Pub. 221)
- Highway Occupancy Permit Handbook (Pub. 282)
- Guide for Obtaining Minimum Use Driveway Permits (Pub. 312)
- Oversize/Overweight Application for Special Hauling Permit M-936A
- How to Complete General Application Form M-936A Oversize/Overweight Application for Special Hauling Permit)
- Supplemental Application for Overweight Special Hauling Permit (M-936AS)
- How to Complete Supplemental Application Form M-936A, Excessively Overweight Movement (Supplemental Application for Overweight Special Hauling Permit)
- How to Complete an Application for a PA Super Load Permit
- Pennsylvania STAA Truck Routes (Pub. 411)
- Trucker's Guide to Pennsylvania

#### **Bureau of Construction & Materials**

- Procedures for Administration for Municipal Projects (Pub. 39)

#### **Bureau of Highway Safety & Traffic Engineering**

- Pennsylvania's Traffic Calming Handbook (Pub. 383)
- Guidelines to Implement Act 229 of 2002; Additional Traffic-Control Devices in Highway Work Zones; Statement of Policy

#### **Center for Program Development and Management**

- Congestion Management System (CMS) Planning Guidance
- Transportation Enhancements Program Guidance
- State Transportation Program Guidance
- PENNDOT User's Guide to Transportation Planning & Programming
- Public Involvement Program for Transportation Planning and Programming
- Transportation Management Association Assistance Program Guidelines
- PA Infrastructure Bank Handbook
- Pennsylvania's Transportation Program-Executive Summary, September 2001
- Sound Land Use Planning for Your Community
- PennDOT's Sound Land Use Implementation Plan
- Home Town Street & Safe Routes To School General Information and Program Guidance

#### **Office of the Deputy Secretary for Planning**

- Transportation Partnerships Guidelines Manual

#### **Bureau of Planning and Research**

- Pennsylvania Byways Program—Pamphlet

#### **Bureau of Aviation**

- Aviation Development Airport Sponsor's Guide (Pub 405)
- Environmental Evaluation Forms A, B & C for Airport Development Projects

#### **INTERNAL GUIDELINES:**

#### **Bureau of Driver Licensing**

- Physician Reporting Fact Sheet
- For the Tutor—How to Steer Them to Safe Driving

#### **Bureau of Equal Opportunity**

- DBE Plan, 9/1999
- PENNDOT Title VI Assurances, 7/15/2002 (Included in Title VI Compliance and Implementation Plan at pg. 77)
- State Assurances with Regard to Equal Opportunity as Required by the Federal-Aid Highway Act of 1968, 5/20/2004
- Pennsylvania Unified Certification Program Procedures Manual, 5/2004

**Bureau of Design**

- Administration of Consultant Agreements (Pub. 93)
- Project Level Highway Traffic Noise Handbook (Pub. 24)
- Environmental Impact Statement Handbook (Pub. 278)
- Categorical Exclusion Evaluation Handbook (Pub. 294)
- Public Involvement Handbook (Pub. 295)
- Needs Study Handbook (Pub. 319)
- PennDOT Project Level Air Quality Handbook (Pub. 321)
- Agriculture Resources Handbook (Pub. 324)
- Wetlands Resource Handbook (Pub. 325)
- Environmental Assessment Handbook (Pub. 362)

**Bureau of Maintenance & Operations**

- Maintenance Manual (Pub. 23)
- Engineering District and County Maintenance Offices Location Maps and Mailing Addresses (Pub. 22)
- Highway Maintenance Foreman Manual (Pub. 113)

**Bureau of Construction & Materials**

- Finals Unit Manual (Pub. 11) (Guidance for Highway Construction Project Closeouts) (Pub. 11)
- Field Computation Guidebook (Guidance for Highway Construction Projects) (Pub. 21)
- Contract Documentation System Field Operations Manual (Pub. 320)

**Bureau of Planning and Research**

- Conduct of Research at PennDOT
- 2002 PA Traffic Data Book
- 2002 PA Highway Statistics Book

**Center for Program Development and Management**

- Single Occupancy Vehicle Capacity Adding Project (SOVCAP) Guidance
- Rail-Highway Grade Crossing Safety Program Guidance
- HOP\Land Use Questionnaire

**Bureau of Municipal Services**

- Abandonment/Vacation/Deletions Procedure Letter (Policies and procedures governing the abandonment, vacation, and deletion of roads from the state road system and their return to local jurisdiction.)
- Transfer of State Highways Program (Pub 310)
- Procedures for Administration of Municipal Projects (Pub 39)
- Dirt & Gravel Roads Manual
- Quality Assurance and Inspection Manual for Timber Bridges

**OTHER:****Bureau of Office Services**

- Price List, Maps & Publications (Pub. 12)

**Bureau of Design**

- Construction Items Catalog (Pub. 7)
- Construction Items Catalog (metric edition) (Pub. 7M)
- Construction Cost Catalog of Standard Construction Items (Pub. 287)
- Getting Involved Brochure (Pub. 304)

**Bureau of Construction & Materials**

- Aggregate Producers (Pub. 34)
- Approved Construction Materials (Pub. 35)
- Producers of Bituminous Mixtures (Pub. 41)
- Producers of Redi-Mixed Concrete (Pub. 42)
- Subsurface Boring, Sampling and Testing Contract (Pub. 222)
- Slope Stability Program, PASTABL (Metricated) (Pub. 318)



**Bureau of Highway Safety & Traffic Engineering**

- Bicycling Directory of Pennsylvania (Pub. 316)

**Center for Program Development and Management**

- Transportation Conformity State Implementation Plan

**Bureau of Municipal Services**

- Liquid Fuels Calendar (Tool for municipalities highlighting policies, procedures and information to assist with road and street maintenance.)
- Treasurer's Account Book (Accounting system for local governments.)
- PENNDOT Keeping you Connected—CD (a production that's designed to educate the public about PENNDOT's business.)
- Building Relationships for better Government (Pub 454)
- Bureau of Municipal Services Information and Forms CD

**Bureau of Public Transportation**

- PA Urban Transit Statistical Report 2002/2003 (Statistics for urban public transportation providers.)
- Pennsylvania Operating Assistance Programs Statistical Report (Rural and Small Urban Program, Fiscal Years 2001-02 and 2002-03)
- Shared-Ride Service Statistical Report 2001-02, September 2003

