

# STATE CONTRACTS INFORMATION

## DEPARTMENT OF GENERAL SERVICES

Act 266 of 1982 provides for the payment of interest penalties on certain invoices of "qualified small business concerns". The penalties apply to invoices for goods or services when payments are not made by the required payment date or within a 15 day grace period thereafter.

Act 1984-196 redefined a "qualified small business concern" as any independently owned and operated, for-profit business concern employing 100 or fewer employees. See 4 Pa. Code § 2.32. The business must include the following statement on every invoice submitted to the Commonwealth: "(name of business) is a qualified small business concern as defined in 4 Pa. Code 2.32."

A business is eligible for payments when the required payment is the latest of:

The payment date specified in the contract.

30 days after the later of the receipt of a proper invoice or receipt of goods or services.

The net payment date stated on the business' invoice.

A 15-day grace period after the required payment date is provided to the Commonwealth by the Act.

For more information: contact: Small Business Resource Center  
PA Department of Community and Economic Development  
374 Forum Building  
Harrisburg, PA 17120  
800-280-3801 or (717) 783-5700

### Reader's Guide



Legal Services & Consultation

① Service Code Identification Number

② Commodity/Supply or Contract Identification No.

**B-54137.** Consultant to provide three 2-day training sessions, covering the principles, concepts, and techniques of performance appraisal and standard setting with emphasis on performance and accountability, with a knowledge of State Government constraints.

Department: General Services  
Location: Harrisburg, Pa.  
Duration: 12/1/93-12/30/93  
Contact: Procurement Division 787-0000

③ Contract Information

④ Department

⑤ Location

⑥ Duration

⑦

(For Commodities: Contact:  
Vendor Services Section  
717-787-2199 or 717-787-4705

### REQUIRED DATA DESCRIPTIONS

- ① Service Code Identification Number: There are currently 39 state service and contractual codes. See description of legend.
- ② Commodity/Supply or Contract Identification No.: When given, number should be referenced when inquiring of contract of Purchase Requisition. If more than one number is given, each number represents an additional contract.
- ③ Contract Information: Additional information for bid preparation may be obtained through the departmental contracting official.
- ④ Department: State Department or Agency initiating request for advertisement.
- ⑤ Location: Area where contract performance will be executed.
- ⑥ Duration: Time estimate for performance and/or execution of contract.
- ⑦ Contact: (For services) State Department or Agency where vendor inquiries are to be made.

(For commodities) Vendor Services Section (717) 787-2199 or (717) 787-4705

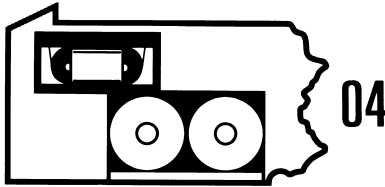
## DO BUSINESS WITH STATE AGENCIES

The Treasury Department's Bureau of Contracts and Public Records can help you do business with state government agencies. The bureau is, by law, the central repository for all state contracts over \$5,000. Contract Specialists can supply you with descriptions of contracts, names of previous bidders, pricing breakdowns and other information. They can also direct you to the appropriate person and agency looking for your product or service. Copies of state contracts are also available. (Duplicating and mailing costs may apply). For more information, visit us online at [www.patreaury.org](http://www.patreaury.org).

Contact: **Bureau of Contracts and Public Records**  
 Pennsylvania Treasury Department  
 201 Finance Building  
 Harrisburg, PA 17120  
 Phone: (717) 787-2990 or 1-800-252-4700  
 Fax: (717) 772-0977