**Bureau of Equal Opportunity**

- Sexual Harassment Prevention (Pub. 109) (Currently under review for revision)
- BEO Brochure (Pub 317) (Currently under review for revision)

**Bureau of Human Resources**

- ADA Brochure (Pub. 359)

Many of the nonregulatory compliance-related documents listed, specifically those containing a publication number, are available from the PENNDOT Sales Store. Contact the Sales Store, P. O. Box 2028, Commonwealth Keystone Building 5th floor, Harrisburg, PA 17105-2028; telephone number (717) 787-6746; or the PENNDOT website at [www.dot.state.pa.us](http://www.dot.state.pa.us), for more information. To request a non-numbered document, contact Penny Frey, PENNDOT Right to Know Officer, at (717) 783-8902. In some cases, printing or duplicating fees will be charged. Documents are also available from the State Library, Government Publications Section, 219 Forum Building, Harrisburg, PA 17120 and are available through inter-library loan.

[Pa.B. Doc. No. 04-1461. Filed for public inspection August 6, 2004, 9:00 a.m.]

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## INSURANCE DEPARTMENT

### Eligible Surplus Lines Insurer List

In accordance with section 1605(b) of the Insurance Company Law of 1921 (40 P. S. § 991.1605(b)), the Insurance Department publishes the most recent Eligible Surplus Lines Insurer List (list). This list replaces in its entirety the list as of January 20, 2004, published at 34 Pa.B. 652 (January 31, 2004).

Individuals who have questions concerning this notice should contact Robert Brackbill, Chief, Company Licensing Division, Insurance Department, 1345 Strawberry Square, Harrisburg, PA 17120, (717) 787-2735.

*As of Monday, July 26, 2004*

<i>Key No.</i>	<i>Company Name</i>	<i>Statutory Home Address</i>
48123	ACE INA UK LIMITED	100 LEADENHALL STREET LONDON, United Kingdom EC3A 3BP
10512	ADMIRAL INSURANCE COMPANY	1209 ORANGE STREET WILMINGTON, DE 19801
10513	ADRIATIC INSURANCE COMPANY	314 EAST THAYER AVENUE BISMARCK, ND 58501
39908	ALEA LONDON LIMITED	THE CORN EXCHANGE 55 MARK LANE LONDON, Great Britain EC3R7NE
40659	ALEA NORTH AMERICA SPECIALTY INSURANCE COMPANY	1209 ORANGE STREET WILMINGTON, DE 19801-1120

<i>Key No.</i>	<i>Company Name</i>	<i>Statutory Home Address</i>
48099	ALLIANZ MARINE & AVIATION VERSICHERUNG AG	GROBER BURSTAH 3 HAMBURG, Germany D-20457
10516	ALLIANZ UNDERWRITERS INSURANCE COMPANY	2350 EMPIRE AVENUE BURBANK, CA 91504-3350
10535	ALLIED WORLD ASSURANCE COMPANY (U. S.) INC.	2711 CENTERVILLE ROAD SUITE 400 WILMINGTON, DE 19808
10519	AMERICAN EMPIRE SURPLUS LINES INSURANCE COMPANY	1209 ORANGE STREET WILMINGTON, DE 19801
10520	AMERICAN EQUITY INSURANCE COMPANY	2401 WEST PEORIA AVENUE PHOENIX, AZ 85029
36855	AMERICAN HEALTHCARE SPECIALTY INSURANCE COMPANY	425 W. CAPITOL AVENUE SUITE 1800 LITTLE ROCK, AR 72201
10521	AMERICAN INTERNATIONAL SPECIALTY LINES INSURANCE COMPANY	1400 WEST BENSON BOULEVARD SUITE 315 ANCHORAGE, AK 99503
18146	AMERICAN SAFETY INDEMNITY COMPANY	600 BANK OF OKLAHOMA PLAZA 201 ROBERT S. KERR AVENUE OKLAHOMA CITY, OK 73102
10522	AMERICAN WESTERN HOME INSURANCE COMPANY	600 FIDELITY PLAZA OKLAHOMA CITY, OK 73102
10524	APPALACHIAN INSURANCE COMPANY	1301 ATWOOD AVENUE JOHNSTON, RI 02919-0500
33748	ARCH EXCESS & SURPLUS INSURANCE COMPANY	10306 REGENCY PARKWAY DRIVE OMAHA, NE 68113
10587	ARCH SPECIALTY INSURANCE COMPANY	300 FIRST STAMFORD PLACE STAMFORD, CT 06902
35611	ASPEN SPECIALTY INSURANCE COMPANY	316 NORTH FIFTH STREET BISMARCK, ND 58502
22348	ASSICURAZIONI GENERALI DI TRIESTE	PIAZZA DUCA DEGLI ABRUZZI, 2 TRIESTE, Italy 34132
22349	ASSOCIATED ELECTRIC & GAS INSURANCE SERVICES LIMITED	LIBERTY INTERNATIONAL 73 FRONT STREET, 3RD FLOOR HAMILTON, Bermuda HM11
10525	ASSOCIATED INTERNATIONAL INSURANCE COMPANY	TEN PARKWAY NORTH DEERFIELD, IL 60015
41586	ATLANTIC CASUALTY INSURANCE COMPANY	400 COMMERCE COURT GOLDSBORO, NC 27534
10526	AUDUBON INDEMNITY COMPANY	795 WOODLANDS PARKWAY SUITE 310 RIDGELAND, MS 39157
41562	AXA CORPORATE SOLUTIONS ASSURANCE	4 RUE JULES LEFEBVRE PARIS, France 75009
10536	AXIS SPECIALTY INSURANCE COMPANY	628 HEBRON AVENUE BUILDING TWO, SUITE 200 GLASTONBURY, CT 06033
10592	AXIS SURPLUS INSURANCE COMPANY	303 WEST MADISON SUITE 500 CHICAGO, IL 60606
22369	BRITISH AVIATION INSURANCE COMPANY LIMITED	FITZWILLIAM HOUSE 10 ST. MARY'S AXE LONDON, Great Britain EC3ABEQ
10528	CANAL INDEMNITY COMPANY	400 EAST STONE AVENUE GREENVILLE, SC 29601
48319	CAPITOL SPECIALTY INSURANCE CORPORATION	4610 UNIVERSITY AVENUE MADISON, WI 53705

<i>Key No.</i>	<i>Company Name</i>	<i>Statutory Home Address</i>
48890	CATLIN INSURANCE COMPANY LTD.	2ND FLOOR, SWAN BUILDING 26 VICTORIA STREET HAMILTON, Bermuda HM12
10529	CENTENNIAL CASUALTY COMPANY	2200 WOODCREST PLACE SUITE 200 BIRMINGHAM, AL 35209
10531	CENTURY SURETY COMPANY	465 CLEVELAND AVENUE WESTERVILLE, OH 43082
22371	CGU INTERNATIONAL INSURANCE PLC	ST. HELEN'S 1 UNDERSHAFT LONDON, Great Britain EC3P3DQ
10532	CHUBB CUSTOM INSURANCE COMPANY	32 LOOKERMAN SQUARE DOVER, DE 19901
18617	CLARENDON AMERICA INSURANCE COMPANY	224 WEST STATE STREET TRENTON, NJ 08608
10533	COLONY INSURANCE COMPANY	9201 FOREST HILL AVENUE SUITE 200 RICHMOND, VA 23235-6865
10582	COLONY NATIONAL INSURANCE COMPANY	9201 FOREST HILL AVENUE SUITE 200 RICHMOND, VA 23235-6865
10534	COLUMBIA CASUALTY COMPANY	CNA PLAZA CHICAGO, IL 60685
22388	COMMONWEALTH INSURANCE COMPANY	595 BURRARD STREET, SUITE 1500 BOX 49115 BENTALL TOWER THREE VANCOUVER, V7X 1G4
37372	CRUM & FORSTER SPECIALTY INSURANCE COMPANY	2999 NORTH 44TH STREET SUITE 250 PHOENIX, AZ 85018
37001	DISCOVER SPECIALTY INSURANCE COMPANY	500 WEST MADISON SUITE 2600 CHICAGO, IL 60661
10541	EMPIRE INDEMNITY INSURANCE COMPANY	809 NORTHWEST 36TH STREET OKLAHOMA CITY, OK 73118
10542	ESSEX INSURANCE COMPANY	1209 ORANGE STREET WILMINGTON, DE 19801
10543	EVANSTON INSURANCE COMPANY	TEN PARKWAY NORTH DEERFIELD, IL 60015
10544	EVEREST INDEMNITY INSURANCE COMPANY	CORPORATION TRUST CENTER 1209 ORANGE STREET WILMINGTON, DE 19801
10545	EXECUTIVE RISK SPECIALTY INSURANCE COMPANY	82 HOPMEADOW STREET SIMSBURY, CT 06070-7683
10547	FIREMAN'S FUND INSURANCE COMPANY OF OHIO	312 WALNUT STREET SUITE 1100 CINCINNATI, OH 45202
10548	FIRST FINANCIAL INSURANCE COMPANY	528 SOUTH FIFTH STREET SUITE 210 SPRINGFIELD, IL 62701-1822
10549	FIRST MERCURY INSURANCE COMPANY	ONE SOUTH WACKER DRIVE SUITE 2740 CHICAGO, IL 60606
10550	FIRST SPECIALTY INSURANCE CORPORATION	237 EAST HIGH STREET JEFFERSON CITY, MO 65102
18477	GEMINI INSURANCE COMPANY	CORPORATION TRUST CENTER 1209 ORANGE STREET WILMINGTON, DE 19801

<i>Key No.</i>	<i>Company Name</i>	<i>Statutory Home Address</i>
10553	GENERAL AGENTS INSURANCE COMPANY OF AMERICA, INC.	115 SOUTHWEST 89TH STREET OKLAHOMA CITY, OK 73139
10552	GENERAL SECURITY INDEMNITY COMPANY OF ARIZONA	818 EAST OSBORN ROAD PHOENIX, AZ 85014
10554	GENERAL STAR INDEMNITY COMPANY	695 EAST MAIN STREET P. O. BOX 10354 STAMFORD, CT 06904-2354
22411	GENERALI-FRANCE ASSURANCES	5 RUE DE LONDRES PARIS, France 75009
10555	GENESIS INDEMNITY INSURANCE COMPANY	316 NORTH FIFTH STREET BISMARCK, ND 58501
44715	GLENCOE INSURANCE LIMITED	RENAISSANCE HOUSE, 8 EAST P. O. BOX HM 2527 HAMILTON HM GX, Bermuda
10556	GOTHAM INSURANCE COMPANY	919 THIRD AVENUE 10TH FLOOR NEW YORK, NY 10022
10514	GREAT AMERICAN E & S INSURANCE COMPANY	THE CORPORATION TRUST COMPANY 1209 ORANGE STREET WILMINGTON, DE 19801
10518	GREAT AMERICAN FIDELITY INSURANCE COMPANY	THE CORPORATION TRUST COMPANY 1209 ORANGE STREET WILMINGTON, DE 19801
10540	GREAT AMERICAN PROTECTION INSURANCE COMPANY	2700 MARKET TOWER 10 WEST MARKET STREET INDIANAPOLIS, IN 46204
22412	GREAT LAKES REINSURANCE (UK) PLC	UPPER GROUND FLOOR 1 MINSTER MINCING LANE LONDON, Great Britain EC3R7AA
36489	GUILFORD INSURANCE COMPANY	528 SOUTH FIFTH STREET SUITE 210 SPRINGFIELD, IL 62701-1822
10557	GULF UNDERWRITERS INSURANCE COMPANY	ONE TOWER SQUARE HARTFORD, CT 06183
44169	HOMELAND INSURANCE COMPANY OF NEW YORK	201 OLD COUNTRY ROAD MELVILLE, NY 11747
10559	HOUSTON CASUALTY COMPANY	13403 NORTHWEST FREEWAY HOUSTON, TX 77040
37373	HUDSON SPECIALTY INSURANCE COMPANY	22 CORTLANDT STREET NEW YORK, NY 10007
45559	IF P & C INSURANCE LIMITED	BARKS VAG 15 BERGSHAMRA, Sweden
10560	ILLINOIS EMCASCO INSURANCE COMPANY	717 MULBERRY STREET DES MOINES, IA 50309-3872
10561	ILLINOIS UNION INSURANCE COMPANY	525 WEST MONROE STREET CHICAGO, IL 60631
22413	INDEMNITY MARINE ASSURANCE COMPANY LIMITED	ST. HELEN'S 1 UNDERSHAFT LONDON, Great Britain EC3P3DQ
10562	INDIAN HARBOR INSURANCE COMPANY	316 NORTH 5TH STREET 6TH FLOOR BISMARCK, ND 58501
10563	INEX INSURANCE EXCHANGE	1 SOUTH WACKER DRIVE SUITE 2720 CHICAGO, IL 60606-4617