ROBERT P. CASEY, Jr.,  
*State Treasurer*

## SERVICES

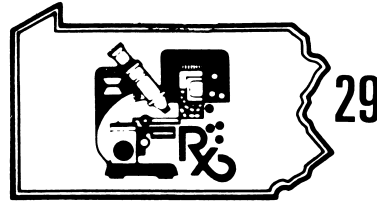


Audio/Video

04

**M-00900239 F0013** RFP to Provide Captioned Telephone Voice-Carry-Over Relay Service Docket No. M-00900239 F0013 On July 29, 2006, the PUC issued a Request-for-Proposal (see below) for a contractor to provide captioned telephone voice-carry-over relay service (CTVRS). The Commission is seeking to enable individuals who are hard-of-hearing and speech-enabled to communicate, within and to and from Pennsylvania, by telephone with other individuals and businesses by access to telecommunications service that is functionally equivalent to regular telephone service. The nature of the captioning is up to the prospective contractor so long as the requisite speed, accuracy, and reliability of the captioning requirements are met or exceeded. A pre-proposal conference is scheduled for Wednesday, August 22, 2006, at 2:00 p.m., in Hearing Room 5 in the Commonwealth Keystone Building, 400 North Street, Harrisburg, PA, 17120. Responses to this RFP are due in hand at the FUS offices, 3rd Floor West, Commonwealth Keystone Building in Harrisburg, by 1:30 p.m. on September 11, 2006. Responses to this RFP must be complete and consistent with the instructions set forth in the RFP. The mail-box rule is NOT APPLICABLE. Responses will be filed at Folder 13 of the M-00900239 Telephone Relay Service docket. Questions concerning the RFP must be submitted via email to Robert A. Rosenthal, Director, FUS, at [rosenthal@state.pa.us](mailto:rosenthal@state.pa.us). All questions submitted by noon on August 18, 2006, will be responded to in writing at the pre-proposal conference. RFP Cover Letter; Request for Proposals; Appendix A-Noncollusion Affidavit; Appendix B-Standard Terms and Conditions; Appendix C-Outsourcing Programs Using 800 Services; Appendix D-Service Level Agreements; Appendix E-Certification Relative to Business Continuity.

**Department:** Public Utility Commission  
**Location:** Keystone Building, 3rd Floor West, 400 North Street, Harrisburg, PA 17120  
**Duration:** 3 year plus renewal for 2 one year each.  
**Contact:** Robert A. Rosenthal, Director, (717) 783-5242

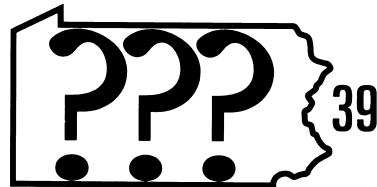


Medical Services

29

**CN00022171** Supply Oxygen cylinders, E-Tanks/Refills, Concentrators and service. Bid Due date: August 24, 2006 2:00 PM

**Department:** Public Welfare  
**Location:** Ebensburg Center, 4501 Admiral Peary Highway, Rt. 22 West, PO Box 600, Ebensburg, PA 15931  
**Duration:** October 1, 2006 through September 30, 2009  
**Contact:** Marilyn Cartwright; Purchasing Agent 3, 814-472-0259



Miscellaneous

39

**Bid 06-0004** Vendors to provide Certified Athletic Trainer Services for extensive sports programs with a total number of hours required being approximately 1,200. Trainer must be certified by NATA, licensed by the Commonwealth of Pennsylvania, and committed to working with disadvantaged and diverse populations. Provider must be agreeable to treating students/athletes not possessing medical insurance. Interested parties must provide an alternative certified athletic trainer when the primary trainer is unavailable. Training services must be available Sunday through Saturday, inclusive of evening work. To ensure comprehensive training services, the provider must be capable of providing educational in-service training upon request. Provider must offer 24 hour cell phone accessibility to an athletic trainer. The provider must extend professional and general liability insurance for the athletic trainer(s).

**Department:** State  
**Location:** Thaddeus Stevens College of Technology, 750 E. King St., Lancaster, PA 17602  
**Duration:** August 9, 2006 through May 15, 2007 with three similar "year" options to renew by mutual consent.  
**Contact:** Nancy Froeschle, 717 299-7787

**RFP 2006-1** Actuarial consulting services. RFP 2006-1 is available in pdf format and can be accessed and downloaded from our web site:

**Department:** State Municipal Retirement System  
**Location:** 1010 N. 7th Street, Suite 301, Harrisburg, PA 17102  
**Duration:** 5 1/2 years  
**Contact:** Benjamin F. Mader, 717-787-2065

[Pa.B. Doc. No. 06-1593. Filed for public inspection August 11, 2006, 9:00 a.m.]