## NOTICES

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<i>Key No.</i>	<i>Company Name</i>	<i>Statutory Home Address</i>
45736	INTEGON SPECIALTY INSURANCE COMPANY	500 WEST FIFTH STREET WINSTON-SALEM, NC 27152
28076	INTERNATIONAL INSURANCE CO OF HANNOVER, LTD	HANNOVER HOUSE VIRGINIA WATER SURREY, Great Britain GU254AA
10564	INTERSTATE FIRE & CASUALTY COMPANY	33 WEST MONROE CHICAGO, IL 60603
10566	ITT PACIFIC INSURANCE COMPANY	HARTFORD PLAZA HARTFORD, CT 06115
10546	JAMES RIVER INSURANCE COMPANY	52 EAST GAY STREET COLUMBUS, OH 43215
26714	KEMPER INDEMNITY INSURANCE COMPANY	1 KEMPER DRIVE LONG GROVE, IL 60049-0001
38900	KEMPER SURPLUS LINES INSURANCE COMPANY	1 KEMPER DRIVE LONG GROVE, IL 60049-0001
8967	LANDMARK AMERICAN INSURANCE COMPANY	115 S. W. 89TH STREET OKLAHOMA CITY, OK 73139-8501
10567	LANDMARK INSURANCE COMPANY	777 SOUTH FIGUEROA STREET LOS ANGELES, CA 90017
45576	LANTANA INSURANCE LTD.	RENAISSANCE HOUSE 8-12 EAST BROADWAY HAMILTON, Bermuda HM 19
10569	LEXINGTON INSURANCE COMPANY	2711 CENTERVILLE ROAD SUITE 400 WILMINGTON, DE 19808
22415	LIBERTY MUTUAL INSURANCE EUROPE LIMITED	4TH FLOOR, ONE MINSTER COURT MINCING LANE LONDON, Great Britain EC3R7AA
18457	LIBERTY SURPLUS INSURANCE CORPORATION	175 BERKELEY STREET BOSTON, MA 02117
22416	LLOYD'S (UNDERWRITERS AT)	ONE LIME STREET LONDON, Great Britain EC3M7HA
22417	LONDON AND EDINBURGH INSURANCE COMPANY LIMITED	8 SURREY STREET NORWICH NR1 3NG ENGLAND, Great Britain EC3M5BT
22418	MARINE INSURANCE COMPANY LIMITED	ST MARKS COURT, CHART WAY HORSHAM, WEST SUSSEX ENGLAND, Great Britain RH 12 1XL
22455	MARKEL INTERNATIONAL INSURANCE COMPANY LIMITED	THE MARKEL BUILDING 49 LEADENHALL STREET LONDON, Great Britain EC3A2EA
10527	MAXUM INDEMNITY COMPANY	1209 ORANGE STREET WILMINGTON, DE 19801
10570	MONTICELLO INSURANCE COMPANY	1209 ORANGE STREET WILMINGTON, DE 19801
10571	MT. HAWLEY INSURANCE COMPANY	9025 N. LINDBERGH DRIVE PEORIA, IL 61615
10572	NAMIC INSURANCE COMPANY, INC.	3601 VINCENNES ROAD INDIANAPOLIS, IN 46268
10573	NATIONAL FIRE & MARINE INSURANCE COMPANY	3024 HARNEY STREET OMAHA, NE 681313580
10574	NAUTILUS INSURANCE COMPANY	7273 EAST BUTHERUS DRIVE SCOTTSDALE, AZ 85260

<i>Key No.</i>	<i>Company Name</i>	<i>Statutory Home Address</i>
10575	NIC INSURANCE COMPANY	ONE PENN PLAZA 55TH FLOOR NEW YORK, NY 101190002
10537	NOETIC SPECIALTY INSURANCE COMPANY	115 SOUTH LASALLE STREET CHICAGO, IL 60603
10576	NORTH AMERICAN CAPACITY INSURANCE COMPANY	650 ELM STREET MANCHESTER, NH 03101-2524
22420	NORTHERN ASSURANCE COMPANY LIMITED	ST. HELEN'S 1 UNDERSHAFT LONDON, Great Britain EC3P3DQ
10577	NORTHFIELD INSURANCE COMPANY	7117 HICKMAN ROAD DES MOINES, IA 50322
10578	NUTMEG INSURANCE COMPANY	HARTFORD PLAZA HARTFORD, CT 06115
22421	OCEAN MARINE INSURANCE COMPANY LIMITED	ST. HELEN'S 1 UNDERSHAFT LONDON, Great Britain EC3P3DQ
10579	OLD REPUBLIC UNION INSURANCE COMPANY	307 NORTH MICHIGAN AVENUE CHICAGO, IL 60601
10580	PACIFIC INSURANCE COMPANY	C/O CT CORPORATION 818 WEST 7TH STREET LOS ANGELES, CA 90017
23150	PRINCETON EXCESS AND SURPLUS LINES INSURANCE COMPANY	2711 CENTERVILLE ROAD SUITE 400 WILMINGTON, DE 19808
10583	PROFESSIONAL UNDERWRITERS LIABILITY INSURANCE COMPANY	50 WEST BROADWAY SALT LAKE CITY, UT 84101
22449	QBE INTERNATIONAL INSURANCE LIMITED	CORN EXCHANGE MARK LANE LONDON, Great Britain EC3R7NE
47448	QBE SPECIALTY INSURANCE COMPANY	314 EAST THAYER AVENUE BISMARCK, ND 58501
44436	RED MOUNTAIN CASUALTY INSURANCE COMPANY, INC.	100 BROOKWOOD PLACE SUITE 500 BIRMINGHAM, AL 35209
10588	ROYAL SURPLUS LINES INSURANCE COMPANY	9 FARM SPRINGS ROAD FARMINGTON, CT 06032
10589	SAFECO SURPLUS LINES INSURANCE COMPANY	SAFECO PLAZA SEATTLE, WA 98185
10590	SAVERS PROPERTY AND CASUALTY INSURANCE COMPANY	700 WEST 47TH STREET KANSAS CITY, MO 64112-1802
10591	SCOTTSDALE INSURANCE COMPANY	ONE NATIONWIDE PLAZA COLUMBUS, OH 43215
44276	SENECA SPECIALTY INSURANCE COMPANY	2999 NORTH 44TH STREET SUITE 250 PHOENIX, AZ 85018-7256
33514	SIRIUS INTERNATIONAL INSURANCE CORPORATION	BIRGER JARISGATAN 57B STOCKHOLM, Sweden SE 113 96
10565	SPECIALTY SURPLUS INSURANCE COMPANY	1 KEMPER DRIVE LONG GROVE, IL 60049-0001
22453	SR INTERNATIONAL BUSINESS INSURANCE COMPANY LIMITED	71-77 LEADENHALL STREET LONDON, Great Britain EC3A2PQ
22454	ST. PAUL REINSURANCE COMPANY LIMITED	LONDON UNDERWRITING CENTRE SUITE 1/2 LONDON, Great Britain EC3R7YJ

<i>Key No.</i>	<i>Company Name</i>	<i>Statutory Home Address</i>
10593	ST. PAUL SURPLUS LINES INSURANCE COMPANY	32 LOOCKERMAN SQUARE SUITE L-100 DOVER, DE 19901
38980	STARR EXCESS LIABILITY INSURANCE COMPANY, LTD.	2711 CENTERVILLE ROAD SUITE 400 WILMINGTON, DE 19808
10594	STEADFAST INSURANCE COMPANY	SUITE 202 32 LOOCKERMAN SQUARE DOVER, DE 19901
10595	STONEWALL INSURANCE COMPANY	C/O CT CORPORATE SYSTEM 441 VINE STREET CINCINNATI, OH 45202
22456	THROUGH TRANSPORT MUTUAL INSURANCE ASSOCIATION LIMITED	WINDSOR PLACE, QUEEN STREET P. O. BOX HM655 HAMILTON, Bermuda HMCX
10596	TIG SPECIALTY INSURANCE COMPANY	777 ARNOLD DRIVE SUITE 200 MARTINEZ, CA 94553
10597	TRAVELERS EXCESS AND SURPLUS LINES COMPANY	ONE TOWER SQUARE HARTFORD, CT 06183
10598	TUDOR INSURANCE COMPANY	91 COURT STREET KEENE, NH 03431
10599	U. S. UNDERWRITERS INSURANCE COMPANY	316 NORTH FIFTH STREET SIXTH FLOOR BISMARCK, ND 58501
10600	ULICO INDEMNITY COMPANY	320 WEST CAPITAL STREET SUITE 1000 LITTLE ROCK, AR 72201-3525
10603	UNITED COASTAL INSURANCE COMPANY	40 NORTH CENTRAL AVENUE PHOENIX, AZ 85004
44120	UNITED NATIONAL CASUALTY INSURANCE COMPANY	5253 HOHMAN AVENUE P. O. BOX 1150 HAMMOND, IN 46320
10558	UNITED NATIONAL SPECIALTY INSURANCE COMPANY	411 EAST WISCONSIN AVENUE SUITE 700 MILWAUKEE, WI 53202
10605	VOYAGER INDEMNITY INSURANCE COMPANY	260 INTERSTATE NORTH CIRCLE NW ATLANTA, GA 30339
10607	WESTCHESTER SURPLUS LINES INSURANCE COMPANY	500 COLONIAL CENTER PARKWAY SUITE 200 ROSWELL, GA 30076
10608	WESTERN HERITAGE INSURANCE COMPANY	6263 N. SCOTTSDALE ROAD SUITE 240 SCOTTSDALE, AZ 85250
10610	WESTERN WORLD INSURANCE COMPANY	91 COURT STREET KEENE, NH 03431
49219	WILSHIRE INSURANCE COMPANY	702 OBERLIN ROAD RALEIGH, NC 27605-0800
10604	XL SELECT INSURANCE COMPANY	735 FIRST NATIONAL BUILDING OKLAHOMA CITY, OK 73102
22460	YORKSHIRE INSURANCE COMPANY LIMITED	2 ROUGIER STREET YORK, Scotland YO90 1UU
10611	ZC SPECIALTY INSURANCE COMPANY	400 WEST 15TH STREET SUITE 710 AUSTIN, TX 78701

<i>Key No.</i>	<i>Company Name</i>	<i>Statutory Home Address</i>
22461	ZURICH INTERNATIONAL (BERMUDA) LIMITED	ZURICH CENTRE, 90 PITT'S BAY ROAD P. O. BOX HM 2268 HAMILTON, Bermuda HMJX
22462	ZURICH SPECIALTIES LONDON LIMITED	THE ZURICH BUILDING 90 FENCHURCH STREET LONDON, Great Britain EC3M4JX M. DIANE KOKEN, <i>Insurance Commissioner</i>

[Pa.B. Doc. No. 04-1462. Filed for public inspection August 6, 2004, 9:00 a.m.]

**Fortis Insurance Company; Rate Increase Filing for Long Term Care Policy 4040-PA and Home Health Form 4042-PA; Rate Filing**

Fortis Insurance Company is requesting approval to increase the premium 39% for the Long Term Care Policy 4040-PA if the policy was sold without Home Health Rider 2021. Fortis is not seeking a rate increase on 4040-PA policies sold with the home health rider. Fortis is requesting approval to increase the premium 56% for the Home Health Policy 4042-PA if the policy was sold without Nursing Home Rider 2020. Fortis is not seeking a rate increase on 4042-PA policies sold with the nursing home rider. The 4040-PA increase will affect 926 policyholders in this Commonwealth and the 4042-PA increase will affect 107 policyholders in this Commonwealth.

Unless formal administrative action is taken prior to October 21, 2004, the subject filing may be deemed approved by operation of law.

A copy of the filing is available on the Insurance Department's (Department) website: [www.ins.state.pa.us](http://www.ins.state.pa.us). To access the filing, select "Consumer Information" on the left side. Under "General Information," click on "Notices." The pdf copy is at the "Filing.pdf" link following the name of the filing.