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## DESCRIPTION OF LEGEND

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| <p><b>1</b> Advertising, Public Relations, Promotional Materials</p> <p><b>2</b> Agricultural Services, Livestock, Equipment, Supplies &amp; Repairs: Farming Equipment Rental &amp; Repair, Crop Harvesting &amp; Dusting, Animal Feed, etc.</p> <p><b>3</b> Auctioneer Services</p> <p><b>4</b> Audio/Video, Telecommunications Services, Equipment Rental &amp; Repair</p> <p><b>5</b> Barber/Cosmetology Services &amp; Equipment</p> <p><b>6</b> Cartography Services</p> <p><b>7</b> Child Care</p> <p><b>8</b> Computer Related Services &amp; Equipment Repair: Equipment Rental/Lease, Programming, Data Entry, Payroll Services, Consulting</p> <p><b>9</b> Construction &amp; Construction Maintenance: Buildings, Highways, Roads, Asphalt Paving, Bridges, Culverts, Welding, Resurfacing, etc.</p> <p><b>10</b> Court Reporting &amp; Stenography Services</p> <p><b>11</b> Demolition—Structural Only</p> <p><b>12</b> Drafting &amp; Design Services</p> <p><b>13</b> Elevator Maintenance</p> <p><b>14</b> Engineering Services &amp; Consultation: Geologic, Civil, Mechanical, Electrical, Solar &amp; Surveying</p> <p><b>15</b> Environmental Maintenance Services: Well Drilling, Mine Reclamation, Core &amp; Exploratory Drilling, Stream Rehabilitation Projects and Installation Services</p> <p><b>16</b> Extermination Services</p> <p><b>17</b> Financial &amp; Insurance Consulting &amp; Services</p> <p><b>18</b> Firefighting Services</p> <p><b>19</b> Food</p> <p><b>20</b> Fuel Related Services, Equipment &amp; Maintenance to Include Weighing Station Equipment, Underground &amp; Above Storage Tanks</p> <p><b>21</b> Hazardous Material Services: Abatement, Disposal, Removal, Transportation &amp; Consultation</p> | <p><b>22</b> Heating, Ventilation, Air Conditioning, Electrical, Plumbing, Refrigeration Services, Equipment Rental &amp; Repair</p> <p><b>23</b> Janitorial Services &amp; Supply Rental: Interior</p> <p><b>24</b> Laboratory Services, Maintenance &amp; Consulting</p> <p><b>25</b> Laundry/Dry Cleaning &amp; Linen/Uniform Rental</p> <p><b>26</b> Legal Services &amp; Consultation</p> <p><b>27</b> Lodging/Meeting Facilities</p> <p><b>28</b> Mailing Services</p> <p><b>29</b> Medical Services, Equipment Rental and Repairs &amp; Consultation</p> <p><b>30</b> Moving Services</p> <p><b>31</b> Personnel, Temporary</p> <p><b>32</b> Photography Services (includes aerial)</p> <p><b>33</b> Property Maintenance &amp; Renovation—Interior &amp; Exterior: Painting, Restoration, Carpentry Services, Snow Removal, General Landscaping (Mowing, Tree Pruning &amp; Planting, etc.)</p> <p><b>34</b> Railroad/Airline Related Services, Equipment &amp; Repair</p> <p><b>35</b> Real Estate Services—Appraisals &amp; Rentals</p> <p><b>36</b> Sanitation—Non-Hazardous Removal, Disposal &amp; Transportation (Includes Chemical Toilets)</p> <p><b>37</b> Security Services &amp; Equipment—Armed Guards, Investigative Services &amp; Security Systems</p> <p><b>38</b> Vehicle, Heavy Equipment &amp; Powered Machinery Services, Maintenance, Rental, Repair &amp; Renovation (Includes ADA Improvements)</p> <p><b>39</b> Miscellaneous: This category is intended for listing all bids, announcements not applicable to the above categories</p> |
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JAMES P. CREEDON,  
*Secretary*



# A Business Opportunity for You. . . .

The publication of the Pennsylvania Code and Bulletin has always been accomplished by contracts between the Commonwealth and private contractors.

The Commonwealth is preparing bid documents for a multi-year contract to begin July 1, 2007. The Commonwealth seeks your input and participation.

Further information can be obtained from:  
Pennsylvania Code and Bulletin  
Legislative Reference Bureau  
647 Main Capitol Building  
Harrisburg, PA 17120  
(Telephone: 717-783-1530)