Copies of the filing are also available for public inspection, by appointment, during normal working hours at the Department's regional office in Harrisburg.

Interested parties are invited to submit written comments, suggestions or objections to James Laverty, Actuary, Insurance Department, Insurance Product Regulation and Market Enforcement, Room 1311, Strawberry Square, Harrisburg, PA 17120, [jlaverty@state.pa.us](mailto:jlaverty@state.pa.us) within 30 days after publication of this notice in the *Pennsylvania Bulletin*.

M. DIANE KOKEN,  
*Insurance Commissioner*

[Pa.B. Doc. No. 04-1463. Filed for public inspection August 6, 2004, 9:00 a.m.]

**Highmark Inc. d/b/a Highmark Blue Shield; Approval to Increase Base Rates for Central Region Small Group Customers; Rate Filing**

On July 12, 2004, by filing no. 200405, Highmark Inc. d/b/a Highmark Blue Shield submitted a request to increase base rates for Central Region Small Group customers. The requested base rate increase is 9.2% in addition to the other prior base rate increases. The

cumulative annual increase in base rates as a result of this, and previously approved filings, would be 26.8% for the majority of the small group customers.

The requested client notification date is on or after September 1, 2004.

Unless formal administrative action is taken prior to October 20, 2004, the subject filing may be deemed approved by operation of law.

A copy of the filing is available on the Insurance Department's (Department) website: [www.ins.state.pa.us](http://www.ins.state.pa.us). To access the filing, select "Consumer Information" on the left side. Under "General Information," click on "Notices." The pdf copy is at the "Filing.pdf" link following the name of the filing.

Copies of the filing are also available for public inspection, by appointment, during normal working hours at the Department's regional office in Harrisburg.

Interested parties are invited to submit written comments, suggestions or objections to Bharat Patel, Insurance Department, Insurance Product Regulation and Market Enforcement, Room 1311, Strawberry Square, Harrisburg, PA 17120, [bhpatel@state.pa.us](mailto:bhpatel@state.pa.us) within 30 days after publication of this notice in the *Pennsylvania Bulletin*.

M. DIANE KOKEN,  
*Insurance Commissioner*

[Pa.B. Doc. No. 04-1464. Filed for public inspection August 6, 2004, 9:00 a.m.]

**Reserve and Surplus Levels of Hospital Plan and Professional Health Services Plan Corporations; Application Update; Notice 2004-07**

As set forth in Notice 2004-01, published on January 17, 2004 at 34 Pa.B. 458, the Insurance Department (Department) previously directed Capital Blue Cross, Highmark, Inc. d/b/a Highmark Blue Cross Blue Shield and d/b/a Pennsylvania Blue Shield, Hospital Service Association of Northeastern Pennsylvania d/b/a Blue Cross of Northeastern Pennsylvania and Independence Blue Cross (collectively, Blues Plans) to make applications for approval of the reserves and surpluses they maintain pursuant to, inter alia, 40 Pa.C.S. Chapters 61, 63 (relating to health plan corporations). In its application, each Blues Plan was directed to address what is an appropriate maximum surplus level for that Plan, and where appropriate, offer a business plan on how any surplus that exceeds the maximum level would be used.



Initially, the Department intended to make the applications available for public inspection on April 15, 2004. However, issues were presented in a lawsuit captioned *Capital Blue Cross and Blue Cross of Northeastern Pennsylvania v. Insurance Department and M. Diane Koken, Insurance Commissioner*, No. 172 MD 2004 (Cmwth. Ct.) which prevented publication of the applications as planned. However, the Court has now ruled that the applications, with limited exceptions, may now be made available for public comment and may not be maintained by the Blues Plans as confidential.

The applications and certain other supplemental documents are now available on the Department's website ([www.insurance.state.pa.us](http://www.insurance.state.pa.us)). Those materials will also be made available in the Department's public room and regional offices for inspection and copying.

A thirty (30) day public comment period will officially commence on August 16, 2004. Interested parties are invited to submit written comments regarding the applications on or before September 14, 2004, to Blues Reserve/Surplus Application, Insurance Department, Of-

ice of Insurance Product Regulation and Market Enforcement, 1311 Strawberry Square, Harrisburg, PA 17120, (717) 787-4192, [ra-rateform@state.pa.us](mailto:ra-rateform@state.pa.us). An index of all public comments submitted will be posted and periodically updated on the Department's website.

The Department views the public input as a necessary and integral part of its evaluation of the applications and therefore encourages public comment. Determinations on the applications are intended to be issued promptly after there has been opportunity to consider all the public comments. The Department may also make further inquiries, audits and investigations, and may require the submission of such supplemental studies and information, as it deems necessary or proper, to enable it to reach a determination.

M. DIANE KOKEN,  
*Insurance Commissioner*

[Pa.B. Doc. No. 04-1465. Filed for public inspection August 6, 2004, 9:00 a.m.]

## PENNSYLVANIA INDUSTRIAL DEVELOPMENT AUTHORITY

### Participation and Interest Rates

The Pennsylvania Industrial Development Authority (PIDA) gives notice of the adoption of PIDA participation and interest rates for loans approved by the PIDA Board of Directors (Board). The following rates, which were adopted by the PIDA Board at its meeting on July 7, 2004, are effective for loans approved at the September PIDA Board meeting and will remain in effect until changed by a notice in the *Pennsylvania Bulletin*.

The PIDA Board retains the right to waive or modify the rates, to the extent the rates are not mandated by law, on a case by case basis for good cause shown.

Further information can be obtained from the Pennsylvania Industrial Development Authority, Commonwealth Keystone Building, 400 North Street, 4th Floor, Harrisburg, PA 17120, (717) 787-6245.

DENNIS YABLONSKY,  
*Chairperson*

#### PIDA

#### Participation and Interest Rates for Counties and Municipalities\* over 25,000 Population

Effective September 2004

	(S)	Maximum PIDA Participation	(L)		Interest Rate** %
ADAMS	40	* * *	30	* * * *	4.00
ALLEGHENY	40	* * *	30	* * * *	4.00
McKeesport City	60		50		3.00
West Mifflin Borough	40	* * *	30	* * * *	3.00
ARMSTRONG	50		40	* * *	3.00
BEAVER	50		40	* * *	3.00
BEDFORD	60		50		3.00
BERKS	50		30	* * * *	3.00
Reading City	60		50		3.00
BLAIR	40	* * *	40	* * *	4.00
BRADFORD	40	* * *	30	* * * *	3.00
BUCKS	40	* * *	30	* * * *	4.00
BUTLER	40	* * *	30	* * * *	4.00
CAMBRIA	50		40	* * *	3.00
Johnstown City	60		50		3.00
CAMERON	50		40	* * *	3.00
CARBON	60		50		3.00
CENTRE	40	* * *	30	* * * *	4.00

## NOTICES

	(S)	Maximum PIDA Participation	(L)	Interest Rate** %
CHESTER	30	* * * *	30	4.00
CLARION	40	* * *	40	4.00
CLEARFIELD	60		50	3.00
CLINTON	50		40	3.00
COLUMBIA	50		40	3.00
CRAWFORD	50		40	3.00
CUMBERLAND	40	* * *	30	4.00
DAUPHIN	40	* * *	30	4.00
Harrisburg City	50		30	3.00
DELAWARE	40	* * *	30	4.00
Chester City	60		50	3.00
ELK	50		40	3.00
ERIE	50		40	3.00
FAYETTE	60		50	3.00
FOREST	70		60	3.00
FRANKLIN	40	* * *	30	4.00
FULTON	50		40	3.00
GREENE	50		40	3.00
HUNTINGDON	60		50	3.00
INDIANA	50		40	3.00
JEFFERSON	50		40	3.00
JUNIATA	40	* * *	40	4.00
LACKAWANNA	40	* * *	40	4.00
LANCASTER	40	* * *	30	4.00
Lancaster City	50		30	3.00
LAWRENCE	50		40	3.00
New Castle City	60		50	3.00
LEBANON	30	* * * *	30	4.00
Lebanon City	40	* * *	30	4.00
LEHIGH	40	* * *	30	4.00
Allentown City	50		30	3.00
Whitehall Township	50		30	3.00
LUZERNE	50		40	3.00
LYCOMING	50		40	3.00
McKEAN	50		40	3.00
MERCER	40	* * *	30	4.00
MIFFLIN	50		40	3.00
MONROE	50		40	3.00
MONTGOMERY	40	* * *	30	4.00
Norristown Borough	50		30	3.00
MONTOUR	40	* * *	30	4.00
NORTHAMPTON	40	* * *	30	4.00
NORTHUMBERLAND	50		40	3.00
PERRY	40	* * *	30	4.00
PHILADELPHIA	50		40	3.00
PIKE	40	* * *	30	4.00
POTTER	50		40	3.00
SCHUYLKILL	50		40	3.00
SNYDER	40	* * *	30	4.00
SOMERSET	50		40	3.00
SULLIVAN	50		40	3.00
SUSQUEHANNA	50		40	3.00
TIOGA	50		40	3.00
UNION	40	* * *	30	4.00
VENANGO	50		40	3.00
WARREN	50		40	3.00
WASHINGTON	50		40	3.00
WAYNE	40	* * *	40	4.00
WESTMORELAND	40	* * *	40	3.00
WYOMING	40	* * *	40	4.00
YORK	40	* * *	30	4.00
York City	60		50	3.00

\* Municipalities are listed only if PIDA rate differs from county rate.

\*\* Based on calendar year 2003 unemployment rate. Subject to change at discretion of the PIDA Board.

(S) Small Business (less than 50 existing employees, including parent, subsidiaries and affiliates).

(L) Large Business.

*Special Note:* Projects located in Designated Enterprise Zones, Financially Distressed Municipalities under Act 47, Federal Empowerment Zones, Federal Enterprise Communities, Keystone Opportunity Zones, Keystone Opportunity Expansion Zones, Keystone Opportunity Improvement Zones, Brownfield Sites and Companies Designated as Advanced Tech Firms will receive an interest rate of 3.00%.

\* \* \* 10% equity required.

\* \* \* \* 20% equity required.

*Financially Distressed Municipalities under Act 47\**

Aliquippa City  
Beaver County

Braddock Borough  
Allegheny County

Chester City  
Delaware County

Clairton City  
Allegheny County

Duquesne City  
Allegheny County

Farrell City  
Mercer County

Franklin Borough  
Cambria County

Greenville Borough  
Mercer County

Homestead Borough  
Allegheny County

Johnstown City  
Cambria County

Millbourne Borough  
Delaware County

Pittsburgh City  
Allegheny County

Rankin Borough  
Allegheny County

Scranton City  
Lackawanna County

West Hazleton  
Luzerne County

*Federal Empowerment Zones\**

Portions of Pittsburgh and Philadelphia

*Federal Enterprise Communities\**

Portions of Harrisburg, Dauphin County  
Portions of Lock Haven, Clinton County

\* Eligible for 3.0% interest rate.

[Pa.B. Doc. No. 04-1466. Filed for public inspection August 6, 2004, 9:00 a.m.]

# PENNSYLVANIA PUBLIC UTILITY COMMISSION

## Rescission Order

Public Meeting held  
July 23, 2004

*Commissioners Present:* Terrance J. Fitzpatrick, Chairperson; Robert K. Bloom, Vice Chairperson; Glen R. Thomas; Kim Pizzingrilli; Wendell F. Holland

*Pennsylvania Public Utility Commission Law Bureau  
Prosecutory Staff v. Coleman Enterprises, Inc.  
(2003.0264); Doc. No. C-20031974; A-310572*

## Rescission Order

*By the Commission:*

On October 17, 2003, Law Bureau Prosecutory Staff filed a Formal Complaint against Coleman Enterprises, Inc. (Coleman or Respondent), an IXC reseller certificated at A-310572, for failure to file its 2002 Annual Report. Subsequently, on April 8, 2004, the Commission entered a Default Order that sustained the complaint and cancelled Respondent's certificate of public convenience. The notice of the Default Order was published April 24, 2004, at 34 Pa.B. 2252 with a 20-day comment period.

On April 23, 2004, Respondent filed a Petition for Reconsideration and its 2002 Annual Report. Because its Petition was filed prior to the deadline stated in the Default Order, we will treat Coleman's pleading as a Petition for Rescission.

In its Petition, Respondent stated that it never received notice of the Complaint because it went to the wrong address. Coleman stated that it learned of the Complaint after it was served with the Default Order on April 15, 2004. In response to the Default Order, Coleman then filed its 2002 Annual Report and the instant Petition. Respondent alleged that the Complaint went to an old address, even though the Default Order was mailed to Coleman's current address that Coleman has used for the last 5 years. Commission records confirm that the Complaint went to an old address. While Commission records have since been updated to note Respondent's current address, it is not clear when the Commission received notification of the address change.

Based upon the evidence, it appears that the Complaint as well as the earlier certified letter notifying Coleman of its noncompliance were indeed sent to an incorrect address. We will therefore grant Respondent's request for rescission of the Default Order. Additionally, we will not require Coleman to pay the \$250 late-filing fee. We do not believe that any public benefit in the form of deterrent effect will inure from imposing a monetary penalty in this case. However, we caution Respondent that all future Annual Reports must be timely filed and all Commission correspondence must be answered in a timely manner. We also remind Respondent of the requirement to immediately notify the Commission of any address changes. The Commission hereby puts Coleman and the rest of the industry on notice that we will not hesitate to invoke our authority under the Public Utility Code to ensure timely compliance with our regulations and orders including the ordering of another remedy as the Commission may deem appropriate; *Therefore,*

*It Is Ordered That:*

1. The Default Order entered April 8, 2004 at this docket is hereby rescinded.

2. A copy of this order be published in the *Pennsylvania Bulletin*.

JAMES J. MCNULTY,  
*Secretary*

[Pa.B. Doc. No. 04-1467. Filed for public inspection August 6, 2004, 9:00 a.m.]

# PHILADELPHIA REGIONAL PORT AUTHORITY

## Request for Bids

The Philadelphia Regional Port Authority (PRPA) will accept bids for Project # 04-116.P, CD, CD-ROM & DVD Duplication Equipment, until 2 p.m. on Thursday, August 19, 2004. The bid documents can be obtained from the Director of Procurement, PRPA, 3460 N. Delaware Ave., 2nd Floor, Philadelphia, PA 19134, (215) 426-2600 and will be available August 10, 2004. The cost of the bid document is \$15 (includes 7% Pennsylvania sales tax). The cost is nonrefundable. PRPA is an equal opportunity employer. Contractors must comply with all applicable equal employment opportunity laws and regulations.

JAMES T. MCDERMOTT, Jr.,  
*Executive Director*

[Pa.B. Doc. No. 04-1468. Filed for public inspection August 6, 2004, 9:00 a.m.]

# PUBLIC SCHOOL EMPLOYEES' RETIREMENT BOARD

## Hearings Scheduled

Hearings have been scheduled, as authorized by 24 Pa.C.S. Part IV (relating to Public School Employees' Retirement Code), in connection with the Public School Employees' Retirement System's (System) denial of claimants' requests concerning the indicated accounts.

The hearings will be held before a hearing examiner at the Public School Employees' Retirement System, 5 North Fifth Street, Harrisburg, PA 17101:

September 15, 2004	Jaime L. Loyola (Purchase of Service)	1 p.m.
	Christopher S. Stultz (Class T-D Membership)	2:30 p.m.

Persons with a disability who wish to attend the listed hearings and require an auxiliary aid, service or other accommodation to participate in the proceedings should contact Marilyn Fuller-Smith, Assistant to the Executive Director, (717) 720-4921 to discuss how the System may best accommodate their needs.

Parties may appear with or without counsel and offer relevant testimony or evidence to support their respective positions. The hearings will be held in accordance with the requirements of 2 Pa.C.S. §§ 501—508 and 701—704 (relating to the Administrative Agency Law). Under 22 Pa. Code § 201.1 (relating to applicability of general rules), procedural matters will be in conformance with 1 Pa. Code Part II (relating to the General Rules of Administrative Practice and Procedure) unless specific exemption is granted.

JEFFREY B. CLAY,  
*Executive Director*

[Pa.B. Doc. No. 04-1469. Filed for public inspection August 6, 2004, 9:00 a.m.]

## STATE BOARD OF NURSING

**Bureau of Professional and Occupational Affairs v.  
Kathy D. Godfrey, L.P.N.; Doc. No. 0241-51-04**

On May 21, 2004, Kathy D. Godfrey, L.P.N., license no. PN-093568-L, of Pittsburgh, Allegheny County, was suspended for at least 3 years, retroactive to February 13, 2004, based on her violation of the terms and conditions of her voluntary recovery program consent agreement and State Board of Nursing (Board) order.

Individuals may obtain a copy of the final order by writing to Martha H. Brown, Board Counsel, State Board of Nursing, P. O. Box 2649, Harrisburg, PA 17105-2649.

This final order represents the final Board decision in this matter. It may be appealed to the Commonwealth Court of Pennsylvania by the filing of a petition for review with that court in accordance with the Pennsylvania Rules of Appellate Procedure. Individuals who take an appeal to the Commonwealth Court must serve the Board

with a copy of the petition for review. The Board contact for receiving service of appeals is the previously named Board counsel.

JANET HUNTER SHIELDS, MSN, CRNP, CS,  
*Chairperson*

[Pa.B. Doc. No. 04-1470. Filed for public inspection August 6, 2004, 9:00 a.m.]

## STATE EMPLOYEES' RETIREMENT BOARD

### Hearing Scheduled

A hearing has been scheduled, as authorized by 71 Pa.C.S. Part XXV (relating to State Employees' Retirement Code), in connection with the State Employees' Retirement System's denial of Claimant's request concerning the indicated account.

The hearing will be held before a hearing examiner at the State Employees' Retirement System, 30 North Third Street, Fifth Floor, Harrisburg, PA 17101:

September 8, 2004      Sally D. Davison (D)      1 p.m.  
(Change Date of  
Disability Retirement)

Parties may appear with or without counsel and offer relevant testimony or evidence to support their respective positions. The hearings will be held in accordance with the requirements of 2 Pa.C.S. §§ 501—508 and 701—704 (relating to the Administrative Agency Law). Under 4 Pa. Code § 250.1 (relating to applicability of general rules), procedural matters will be in conformance with 1 Pa. Code Part II (relating to the General Rules of Administrative Practice and Procedure) unless specific exemption is granted.

ERIC HENRY,  
*Secretary*

[Pa.B. Doc. No. 04-1471. Filed for public inspection August 6, 2004, 9:00 a.m.]